

WILLOWBROOK PARK & ATHLETIC FIELD RENTAL PERMIT APPLICATION

PERMIT No. _____

ISSUED: ___/___/___

Name		Date of Application	
Address			
City	State	Zip Code	
Phone Number			
Email Address			

Facility Requested (Check all that apply)

BORSE PARK- Rental DOES not include exclusive use of Playground or Athletic Fields/Courts.

Pavilions	BP-N	BP-S	Electric Needed	YES	NO
Softball	CP-1	CP-2	CP-3	Lights (CP-1 & 2)	
Football	Borse	Midway			
Volleyball	VB-N	VB-S	VB-W		

WILLOW POND- Rental DOES not include exclusive use of Splash Pad/Playground.

WP-E	WP-W
------	------

OTHER PARK or ATHLETIC FACILITY

(Specify) _____

Date(s) Requested: _____

Time Requested: _____ AM/PM to _____ AM/PM (based on 6hour rental time period, extra time available)

Estimated Attendance: _____ Purpose of rental: _____

PARK & ATHLETIC FIELD RENTAL FEES and SECURITY DEPOSIT - (Please refer to schedules)

Park Rental

Field Rental

Park Permit Fee	\$	Athletic Field Permit Fee	\$
Park Security Deposit	\$	Security Deposit	\$
Optional Services	\$	Basic Usage Fee	\$
		Optional Services	\$
TOTAL	\$	TOTAL	\$

Are you going to have any of the following at your rental? - **Certificate of Insurance Required**

Bounce House (not allowed at Willow Pond)	DJ/Music
Certificate Received- (permit will not be issued until COI is received)	DATE: _____ Staff: _____

OPTIONAL SERVICES REQUESTED- Please

specify _____

WILLOWBROOK PARK & ATHLETIC FIELD RENTAL PERMIT APPLICATION

HOLD HARMLESS AGREEMENT FOR ALL PERMITS

_____ agrees (as a person age 21 or older) that it will protect and have harmless and indemnified against from any penalty, charges of liability that the Village of Willowbrook, its administrators, board members, employees and agents may incur, resulting from the use of the Village of Willowbrook facilities by us, whether occasioned by the neglect of the Village of Willowbrook, and that we will at all times protect, indemnify and save and keep harmless the Village of Willowbrook against and from any and all loss, cost, damage or expense arising out of or from any accident or other occurrence on or about said premises, causing injury to any person or property whatsoever and will protect, indemnify and save and keep harmless the Village of Willowbrook against and from any and all claims from any and all loss, cost, damage or expense arising out of any respect to comply with and to perform all the requirements and provisions hereof. **I have read, understand and hereby agree to the policies listed above as a condition for receiving this permit.**

Print Name

Signature

Date

Checks should be made payable to the Village of Willowbrook, 835 Midway Dr. Willowbrook, IL 60527.

For office Use Only

Permit/Usage Fee(s)	\$ _____	Date Paid	_____
Security Deposit	\$ _____	Receipt Number	_____
Optional Service Fee(s)	\$ _____		
Total Paid	\$ _____		
Authorized Approval of Permit	_____	Date	_____
	<i>Superintendent of Parks & Recreation</i>		
Security Deposit(s) returned:	_____		
	<i>Date</i>	<i>Amount</i>	<i>V.O.W. Check #</i>

Comments: _____

Permit Issued on: ___/___/___ By Staff: _____

Comments: _____

Route To: Municipal Services _____ Police Department _____