

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,
OCTOBER 8, 2012 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mistele called the meeting to order at 6:00 PM.

2. ROLL CALL

Those present at roll call were Chairman Mike Mistele, Trustee Suzanne Berglund, Management Analyst Garrett Hummel, and Administrator Tim Halik. Absent: None.

3. APPROVAL OF MINUTES

- a. After review of the draft minutes from the September 10, 2012 Regular Meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes as presented. Trustee Berglund seconded the motion. Motion carried.

4. DISCUSSION – Pending IDOT Construction Projects

- a. Kingery Highway Resurfacing - Administrator Halik advised that on May 16, 2012, The Illinois Department of Transportation published its latest Management Monitoring Schedule for DuPage County. The schedule included the future letting of a construction contract for the resurfacing of Kingery Highway through Willowbrook, at an estimated cost of \$5,810,000, to occur the first quarter of Fiscal Year 2017. However, on September 24, 2012, the Village received notification from IDOT of its intent to complete the resurfacing project during the 2013 construction season. Halik advised that apparently, other roadway construction projects that were scheduled to occur prior to the Kingery Highway resurfacing project have experienced delays and are not yet ready to proceed. Therefore, the timetable for completion of the Kingery Highway project has been accelerated. Halik advised that the scope of work of the project includes the resurfacing of Kingery Highway at its current limits. All existing driveways and median openings would remain, and there is no proposed widening or additional lanes. Halik further advised that IDOT is proposing that overnight construction occur for this project. Construction work would take place between the hours of 8:00 PM and 5:00 AM, as well as possible weekend work, which would be unrestricted. This would help to maintain traffic flow during the morning and afternoon peak hours, and potentially lessen the impact of the project to businesses. However, the obvious downside would be the disturbance to residents living in the vicinity of the project. Chairman Mistele advised that he has no objection to proposed night construction for this project provided there is frequent and ample notification to residents before the start of the project. Trustee Berglund echoed that sentiment.
- b. Kingery Highway at 63rd Street Improvements – Administrator Halik advised that IDOT is also completing a phase I study for future improvements at Kingery and 63rd Street. The scope of work of this project includes the removal and replacement of an underground box culvert located just north of 63rd Street, modernization of the traffic signals, and the addition of a new southbound left turn lane. Halik further advised that as part of the project, IDOT is also offering to construct a multi-use path. If the Village elects to have the path constructed, payment in the amount of

\$4,100 would be required to IDOT. In addition, the cost of all future maintenance, and the eventual replacement of the path, would be the responsibility of the Village. If the Village decided against the installation of the path, IDOT would include in the improvement design the construction of a shelf area along the replaced box culvert so that a path could be installed, at Village expense, in the future. Chairman Mistele stated that he believed that a bike path at that intersection could be dangerous. He also questioned what other north-south bike routes are available. Halik advised that there are north-south bike routes available at both Madison Street and at Clarendon Hills Road. Halik further stated that our current Comprehensive Land Use Plan includes a Village bike path plan. That plan does not envision a bike route extending north on Kingery. Halik shared that he's not sure where such a path would lead, other than to the multi-family developments just to the north. Chairman Mistele stated that he believed the path to be unnecessary and that the Village should decline the offer to construct it at our expense. Trustee Berglund agreed. Halik stated that the alternative offered – to construct a shelf, is a workable idea. That way a path could potentially be constructed in the future, if it was deemed to be warranted, and paid for perhaps through a developer contribution. The Committee agreed and directed Halik to respond to IDOT as such.

5. REPORT – Status of Public Sector Energy Efficiency Grant (Village Hall Lighting Upgrade) Application

Administrator Halik advised the Committee that this item was Analyst Hummel's project and asked him to present it. Analyst Hummel advised the Committee that this item refers to the grant applications completed last August from two different sources, and he wanted to provide a status update. The Illinois Energy Now grant was recently approved in the amount of \$15,244.50. We are still waiting for the status of the Illinois Clean Energy grant application, but it should be received by the end of October. Chairman Mistele advised that the Village does not pay for power, so he believes that this project may be counter-intuitive. Hummel responded that the lighting upgrades would include LED fixtures with LED bulbs that last for an extended period of time. The public works staff currently must replace burnt-out non-LED light bulbs fairly frequently. So, this project could save money in our building maintenance budget. Hummel advised that regardless, a final decision does not need to be made now as to what level we fund the local share of the project. Chairman Mistele recommended that we make sure that the lighting fixtures throughout the Village Hall are current, so we are only left with changing bulbs, not ballasts, etc. and other expensive components.

6. REPORT – Status of Illinois DCEO Grant – Knolls Lake Drainage Improvements

Administrator Halik reminded the Committee that the Village was successful in receiving grant funding approval from the Illinois Department of Commerce and Economic Opportunity to complete a drainage improvement project involving Knolls Lake located within the northwest area of Kingery & 63rd Street. The \$60,000 grant will enable the Village to reconstruct the outfall of Knolls Lake making the drainage design more efficient. The change will eliminate the water level "bounce" effect, which is causing erosion along the lake banks, and lower the normal water level of the lake by approximately 6". The exposed banks of the lake will then be restored using a wetland plant/seed mix which can thrive in a partially wet environment. The lowering of the normal lake level will also help alleviate flooding in the vicinity of the lake and upstream properties, and provide additional compensatory storage within the lake during rain storm events. The lake is privately owned by four separate owner entities: Hinsdale Bank & Trust, The Knolls Condominiums, Stanhope Square, and Thornton's, Inc. Halik advised that last Fall, Village staff met with representatives of the Homeowners Associations for both the Knolls and Stanhope Square. At that time, we were given verbal approval to proceed with the project. Earlier this year, staff obtained an approval letter from Thornton's Inc., and on September 11, 2012, we received an approval letter from

Hinsdale Bank & Trust to complete the project. Although the original intent was to complete the project during the 2012 season, we experienced delays in obtaining the necessary authorization from the respective property owners. In addition, this year's drought conditions would have had a negative effect on the plant/seed restoration portion of the project. Therefore, staff is recommending that the project completion be pushed to next Spring – the Spring of 2013. Halik advised that the project could commence after the Winter thaw and give the restoration plantings a full growing season to germinate/take hold. In the interim, staff would finalize the project design and restoration plant/seed mix and continue to meet with the Homeowners Associations to share the final project information and address any concerns that they may have. Analyst Hummel has also confirmed with the Illinois DCEO that, although the project guideline deadline is currently set at March 31, 2013, we could be given an extension (of up to two years) in which to complete the project next Spring. Chairman Mistele shared that the Village had addressed a drainage issue at the lake in the past. Administrator Halik agreed and stated that he was also involved in that project. The Committee concurred with staff's recommendation to seek a time extension and complete the project in the Spring.

7. REPORT – Municipal Services Department

- a. Administrator Halik shared the monthly permit activity report for September showing that we have taken in about \$28,000 in permit revenue for the month. In total, we have taken in a total of 107% of our FY2012/13 budgeted revenue to date. Halik advised that the building department staffs have been very busy lately keeping up with permit activity and he hopes this is a positive sign that the economy may be improving.
- b. Administrator Halik shared the water system pumpage report. The report indicates that through August we have pumped about 28 million gallons more this year than we did in the same period last year. Halik attributes this increase to the drought conditions we have experienced this Summer. Overall we are tracking at about 43% of our pumpage projection four months into the year.
- c. Administrator Halik provided a copy of both the August and September 2012 Status Report from Clarke Environmental. Halik advised that our trap counts have remained low, and the recent cool night temperatures have decreased mosquito activity.

7. VISITOR'S BUSINESS

(none)

8. COMMUNICATIONS

(none)

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele and seconded by Trustee Berglund. The meeting was adjourned at 6:26 PM.

(Minutes transcribed by: Tim Halik, 11/2/12)