

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, JULY 10, 2012, AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY
STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Ronald Kanaverskis, Carol Lazarski, and Doug Stetina.

ABSENT: Commissioner Rene Schuurman. At time of Roll Call, Commissioners Laurie Landsman and Ramona Weigus.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – JUNE 5, 2012

The Commission reviewed the June 5, 2012 minutes.

MOTION: A Motion was made by Commissioner Lazarski seconded by Commissioner Kanaverskis to approve the June 5, 2012 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Lazarski, and Stetina.
NAYS: None. ABSENT: Commissioners Landsman, Schuurman, and Weigus.

MOTION DECLARED CARRIED

4. REPORTS

Park News in Brief

Special Events

Superintendent Violante stated that the Chicago Tribune Local had an article about the Village's Firecracker Bingo in their "Best Bets of the Week" section of the June 28th issue. Twenty-four residents attended this event.

The Community Yard Sale is scheduled for this Saturday, July 14th. Sixteen individuals have registered to buy a table. Superintendent Violante stated that she has had to turn people away because of concerns over the amount of people in the park and the amount of traffic in the surrounding neighborhood. KinderCare has given us permission to let yard sale sellers and attendees park in the KinderCare lot during the event.

Next Thursday, July 19th, is the Touch-A-Truck event and Movie Night in Community Park. Banners will be put up promoting both events. Please let Kristin know if you are able to volunteer in the concession stand for movie night.

Clarendon Hills Park District

Superintendent Violante stated this summer the Clarendon Hills Park District offered a neighborly membership rate to Willowbrook residents for their community pool. Five Willowbrook families have taken advantage of this offer. The Clarendon Hills Park District is willing to offer this same opportunity next year. The family rate is \$290.00, which is a little bit higher than a Clarendon Hills resident, but less than the non-resident rate. Commissioner Lazarski asked how many Willowbrook residents have purchased memberships at Burr Ridge Park District's Woods Pool. Superintendent Violante indicated she did not know, but would look into it and report back to the Commission.

SWAP

Superintendent Violante stated that SWAP cleared brush and laid mulch at Willow Pond and Community Park. Using SWAP has saved the Village a large amount of money and manpower hours.

5. OLD BUSINESS

A. Dugout Canopies

Superintendent Violante stated that she has received several proposals from companies to install permanent dugout canopies. Wiesbrook Sheet Metal did work at the new Public Services facility and comes highly recommended. They can provide a quality structure that will fit the needs of Borse Park. Commissioner Kanaverskis has had an opportunity to look through each quote and the materials proposed by each potential vendor.

***Commissioner Laurie Landsman arrived at 7:09 p.m.

Superintendent Violante stated that there is \$12,100.00 left in the grant. The Commission will then be asking the Village Board to approve an additional \$7,700.00 to finish the project.

MOTION: A Motion was made by Commissioner Lazarski seconded by Commissioner Kanaverskis to approve the proposal received by Wiesbrook Sheet Metal and forward to the Village Board for final approval.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: Commissioners Schuurman and Weigus.

B. Shelter Roof Replacement

Superintendent Violante provided photographs of the new pavilion roofs at Community Park. The trim still needs to be painted and is on the list of things to do for the Public Services Department. Commissioner Stetina suggested installing fascia over the wood trim to protect the wood trim from the elements and help it last longer. The Commission felt this was a good idea and advised Superintendent to get costs for this project.

C. Master Plan Proposals

Superintendent Violante stated that she received references for each of the companies that submitted proposals for the Master Plan. Chairman Cobb stated he had met with Mayor Napoli and Administrator Halik relaying to them some of the Commission's concerns as to whether there will be funds available to implement potential park projects derived from the master plan. Chairman Cobb stated he was impressed with the Mayor's and Administrator's support of the Master Plan and willingness to move forward.

Superintendent Violante stated that the proposal from Design Perspectives is \$19,400.00 and the proposal from LandTech Design is \$23,600.00.

MOTION: A Motion was made by Commissioner Lazarski seconded by Commissioner Kanaverskis to approve the Master Plan/Grant proposal received by Design Perspectives and forward to the Village Board for final approval.

PREVIOUS ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: Commissioners Schuurman and Weigus.

***Commissioner Ramona Weigus arrived at 7:31 p.m.

D. 2012 Holiday Party

Superintendent Violante stated that she met with Commissioner Stetina on Tuesday to discuss entertainment. She stated that she had spoken with Class Act about their Circus Boy act. The price for a 45-minute show will be \$475.00. There was consensus by the commissioners to go ahead and secure Circus Boy for the holiday party entertainment.

Discussion was brought up about providing the same gift for all age groups. Consensus was made to look into it.

E. Park Tour Review

Superintendent Violante reviewed repairs and projects discussed during last month's tour. Commissioner Weigus stated that an additional project should be to power wash the picnic tables at Borse Community Park. Superintendent Violante indicated she would add this to the list.

6. NEW BUSINESS

A. Fall Programming

Superintendent Violante questioned if the Commission wanted to hold another Tree Lighting Ceremony. The last two years have had bad weather. The consensus of the commission was to keep this event. A suggestion was made to alternate the location between the Town Center and Hinsdale Lake Commons.

7. CORRESPONDENCE/COMMUNICATIONS

Superintendent Violante stated she had sent a letter to the residents that border Community Park to alert them of the BRW Tournament that will be held from July 12 – 15, 2012.

8. VISITOR BUSINESS

There was no visitor business.

Discussion was made in reference to cancelling the August Park and Recreation Commission Meeting which typically occurs each year.

MOTION: Made by Chairman Cobb, seconded by Commissioner Weigus to cancel the Park and Recreation Commission meeting scheduled for August 7, 2012.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, Stetina, Weigus. NAYS: None. ABSENT: Commissioner Schuurman.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Weigus to adjourn the meeting at the hour of 7:59 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, Stetina, Weigus. NAYS: None. ABSENT: Commissioner Schuurman.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

September 4, 2012

Chairman

Minutes transcribed by Cindy Stuchl.