

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL  
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,  
JULY 9, 2012 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE  
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

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1. CALL TO ORDER

Chairman Mistele called the meeting to order at 6:00 PM.

2. ROLL CALL

Those present at roll call were Chairman Mike Mistele, Trustee Suzanne Berglund, Administrator Tim Halik, Building Inspector Roy Giuntoli, and Village Consulting Engineer Daniel Lynch. Absent: None.

3. APPROVAL OF MINUTES

- a. After review of the draft minutes from the May 14, 2012 Regular Meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes as presented. Trustee Berglund seconded the motion. Motion carried.

4. DISCUSSION – Additional Building Code Amendments

Administrator Halik advised that on July 21, 2012, the Village Board passed Ordinance No. 11-O-10 amending Title 4 of the Village Code by adopting a new family of model building codes with local amendments. Halik further advised that since that time staff has begun enforcing the various new provisions and have identified several omissions that need to be addressed. Halik introduced Building Inspector Roy Giuntoli to provide an overview of the changes within a proposed amending ordinance. Inspector Giuntoli advised the Committee that there were a total of three changes staff was recommending the first of which was a revision to Section 4-2-21(B)(21) of the Village Building Code to include language requiring a one-hour fire rated barrier between different occupancy groups depending on whether the building was equipped with fire sprinklers or not. The second revision addresses a fire partition requirement between two tenant spaces in a multi-unit building. The third revision adds a dimension, ten inches, as the height of grass at which mowing is required. On a related matter, Trustee Berglund made mention of turf mowing along 75<sup>th</sup> Street and requested clarification on which jurisdiction is responsible for that work. Halik advised that although the 75<sup>th</sup> Street right-of way property is under the jurisdiction of DuPage County, the County currently contracts the work out to the Darien public works division. Chairman Mistele requested a status update on the 2012 edition of the International Energy Conservation Code. Inspector Giuntoli responded that the state has not yet adopted the 2012 edition, but is intending to do so with an effective enforcement date of January 1, 2013. Chairman Mistele advised that was consistent with what he had heard. With regard to the proposed additional building code amendments, the Committee concurred with staff's recommendation and authorized the passage of the ordinance to be considered by the full Board immediately after the Committee meeting.

5. DISCUSSION – Adoption of the DuPage County Stormwater Ordinance

Administrator Halik advised that the DuPage County Board adopted comprehensive revisions to the DuPage County Stormwater and Floodplain Ordinance on April 24, 2012. Halik advised that the new changes went into effect countywide on April 25, 2012. All DuPage County municipalities must adopt the new Ordinance, along with any local

amendments, by July 25, 2012. Halik advised that staff requested the Village Engineering Consultant, Dan Lynch from Christopher B. Burke Engineering, Ltd., review the changes to the County Ordinance and draft necessary local amendments to adequately address local issues within the Willowbrook area. Halik introduced Dan Lynch and asked that he provide the Committee an overview of his recommended local amendments to the County Ordinance. Engineer Lynch advised the Committee that he would highlight the larger changes made to the Ordinance. He stated that the largest change is perhaps the manner in which required stormwater detention volume is calculated for projects. In addition, another change includes that regardless of the size of a site, if the disturbed area is less than 25,000 square feet, no detention is required. Engineer Lynch also spoke of the Best Management Practices language, which is included in the Ordinance that comes from the Federal Clean Water Act, and several clarifications that were added on how to regulate items. Chairman Mistele asked what Willowbrook's status was, as it pertained to these requirements, as a non-home rule municipality. Halik explained that Willowbrook has been identified as a full-waiver community, which means we review all stormwater aspects of a project – none are delegated to County staff. Halik advised that dates back to the original implementation of the County Ordinance in 1990. Engineer Lynch continued to describe local changes to the County Ordinance including a three foot freeboard requirement for new development and more restrictive stormwater detention release rates for various areas of town, including 63<sup>rd</sup> Street. Engineer Lynch further described local changes to the Ordinance including a limit of twelve inches for the depth of detention within a parking lot, and higher standards for letters of credit and other development securities to protect the Village. Chairman Mistele inquired of offsite mitigation in watersheds. Both Halik and Lynch described the Town Center project as an example in which wetland areas were mitigated outside of the watershed. Trustee Berglund recommended that staff consider the installation of no fishing signs as part of bank restoration projects. Trustee Berglund also raised the tall grass along the pond banks south of 59<sup>th</sup> Street within Prairie Trail Park, and asked about the cattails that can be observed in front of the Midtown Athletic Club. Halik responded that tall grass along pond banks tend to act as a natural geese deterrent. In addition, he advised that the cattails at Midtown were not planted, they just tend to grow natural within marshy areas. In conclusion, the Committee concurred with staff's recommendation and authorized the passage of the ordinance to be considered by the full Board immediately after the Committee meeting.

6. REPORT – Municipal Services Department

- a. Administrator Halik shared the monthly permit activity report for both May and June showing that we have taken in about \$33,000 in permit revenue for the month of May, and about \$30,000 in June. Halik stated that building department staff has worked many hours to handle the workload and have taken in just under \$63,000 in permit revenue for the two months. Halik advised that with two months into fiscal year 2012/13, we have taken in about 57% of our projected total revenue for the year.
- b. Administrator Halik shared the water system pumpage report, which includes reporting for the last month of the fiscal year. Halik stated that his original water pumpage projection for the year was 375 million gallons. The report indicates that we have pumped a total of just under 377 million gallons for the year. So, his projection was off by a mere 1.9 million gallons, which is about two day's consumption. Halik stated that we pumped 100.51% of our original projection for the year, which is very close to what we predicted.

- c. Administrator Halik provided a copy of the May 2012 Status Report from Clarke Environmental. Halik advised that with the exception of one date, May 29<sup>th</sup>, our trap counts have been well below typical nuisance level, which he advised was thirty female mosquitos per count. Halik advised that he monitors weekly trap counts closely throughout the season and works with our Clarke representative, Tom Kessler, to discuss possible action at times when indicators show a rise in breeding or trap counts.

7. VISITOR'S BUSINESS

(none)

8. COMMUNICATIONS

(none)

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele and seconded by Trustee Berglund. The meeting was adjourned at 6:27 PM.

(Minutes transcribed by: Tim Halik, 9/4/12)