

Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

AGENDA

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD TUESDAY, MAY 3, 2011 AT 7:30 PM AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY STREET, DU PAGE COUNTY, ILLINOIS

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

1. CALL TO ORDER
2. ROLL CALL
3. WELCOME TO NEW SUPERINTENDENT
4. APPROVAL OF MINUTES APRIL 5, 2011
5. CORRESPONDENCE/COMMUNICATIONS
6. VISITORS' BUSINESS – (Public comment is limited to three minutes per person and only on those items that are on the agenda)
7. REPORTS
 - A. Park News in Brief
 - B. Children's Holiday Party
8. OLD BUSINESS
 - A. Park Entrance Signage Planning
9. NEW BUSINESS
10. ADJOURNMENT



"A Place of American History"

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, APRIL 5, 2011, AT THE WILLOWBROOK HOLIDAY INN, 7800 KINGERY WHIGHWAY, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Superintendent Righton called the meeting to order at the hour of 7:37 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Doug Stetina, Richard Cobb, Ronald Kanaverskis, Laurie Landsman, and Ramona Weigus.

ABSENT: Commissioner Carol Lazarski.

Also present was Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – March 1, 2011

The Commission reviewed the Parks and Recreation minutes from March 1, 2011. Commissioner Stetina advised that on page 3 he was the one who inquired on the cost to remove the old park signs.

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Weigus to approve the minutes of March 1, 2011, as amended.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. CORRESPONDENCE/COMMUNICATIONS

None presented.

5. VISITOR'S BUSINESS (comments limited to three minutes per person on only items that are on the agenda)

No visitors.

6. REPORTS

A. Park News in Brief

Superintendent Righton advised that the Village board supported all the elements of the Parks and Recreation budget, which included the two (2) movie nights and

the \$25,500 for backstop repairs. They also supported Staff's recommendations for additional backstop repairs and dugout covers, if the grant is approved. The repairs to the backstops include removal and replacement of the fabric, sandblasting and painting the backstop frames.

Family Fun Day – The Board had asked Superintendent Righton to research a Family Fun Day and it was agreed that corporate donations were needed to help fund this event. For that reason, the Board did not support this initiative at the present time.

The Summer Parks & Recreation book will be mailed on Friday, April 8, 2011, with registration beginning on Monday, April 11, 2011.

Softball Update – The maximum capacity has been met on both co-rec leagues which is the first time we are at full capacity in the last several years. BRW is at near capacity for both leagues.

The Weight Loss Challenge Class had three winners, all of which were Willowbrook residents. They will be sharing in the \$400 prize money. The average weight loss was 15.7lbs and 9.8 inches. A new class began Monday, April 4, 2011 and the next class will begin on June 14, 2011.

B. Transition Planning for Superintendent of Parks & Recreation and Recreation Specialist Positions

On March 31, 2011, Recreational Specialist Deb Peterson submitted her two-week letter of resignation to take a full-time position with benefits elsewhere.

Superintendent Righton identified a candidate as a result of the process that took place in the hiring of the Recreation Specialist. She has a Bachelor of Science degree in Recreation and currently works in the field. Tim Halik and Superintendent Righton met with her and were both very impressed with her experience, qualifications, and enthusiasm about the Superintendent position. A check of her references confirmed her qualifications. Her resume will be forwarded to the Finance Committee with Staff's recommendations. Once approved, the candidate will give her two-week notice to her current employer. Superintendent Righton anticipates having a training period with the candidate prior to his retirement on May 5, 2011.

The Commission inquired as to whose responsibility would be park maintenance. Superintendent Righton advised that Public Works will have a greater role in identifying park maintenance projects.

7. Old Business

A. Park Entrance Signs

On March 21, the Village Board directed Staff to include \$20,500 in the fiscal 2011-12 budget for park signs. Superintendent Righton has been working with vendors and has asked one vendor to submit a conceptual drawing for routed park signs. These should be submitted to him prior to the next Commission meeting.

The Commission agreed that once they get a good design that the Commission can agree on, they would like to get this project started.

The Commission thanked Superintendent Righton for all his years of service and dedication to the Village of Willowbrook and wished him well in his retirement.

8. ADJOURNMENT

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Weigus to adjourn the meeting at the hour of 8:01 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2011

Chairman

Minutes transcribed by Debbie Hahn.

building playgrounds building hope

We are a faith-based, 501(c)(3) non-profit organization based in Rockford, Illinois, dedicated to helping children and families who have been affected by war, poverty, illness and natural disasters. Our passion is to reach children around the world with the message of God's love for them.

What's This All About?

There are many areas around the world that do not have something that we often take for granted—a playground! Playgrounds offer many wonderful benefits to children and their communities. So many

areas simply cannot afford a beautiful, new playground. That is why we have begun recycling good, used playgrounds, making them safe and useful for children around the world.

How You Can Help?

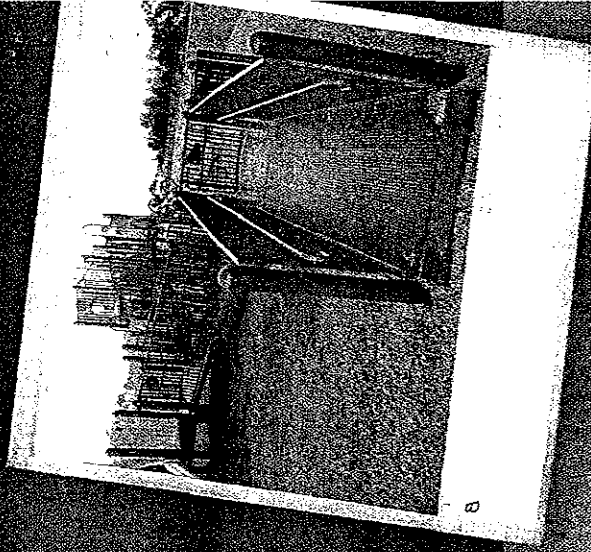
We are always in need of donated, used playground equipment that is still functional. Contact our office or go to our website if you have a good, used playground. There is no cost to you for our removal work.

What Does KIDS Do With These?

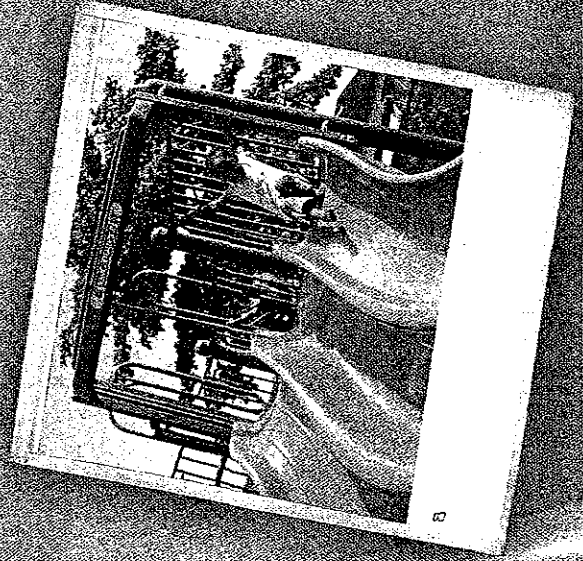
During the removal process, we cut the support poles just above the concrete. We then manufacture pole extensions and refurbish the playground as needed, resulting in a safe and usable, recycled playground. The recycled playground is then shipped to a new site and reinstalled, making it a new place for play and growth! Talk about the BENEVOLENCE BEING GREEN! You can benefit from knowing that the playgrounds you would have normally been destroyed, will be re-utilized and bring joy to hundreds of kids for years to come.

Interested?
have more questions?

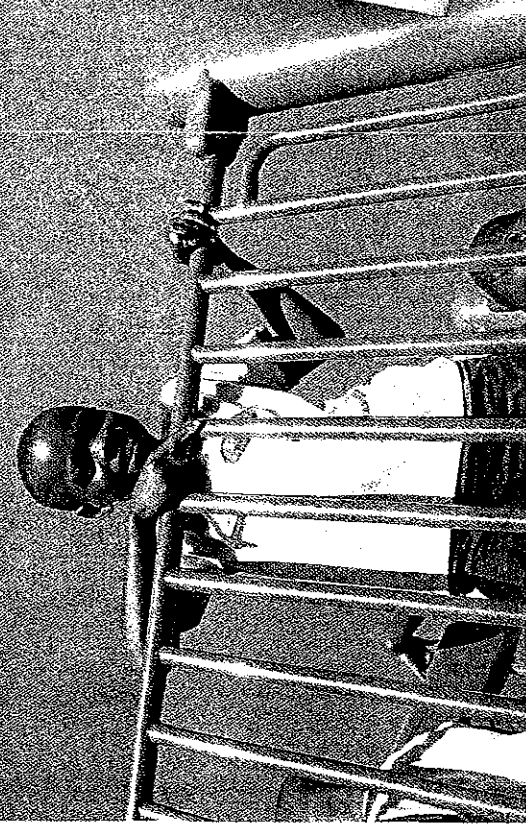
Contact us at: **Kids Around the World, Inc.**
2424 Charles St., Rockford, IL 61108
P: 815.229.8731 F: 815.229.8931
www.kidsaroundtheworld.com



8



8



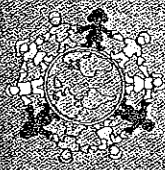
playground/ recycling

How can something that we so easily take for granted here at home make a life changing difference in the lives of so many kids around the world? Playgrounds are very common in America, you don't have to travel very far before you will find one. Almost all school yards have them, many parks have them and churches are either you or one of your childhood friends had one in their back yard.

The same cannot be said in other parts of the world about the availability of these wonderful centers of laughter, social gathering, and places that allow a kid to forget about the conditions of their part of the world and just be a kid.

Organizations like us are still some organizations who are able to afford wonderful new playgrounds. There are many others who are not as fortunate.

That's why Kids Around the World now offers recycled playgrounds! We receive these playgrounds from generous organizations like schools, park districts and even businesses. We donate them to make sure they are safe and have many years of good use. When we remove them, clean them up, repair what needs to be fixed, and offer these playgrounds at a fraction of the cost of a new playground!



kids around the world

2424 Charles Street
Rockford, IL 61108

for more information please call

815-229-8734

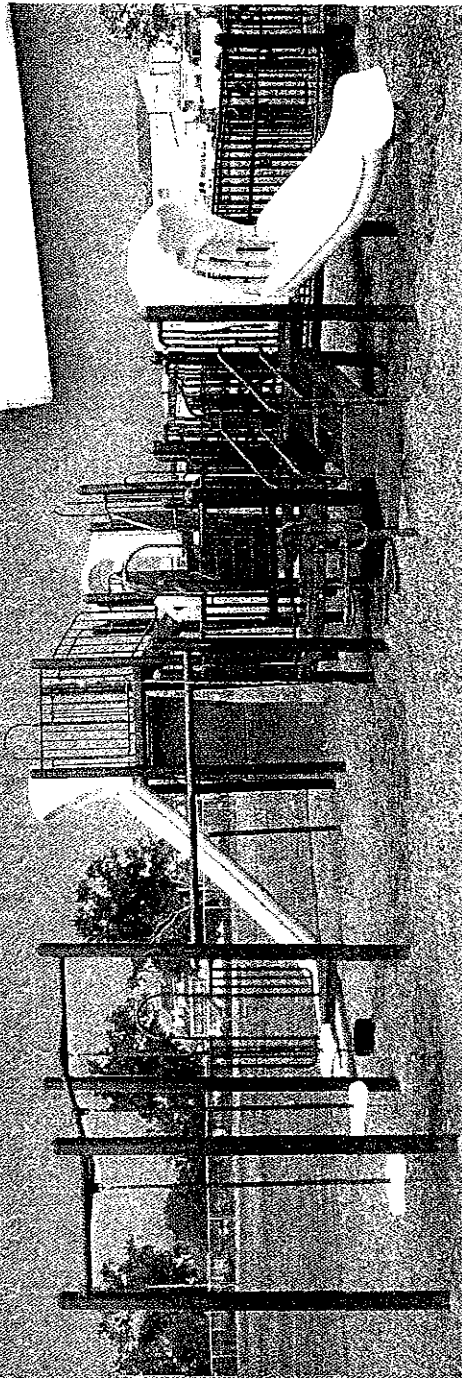
or visit our website

www.kidsaroundtheworld.com



RECYCLING PLAYGROUNDS

kids around the world





Village of Willowbrook
Parks & Recreation
7760 Quincy St
Willowbrook, IL 60527

April 3, 2011


Dear Maercker District #60 PTA Funfair Donor,

Thank you for your tax-deductible donation to Maercker School District's Fun Fair held on March 19, 2011. Thanks to organizations such as yours, we were able to raise over \$10,500 for the children in District #60. The PTA greatly appreciates your support, especially in these difficult economic times.

We had a fabulous turnout at our event and your business was publicly acknowledged. A list of our donors, as well as the lucky winners has been made available to our Maercker staff and families and is on our website. It was wonderful to see how excited the children were when their names were called during the raffle.

For your records, our tax exemption number is #E9989-1281-06 . Thank you once again for your support of local education and Maercker School District. We hope we can count on your support next year for our 2012 Funfair!

Each year, our district families receive a PTA calendar. If you are interested in advertising your business in our PTA calendar for 2011/2012, please send a business card with the form below to the address below with attention to Calendar Advertising/L.Harvey. Please include a check for \$ 20.00 made out to Maercker District 60 PTA by June 1st. This is quite an advertising bargain only offered to our Funfair Raffle Donors!

Sincerely,

Lauren Harvey
Maercker District #60 PTO
General Raffle Coordinator

5800 Holmes Avenue, Clarendon Hills, Illinois 60514 (630) 323-2086

Business Name/Contact _____

Phone Number _____ **E-mail** _____

Check # _____

Park News for Monthly Report April, 2011

New Superintendent of Parks & Recreation Announced

Following the recommendation of Administrator Halik and Superintendent Righton and the approval of the Finance/Administration Committee on April 11, Mrs. Kristin Violante has been hired as Willowbrook's new Superintendent of Parks & Recreation.

Mrs. Violante is currently employed full-time for the Northwest Special Recreation Association as its Volunteer/Leisure Education Coordinator. However, she eagerly sought the part-time employment in order to spend more time with her family. Her husband, Vance, and their two daughters live in Willow Springs. Prior to her work at NWSRA, Kristin taught for three years at the Burr Ridge Park District, from where she came highly recommended by their staff. She holds a Bachelors degree in Recreation and Park Administration from Indiana University and has taken additional coursework in Therapeutic Recreation from St. Francis University. Her experience at NWSRA also includes brochure coordination and supervisory responsibilities. The new Superintendent will take over for Mr. Righton following his retirement on May 5, but she will begin working with him in the transition starting on April 27. Mrs. Violante's new duties will also include serving as Willowbrook's representative on the Gateway Special Recreation Association Board.

Willowbrook's April Special Events

A rare rainfree spring morning helped guarantee another successful Easter Egg Hunt on Saturday, April 23. Attendance was estimated at 125 children and equal number of parents. On the following Saturday, April 30, our recreation staff will be on hand at Farmingdale Terrace Park to conduct our Kite Fly beginning at 1 PM

Summer Softball Update

A sure sign of spring has been the start of the softball seasons for both the Parks and Recreation Department's Co-recreational Softball and Burr Ridge/Willowbrook Girls Softball programs. However, the preparatory groundwork was laid out weeks earlier in the Park staff's planning meetings held with the co-rec captains and BR/W's league officers.

We are pleased to report that our co-rec program will be at capacity with a full complement of seven teams for each league on Tuesday and Wednesday nights beginning May 3-4. BR/W Softball nears capacity for its program, which serves girls ages 7 through 14. BR/W Softball will field 26 teams this season. Its season begins on April 16 and ends in mid June before many of the girls prepare for tournament teams.

Winter Weight Class Results

The winter's Weight Loss Challenge class recently ended with three Willowbrook residents finishing in the top three spots. The winners included Paul Hobbs, Donna Haag and Gabby Rios, who will share a total of \$400 in prize money for their hard work. Of the 16 participants who enrolled, 10 completed the class. The average weight loss of the 10 individuals who finished was 15.7 pounds and 9.8 inches. The current Weight Loss Challenge class began on March 29 and the next class will begin June 14.



Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

April 27, 2011

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

TO: Parks and Recreation Commission
FROM: Wally Righton, Superintendent of Parks & Recreation
RE: Park Entrance Signage Project Update



In your packet, please find the emails from last month from several of the commissioners who responded to my last update. In addition, Commissioner Kanaverskis has provided me with another potential vendor.

At the May 3 meeting, I will provide you with color renderings from American Sign Factory. By no means is this the company who I necessarily recommend. I simply selected them to provide samples for the Commission to begin discussion. As I related earlier, whenever the Commission feels it has a preferred design, it will be necessary to ultimately obtain the Village Board's approval, starting with the Finance/Administration Committee. Its current members are Trustees Davi and Trilla.

CC: Tim Halik, Village Administrator
Kristin Violante, Superintendent of Parks & Recreation Designate

Walter Righton

From: laurielandsman@comcast.net
Sent: Wednesday, April 06, 2011 12:07 PM
To: Walter Righton
Cc: Tim Halik; rkanaverskis@d84.org; rich@richardjacob.com; Ramona Weigus; LearnABit@aol.com; dstetina@aol.com
Subject: Re: Park entrance sign project - Update 4-6-11

Wally.....the smaller sign looks too small for the parks...(unless it just appears small on the computer). I agree with you on the font.....we need to see other fonts that are available with a more modern updated look. I do not think we need to put the "Opened 1988" on the respective signs but we can discuss at our next meeting. I would just like to see a larger logo of the tree without the blue swirl underneath the tree. Also the larger sign looks too oblong for Community Park.....I would like to see a different font and size for that park as well. Thanks.

Laurie

----- Original Message -----

From: "Walter Righton" <WRighton@willowbrook.il.us>
To: rkanaverskis@d84.org, rich@richardjacob.com, "Ramona Weigus" <r.weigus@comcast.net>, LearnABit@aol.com, laurielandsman@comcast.net, dstetina@aol.com
Cc: "Tim Halik" <THalik@willowbrook.il.us>
Sent: Wednesday, April 6, 2011 11:32:07 AM
Subject: Park entrance sign project - Update 4-6-11

Folks,

Attached is the sign design from ASF. It shows a design for both the longer signs that could be used at Community Park and the existing sized sign at the neighborhood parks. To give you some comparison, also attached is the existing PTrail sign.

My thoughts:

- I like the stylized (italics) lettering on our existing signs. Looks more modern. However, you might like a completely different look.
- I think the proposed font style looks too institutional for a park. I am sure they have a myriad of font styles.
- If you want to have the year the park opened on the sign, it should be clear that it refers to the park and not the Village. I am not sure if the new design does that quite as well as the ones we have now.
- The neighborhood signs are on 2 posts and the Community Park signs are on 3 posts. We are not married to the size of the signs for each. I would not make them smaller, but possibly could be made a little bigger since the posts are plenty secure (since the existing signs are much heavier). If bigger though, cost of the signs would be higher, of course.
- Some discussion eventually will have to be made on how the signs will be actually secured to the posts. However, I am sure that the successful vendor will have several options.
- The budget anticipates that Municipal Services will be responsible for removal and disposal of the old signs. This would be a good time to paint the posts. This work can be scheduled as they are available to do the work.
- Don't forget we'll need 2 new posts for the sign at Midway Park. I'll dig up the vendor and get a price so they could match with Community Park posts and the others.

Wally Righton

Superintendent of Parks & Recreation

Village of Willowbrook

7760 Quincy

Walter Righton

From: Ramona Weigus [r.weigus@comcast.net]
Sent: Wednesday, April 06, 2011 8:20 PM
To: LearnABit@aol.com
Cc: Walter Righton; rkanaverskis@d84.org; rich@richardjcobb.com; laurielandsman@comcast.net; dstetina@aol.com; Tim Halik
Subject: Re: Park entrance sign project - Update 4-6-11

I agree the font is too institutional and think part of it is that it is all in caps. I would prefer both uppercase and lowercase. I like Carol's mock up, but without the parks and recs part because it looks too busy. Finally, I think that the blue squiggle also gives it more depth and would like to keep that.

Ramona

On Apr 6, 2011, at 6:25 PM, LearnABit@aol.com wrote:

Hi Everyone!

I did a quick mock up to show you the layout I think should be used. The signs don't need the "Park and Recreation Department", but this was the only logo I could come up with quickly. I think the blue squiggly line is important because it is a part of our village logo.

<Park%20Sign.jpg>

Well, that's it for my two cents!

Carol
Our troops are still very much in harms way.
Please continue to pray for their safety.

<Untitled01>

Carol Lazarski
LEARN A BIT, Computer Setups and Training

<Park%20Sign.jpg><Untitled01>

Walter Righton

From: laurielandsman@comcast.net
Sent: Wednesday, April 06, 2011 11:27 PM
To: LearnABit@aol.com
Cc: Tim Halik; Walter Righton; rkanaverskis@d84.org; rich@richardjacob.com; r weigus; dstetina@aol.com
Subject: Re: Park entrance sign project - Update 4-6-11

I like the squiggly line if "The Village of Willowbrook" is underneath it but I did not care for the look without the words underneath....looked like tree was on water. I do like the village logo without the Parks and Recreation Department over the tree. Since the village logo has a blue squiggly line, I guess we should keep that look but only with the words underneath. However you could discuss changing the color of the squiggly line to either green or black since it will be against a brown background. If you vote to keep the blue to match the logo...that's o.k....just giving you my thoughts. Also Scott Konya from the American Sign Factory should come up with a more modern font instead of us trying to find one since that is what we are paying them to do. Unfortunately, I will be unable to attend our next meeting on Tues. May 3 since I will be attending my daughter Rachel's dance performance at the University of Wisconsin that evening. I am sorry to miss Wally's last meeting and dinner beforehand. Hopefully I will see you on May 5th at Wally's farewell gathering at the village hall!

Laurie

----- Original Message -----

From: LearnABit@aol.com

To: WRighton@willowbrook.il.us, rkanaverskis@d84.org, rich@richardjacob.com, "r weigus" <r.weigus@comcast.net>, laurielandsman@comcast.net, dstetina@aol.com

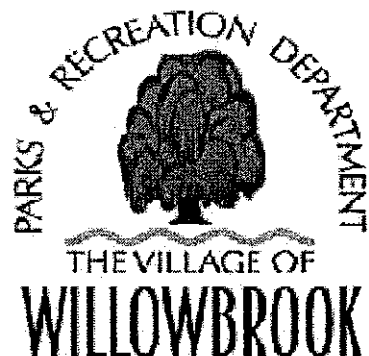
Cc: THalik@willowbrook.il.us

Sent: Wednesday, April 6, 2011 6:25:58 PM

Subject: Re: Park entrance sign project - Update 4-6-11

Hi Everyone!

I did a quick mock up to show you the layout I think should be used. The signs don't need the "Park and Recreation Department", but this was the only logo I could come up with quickly. I think the blue squiggly line is important because it is a part of our village logo.



**Prairie Trail
Park**

Opened 1988