

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, NOVEMBER 2, 2010, AT THE WILLOWBROOK HOLIDAY INN, 7800 KINGERY, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Cobb called the meeting to order at the hour of 7:35 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Laurie Landsman, Carol Lazarski, Doug Stetina, Richard Cobb and Ramona Weigus.

ABSENT: Ronald Kanaverskis.

Also present was Superintendent of Parks and Recreation Walter Righton and Debra Peterson, Recreation Program Specialist.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – October 19, 2010

MOTION: Made by Commissioner Landsman, seconded by Commissioner Lazarski to approve the minutes of October 19, 2010.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

*Commissioner Weigus arrived at 7:36 p.m.

4. CORRESPONDENCE/COMMUNICATIONS

None presented.

5. VISITOR'S BUSINESS (comments limited to three minutes per person on only items that are on the agenda)

No visitors.

6. REPORTS

A. Park News in Brief

Superintendent Righton provided the following highlights:

- The Parks and Recreation Annual Halloween Party was held on Friday, October 29, 2010 at Gower West School. He thanked Commissioner Lazarski and Recreation Specialist Deb Peterson for assisting with refreshments. Total attendance was approximately 200-250, which may have been down a little from previous years. However, this was still a well attended event. The costume contest, done by the P.T.O. went a little long and people were leaving prior to the distribution of the taffy apples.

B. Resolution – Authorizing Investigation and Negotiation with Nine Property Owners to Secure Ownership Interests in Their Properties for Open Space as Recommended by the Comprehensive Plan

Commissioner Cobb requested Superintendent Righton give a report on the Village Board's Resolution. Superintendent Righton reported that this issue was part of the 1993 Comprehensive Plan identifying the need for a periodic review of open space/park land for the Village. In 1999, this issue was revisited for land use needs and was divided into 6 areas of the village. One of the areas was around Community Park. On the basis of the 1999 Comprehensive Plan, the Plan Commission looked at what could be done for additional open space. Residents in that area objected to the village talking about their property without their consent. The end result was that the Board understood this was a sensitive issue and chose not to pursue this issue further at that time.

Recently, the Plan Commission offered to revisit the issue due to the economic situation of the village so they brought this issue to the Village Board to discuss what our future Comprehensive Plan could be. Staff was directed to develop a Resolution for permission to discuss this issue with land owners. The Resolution in the packet was approved by the Board on Monday, October 25, 2010.

Commissioner Cobb asked if there was any opposition to this issue. Superintendent Righton advised that there were some property owners who attended the meeting. The Village is going to be very pro-active to keep the property owners informed of the Village's action to the Resolution.

A letter will be mailed soon to residents asking them what their long-range plans for their properties are, so the Village can complete some long range planning.

Commissioner Cobb asked why the Plan Commission is now approaching this issue. Superintendent Righton advised that part of the Plan Commission's job is to look to the Comprehensive Plan's general direction as to the Village's development.

Commissioner Stetina was concerned that one of the areas in the Resolution off of Clarendon Hills Road is for sale and why hasn't the Village done something regarding these properties. Superintendent Righton advised that those are not the properties. The two lots in question included the Arabian Knights Horse Farm.

Preliminary research is being done on grant opportunities. Superintendent Righton will be meeting with Administrator Halik and Planner Charlton to begin discussion on this. The current grant cycle ends July 1, 2011.

Commissioner Stetina requested that this be known that it is not something the Park Commission is requesting. Superintendent Righton advised that revisiting the issue of land acquisitions was initiated by the Village Board.

Commissioner Lazarski advised that at one time a building and parking lot on 75th Street was discussed and due to this being floodway areas, this could not be done. She asked if the Village would be purchasing floodway property. Superintendent Righton advised that the area identified as floodway is already part of Community Park. The Village just wants to address the concept of acquiring more open space.

7. OLD BUSINESS

A. Children's Holiday Party Planning

Superintendent Righton reviewed an updated checklist for the party. The level of donations is similar to 2009. Dell Rhea's Chicken Basket will be delivering the chicken at 2:00 p.m. Two calls to Starbuck's were made with no response. Gifts are at the Village Hall and Superintendent Righton will get the rest of the supplies.

An invitation will be extended to the Village employee's families to attend this event. The gift bags will be filled the day of the party. No additional volunteers have been sought. Fliers will be done prior to Thanksgiving.

B. FY 2010-11 Budget Planning Update

The Backstop Renovation Project will be included for the Board's consideration. Superintendent Righton received a favorable proposal which is less than the \$25,500.00, which will give the Village some latitude with adequate funding sandblasting and painting.

Superintendent Righton obtained a proposal to re-paint the park entrance signs came in from the original signage company at \$11,500 or to purchase new signs for \$17,558, which does not include the two Community Park signs. This was done following previous discussion by this Commission on the current conditions of the park entrance signs. If we included the Community Park signs the total would be approximately \$21,000. Superintendent Righton will call the company that completed the concession stand sign and feels we can get a better price for replacement signs. He asked the Commission for their input on the five year plan to eventually replace all the park signs.

The Commission discussed the different types of signs to get and placement of the signs. After a long discussion, the Commission agreed that sign replacement needs to be included in the Long Range Plan. Superintendent Righton will take pictures of the signs to document their condition.

MOTION: Made by Commissioner Landsman, seconded by Commissioner Lazarski, supports the inclusion to replacement of park signs, as needed, in the Long Range Plan.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

8. NEW BUSINESS

None presented

9. ADJOURNMENT

MOTION: Made by Commissioner Weigus, seconded by Commissioner Landsman, to adjourn the meeting at the hour of 8:27 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2010

Chairman

Minutes transcribed by Debbie Hahn.