

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, JULY 6, 2010, AT THE VILLAGE OF WILLOWBROOK, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Superintendent Righton called the meeting to order at the hour of 7:31 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Laurie Landsman, Carol Lazarski, Ronald Kanaverskis, Doug Stetina, Ramona Weigus, and Richard Cobb.

ABSENT: None

Also present was Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – June 1, 2010

MOTION: Made by Commissioner Landsman, seconded by Commissioner Lazarski, to approve the minutes of June 1, 2010.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. CORRESPONDENCE

None.

5. VISITOR'S BUSINESS (comments limited to three minutes per person on only items that are on the agenda)

None.

6. REPORTS

A. Park News in Brief

Superintendent Righton provided the following highlights:

- The 50<sup>th</sup> Anniversary Family Fun Day was very successful. Thanks go to Doug Stetina, Laurie Landsman and Carol Lazarski for servicing on the committee and working that day. An attendance of 300 people attended. Staff received very positive feedback from residents.
- Vehicle Fair is scheduled for Thursday, July 8, 2010. The Coast Guard will not be able to attend the event due to the oil spill in the Gulf.
- BRW Girls Softball Tournament begins this weekend. A parking plan is in place and area residents were notified of the parking plan. It's the exact same plan as

last year. Overflow parking will be at Gower West. The tournament will host 35 teams including one team from Wisconsin.

- Movie Night is scheduled for July 22, 2010 at dusk. We will be showing the movie "Over the Hedge". Commissioner Landsmen asked if she was needed at the concession stand. Superintendent Righton advised he will see if the Cadets are available to work the stand. Publicity for the event will be on the website and a banner at Community Park.
- Applications for the Recreation Specialists position have been received. To date, we have 37 applicants and the closing date is July 16, 2010.
- ComEd sent a thank you email for their regional outing where approximately 100 people were in attendance. They were very appreciative of the staff and assistance provided by staff.
- Superintendent Righton showed the committee the new programs/classes for the Fall Fun Guide. The Committee discussed the "Biggest Loser" class.

B. 50<sup>th</sup> Anniversary Family Fun Day

Superintendent Righton discussed the Family Fun Day. Commissioner Lazarski asked if she could get copies of the photos taken at the event for the Kiwanis website. Superintendent Righton advised he would get her a copy.

Commissioner Stetina wanted to give the Willowbrook Police Cadets credit for doing such a phenomenal job with all their assistance and clean-up. He also advised that Tameling's has completed the burial site for the time capsule and that we are just waiting for the stone with the engraved plaque.

Commissioner Landsmen advised that the fun/run did not get a good turn out with only 20 people participating in it.

Commissioner Stetina asked how well the bean-bag games did. Commissioner Lazarski said she had a lot of people and once again the Cadets were a huge help.

The Committee discussed the possibility of having this type of event every year and President Napoli had also brought that up in conversation. The Committee would have to check on the costs and donations. The village absorbed all the labor costs.

C. Tennis Court Update

Superintendent Righton stated that as soon as it stops raining the contractor will begin work. They have taken the fence down and we are waiting for the weather to cooperate. The posts will remain while the project is being completed. A question was raised whether the current strike will affect or delay this project.

Superintendent Righton was not certain, however he said our costs will be unaffected since we have a contract in place.

7. OLD BUSINESS

A. Recreation Supervisor Transition

Superintendent Righton reported on this earlier in the meeting.

B. Children's Holiday Party Planning

Superintendent Righton reported that Commissioners Landsmen and Stetina suggested we have the Rope Warrior back as entertainment. A contract has been received and the cost is higher at \$575 vs. \$400 last year. Superintendent Righton cautioned the Commissioners that they should keep that in mind when purchasing the gifts, in order to keep us within budget.

After a brief discussion, the Committee agreed to continue to buy the gifts as in years past and publicize the featured entertainment more to bring in more kids. In addition, Superintendent Righton will bring up to the 50<sup>th</sup> Anniversary Committee to see if postcards could be passed out at their Holiday event advertising the Children's Holiday Party.

8. NEW BUSINESS

Commissioner Kanaverskis suggested to cancel the August Parks and Recreation meeting. The committee agreed to have their next meeting in September.

9. ADJOURNMENT

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Lazarski, to adjourn the meeting at the hour of 8:03 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

\_\_\_\_\_, 2010

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Chairman

Minutes transcribed by Debbie Hahn.