

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,
AUGUST 9, 2010 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mike Mistele called the meeting to order at 6:30 PM.

2. ROLL CALL

Those present at roll call were Chairman Mike Mistele, Trustee Paul Schoenbeck, Director of Municipal Services Tim Halik, and Administrative Intern Garrett Hummel.

3. APPROVAL OF MINUTES

After reviewing the minutes from the July 26, 2010 rescheduled regular meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes, seconded by Trustee Schoenbeck. Motion carried.

4. DISCUSSION – Letter of Understanding – Maintenance of Signage, DuPage County Regional Bike Trail

Director Halik briefly updated the Committee regarding the status of the bike trail sign inventory information that was previously requested of DuPage County. Halik advised that the County has again requested that the Village execute a Letter of Understanding regarding the future maintenance of bike trail signage displayed along various segments of the Southern DuPage Regional Trail that are located within the Willowbrook corporate limits. In response, staff has again requested an itemization of the number of signs and sign posts the Village is expected to maintain along with approximate maintenance costs.

Although this information was requested in July of 2009, and a reminder message was sent again in August of 2009, we never received the requested information from the County. Director Halik distributed copies of the requested itemization received by Dave Ziesemer, DuPage County Traffic Engineer, on August 5, 2010. Halik summarized the information and shared with the Committee that Mr. Ziesemer has offered, in writing, to provide the Village with as many of the tri-colored trail identification signs as necessary, free of charge. Chairman Mistele recommended that the Village accept the agreement. Trustee Schoenbeck agreed, but recommended that the Village Attorney review the Letter of Agreement first. Afterwards, this item could be placed on the Consent Agenda on a future Board meeting. Halik indicated that he would do so.

5. DISCUSSION – Municipal Services Department

- a) Director Halik advised that the monthly department permit activity report for July is included in the packet. Halik noted that the Village has taken in slightly under \$20,000 in permit revenue for the month. As such, to date we have taken in approximately 63% of our projected permit revenue for Fiscal Year 10/11.
- b) Director Halik reported that the water system pumpage report was also included in the agenda packet for information. Halik noted that at this time we are on track with our Fiscal Year 10/11 pumpage projection of 375,000,000 gallons.

- c) Director Halik stated that the July Status Report from Clarke Environmental, the Village's mosquito abatement contractor, was also included in the packet. Halik noted that rainfall totals for the month of July remain above average. This fact, coupled with the high temperatures and humidity, is causing mosquito populations to spike. Halik advised that staff has been closely monitoring our light trap counts, but as of late the counts remain in the triple digits. Halik called attention to the light trap count log that was listed on page 2 of the report, which were high. Halik stated that although the Village budget only includes two Village-wide sprayings throughout the season, we may want to consider authorizing the second season spraying soon, in an attempt to reduce the mosquito population during the West Nile Virus season, which we are now in. Halik stated that the most effective spraying application occurs when we spray on the same night as surrounding jurisdictions. Halik advised that both Woodridge and Downers Grove have scheduled sprayings to occur on August 18th, and we could also schedule ours for that night. However, Halik did want to advise the Committee that by spraying earlier in the season, depending on the future counts, we may be faced with having to perform an additional, third, spraying later, which is not budgeted for. Chairman Mistele recommended that staff also contact Clarendon Hills to see what their plan is. Trustee Schoenbeck asked what the cost of the spraying is. Halik advised that one Village-wide spraying is \$3,050 and that we have budgeted for two to occur throughout the mosquito season. Trustee Schoenbeck asked whether Clarke Environmental would spray various areas using a helicopter, stating that such an application method may make sense from a cost perspective if several jurisdictions decide to spray at the same time. Halik stated that he would seek answers to the Committee's questions. The Committee decided to authorize a Village-wide spraying to occur on August 18th, along with the other jurisdictions. Halik stated that he would schedule it through Clarke.

6. VISITOR'S BUSINESS

None.

7. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele, seconded by Trustee Schoenbeck. The meeting was adjourned at 6:50 PM.

(Minutes transcribed by: Tim Halik 9/08/10)