

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION HELD ON TUESDAY, MARCH 2, 2010, AT THE VILLAGE OF WILLOWBROOK, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Acting Chairman Doug Stetina called the meeting to order at the hour of 7:34 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Laurie Landsman, Carol Lazarski, Ronald Kanaverskis, Ramona Weigus and Acting Chairman Stetina. ABSENT: Chairman Richard Cobb. Also present was Superintendent of Parks and Recreation Walter Righton.

A QUORUM WAS DECLARED

***Chairman Cobb entered the meeting at approximately 7:38 p.m.

3. APPROVAL OF MINUTES – February 2, 2010

MOTION: Made by Commissioner Kanaverskis, seconded by Commissioner Landsman, to approve the minutes of February 2, 2010.

ROLL CALL VOTE: AYES: Commissioners Landsman, Lazarski, Kanaverskis, Weigus, Stetina and Chairman Cobb; NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

4. CORRESPONDENCE

Superintendent Righton referred to a letter to Lauren Harvey, Maercker School District 60 Raffle Coordinator, in response to a request for a contribution for the PTO's Fun Fair.

5. VISITOR'S BUSINESS (comments limited to three minutes per person on only items that are on the agenda)

None.

6. REPORTS

A. Parks News in Brief

Superintendent Righton provided a highlight of the Parks News:

- The Co-recreational Softball League will again be near or at full capacity for the Tuesday and Wednesday leagues. This total of thirteen teams represents the same number of teams as last year.
- The Gateway Special Recreation Board of Directors discussed recommendations on 2010 summer recreation program and reviewed recommendations on various program fees.
- Following the recent passage of state legislation on Automatic External Defibrillators (AED), the Village Staff researched what impact the new state law requiring the

installation of AED's in public parks had on the Village. Staff reached consensus that an AED unit need not be installed at the Community Park at this time.

B. Budget Update

~~Superintendent Righton advised the Commission of his presentation to the Village Board at its FY10-11 Budget Hearing that was held on March 1. He reported that while the Board had several questions, it appeared that it supported the same proposed budget that he had presented to the Commission at the February meeting. That budget included repairs to the Waterford Park tennis courts. He had advised the Board of the process by which the Commission prioritized its capital improvement projects, which also included the Commission recommending repairs to the Community Park backstops in FY10-11. Mr. Righton explained at the Budget Workshop that when he was directed to further prioritize by Interim Administrator Maholland, Mr. Righton selected the tennis courts. The primary rationale behind that decision was that there still exists a very slight possibility the Village could get funding for the backstops in the next year through the State of Illinois Capital Bill. If we did the backstop repairs this year and then got the funding, we would not be able to get a reimbursement from the State.~~ Superintendent Righton advised the Commission his presentation to the Village Board at its FY10-11 Budget Hearing that was held on March 1. He reported that while the Board had several questions, it appeared that it supported the same proposed budget that he had presented to the Commission at the February meeting. That budget included repairs to the Waterford park tennis courts. He had advised the Board of the process by which the Commission prioritized its capital improvement projects, which also included the Commission recommending repairs to the Community Park backstops in FY10-11. Mr. Righton explained at the Budget Hearing that when he was directed to further prioritize by Interim Administrator Maholland, Mr. Righton selected the tennis courts. The primary rationale behind that decision was that there still exists a very slight possibility the Village could get funding for the backstops in the next year through the State of Illinois Capital Bill. If we did the backstop repairs this year and then got the funding, we would not be able to get a reimbursement from the State.

C. 50th Anniversary Committee Activities Related to the Parks and Recreation Department

Superintendent Righton informed the Parks Commission that the 50th Anniversary Committee agreed to hold a Family Fun Day/Fun Run/Fishing Event on June 26. The Park Department staff will spearhead the fun run and fishing event on that date.

7. OLD BUSINESS

A. Garden Plots

Superintendent Righton noted the Commission had suggested to include the issue of garden plots in the next Village-wide survey. He advised there is no funding in the proposed FY10-11 budget for a Village-wide survey. In addition, since the focus of the Budget Workshop is the proposed FY10-11 budget, a discussion of the garden plot issue would not be appropriate at that time.

Superintendent Righton suggested that should the Commission wish to pursue the matter further, a motion to the Village Board to that effect would be required. Although Superintendent Righton

would be happy to present any recommendation from the Commission, staff could not concur with support any potential new initiatives during a time when all the Village departments are going to be severely pressed to maintain existing facilities and services.

8. NEW BUSINESS

A. 2010 Children's Holiday Party

At the last meeting, the Commission felt the attendance at the Children's Holiday Party should increase if we are to continue with the current format. The Commission felt additional publicity for the event would boost the attendance. Superintendent Righton obtained information on the costs for a postcard mailing to all Willowbrook residents.

- Printing \$355
- Mailing \$1,100.30
- Labeling No charge if work can be done by the Police Cadets. Otherwise staff labor Would be about \$30-\$40

~~Typically, the party was held on either the first or second weekend of December. The Commission determined that its first choice to request facilities at Hinsdale South should not be the same weekend that the Kiwanis Club holds its Breakfast with Santa. Mr. Righton agreed to find out if the Kiwanis had selected its date for 2010 and then make the request of Hinsdale South for the Sunday of the other weekend.~~ *We have typically held the party on either the first or second weekend of December. The Commission determined that its first choice to request facilities at Hinsdale South should not be the same weekend that the Kiwanis Club holds its Breakfast with Santa. Mr. Righton agreed to find out if the Kiwanis had selected its date for 2010 and then make the request of Hinsdale South for the Sunday of the other weekend.*

9. ADJOURNMENT

MOTION: Made by Commissioner Lazarski, seconded by Commissioner Landsman, to adjourn the meeting at the hour of 8:44 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2010

Chairman