

MINUTES OF THE SPECIAL MEETING OF THE MUNICIPAL
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,
JANUARY 26, 2009 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mistele called the meeting to order at 6:12 PM.

2. ROLL CALL

Those present at roll call were Chairman Mike Mistele, Trustee Terrence Kelly, Village Administrator Phil Modaff, Director of Finance Sue Stanish, and Director of Municipal Services Tim Halik.

3. REVIEW – Fiscal Year 2009-10 Budget

Administrator Modaff provided general highlights within the General Fund. He advised the Committee that the proposed budget for fiscal year 2009/2010 includes no reduction in services and focuses on days of operating. The revenues are expressed in terms of both with and without the red light camera program. Resulting days of operating is 193 including estimated red light camera revenues, and 182 without. Administrator Modaff further advised that no employee raise figures are included in the budget at this time. The budget also includes two years payments of the recent bond issue to fund both the extension of 75th Street and a portion of the public works garage. Administrator Modaff further advised that a very conservative approach was used to estimate revenues and that major revenue source projections were revised and reduced by approximately \$1.8 million. Chairman Mistele expressed concern about the red light camera program versus patrons shopping in town, potentially resulting in unhappy business owners. Administrator Modaff responded that, in our program, our officers will review the videos to determine whether a true violation occurred or not. In this manner, only actual violators will be ticketed. Trustee Kelly inquired as to how drivers will be notified during the initial thirty day break-in period from June 1st to July 1st. Administrator Modaff responded that staff will consider appropriate methods of public education. Administrator Modaff advised that the budget does not include any additional full-time staff requests, and that estimated pension increases are large. Modaff advised the committee that this would conclude the highlights of the General Fund highlight presentation.

Administrator Modaff advised the Committee that with regard to the Water Fund, no water rate increases are proposed at this time. Chairman Mistele recommended that the Village notify residents of this positive news.

Administrator Modaff provided general highlights of the Motor Fuel Tax Fund. He advised that we are currently on a 12 year maintenance cycle for roadways. This year we have \$90,000 budgeted to be used towards a crack sealing and patching program throughout town. Modaff advised that we intend to inspect all streets at the end of the winter season to determine the best use of these funds.

Director of Finance Sue Stanish provided the Committee a general financial overview. The fiscal year 2009/2010 Budget anticipates all revenues bringing in \$10,971,399. All

expenditures would total \$11,178,535. Director Stanish reviewed all of the charts and graphs within the committee packet with the Committee. Chairman Mistele noted that, according to the information presented, we may need to consider implementing a new revenue source between 2013 and 2017. Administrator Modaff noted that whether consideration is given to obtaining home rule status or implementing a property tax, both issues would require a referendum.

Director Halik provided a general overview of the various budgets that make up the Municipal Services Department. Chairman Mistele asked for explanation of the proposed increase for tree maintenance. Halik reported that the increase was added to enable the Village to further our revamped parkway tree planting program. The Committee members agreed that it was a good program. Trustee Kelly inquired about the large budgeted expense for rock salt. Halik reported that the previous budget number was almost tripled, not knowing where salt prices will be next year. Trustee Kelly asked what our alternatives were for acquiring rock salt next year. Administrator Modaff provided a short summary of the involvement the DuPage Mayors and Managers Conference has had with the issue. He advised that the Illinois Attorney General's Office is taking a look at the State's Central Management Services (CMS) program for salt bidding. This review has revealed some surprising facts as to how the state has historically run this bid. Unfortunately, it cannot be considered a true bidding process since multiple vendors are asked to provide service at varying prices. The Village may consider going out to bid themselves earlier in the year along with hoping that positive changes are brought about through the CMS program review.

4. VISITOR'S BUSINESS

(none)

5. ADJOURNMENT

Motion to adjourn made by Chairman Mistele, and seconded by Trustee Kelly. The meeting was adjourned at 7:25 PM.

(Minutes transcribed by: Tim Halik 02/05/09)