

VILLAGE OF WILLOWBROOK
PUBLIC SAFETY COMMITTEE MINUTES
MARCH 12TH, 2018

MINUTES OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MARCH 12TH, 2018 AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

Meeting called to order at 5:30pm.

ROLL CALL

In attendance, Chairperson Gayle Neal, Trustee Umberto Davi and Acting Chief Robert Schaller.

1. REVIEW FEBRUARY 12TH, 2018 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
Chairperson Neal and Trustee Davi approved the February 12th, 2018 meeting minutes.
2. REVIEW FEBRUARY 19TH, 2018 SPECIAL JOINT MEETING OF THE MUNICIPAL SERVICES COMMITTEE MEETING MINUTES.
Chairperson Neal and Trustee Davi approved the Special Joint Meeting minutes from February 19th, 2018.
3. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
The Committee reviewed the press releases for the period of January 29th – February 25th, 2018.
4. REVIEW OVERTIME REPORT FOR 01/29/2018 –02/25/2018 - INFORMATION.
The Committee reviewed police overtime. Acting Chief Schaller advised that there was a total of 25 open shifts for the time period due to FMLA/Sick time/Training.
5. REVIEW MONTHLY EXPENDITURE REPORT FOR FEBRUARY 2018 – INFORMATION.
The Committee reviewed monthly expense reports. Chairperson Neal commented on allocating funding to the Building Maintenance line item for possible future departmental needs.
6. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR FEBRUARY 2018 - INFORMATION.
The Offense Summary Report was reviewed by the Committee. Acting Chief Schaller commented on the excellent traffic enforcement of Officer Rosal, Officer LaValle and Officer Martino.
7. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION.
The Committee reviewed the letters of recognition and appreciation. Letter of recognition for Officer Kaspar in providing NARCINT intelligence of a possible narcotic target that ultimately resulted in the seizure of one kilo of Fentanyl Letter of appreciation received from a resident praising Officers Robles, Mestre and Trainor for assistance on an ambulance assist.
 - Officer Lauren Kaspar
 - Officer Dylan Trainor
 - Officer Christine Robles
 - Officer Eulalio Mestre

8. DISCUSSION ITEMS.

- Hinsdale South Walk Out – March 14th
Acting Chief Schaller updated the Committee in reference to possible assistance that would be provided to the Darien Police Department due to the planned student walk out on March 14th, 2018.
- Promotion / Selection Consulting
Acting Chief Schaller discussed the possibility of looking into an outside consulting firm or a panel to assist in the selection of future open positions within the PD. The Committee recommends exploring this possibility.
- Training
Acting Chief Schaller discussed training goals for the department. The Committee recommended moving forward on supervisory training for existing supervisors and Officers In Charge.
- Long Term Planning
Acting Chief Schaller discussed long term planning due to retirements in the future.
- Training Room Policy
Acting Chief Schaller discussed if there was a need for a training room policy with the Committee. The Committee indicated that since the training room will be for police use a policy will not be needed.
- CALEA Lexipol Update
Acting Chief Schaller discussed the 2108 CALEA assessment and the implementation of Lexipol – The Committee’s recommendation is to continue with CALEA and not to move forward with Lexipol in the future.

9. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
There were no members of the public present to comment at this meeting.

10. ADJOURNMENT.

Motion made by Chairperson Neal, second by Trustee Davi, to adjourn at 6:27p.m.

NEXT MEETING SCHEDULED APRIL 9TH, 2018 AT 5:30 P.M.