

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 13, 2017 AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Michael Mistele called the meeting to order at 5:30 PM.

2. ROLL CALL

Those present at roll call were Chairman Michael Mistele, Trustee Paul Oggerino, and Village Administrator Tim Halik. Absent: None.

3. APPROVAL OF MINUTES

- a) After review of the draft minutes from the September 11, 2017 regular meeting of the Municipal Services Committee, Chairman Michael Mistele made a motion to approve the minutes as presented. Trustee Paul Oggerino seconded the motion. Motion Carried

4. REPORT – 75th Street Water Main Lining Project: Status Update

Administrator Halik shared technical information relating to the water main lining process received from the contractor, and also provided an update on the project. Halik advised that the work is progressing utilizing two contractors; Sunset Sewer & Water will excavate the lining pits, and also each hydrant tap location. Fer-Pal will then complete the lining process. Halik advised that given the proximity of the project to Hinsdale South High School and increased foot traffic from students, all excavated pits will be covered with steel plates at the end of each work day to ensure no hazard exists. Halik also shared that P.W. crews are monitoring the projected overnight low temperatures, since the temporary bypass water services to the affected homes are merely run on the ground and will be susceptible to freezing if temps drop too low. Staff has recommended to residents that they leave a water fixture slightly open in their lowest level to guard against freezing lines, since the temporary bypass water is unmetered, so they will not receive a bill for the used water. Halik hopes the project could be completed within 2 to 3 weeks, depending on weather and other delays.

5. REPORT – Kingery & 63rd Street STP Lighting Project: Status Update

Administrator Halik reminded the Committee that the Village previously applied for and was awarded grant funding through the Federal Surface Transportation Program to install both intersection and approach lighting at the Illinois Route 83 and 63rd Street intersection. Halik advised that Kingery Highway is a state road, and the intersection does not currently meet warrant requirements for lighting. Therefore, our requests over the years for IDOT to install lighting have been denied. Ultimately, it was decided that available grant opportunities to install the improvement would be considered. The total estimated cost of this project was \$521,730. The grant award will cover 70% of the eligible costs of the project not to exceed \$365,211, with the Village's local share amount being \$156,519. Halik advised that the project was included on IDOT's March 3, 2017 bid letting. The low

bidder at that time was H&H Electric Company in the amount of \$345,048.10. Project bids came in significantly lower than expected. The contract was awarded on April 14, 2017 and the contract signed on April 27, 2017. A preconstruction meeting was held on May 16, 2017. It was expected that the project would commence in June of 2017 and be substantially completed by September of 2017. However, at the pre-con meeting, H&H Electric submitted a request for a 120-day time extension for delay of start, which is permissible under IDOT regulations. Therefore, the start of construction on this project was delayed until October 2017, with a new expected completion date of Spring 2018. However, work did not commence in October. As a result, working days are being charged to the project as of October 10, 2017 (there are 90 work days included for this project). On November 1, 2017, staff received notification from H&H that they will try to begin the project the week of November 13th.

6. REPORTS – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity reports for both the month of September and October 2017. Halik advised that the Village received about \$47,000 in permit revenue for the month of September, and about \$60,000 in October. Halik advised that for the first six months of the 2017/18 fiscal year, the department has brought in a total of 122.79% of the budgeted revenue.
- b. Administrator Halik shared the water system pumpage report for August and September 2017. The report indicates that the Village pumped 33,061,000 gallons of water in the month of August, and 33,220,000 in the month of September. The total amount of water pumped so far in the 2017/18 fiscal year is about .68% below the amount of water pumped in the same time period of the previous year. However, we are still on track to meet the 350,000,000 pumpage projection for the year.
- c. Administrator Halik shared the September 2017 scavenger report, and advised that the report was for informational purposes only.
- d. Administrator Halik shared the September 2017 Clarke Mosquito Abatement Program Report, and advised that the report was for informational purposes only.

7. VISITOR'S BUSINESS

(None)

8. COMMUNICATIONS

Administrator Halik shared a Tribune Investigation Report recently published, entitled, "The Water Drain. Same Lake, Unequal Rates." The Committee discussed some of the reasons why water rates between jurisdictions differ.

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele and seconded by Trustee Oggerino. The meeting was adjourned at 6:16 PM.

(Minutes transcribed by: Tim Halik, 1/3/18)