

PUBLIC SAFETY COMMITTEE
MINUTES
NOVEMBER 10, 2017

MINUTES OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK, HELD ON NOVEMBER 10, 2017, 10:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

Chairman Terrence Kelly called the meeting to order at 10:00 am.

ROLL CALL

In attendance at this meeting were: Chairman Trustee Terrence Kelly, Village Trustee Sue Berglund, Police Chief Robert Pavelchik and Deputy Police Chief Robert Schaller.

For the minutes, today's meeting is a change from the regularly scheduled November 13, 2007, Public Safety Committee meeting. This meeting change was posted in the Village Hall and on the Village website on Wednesday, November 8, 2007 @ 9:00am. The agenda was also sent by facsimile to Shaw Media, the local press service.

1. REVIEW OCTOBER 9, 2017 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
A motion was made by Trustee Berglund, seconded by Trustee Kelly, to approve the Public Safety Committee minutes of the October 9, 2017 meeting. There were no additions, deletions or corrections to the minutes; the motion was unanimously approved by voice vote.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
The Committee members reviewed the weekly press releases for the past 4 weeks, noting the crime reports in and around health clubs & gyms.
3. REVIEW OVERTIME REPORT FOR 09/11/2017 – 10/08/2017 and 10/09/2017-11/05/2017 - INFORMATION.
The Committee members reviewed the overtime summary for the periods listed. These periods included hours associated with the explosion in The Knolls, October 20, 2017.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR OCTOBER 2017 – INFORMATION.
The Committee members reviewed the monthly expense report and budget summary for the Fiscal Year 2017-18 through October 30, 2017. The budget is 50% executed with no major anomalies observed to date.

5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR OCTOBER 2017 - INFORMATION.

The committee members reviewed the October 2017 offense summary. "Station Information" calls for service are incident numbers assigned for personnel actions like sick calls, comp-time requests, etc.

6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
Two letters of appreciation were reviewed; one from the Western Springs Police Department and one from a resident of The Knolls.

7. DISCUSSION ITEMS

- No-Shave November: *Chief Pavelchik explained our officers have join in for a national cancer fundraiser where for their donation the Department will allow them to not shave for the month of November.*
- Adjudication Hearing Officer: *Chief Pavelchik explained that the Village had received an unsolicited curriculum vitae from a recently licensed attorney wishing to be the Village's adjudication hearing officer. When the Village Board last interviewed prospective hearing officers (around 2008-2009) the process was that a request for proposal (RFP) was prepared, bids presented and vetted before the contract for services was awarded. Trustee Berglund asked how the current hearing officer is? At this time police staff have absolutely no complaints with the current vendor; he is efficient, personable to the public and well versed in the procedures of red light violation hearings. The Chief added that the costs are well under budget and are not excessive. Trustee Kelly indicated that he will speak with the Village Administrator about this and other legal services that might need review. Chief Pavelchik indicated that an RFP could mimic the last process if the Board wishes to change services.*
- 20 MPH Signs in the Village: *Chief Pavelchik provided the Committee with information about minimum speed limits being 25 mph by statute but that at some time in the Village's history, 20 mph signs were posted. Our officers are aware of the discrepancy and only enforce 25mph. To remove/replace the signs might upset the community members; this discussion was just to keep the Committee informed about the signage.*
- Other Undocumented Signs: *Deputy Chief Schaller explained to the Committee that several restricted parking zones were discovered to have no legal support in Village Code for the signs posted, specifically on Executive Drive. The Committee supports bringing forth ordinances for proper posting of signs.*
- Float of Comp Hours (2 Week Float): *The Chief and Deputy Chief D/C Schaller explained to the Committee some recent issues in the calculations of compensatory time and the limits in place by the Village Personnel Manual and the Police collective bargaining agreement (CBA). D/C Schaller also commented on a potential new scheduling program which will facilitate our payroll and time off accounting.*
- FirstNet: *Chief Pavelchik provided the Committee a brief overview of the*

FIRSTNET program which will provide secure and unfettered cellular channels for public safety.

8. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
There were no visitors present to comment.

9. ADJOURNMENT
A motion to adjourn was made by Trustee Berglund, seconded by Chairman Kelly; this meeting was adjourned at 10:55 a.m.

NEXT REGULAR MEETING SCHEDULED DECEMBER 11, 2017, AT 5:30 P.M.