

PUBLIC SAFETY COMMITTEE
MINUTES
OCTOBER 9, 2017

MINUTES OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK, HELD ON OCTOBER 9TH, 2017, 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

Chairman Terrence Kelly called the meeting to order at 5:30pm.

ROLL CALL

In attendance at this meeting were: Chairman Trustee Terrence Kelly, Village Trustee Sue Berglund, Police Chief Robert Pavelchik and Deputy Police Chief Robert Schaller.

1. REVIEW SEPTEMBER 11TH, 2017 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
A motion was made by Trustee Berglund, seconded by Trustee Kelly, to approve the Public Safety Committee minutes of the September 11, 2017 meeting. There were no additions, deletions or corrections to the minutes; the motion was unanimously approved by voice vote.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
The Committee members reviewed the weekly press releases for the past 4 weeks, noting the burglary to motor vehicle arrests of September 6, 2016.
3. REVIEW OVERTIME REPORT FOR 08/14/2017 – 09/10/2017 - INFORMATION.
The Committee members reviewed the overtime summary for the period listed.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR SEPTEMBER 2017 – INFORMATION.
The Committee members reviewed the monthly expense report and budget summary for the Fiscal Year 2017-18 through September 30, 2017.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR SEPTEMBER 2017 - INFORMATION.
The committee members reviewed the September 2017 offense summary. “Station Information” calls for service are incident numbers assigned for personnel actions like sick calls, comp-time requests, etc. Unlike recent news articles relating to allegations of high overtime in the Chicago Police Department, Willowbrook does in fact document and supervise overtime activity.
6. REVIEW PROPOSAL TO CONTRACT WITH LEXIPOL.
Chief Pavelchik discussed with the Committee members the opportunity to use the

LEXIPOL risk management services to update Willowbrook Police General Orders (GO's) and to provide training to staff on GO's and policies. The Village's risk management provider IRMA supports the LEXIPOL service with a 50% first year grant. The Agenda memo outlined a budget source for the funding of the LEXIPOL service without needing a budget amendment. The Committee members expressed support of this initiative.

7. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
K-9 Officer Nick Volek received a nice handwritten letter from Northwestern Medicines Chicago Proton Center after his visit with a young cancer patient.

8. DISCUSSION ITEMS

- Accreditation: *Chief Pavelchik explained that our CALEA accreditation process is proceeding forward with a scheduled January 2018 on site assessment. Deputy Chief Schaller and Detective Lauren Kaspar will be attending the CALEA conference in order to receive the accreditation training that is vital to our department's future success. Monies from this training come from the accreditation line item and will definitely impact any travel to the next CALEA event in Texas, March 2018. D/C Schaller also reminded the Committee that our planned November 2017 mock assessment and the January 2018 on site assessment will have expenses from the accreditation line item.*
- Halloween Trick or Treat Hours: *On tonight's Village Board Agenda is a resolution recommending "trick or treat" hours in our Village.*
- Halloween Warning Letter: *Chief Pavelchik provided the Committee with a copy of a warning letter that was sent to liquor license holders regarding costumed customers.*
- Body shop rotations: *In response to Chairman Kelly's inquiry, the police department does rotate body shop business between Willowbrook Ford and Aspen Auto Body.*
- PD Intercom System: *D/C Schaller updated the Committee on his efforts to re-install a cell monitoring system into the PD's booking area. He explained that this monitoring system will reduce the number of officers required to monitor prisoners. So far one estimate was very high so other proposals will be sought.*

9. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
There were no visitors present to comment.

10. ADJOURNMENT

A motion to adjourn was made by Trustee Berglund, seconded by Chairman Kelly; this meeting was adjourned at 6:02pm.

NEXT MEETING SCHEDULED NOVEMBER 13TH, 2017, AT 5:30 P.M.