

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 23, 2017 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Terrence Kelly, Michael Mistele, and Gayle Neal.

ABSENT: Trustee Paul Oggerino, and at time of Roll Call - Trustee Umberto Davi.

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Chief of Police Robert Pavelchik, Jr., Deputy Chief Robert Schaller, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village resident Phyllis Zimmer to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Ms. Zimmer, 6446 Tennessee Avenue, spoke about stormwater drainage issues on her property.

5. CLOSED SESSION

- a. Consideration of Pending Litigation Pursuant to Chapter 5 ILCS 120/2(c)(11)

RECESS INTO CLOSED SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to recess into Closed Session at the hour of 6:36 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Neal.  
NAYS: None. ABSENT: Trustees Davi and Oggerino.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 6:54 p.m.

\*\*\*NOTE: Trustee Davi arrived at 6:36 p.m. at the beginning of Closed Session.

ROLL CALL

Those present after the return to Open Session were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, and Gayle Neal.

ABSENT: Trustee Paul Oggerino.

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Chief of Police Robert Pavelchik, Jr., Deputy Chief Robert Schaller, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

6. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 9, 2017 (APPROVE)
- c. Warrants - \$438,165.05 (APPROVE)
- d. Resolution - A Resolution of the Village of Willowbrook Estimating the Property Taxes to be Levied for the 2017 Property Tax Levy - Resolution No. 17-R-58 (ADOPT)
- e. Resolution - A Resolution Approving a Plat of Easement - 525 Executive Drive, Midwest Helicopter - Resolution No. 17-R-59 (ADOPT)
- f. Motion - Motion to Approve - 2017 Motor Fuel Tax (MFT) Roadway Maintenance Program: Payout #2 - Partial Payment, M&J Asphalt Paving Company, Inc. (PASS)
- g. Motion - A Motion to Approve an Application for a License to Hold a Raffle - DuPage Juvenile Association (PASS)
- h. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

7. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR IMPLEMENTATION OF THE LEXIPOL ILLINOIS LAW ENFORCEMENT POLICY MANUAL & TRAINING BULLETIN PROGRAM

Chief Pavelchik related that Lexipol is a risk-management based company that examines policies and best practices to be compliance with local law and court decisions. This contract will enable Lexipol to take the Police Department's General Orders and Policy manual and standardize the format. The manual will be in compliance with all laws and CALEA standards.

Chief Pavelchik advised that this program will remove the need for a staff person to write and develop policies full time.

Chief Pavelchik stated that this program also incorporates training bulletins for officers.

Chief Pavelchik related that IRMA will give a 50% rebate on the first year's subscription.

Trustee Kelly asked how the training program works. Chief Pavelchik advised that it is a computer-driven system. Officers can use an app that is downloaded onto their phones if they choose.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adopt Resolution No. 17-R-60 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - STRUCTURAL LINING OF APPROXIMATELY 1,250 LINEAL FEET OF UNDERGROUND WATER MAIN, 75<sup>TH</sup> STREET - BETWEEN THE VILLAGE OF WILLOWBROOK AND FER PAL CONSTRUCTION USA, LLC

Administrator Halik related that there is a section of 12" water main that runs along the south side of 75<sup>th</sup> Street that was installed in the early 1970's. This particular section of water main has been repaired 11 times since 2012. Administrator Halik advised that there are corrosive soils in this area that is causing the pipe to deteriorate.

Administrator Halik advised that instead of completely replacing this section of water main, a less costly repair alternative that involves the internal lining of the pipe will be used. Administrator Halik stated that a nylon insert is placed into the water main and epoxied into place. Once cured, the lining will provide at least 50 years of service without breaks.

During the time that this work is being completed, a temporary bypass water main will be installed to service five (5) affected residences.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 17-R-61 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele thanked Mayor Trilla and Administrator Halik for their leadership during the gasoline incident that occurred on October 20<sup>th</sup>.

Trustee Berglund had no report.

Trustee Davi had no report

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

13. MAYOR'S REPORT

Mayor Trilla thanked all agencies that assisted with the gasoline incident from October 20<sup>th</sup>.

Mayor Trilla provided an update for the Veto session in Springfield. One bill to watch is Senate Bill 1451 which will allow AT&T and other telecom companies to place small cell transmitters wherever they want without obtaining municipality permission. The DuPage Mayors and Managers Commission is opposed to this mandate.

Mayor Trilla also advised that the Channel 6 PEG Channel should be up and running in the near future.

14. CLOSED SESSION

Mayor Trilla advised that there was no need to return to Closed Session at tonight's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Kelly and seconded by Trustee Neal, to adjourn the Regular Meeting at the hour of 7:17 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

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Village Board Minutes  
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PRESENTED, READ and APPROVED.

November 13 , 2017.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.