

# Willowbrook

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## AGENDA

REGULAR MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, APRIL 10, 2017, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
  - a) March 13, 2017 Regular Meeting of the Finance & Administration Committee
4. REPORT – Monthly Disbursement Reports – March 2017
5. REPORT – Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax
6. VISITOR'S BUSINESS
7. COMMUNICATIONS
8. ADJOURNMENT

### Mayor

Frank A. Trilla

### Village Clerk

Leroy R. Hansen

### Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

### Village Administrator

Tim Halik

### Chief of Police

Mark Shelton

### Director of Finance

Carrie Dittman



Proud Member of the  
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 13, 2017 AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, WILLOWBROOK, ILLINOIS.

**1. CALL TO ORDER**

The meeting was called to order by Trustee Neal at 5:32 p.m.

**2. ROLL CALL**

Those present at roll call were Trustee Gayle Neal and Director of Finance Carrie Dittman. Chairman Umberto Davi arrived at 5:37 p.m.

**3. APPROVAL OF MINUTES**

Minutes of the Regular Finance/Administration Committee held on Monday, February 13, 2017 were reviewed.

Motion to approve made by Chairman Davi, seconded by Trustee Neal. Motion carried.

**4. REPORT – GFOA Certificate of Achievement Award Recipient**

Director Dittman noted that the Village had submitted its FY 2015/16 audited financial statements to the Government Finance Officers Association (GFOA) in October 2016 for consideration for the Certificate of Achievement for Excellence in Financial Reporting (CAFR) Award. Reports submitted to the CAFR program are reviewed by selected members of the GFOA professional staff and the GFOA Special Review Committee (SRC), which comprises individuals with expertise in public sector financial reporting and includes financial statement preparers, independent auditors, academics, and other finance professionals.

Staff was notified in February 2017 that the Village received the award, which reflects the commitment of the Village and staff to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure. The award was the 28<sup>th</sup> consecutive CAFR award the Village of Willowbrook has received.

Upon conclusion of the audit of the FY 2016/17, which will occur in early fall, the Village will submit those audited financial statements to GFOA for consideration of the award program as well.

The Committee accepted the report.

**5. APPROVAL - Supplemental Appropriation**

Director Dittman noted that the Village follows the Illinois Appropriation Act and each year is required to adopt an appropriation ordinance within the first quarter of the fiscal year. The ordinance does not replace the previously adopted Administrative Budget that serves as the management tool to monitor expenditures/expenses against approved budgeted line items. The ordinance provides expenditure/expense amounts by fund that the Village cannot exceed in the fiscal year 2016-17. Generally, administrative budget amounts are doubled to form the appropriation amounts.

The original appropriation for FY 2016-17 was approved on June 13, 2016, however, at that time the Village had not yet established the Rt. 83/Plainfield Road Business District. Upon establishment of the Business District, which occurred on July 11, 2016, the Village created the Rt. 83/Plainfield Road Business District Tax Fund, which will account for sales taxes generated by the business district and expenditures incurred related

to the creation and administration of the business district. As of January 31, 2017, approximately \$55,000 of expenditures had already been incurred, with more expected through the end of the fiscal year, thus it is necessary to adopt a supplemental appropriation to legally expend these funds. The Village estimates that \$75,000 of expenditures will be incurred through April 30, 2017, and in accordance with practice to double the budget to form the appropriation, \$150,000 is included in the supplemental appropriation. \$150,000 of estimated revenues (business district sales tax) has been added to the amended CFO's Certificate of Estimated Revenues. This item will be presented to the Village Board at this evening's meeting.

Motion to approve made by Chairman Davi, seconded by Trustee Neal. Motion carried.

#### **6. APPROVAL – FY 2016/17 Audit Engagement Letter**

Director Dittman relayed that in FY 2010, the Village approved a three-year contract with the accounting firm of Wolf & Company to provide audit services for the Village. The change in auditors was needed as the prior audit firm of Sikich LLP could not provide both Interim Village Administrator services and audit services in the same audit period. After FY 2012, Wolf (which was merged into another firm called BKD in 2015) continued to conduct the Village's annual audit on a year-to-year basis.

The audit partner and manager from Wolf assigned to the Village's audit stayed with BKD and have continued to serve on the Village's audit team. BKD has submitted a one year engagement letter to perform the Village audit for the year ended April 30, 2017 at a fee of \$30,500. This includes the base audit fee and ongoing work related to GASB Statement No. 68 of \$29,750, plus additional fees of \$750 to implement GASB Statement No. 72, a new accounting pronouncement. This represents an overall increase of \$1,600 or 5.5% over last year's total fee. If the Village needed a separate single audit of its federal funds received (i.e., from the IEPA loan), the auditors would charge an additional \$3,000.

The Village is not bound to remain with BKD and could change auditors at any time. However, the RFP process to select a new auditor can be time consuming and as there have been no issues, staff would recommend at the present time that we accept a one-year audit extension with BKD. The committee concurred with the recommendation. This will be brought forth to the Village Board at a subsequent meeting.

Motion to approve a one year extension to the audit contract for FY 2016/17 made by Chairman Davi, seconded by Trustee Neal. Motion carried.

#### **7. DISCUSSION – Termination of Utility Tax Audit Contract**

Director Dittman explained that in October 2005, the Administrator at the time brought forth a proposal from a company called AZAVAR to perform a utility tax and cable franchise fee audit, whereby AZAVAR would determine if there were past, present and future utility taxes that were not properly being paid to the Village because of improperly coded customer addresses. Any address discrepancies discovered during AZAVAR's audit would be corrected, and if to the benefit to the Village, then AZAVAR would collect 50% of the new utility tax revenue for a period of 60 months going forward.

At that time, the Village Board did not approve the agreement with AZAVAR. However, in September 2006, the Administrator at the time again proposed the service to the Village board, and a professional services agreement (included in packet) was passed via resolution on September 25, 2006. At that time, staff had believed and indicated to the Village board that the services would last for a period of 60 months, which was the revenue sharing period with AZAVAR as indicated in their contract.

However, upon conclusion of the initial audits of telecommunication and cable franchise providers and the related revenue sharing period, in 2013 AZAVAR began new audits of ComEd and Nicor. AZAVAR calculated a

Notice of Tax Liability to be sent to Nicor indicating underpayments, interest and penalties due to the Village of \$113,840.40. Nicor disputed this amount and after numerous meetings, conference calls, etc., Nicor settled with the Village for \$11.00 and the Village was invoiced 50% of it (\$5.50) by Azavar.

Also in 2013, AZAVAR calculated a Notice of Tax Liability to send to ComEd of \$134,440.68. To date, ComEd has contested the audit findings and continues to refuse to respond to AZAVAR and/or to pay anything. Additionally, of the new revenue that AZAVAR claims it has discovered for the Village, there is no way to verify what that revenue is and thus to determine if the sharing amount is correct. AZAVAR also has informed the Village recently that they believe the service contract runs in perpetuity, which is in contradiction to Illinois Law that mandates that any contracts must expire upon the end of the then current Mayor's term.

Current staff does not believe the AZAVAR contract should continue for the following reasons:

- In accordance with Illinois law, the term of the agreement cannot exceed the term of the Mayor at execution, and the contract was executed approximately 11 years (3 Mayoral terms) ago;
- The results of the services performed to date by AZAVAR have not been what was originally expected and what the Village was led to believe.

The Committee discussed the contract and agreed that the termination of the contract was appropriate and that it should be brought forth to the Village Board.

#### **8. REPORT – Monthly Disbursement Reports – February 2017**

The Committee reviewed and accepted the disbursement reports for the month of February and key items are highlighted below:

- Total cash outlay for all Village funds – \$1,180,244. Fiscal Year to Date is \$13,483,829.
- Payroll for active employees including all funds - \$274,528 (2 payrolls). The average payroll for the year was \$149,261, which is a 13.59% decrease from the prior fiscal year.
- Average daily outlay of cash for all Village funds – \$42,152. Fiscal year to date daily average is \$44,390.
- Average daily expenditures for the General Fund only - \$19,649. Fiscal year to date average is \$24,679.

**9. REPORT – Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax**

All revenues are fiscal year to date collections through February 28, 2017 (unaudited):

- Sales tax receipts - \$3,131,265 up 0.10% from the prior year. Trending 5.3% over budget.
- Income Tax receipts - \$677,062 down 12.53% compared to the prior year, 7.5% over budget. IDOR has communicated to DMMC that this is due to “an accounting change” and it affects all municipalities, but IDOR has not given further details about the accounting change or if it will be ongoing.
- Utility tax receipts - \$804,323 down 0.74% from the prior year, 2.1% under budget, consisting of:
  - Telecomm tax - \$330,304, down 6.04%.
  - Northern IL gas - \$100,832, up 17.36%
  - ComEd - \$376,571, up 3.63%
- Places of Eating Tax receipts - \$416,171 down 4.72% compared to the prior year, trending 4.0% over budget.
- Fines - \$134,303 up 21.68% compared with the prior year, 24.48% over budget. Fines come from County distributions and also local fine tickets written by Village police officers.
- Red Light Fines – \$640,094 up 134.43% from the prior year receipts (in the prior year the cameras were down due to road construction and camera maintenance), trending 71.1% above budget. The budget for the first 4 months of FY 2016/17 was reduced due to the Rt. 83/63<sup>rd</sup> St. intersection cameras being out of service due to the road construction project. Those cameras are still down with no anticipated “go live” date yet given by ATS or IDOT.
- Building Permit receipts - \$456,112 up 46.26% from the prior year, 139.61% above budget.
- Water sales receipts - \$3,032,303 up 8.95% from the prior year, 1.40% above budget.
- Hotel/Motel Tax receipts - \$209,786 up 14.76% compared with the prior year. May & June 2015 collections (from April & May 2015 tax receipts) were still taxed at 1%. The hotel/motel tax rate increased to 5% effective June 1, 2015. Three of the four hotels are open and active. The revenue is trending at 0.3% higher than budget.
- Motor Fuel Tax receipts - \$183,178 down 0.43% compared with the prior year, 1.5% below budget.

The reports above were approved by Chairman Davi and Trustee Neal.

**10. VISITOR’S BUSINESS**

There were no visitors present at the meeting.

**11. COMMUNICATIONS**

There were no communications at the meeting.

**12. ADJOURNMENT**

Motion to adjourn at 6:03 p.m. was made by Trustee Neal, seconded by Chairman Davi. Motion carried.

(Minutes transcribed by: Carrie Dittman, 3/21/2017)

**VILLAGE OF WILLOWBROOK  
CHECKS ISSUED  
FISCAL YEAR 2016-2017**

<u>MONTH</u>	<u>BOARD APPROVED WARRANTS</u>	<u>GROSS PAYROLL (ACTIVE &amp; POLICE PENSION)</u>	<u>Note 1 HANDWRITTEN CHECKS</u>	<u>MONTHLY TOTAL</u>
MAY	\$ 265,430.11	\$ 189,255.84		
MAY	326,911.09	243,407.01	\$ 163,229.59 <b>2</b>	\$ 1,188,233.64
JUNE	368,931.28 <b>1</b>	133,593.33		
JUNE	369,354.68	253,332.65	15,974.23	\$ 1,141,186.17
JULY	186,123.25	133,156.27		
JULY	531,096.48	266,322.95	12,193.24	\$ 1,128,892.19
AUG	131,056.97 <b>1</b>	130,422.46		
AUG	492,424.14	259,571.74	174,863.73 <b>3</b>	\$ 1,188,339.04
SEPT	480,705.37 <b>1</b>	128,540.26		
SEPT	687,025.00	154,733.70		
SEPT		210,019.82	4,804.55	\$ 1,665,828.70
OCT	283,777.53	147,820.98		
OCT	401,974.51	212,080.70	227,572.17 <b>4</b>	\$ 1,273,225.89
NOV	320,875.58	147,772.97		
NOV	578,509.26	213,363.91	451,059.54 <b>5</b>	\$ 1,711,581.26
DEC		162,250.92		
DEC - safety		30,482.00		
DEC	637,992.04	219,493.83	483,194.20 <b>5</b>	\$ 1,533,412.99
JAN	154,175.94 <b>6</b>	168,283.22		
JAN	667,009.88	219,621.86	263,794.55 <b>3</b>	\$ 1,472,885.45
FEB	354,941.90	142,939.98		
FEB	86,703.55	223,334.25	372,324.12 <b>5</b>	\$ 1,180,243.80
MAR	170,228.42	141,022.21		
MAR	230,017.80	128,184.58		
MAR		214,406.37	467,557.48 <b>5</b>	\$ 1,351,416.86
APR				
APR				
	<u>\$ 7,725,264.78</u>	<u>\$ 4,473,413.81</u>	<u>\$ 2,636,567.40</u>	<u>\$ 14,835,245.99</u>

**Note 1** Handwritten checks from prior month that appear on this warrant report have been subtracted so they are not double counted

**Note 2** Purchase of 3 squad cars (approved as separate agenda item May 9) & bond interest payment due before next board meeting.

**Note 3** Includes payment to Am-Coat Painting for 3 MG standpipe repainting

**Note 4** Includes 2 payments to Crowley-Sheppard Asphalt approved separately by Village Board

**Note 5** Includes payments to LJ Morse approved separately by Village Board

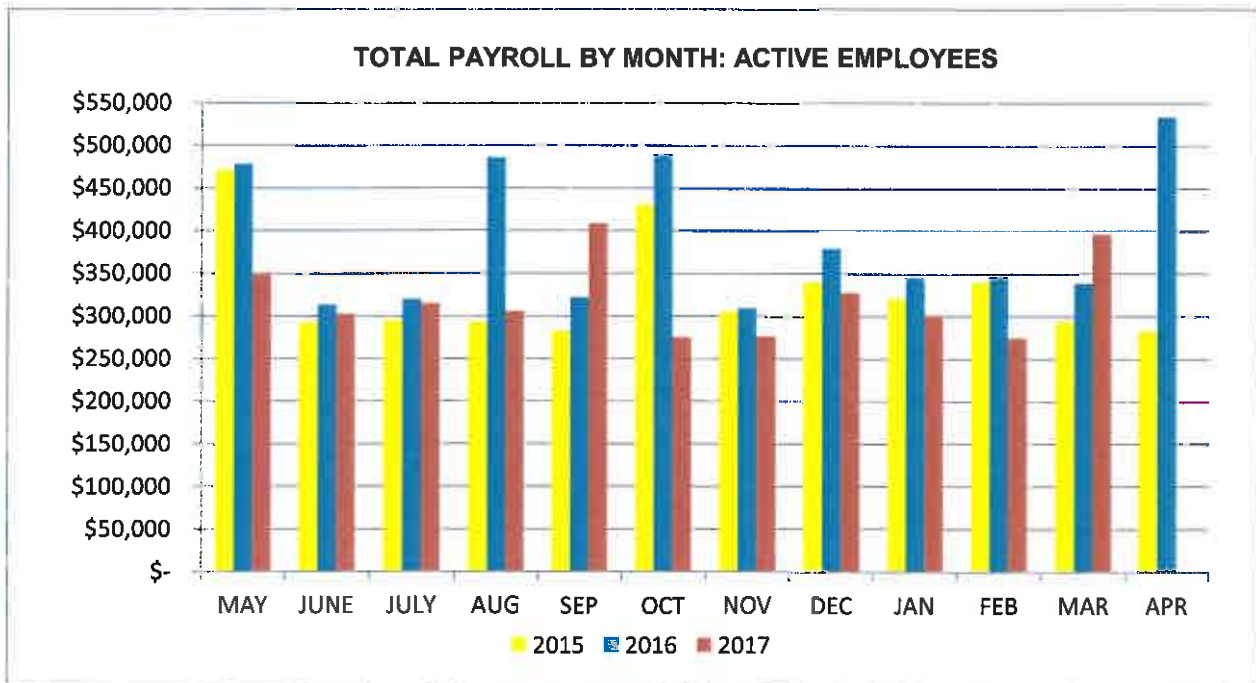
**Note 6** Subtracted SSA bond payment included in Dec (check voided and replaced by ACH)

**VILLAGE OF WILLOWBROOK  
PAYROLL - BY MONTH/YEAR  
FY 2015 - FY 2017**

**MONTHLY PAYROLL TOTALS (ACTIVE EMPLOYEES ONLY)**

MONTH	FISCAL 2015	# of payrolls	FISCAL 2016	# of payrolls	FISCAL 2017	# of payrolls
MAY	\$ 470,295	3	\$ 478,815	3	\$ 348,394	2
JUNE	291,365	2	313,049	2	302,429	2
JULY	294,243	2	320,009	2	314,983	2
AUG	291,799	2	485,924	2	305,498	2
SEP	281,936	2	321,599	2	408,797	3
OCT	430,136	3	489,679	3	275,405	2
NOV	304,659	2	309,630	2	276,469	2
DEC	338,781	2	379,193	2	327,559	2 *
JAN	319,576	2	345,774	2	300,427	2
FEB	339,390	2	347,437	2	274,528	2
MAR	293,374	2	339,053	2	396,135	3
APR	282,993	2	533,906	3		
<b>TOTAL</b>	<b>\$ 3,938,547</b>	<b>26</b>	<b>\$ 4,664,069</b>	<b>27</b>	<b>\$ 3,530,625</b>	<b>24</b>
AVERAGE PAYROLL	\$ 151,483		\$ 172,743		\$ 147,109	
CHANGE FROM PRIOR YEAR	2.32%		14.04%		-14.84%	

\* Includes safety incentive

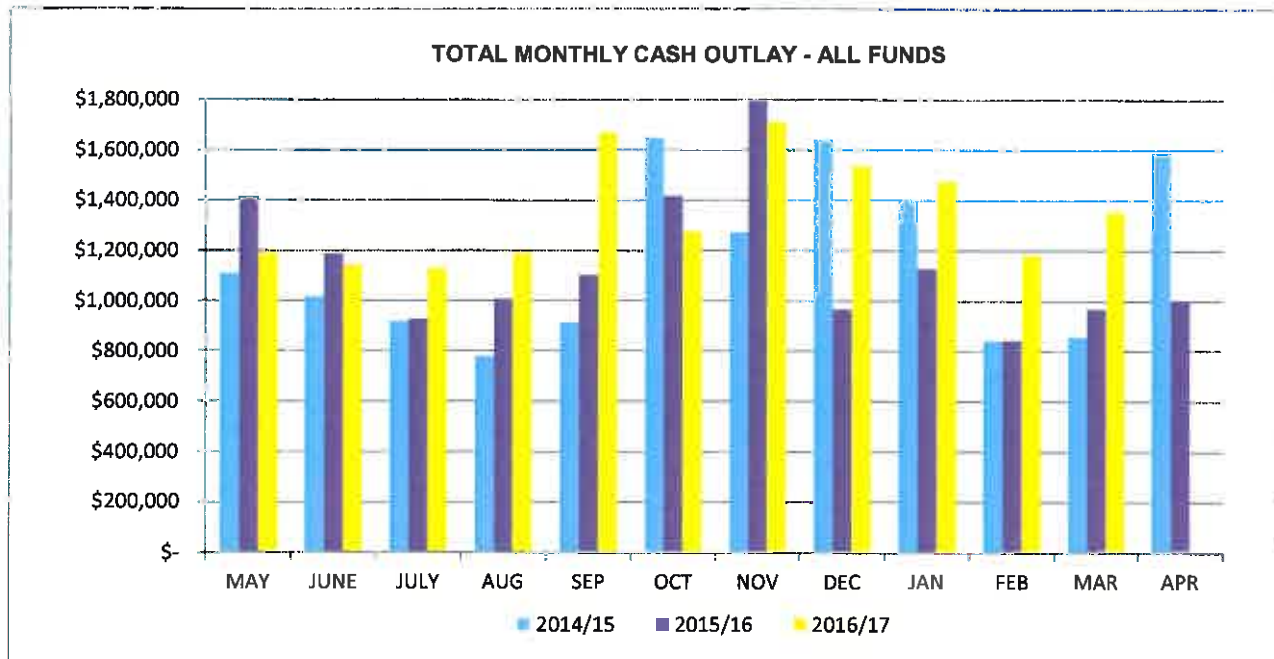




**VILLAGE OF WILLOWBROOK  
CASH OUTLAY  
ALL FUNDS**

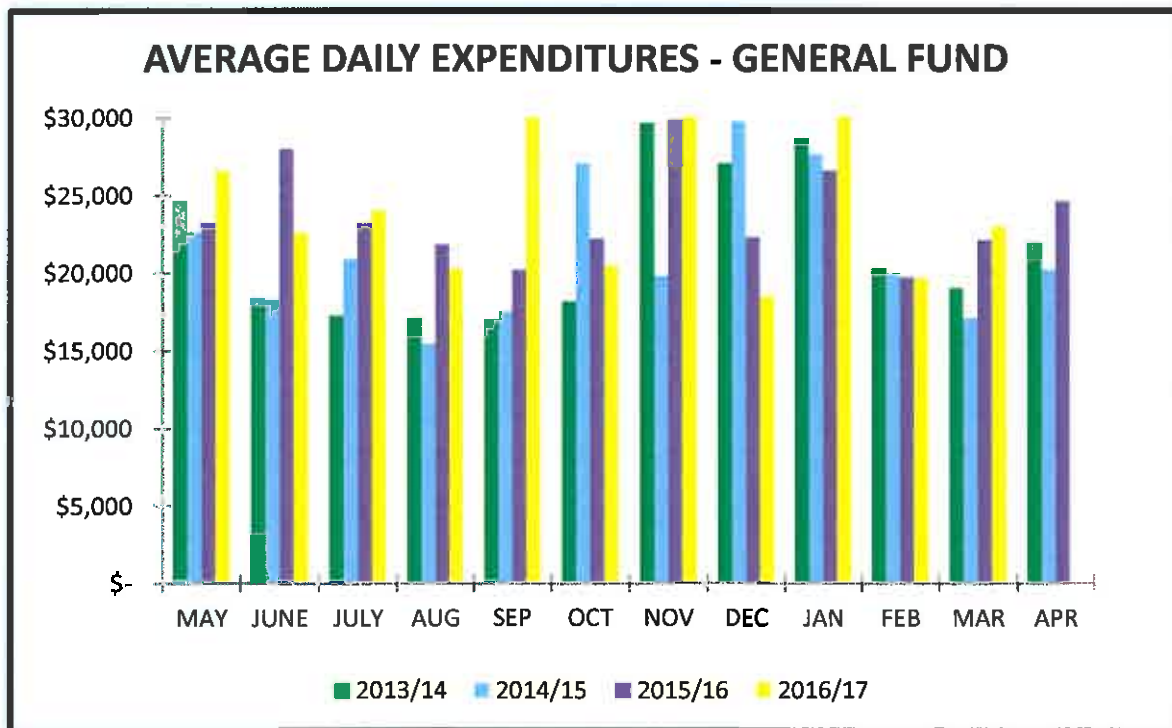
MONTH	MONTHLY TOTALS			AVERAGE DAILY OUTLAY	
	FISCAL 2014/15	FISCAL 2015/16	FISCAL 2016/17	FISCAL 2016/17	FISCAL 2015/16
MAY	\$ 1,108,403	\$ 1,416,426 *	\$ 1,188,234 ***	\$ 38,330	\$ 45,691
JUNE	1,018,003	1,186,012	1,141,186	38,040	39,534
JULY	919,041	927,140	1,128,892	36,416	29,908
AUG	780,108 *	1,007,224 ***	1,188,339 #	38,334	32,491
SEP	915,354 *	1,102,832	1,665,829 #	55,528	36,761
OCT	1,647,789 *	1,417,022 ***	1,273,226	41,072	45,710
NOV	1,272,189 *	1,807,192 ****	1,711,581 @	57,053	60,240
DEC	1,637,513 *	966,771	1,533,413 @	49,465	31,186
JAN	1,403,200 *	1,128,355	1,472,885 #	47,512	36,399
FEB	842,728	843,545	1,180,244 @	42,152	30,127
MAR	858,059	968,714	1,351,417 @	43,594	31,249
APR	1,589,708	1,003,924			33,464
<b>TOTAL</b>	<b>\$ 13,992,094</b>	<b>\$ 13,775,157</b>	<b>\$ 14,835,246</b>		
<b>AVERAGE</b>	<b>\$ 1,166,008</b>	<b>\$ 1,147,930</b>	<b>\$ 1,348,659</b>	<b>\$ 44,318</b>	<b>\$ 37,730</b>

- \* Includes payment to FBG Corp. for Village Hall remodel
- \*\* Includes payment to DuPage County of \$670,519.93 for remaining TIF funds
- \*\*\* Includes retirement payout
- \*\*\*\* Includes final sales tax sharing payment on Town Center (typically paid in Dec)
- # Includes payment to Am-Coat Painting for standpipe repainting
- @ Includes payment to LJ Morse for police department renovation



**VILLAGE OF WILLOWBROOK  
AVERAGE DAILY EXPENDITURES  
GENERAL FUND**

<u>MONTH</u>	<u>FISCAL 2013/14</u>	<u>FISCAL 2014/15</u>	<u>FISCAL 2015/16</u>	<u>FISCAL 2016/17</u>
MAY	\$ 24,650	\$ 22,642	\$ 23,224	\$ 26,585
JUNE	18,407	18,301	28,030	22,563
JULY	17,253	20,913	23,173	24,006
AUG	17,060	15,408	21,816	20,266
SEP	16,988	17,512	20,205	31,190
OCT	18,151	27,062	22,217	20,454
NOV	29,654	19,812	29,824	31,257
DEC	27,052	29,772	22,293	18,476
JAN	28,676	27,646	26,606	32,341
FEB	20,293	20,004	19,732	19,649
MAR	19,027	17,084	22,134	22,966
APR	21,927	20,221	24,628	
<b>AVERAGE</b>	<b>\$ 21,595</b>	<b>\$ 21,365</b>	<b>\$ 23,657</b>	<b>\$ 24,523</b>



**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
MUNICIPAL SALES AND USE TAXES**

<b>MONTH</b>	<b>SALE</b>		<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>	<b>16-17</b>
<b>DIST</b>	<b>MADE</b>						
MAY	FEB	\$	261,216	\$ 250,138	\$ 245,589	\$ 253,282	\$ 267,882
JUNE	MAR		308,159	304,370	293,285	301,469	312,681
JULY	APR		288,609	295,557	293,319	267,013	269,580
AUG	MAY		316,487	334,102	342,029	328,251	331,887
SEPT	JUNE		336,664	338,139	330,203	349,847	398,196
OCT	JULY		291,508	300,405	318,631	306,409	316,266
NOV	AUG		330,699	332,925	349,800	337,896	315,293
DEC	SEPT		300,348	288,422	287,860	360,843	325,374
JAN	OCT		282,374	283,164	303,324	318,340	289,208
FEB	NOV		306,325	295,860	296,349	304,839	304,898
MARCH	DEC		377,505	387,074	365,874	393,072	371,080
APRIL	JAN		277,850	234,816	253,532	266,970	
<b>TOTAL</b>		\$	<b>3,677,745</b>	\$ <b>3,644,970</b>	\$ <b>3,679,794</b>	\$ <b>3,788,231</b>	\$ <b>3,502,345</b>
<b>MTH AVG</b>		\$	<b>306,479</b>	\$ <b>303,747</b>	\$ <b>306,650</b>	\$ <b>315,686</b>	\$ <b>318,395</b>
<b>BUDGET</b>		\$	<b>3,493,374</b>	\$ <b>3,447,000</b>	\$ <b>3,450,000</b>	\$ <b>3,600,000</b>	\$ <b>3,600,000</b>

YEAR TO DATE LAST YEAR :           \$ 3,521,261  
YEAR TO DATE THIS YEAR :           \$ 3,502,345  
DIFFERENCE :                           \$ (18,916)

PERCENTAGE CHANGE :

**-0.54%**

**CURRENT FISCAL YEAR :**

BUDGETED REVENUE:                   \$ 3,600,000  
PERCENTAGE OF YEAR COMPLETED :   91.67%  
PERCENTAGE OF REVENUE TO DATE :   97.29%  
PROJECTION OF ANNUAL REVENUE :   \$ 3,767,881  
EST. DOLLAR DIFF ACTUAL TO BUDGET   \$ 167,881  
EST. PERCENT DIFF ACTUAL TO BUDGET   **4.7%**

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
MUNICIPAL INCOME TAXES**

MONTH	12-13	13-14	14-15	15-16	16-17
MAY	\$ 107,307	\$ 145,711	\$ 129,077	\$ 153,084	\$ 116,485
JUNE	56,417	49,504	48,077	63,573	55,680
JULY	72,448	75,818	79,570	89,698	79,465
AUG	45,462	47,106	46,418	52,054	46,276
SEPT	45,094	45,955	45,391	49,578	50,547
OCT	71,005	80,177	80,992	87,136	74,694
NOV	53,652	53,084	54,604	57,454	50,133
DEC	44,277	42,371	41,059	44,933	45,419
JAN	68,634	78,464	69,567	84,307	73,433
FEB	81,019	83,270	103,795	92,258	84,930
MARCH	45,430	47,560	45,280	53,411	44,453
APRIL	78,886	83,170	92,531	82,644	
TOTAL	\$ 769,631	\$ 832,190	\$ 836,361	\$ 910,130	\$ 721,515
MTH AVG	\$ 64,136	\$ 69,349	\$ 69,697	\$ 75,844	\$ 65,592
BUDGET	\$ 646,306	\$ 725,760	\$ 787,000	\$ 634,095	\$ 740,418

**Boxed Numbers - Village has not yet received distribution**

YEAR TO DATE LAST YEAR: \$ 827,486  
 YEAR TO DATE THIS YEAR: \$ 721,515  
 DIFFERENCE: \$ (105,971)

PERCENTAGE CHANGE:

-12.81%

BUDGETED REVENUE: \$ 740,418  
 PERCENTAGE OF YEAR COMPLETED : 91.67%  
 PERCENTAGE OF REVENUE TO DATE : 97.45%  
 PROJECTION OF ANNUAL REVENUE : \$ 793,575  
 EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 53,157  
 EST. PERCENT DIFF ACTUAL TO BUDGET 7.2%

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
MUNICIPAL UTILITY TAXES**

**Telecommunications Tax - 6%**  
**Nicor & Com-Ed - 5%**

<b>MONTH</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>	<b>16-17</b>
MAY	\$ 93,102	\$ 90,574	\$ 99,485	\$ 76,117	\$ 76,429
JUNE	117,206	89,915	85,846	77,206	73,715
JULY	87,823	85,555	83,409	74,787	78,330
AUG	101,980	92,752	82,223	77,480	79,068
SEPT	97,521	85,886	80,670	83,767	80,232
OCT	91,554	91,517	78,849	84,774	83,653
NOV	84,535	76,797	72,129	77,541	74,678
DEC	85,580	86,830	75,956	73,164	73,400
JAN	95,118	96,816	91,629	82,913	87,946
FEB	106,312	110,480	104,644	90,637	96,872
MARCH	106,527	114,052	100,962	94,877	90,339
APRIL	101,146	108,307	91,452	78,653	
<b>TOTAL</b>	<b>\$ 1,129,481</b>	<b>\$ 1,047,254</b>	<b>\$ 1,047,254</b>	<b>\$ 971,916</b>	<b>\$ 894,662</b>
<b>MTH AVG</b>	<b>\$ 97,367</b>	<b>\$ 94,123</b>	<b>\$ 87,271</b>	<b>\$ 80,993</b>	<b>\$ 81,333</b>
<b>BUDGET</b>	<b>\$ 1,163,633</b>	<b>\$ 1,160,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,075,000</b>	<b>\$ 1,000,000</b>

YEAR TO DATE LAST YEAR: \$ 893,263

YEAR TO DATE THIS YEAR: \$ 894,662

DIFFERENCE: \$ 1,399

PERCENTAGE CHANGE:

0.16%

BUDGETED REVENUE: \$ 1,000,000

PERCENTAGE OF YEAR COMPLETED : 91.67%

PERCENTAGE OF REVENUE TO DATE : 89.47%

PROJECTION OF ANNUAL REVENUE : \$ 973,439

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ (26,561)

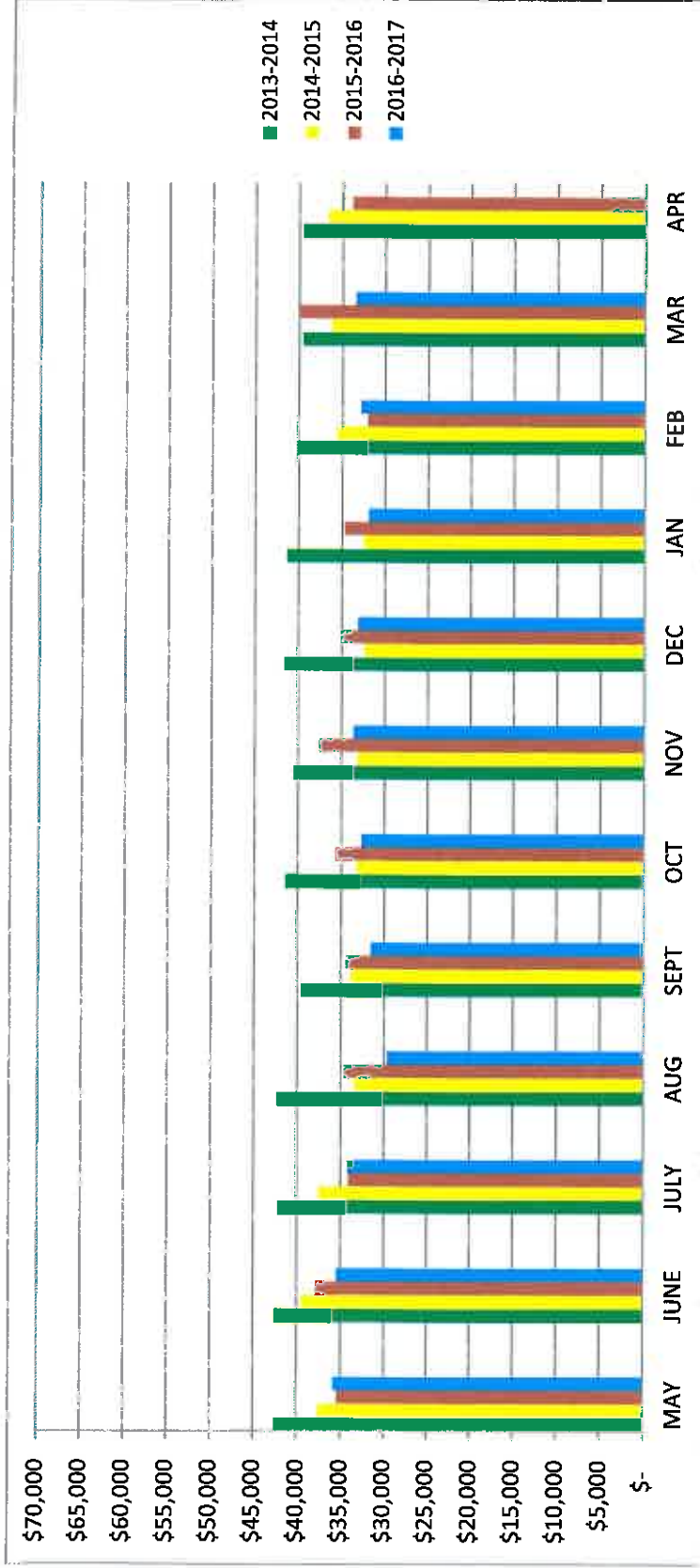
EST. PERCENT DIFF ACTUAL TO BUDGET

-2.7%

VILLAGE OF WILLOWBROOK  
SIMPLIFIED TELECOMMUNICATION TAX  
CASH BASIS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
<b>MAY</b>	\$ 45,168	\$ 42,198	\$ 42,452	\$ 37,525	\$ 35,456	\$ 35,774
<b>JUNE</b>	44,146	68,291	42,409	39,536	37,901	35,405
<b>JULY</b>	47,817	43,194	42,081	37,504	34,148	34,133
<b>AUG</b>	45,385	42,446	42,164	33,430	34,626	29,565
<b>SEPT</b>	44,870	43,089	39,419	33,909	34,389	31,506
<b>OCT</b>	45,249	42,717	41,333	33,239	35,567	32,636
<b>NOV</b>	45,682	44,479	40,398	33,142	37,509	33,567
<b>DEC</b>	43,687	42,474	41,474	32,322	35,136	33,074
<b>JAN</b>	46,094	44,272	41,338	32,454	34,752	31,848
<b>FEB</b>	44,813	43,250	40,051	35,607	32,046	32,796
<b>MAR</b>	40,246	42,291	39,527	36,250	39,967	33,363
<b>APR</b>	<u>43,417</u>	<u>42,541</u>	<u>39,390</u>	<u>36,717</u>	<u>33,877</u>	
<b>TOTAL:</b>	\$ 536,574	\$ 541,242	\$ 492,036	\$ 421,635	\$ 425,374	\$ 363,667
<b>5 year average:</b>		\$ 483,372		YTD PRIOR YEAR		\$ 391,497
				YTD CURRENT YEAR		\$ 363,667
				DIFFERENCE		\$ (27,830)
				PERCENTAGE CHANGE		-7.11%

VILLAGE OF WILLOWBROOK  
SIMPLIFIED TELECOMMUNICATION TAX  
CASH BASIS

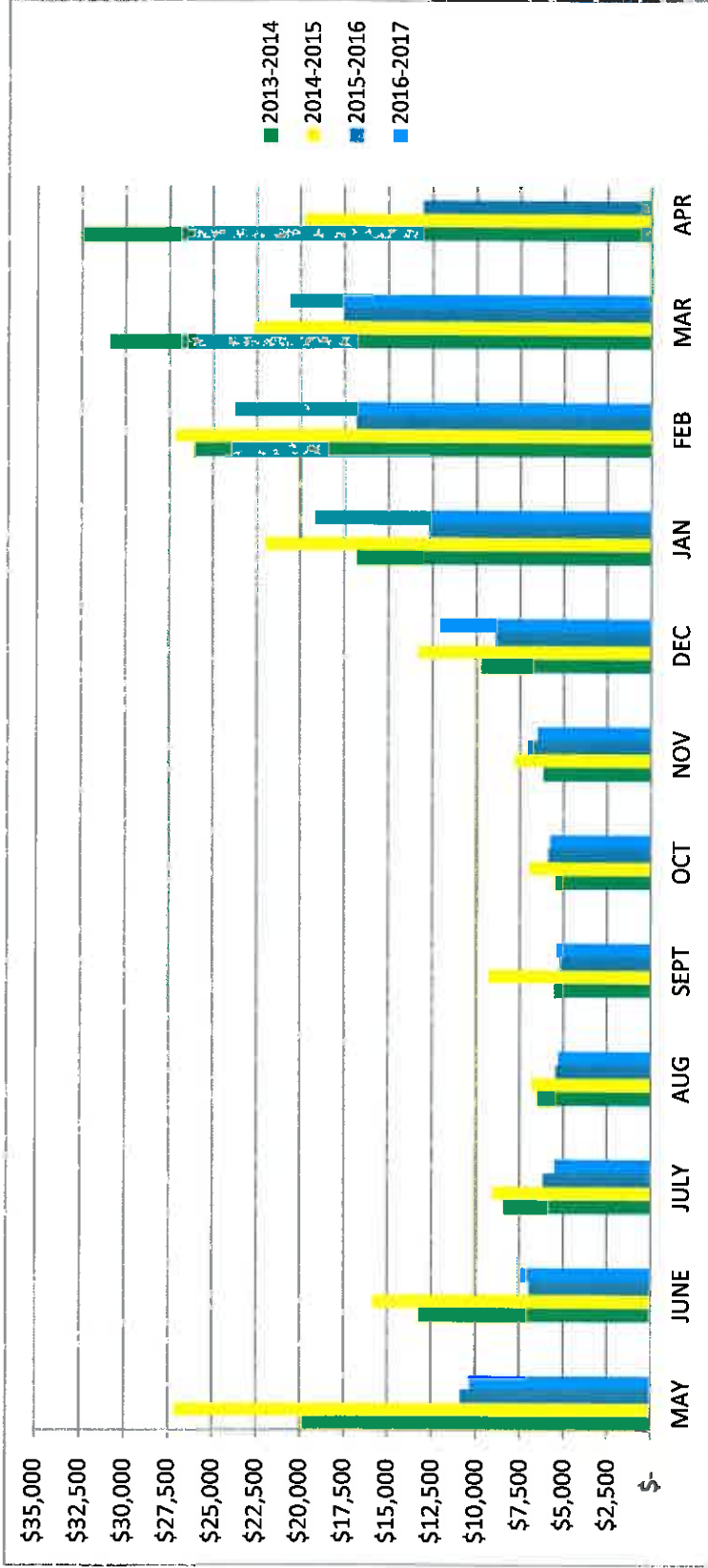


VILLAGE OF WILLOWBROOK  
 UTILITY TAX  
 NORTHERN ILLINOIS GAS  
 CASH BASIS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
<b>MAY</b>	\$ 19,268	\$ 11,020	\$ 19,790	\$ 27,131	\$ 10,832	\$ 10,304
<b>JUNE</b>	13,321	7,277	13,126	15,821	6,932	7,347
<b>JULY</b>	8,716	5,609	8,350	9,063	6,147	5,462
<b>AUG</b>	6,871	5,318	6,419	6,850	5,482	5,261
<b>SEPT</b>	5,190	5,214	5,485	9,298	5,187	5,386
<b>OCT</b>	5,141	5,450	5,431	6,986	5,873	5,747
<b>NOV</b>	6,975	6,591	6,141	7,796	7,043	6,471
<b>DEC</b>	10,035	10,121	9,658	13,316	8,900	12,010
<b>JAN</b>	15,217	14,119	16,750	22,014	12,720	19,149
<b>FEB</b>	20,479	19,476	26,101	27,140	16,804	23,695
<b>MAR</b>	20,614	22,616	30,852	22,595	17,469	20,597
<b>APR</b>	15,881	21,834	32,360	19,735	13,062	
<b>TOTAL:</b>	<b>\$ 147,709</b>	<b>\$ 134,645</b>	<b>\$ 180,463</b>	<b>\$ 187,745</b>	<b>\$ 116,451</b>	<b>\$ 121,429</b>
	<b>5 year average:</b>	<b>\$ 153,402</b>		<b>YTD PRIOR YEAR</b>		<b>\$ 103,389</b>
				<b>YTD CURRENT YEAR</b>		<b>\$ 121,429</b>
				<b>DIFFERENCE</b>		<b>\$ 18,040</b>
				<b>PERCENTAGE CHANGE</b>		<b>17.45%</b>



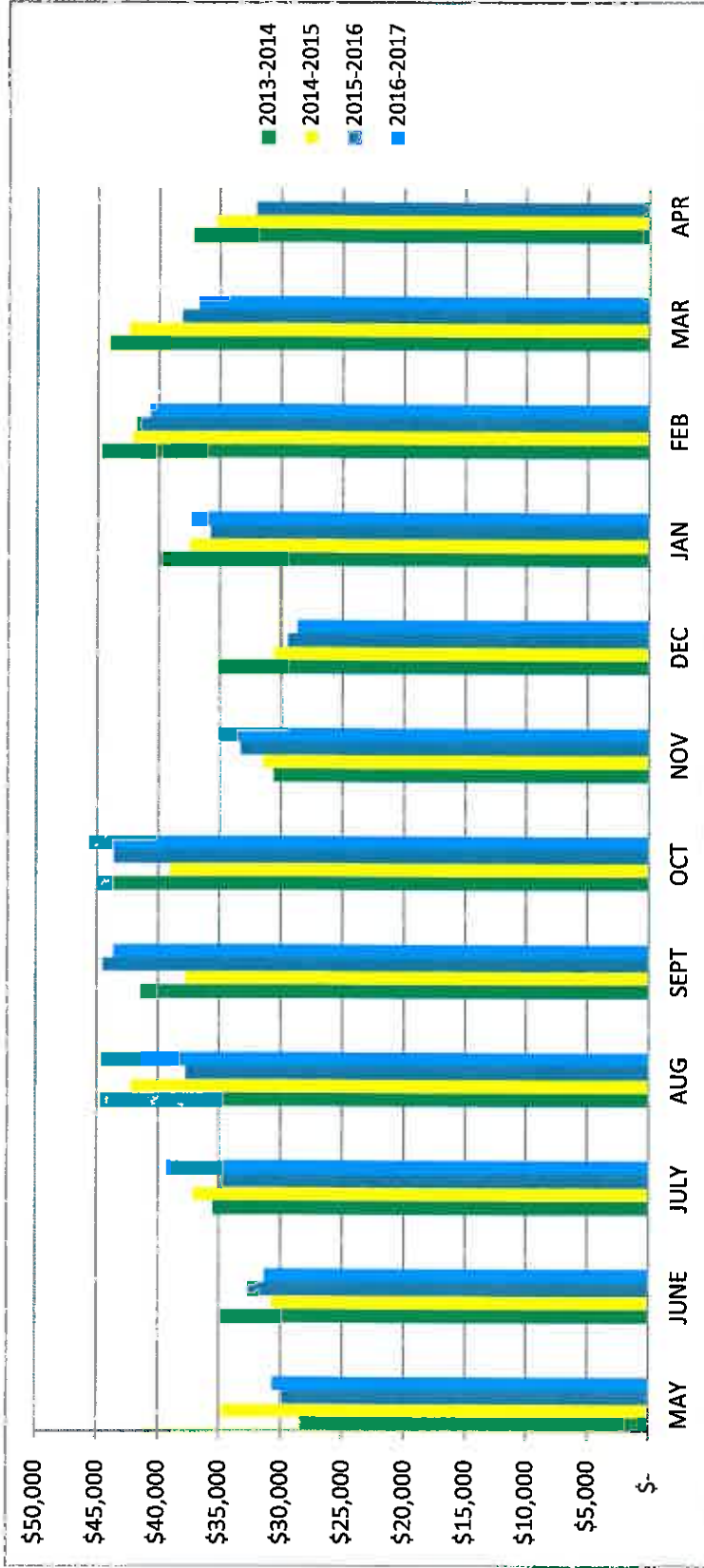
VILLAGE OF WILLOWBROOK  
 UTILITY TAX  
 NORTHERN ILLINOIS GAS  
 CASH BASIS



VILLAGE OF WILLOWBROOK  
 UTILITY TAX  
 COMMONWEALTH EDISON  
 CASH BASIS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
<b>MAY</b>	\$ 38,971	\$ 39,884	\$ 28,332	\$ 34,830	\$ 29,829	\$ 30,662
<b>JUNE</b>	33,900	42,108	34,757	30,761	32,626	31,275
<b>JULY</b>	35,802	39,020	35,473	37,112	34,803	39,258
<b>AUG</b>	45,121	54,686	44,604	42,214	37,683	44,561
<b>SEPT</b>	55,597	49,745	41,416	37,735	44,502	43,660
<b>OCT</b>	37,872	43,915	44,973	39,066	43,645	45,590
<b>NOV</b>	36,682	33,992	30,575	31,474	33,301	34,959
<b>DEC</b>	32,290	33,983	35,055	30,601	29,440	28,636
<b>JAN</b>	38,464	37,255	39,885	37,443	35,753	37,269
<b>FEB</b>	37,527	44,114	44,586	42,180	41,787	40,701
<b>MAR</b>	39,185	42,121	43,930	42,448	38,065	36,699
<b>APR</b>	<u>35,722</u>	<u>37,773</u>	<u>37,084</u>	<u>35,331</u>	<u>32,026</u>	
<b>TOTAL:</b>	\$ 467,133	\$ 498,596	\$ 460,670	\$ 441,195	\$ 433,460	\$ 413,270
<b>5 year average:</b>		\$ 460,211		<b>YTD PRIOR YEAR</b>		\$ 401,434
				<b>YTD CURRENT YEAR</b>		\$ 413,270
				<b>DIFFERENCE</b>		\$ 11,836
				<b>PERCENTAGE CHANGE</b>		<b>2.95%</b>

VILLAGE OF WILLOWBROOK  
 UTILITY TAX  
 COMMONWEALTH EDISON  
 CASH BASIS



**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
PLACES OF EATING TAXES**

<b>MONTH</b>	<b>12-13</b>	<b>13-14</b>	<b>14-15</b>	<b>15-16</b>	<b>16-17</b>
MAY	\$ 37,421	\$ 39,097	\$ 39,473	\$ 38,401	\$ 41,442
JUNE	37,754	40,624	43,989	47,006	45,625
JULY	41,944	43,999	43,761	46,836	47,842
AUG	38,115	39,252	42,199	43,155	43,496
SEPT	40,801	43,327	43,417	45,463	42,850
OCT	40,227	37,833	40,479	46,049	43,124
NOV	36,097	37,229	42,106	40,168	40,684
DEC	39,700	38,042	40,298	45,711	40,440
JAN	43,449	40,096	45,215	44,734	35,511
FEB	35,859	33,452	39,057	39,271	35,157
MARCH	34,674	34,611	36,910	38,923	43,213
APRIL	41,294	41,780	43,180	42,586	
<b>TOTAL</b>	<b>\$ 469,342</b>	<b>\$ 500,084</b>	<b>\$ 500,084</b>	<b>\$ 518,303</b>	<b>\$ 459,384</b>
<b>MTH AVG</b>	<b>\$ 38,945</b>	<b>\$ 39,112</b>	<b>\$ 41,674</b>	<b>\$ 43,192</b>	<b>\$ 41,762</b>
<b>BUDGET</b>	<b>\$ 450,581</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>	<b>\$ 460,000</b>	<b>\$ 475,000</b>

YEAR TO DATE LAST YEAR: \$ 475,717  
YEAR TO DATE THIS YEAR: \$ 459,384  
DIFFERENCE: \$ (16,333)

PERCENTAGE OF INCREASE:

**-3.43%**

BUDGETED REVENUE: \$ 475,000  
PERCENTAGE OF YEAR COMPLETED : 91.67%  
PERCENTAGE OF REVENUE TO DATE : 96.71%  
PROJECTION OF ANNUAL REVENUE : \$ 500,508  
EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 25,508  
EST. PERCENT DIFF ACTUAL TO BUDGET **5.4%**

## VILLAGE OF WILLOWBROOK FINANCIAL REPORT FINES

MONTH DIST	12-13	13-14	14-15	15-16	16-17
MAY	\$ 12,129	\$ 14,525	\$ 12,716	\$ 15,102	\$ 11,090
JUNE	16,141	11,948	19,200	12,488	9,365
JULY	11,302	15,097	18,657	12,842	12,157
AUG	5,385	9,322	7,725	12,465	15,130
SEPT	14,236	18,842	18,620	11,832	9,867
OCT	14,533	7,199	14,800	10,086	15,810
NOV	8,246	14,571	12,007	6,253	13,410
DEC	6,560	12,104	9,471	9,197	12,631
JAN	20,660	9,377	20,032	8,567	21,272
FEB	10,511	9,453	16,603	11,546	13,571
MARCH	14,546	18,160	14,188	12,474	17,407
APRIL	15,063	8,192	6,647	10,141	
<b>TOTAL</b>	<b>\$ 149,312</b>	<b>\$ 148,790</b>	<b>\$ 170,666</b>	<b>\$ 132,993</b>	<b>\$ 151,710</b>
MTH AVG	\$ 12,443	\$ 12,399	\$ 14,222	\$ 11,083	\$ 13,792
<i>BUDGET</i>	<i>\$ 160,000</i>	<i>\$ 145,000</i>	<i>\$ 145,000</i>	<i>\$ 145,000</i>	<i>\$ 130,000</i>

YEAR TO DATE LAST YEAR : \$ 122,852  
 YEAR TO DATE THIS YEAR : \$ 151,710  
 DIFFERENCE : \$ 28,858

PERCENTAGE CHANGE

**23.49%**

BUDGETED REVENUE: \$ 130,000  
 PERCENTAGE OF YEAR COMPLETED : 91.67%  
 PERCENTAGE OF REVENUE TO DATE : 116.70%  
 PROJECTION OF ANNUAL REVENUE : \$ 164,233  
 EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 34,233  
 EST. PERCENT DIFF ACTUAL TO BUDGET **26.33%**

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
RED LIGHT FINES**

MONTH DIST	Note 1				
	12-13	13-14	14-15	15-16	16-17
MAY	\$ 49,631	\$ 57,075	\$ 56,175	\$ 39,110	\$ 60,454
JUNE	54,120	77,454	51,975	32,810	76,985
JULY	56,500	96,651	65,415	33,585	70,820
AUG	54,325	79,525	63,375	12,160	84,520
SEPT	35,300	76,050	46,240	3,559	81,365
OCT	46,200	70,435	59,245	3,985	66,295
NOV	46,037	47,985	67,250	18,825	50,555
DEC	41,645	64,735	48,647	26,400	50,850
JAN	41,395	70,925	45,532	41,225	59,660
FEB	36,135	48,845	41,502	61,384	38,590
MARCH	44,325	43,885	38,735	51,851	36,200
APRIL	50,900	54,150	39,635	58,285	
<b>TOTAL</b>	<b>\$ 556,513</b>	<b>\$ 787,715</b>	<b>\$ 623,726</b>	<b>\$ 383,179</b>	<b>\$ 676,294</b>
<b>MTH AVG</b>	<b>\$ 46,376</b>	<b>\$ 65,643</b>	<b>\$ 51,977</b>	<b>\$ 31,932</b>	<b>\$ 61,481</b>
<b>BUDGET</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	<b>\$ 540,000</b>	<b>\$ 525,000</b>

YEAR TO DATE LAST YEAR : \$ 324,894  
 YEAR TO DATE THIS YEAR : \$ 676,294  
 DIFFERENCE : \$ 351,400

PERCENTAGE CHANGE:

108.16%

BUDGETED REVENUE: \$ 525,000  
 PERCENTAGE OF YEAR COMPLETED : 91.67%  
 PERCENTAGE OF REVENUE TO DATE : 128.82%  
 PROJECTION OF ANNUAL REVENUE : \$ 797,619  
 EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 272,619  
 EST. PERCENT DIFF ACTUAL TO BUDGET 51.9%

Note 1 - The red light cameras at 63rd/Rt. 83 and at 75th/Rt. 83 were down beginning May 22, 2015 for camera maintenance/upgrade and as required by IDOT during the ongoing construction of the intersections. The cameras are expected to be down for 14 - 23 weeks and ATS will be prorating their fees accordingly.

The cameras at Route 83 & 75th Street & Midway Drive are back up and running as of Sept 27.

Per Chief Shelton, the 63rd/Rt. 83 camera should have been active again by August 1, 2016 (for budget purposes, we have planned the first four months of FY 16/17 for no revenue from that intersection), however it is being delayed by IDOT and we have no anticipated live date yet.

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
BUILDING PERMITS**

MONTH	12-13	13-14	14-15	15-16	16-17
MAY	\$ 33,084	\$ 21,304	\$ 12,317	\$ 11,448	\$ 28,379
JUNE	30,569	19,336	8,574	21,083	12,846
JULY	11,472	48,123	15,008	19,427	19,166
AUG	14,433	17,978	8,891	15,151	59,754 <b>3</b>
SEPT	28,145	18,866	44,004	146,016 <b>2</b>	62,108 <b>4</b>
OCT	6,068	12,371	36,458	24,175	127,894 <b>5</b>
NOV	8,391	26,382	4,709	39,743	72,070
DEC	14,215	8,540	52,875	15,972	9,338
JAN	27,202	19,495	17,590	9,450	39,549
FEB	7,918	20,254	23,298	9,393	25,008
MARCH	19,167	19,319	110,947 <b>1</b>	32,001	15,940
APRIL	32,909	26,032	20,098	24,754	
<b>TOTAL</b>	<b>\$ 233,573</b>	<b>\$ 258,000</b>	<b>\$ 354,769</b>	<b>\$ 368,613</b>	<b>\$ 472,052</b>
MTH AVG	\$ 19,464	\$ 21,500	\$ 29,564	\$ 30,718	\$ 42,914
BUDGET	\$ 110,000	\$ 150,000	\$ 175,000	\$ 200,000	\$ 225,000

**1 - March 2015 includes 2 permits for \$83,056 to Whole Foods**

**2 - Sept 2015 includes 2 permits for \$18,477 to Willowbrook Inn, 2 for \$31,546 to Three Bridge Partners and 2 for \$82,405 for the Willowbrook Business Center.**

**3 - Aug 2016 includes permits to Level Construction (single family home) & Peter Michael Realty**

**4 - Sept 2016 includes permits to Peter Michael Realty & Fred Barbara (foundation)**

**5 - Oct 2016 includes permit to Peter Michael Realty**

YEAR TO DATE LAST YEAR:	\$ 343,859
YEAR TO DATE THIS YEAR:	\$ <u>472,052</u>
DIFFERENCE:	\$ 128,193

PERCENTAGE OF CHANGE:

**37.28%**

BUDGETED REVENUE:	\$ 225,000
PERCENTAGE OF YEAR COMPLETED :	91.67%
PERCENTAGE OF REVENUE TO DATE :	209.80%
PROJECTION OF ANNUAL REVENUE :	\$ 506,034
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$ 281,034
EST. PERCENT DIFF ACTUAL TO BUDGET	<b>124.90%</b>

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
WATER SALES REVENUE**

MONTH						% change from same month last fiscal year
	12-13	Note 1,2 13-14	Note 3 14-15	15-16	Note 4 16-17	
MAY	\$ 156,504	\$ 160,088	\$ 148,785	\$ 256,706	\$ 263,161	2.5%
JUNE	205,606	236,824	325,749	314,253	336,148	7.0%
JULY	178,786	179,328	211,551	218,363	239,324	9.6%
AUG	309,555	281,359	258,283	303,288	322,609	6.4%
SEPT	286,089	293,074	315,476	359,696	544,406	51.4%
OCT	172,100	196,339	212,111	236,358	255,530	8.1%
NOV	208,056	271,661	258,131	310,296	312,524	0.7%
DEC	204,008	248,323	281,238	325,328	318,013	-2.2%
JAN	139,217	171,390	182,776	197,312	217,387	10.2%
FEB	166,637	236,557	256,744	261,709	223,201	-14.7%
MARCH	188,447	280,092	307,225	326,533	294,917	-9.7%
APRIL	134,770	286,900	239,984	189,498		-100.0%
TOTAL	\$ 2,349,775	\$ 2,841,935	\$ 2,998,053	\$ 3,299,340	\$ 3,327,220	
MTH AVG	\$ 195,815	\$ 236,828	\$ 249,838	\$ 274,945	\$ 302,475	
BUDGET	\$ 2,318,242	\$ 2,898,948	\$ 3,480,257	\$ 3,316,000	\$ 3,545,000	

**Note 1- 25% rate increase effective 5/1/13**

**Note 2- 20% rate increase effective 1/1/14**

**Note 3- 12% rate increase effective 1/1/15**

**Note 4- Sept 2016 includes catch-up bill for shopping center \$181,169**

YEAR TO DATE LAST YEAR:	\$ 3,109,842
YEAR TO DATE THIS YEAR:	\$ 3,327,220
DIFFERENCE:	\$ 217,378

PERCENTAGE OF INCREASE: **6.99%**

BUDGETED REVENUE:	\$ 3,545,000
PERCENTAGE OF YEAR COMPLETED :	91.67%
PERCENTAGE OF REVENUE TO DATE :	93.86%
PROJECTION OF ANNUAL REVENUE :	\$ 3,529,964
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$ (15,036)
EST. PERCENT DIFF ACTUAL TO BUDGET	<b>-0.42%</b>



**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
MUNICIPAL HOTEL/MOTEL TAXES**

Note 1, 2

MONTH	12-13	13-14	14-15	15-16	16-17
MAY	\$ 4,516	\$ 7,112	\$ 3,409	\$ 4,489	\$ 18,523
JUNE	4,918	7,444	4,789	5,581	21,089
JULY	8,271	7,038	5,196	27,829	22,892
AUG	4,947	6,047	3,746	30,072	28,480
SEPT	6,041	5,216	5,747	23,430	19,562
OCT	11,030	4,929	5,677	22,458	26,887
NOV	3,508	4,552	4,316	20,112	21,561
DEC	5,611	3,666	3,491	16,043	20,626
JAN	2,268	1,872	3,563	17,287	16,184
FEB	3,306	3,462	2,572	15,509	13,982
MARCH	3,634	2,185	3,014	13,763	13,759
APRIL	5,049	3,459	3,179	15,745	
<b>TOTAL</b>	<b>\$ 63,099</b>	<b>\$ 56,982</b>	<b>\$ 48,699</b>	<b>\$ 212,318</b>	<b>\$ 223,545</b>
<b>MTH AVG</b>	<b>\$ 5,258</b>	<b>\$ 4,749</b>	<b>\$ 4,058</b>	<b>\$ 17,693</b>	<b>\$ 20,322</b>
<b>BUDGET</b>	<b>\$ 62,220</b>	<b>\$ 64,386</b>	<b>\$ 60,027</b>	<b>\$ 210,000</b>	<b>\$ 243,000</b>

Note 1 - July 2015 is first month with the 5% hotel tax effective (includes 3 hotels' payments).

Note 2 - The Willowbrook Inn's last payment was made in Jan 2016 (for month of Sept 2015). The hotel closed on Jan 22, 2016.

The Village raised the hotel tax from 1% to 5% effective June 1, 2015 (payments collected in July 2015).

YEAR TO DATE LAST YEAR:	\$ 196,573
YEAR TO DATE THIS YEAR:	\$ 223,545
DIFFERENCE:	\$ 26,972

PERCENTAGE CHANGE:

13.72%

BUDGETED REVENUE:	\$ 243,000
PERCENTAGE OF YEAR COMPLETED :	91.67%
PERCENTAGE OF REVENUE TO DATE :	91.99%
PROJECTION OF ANNUAL REVENUE :	\$ 241,450
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$ (1,550)
EST. PERCENT DIFF ACTUAL TO BUDGET	-0.6%

**VILLAGE OF WILLOWBROOK  
FINANCIAL REPORT  
MOTOR FUEL TAX**

MONTH DIST	12-13		13-14		14-15		15-16		16-17	
MAY	\$	16,579	\$	14,687	\$	54,685	\$	19,862	\$	19,435
JUNE		18,468		21,716		22,105		18,649		19,302
JULY		15,557		14,906		16,624		12,105		12,173
AUG		18,180		17,483		57,575		21,542		19,538
SEPT		18,222		20,530		12,653		20,756		18,555
OCT		54,763		14,523		17,202		13,977		16,379
NOV		17,307		57,598		18,515		18,160		18,960
DEC		18,450		16,093		18,766		21,032		19,318
JAN		17,678		21,370		21,506		19,274		20,259
FEB		17,157		18,831		20,211		18,616		19,259
MARCH		14,579		17,343		15,342		18,762		18,362
APRIL		17,253		13,637		7,870 *		16,136		
TOTAL	\$	244,193	\$	248,717	\$	283,054	\$	218,871	\$	201,540
MTH AVG	\$	20,349	\$	20,726	\$	23,588	\$	18,239	\$	18,322
BUDGET	\$	222,328	\$	205,814	\$	241,766	\$	203,252	\$	221,186

**Shaded - Special distribution of \$38,941, IL Capital Bill (initially 5 years - renewed)**

YEAR TO DATE LAST YEAR :	\$	202,735
YEAR TO DATE THIS YEAR :	\$	201,540
DIFFERENCE :	\$	(1,195)

PERCENTAGE OF CHANGE:

-0.59%

BUDGETED REVENUE:	\$	221,186
PERCENTAGE OF YEAR COMPLETED :		91.67%
PERCENTAGE OF REVENUE TO DATE :		91.12%
PROJECTION OF ANNUAL REVENUE :	\$	217,581
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$	(3,605)
EST. PERCENT DIFF ACTUAL TO BUDGET		-1.6%

*\*Reduction in April 2015 receipt due to Public Act 99-0002 (the State of IL's FY 15 budget fix) which allowed the state to transfer \$50 million from the IL MFT account to the State's General Fund. This is expected to be a one-time deduction.*

**Note 1 - Received payments in December 2015**