

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS  
HELD ON NOVEMBER 18, 2016 AT THE VILLAGE HALL, 835 MIDWAY DRIVE,  
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman (via teleconference), and Commissioner Joseph Heery.

ABSENT: None

Also present were Chief of Police Mark Shelton and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

- a. Review and Approve Minutes - Regular BOPC Meeting - October 21, 2016
- b. Review and Approve Minutes - Closed Session Meeting - October 21, 2016

The Commission reviewed the Omnibus Vote Agenda.

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

Recording Secretary Stuchl advised that the contract for I/O Solutions to administer the upcoming patrol officer testing was approved by the Village Board on Monday, November 14, 2016.

6. UNFINISHED BUSINESS

None presented.

7. NEW BUSINESS

a. DISCUSSION - Patrol Officer Eligibility Testing

Chief Shelton advised that the link for applications will be up and running on the I/O Solutions website beginning today. Eligibility requirements have been updated with the specifications in the BOPC Rules & Regulations and added the eligibility for military experience.

Chief Shelton confirmed that the Orientation and Written Examination will be held on January 28, 2017 at Ashton Place. The Orientation will begin at 8:30 a.m. and Written Examination will commence at 9:00 a.m.

At a previous meeting, Chairman Schuler had requested a copy of the oral examination questions. Chief Shelton advised that he will have the questions prior to the oral interview date.

b. MOTION - Amendment to Rules and Regulations - BOPC Meeting Start Time

Chairman Schuler advised that it had been suggested by Commission members to change the start time of the BOPC meetings from 7:00 a.m. to 8:00 a.m.

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to approve the change of the BOPC meeting start time in the Rules & Regulations of the Board of Police Commissioners to 8:00 a.m. beginning January 2017.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

8. CLOSED SESSION

Chairman Schuler advised that there was no need for a Closed Session at today's meeting.

9. ADJOURNMENT

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to adjourn the meeting at the hour of 7:08 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

January 20 , 2017

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Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.