

A G E N D A

REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON FRIDAY, NOVEMBER 18, 2016, AT 7:00 A.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. VISITORS' BUSINESS - Public comment is limited to three minutes per person
4. OMNIBUS VOTE AGENDA:
  - a. Review and Approve Minutes - Regular BOPC Meeting - October 21, 2016 (APPROVE)
  - b. Review and Approve Minutes - Closed Session Meeting - October 21, 2016 (APPROVE)
5. COMMUNICATIONS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
  - a. DISCUSSION - Patrol Officer Eligibility Testing
  - b. MOTION - Amendment to Rules and Regulations - BOPC Meeting Start Time
8. CLOSED SESSION
9. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS  
HELD ON OCTOBER 20, 2016 AT THE VILLAGE HALL, 835 MIDWAY DRIVE,  
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler and Commissioner Joseph Heery.

ABSENT: At time of Roll Call - Secretary Stephen Landsman

Also present were Chief of Police Mark Shelton and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

- a. Review and Approve Minutes - Regular BOPC Meeting - September 16, 2016
- b. Review and Approve Minutes - Closed Session Meeting - September 16, 2016
- c. Review and Approve Minutes - Special BOPC Meeting - October 15, 2016
- d. Review and Approve Minutes - Closed Session Meeting - October 15, 2016

The Commission reviewed the Omnibus Vote Agenda.

MOTION: Made by Commissioner Heery, seconded by Chairman Schuler, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

None presented.

6. UNFINISHED BUSINESS

None presented.

\*\*\*NOTE: Secretary Landsman arrived at 7:05 a.m.

7. NEW BUSINESS

a. DISCUSSION AND APPROVAL - 2017 Patrol Officer Eligibility Testing

As requested by the commission at its previous meeting, Chief Shelton proposed a timeline listing key events and dates for the patrol officer application, testing and interview process. Chief Shelton asked that the commission consider and approve accepting active military experience consistent with state statute in lieu of the four-year college requirement for new officer applicants.

Chief Shelton also asked the commissioners to formally approve hiring I/O Solutions to conduct the application and testing process as they did two years ago. The motion and contract to hire I/O Solutions will go before the Village Board for approval on November 14, 2016.

Chairman Schuler asked Chief Shelton to obtain the oral interview questions from I/O Solutions for the Commission to review well in advance of the scheduled interview day. Chief Shelton stated that he will have the questions available for review at the next meeting of the BOPC in November.

The Commission concurred with conducting the oral interviews for only the 25 highest scoring applicants on the written examination, and to schedule individual oral interviews in 20-minute time blocks on one single day.

Chief Shelton reminded the commissioners that previously the village authorized I/O Solutions to assess and collect a \$25 application fee to help offset the cost of the testing and application process; and that with the \$25 application fee last time, 168 applications were purchased. All three commissioners support doing the same this year.

Chief Shelton advised that he has reserved Ashton Place for the morning of Saturday, January 28, 2017 for the written exams.

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to approve the applicant testing timeline, having I/O Solutions conduct the application and testing process, and accept active military experience in lieu of a four-year college degree for patrol officer applicants.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

b. UPDATE - Probationary Patrol Officer

Chief Shelton advised that Officer Vanderjack is doing well. Officer Lavalley is entering the second phase of his FTO program. There have been no issues reported from his FTO officer.

8. CLOSED SESSION

- a. Appointment, Employment, Compensation, Performance of a Specific Employee Pursuant to 5 ILCS 120/2(c)(1)

RECESS INTO CLOSED SESSION

MOTION: Made by Secretary Landsman and seconded by Commissioner Heery to recess into Closed Session at the hour of 7:22 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

The Commission reconvened the Regular Meeting at the hour of 7:56 a.m.

9. APPROVAL - FINAL SERGEANT PROMOTIONAL LIST

MOTION: Made by Secretary Landsman and seconded by Commissioner Heery to approve the Final Promotional Eligible Register for Police Sergeant with an effective date of October 24, 2016. This Register will expire on October 24, 2019.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

10. ADJOURNMENT

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to adjourn the meeting at the hour of 7:59 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

November 18 , 2016

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Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.