



**PUBLIC SAFETY  
COMMITTEE**

**OCTOBER PACKET 2015**

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON **OCTOBER 12<sup>TH</sup>, 2015 AT 5:30 P.M.** AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW SEPTEMBER 14<sup>TH</sup>, 2015 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 08/17/2015 – 09/13/2015 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR SEPTEMBER 2015 – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR SEPTEMBER 2015 - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
7. DISCUSSION ITEMS
  - 2016 New Law Review
  - Future Training For Officers
8. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
9. ADJOURNMENT

NEXT MEETING SCHEDULED NOVEMBER 9<sup>TH</sup>, 2015 AT 6:00 P.M.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON SEPTEMBER 14<sup>TH</sup>, 2015.

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 10/12/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached minutes are from the Public Safety Committee held on September 14<sup>th</sup>, 2015.

### STAFF RECOMMENDATION (if any)

APPROVE MOTION.

## AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on September 14<sup>th</sup>, 2015 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 6:00 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Chairman of the Public Safety Committee Terrence Kelly, Trustee Sue Berglund and Trustee Gayle Neal.*

1. Reviewed the August 10<sup>th</sup>, 2015 Public Safety Committee Meeting Minutes.  
*The Committee approved the August 10<sup>th</sup>, 2015 Public Safety Committee Meeting Minutes.*
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 07/20/2015 – 08/16/2015 - Information.
4. Reviewed the Monthly Expenditure Report for August 2015 – Information.
5. Reviewed the Monthly Offense Summary Report for August 2015 - Information.
6. Reviewed the letter(s) of Recognition and Appreciation – Information
  - Officer David Gaddis
  - Officer Ted Kolodziej
7. DISCUSSION ITEMS
  - Overview of recent reports  
*Chief Shelton reviewed the recent cases that occurred this past month. Chief Shelton commented on the teamwork involved with the incident that had occurred on 73<sup>rd</sup> Court which involved the assistance of many different agencies.*  
  
*Chief Shelton advised the Committee on the positive e-mails, citizen compliments and persons coming to the police department to express their appreciation to all the officers for all that they do for the community.*
  - Update on new recruits  
*Chief Shelton gave an update on the two (2) new recruits who will begin the police academy in Champaign, Illinois on September 27<sup>th</sup>, 2015. The recruits should graduate in December and will officially be sworn in on September 22<sup>nd</sup>, 2015 by the Village Clerk.*
  - Update on new canine  
*Chief Shelton advised the Committee that the new canine and canine handler are doing good. They have started their second week of training and the handler has reported everything is progressing well.*

8. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).  
*None*

9. ADJOURNMENT  
*The meeting was adjourned at 6:21 p.m.*

NEXT MEETING SCHEDULED OCTOBER 12<sup>TH</sup>, 2015 AT 6:00 P.M.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 10/12/2015

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report             | <input type="checkbox"/> Report/documents requested by Committee  |

### BACKGROUND

The attached are press releases approved for the weeks of:

September 7<sup>th</sup> – 13<sup>th</sup>, 2015  
September 14<sup>th</sup> – 20<sup>th</sup>, 2015  
September 21<sup>st</sup> – 27<sup>th</sup>, 2015  
September 28<sup>th</sup> – October 4<sup>th</sup>, 2015

### STAFF RECOMMENDATION (if any)

None.



**Willowbrook Police Department**  
**Press Release for the week of September 7<sup>th</sup> – 13<sup>th</sup>, 2015**  
**September 14<sup>th</sup>, 2015**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 09/07/2015 At 5:00 p.m. Gautam, Shubam, 31, 500 block of Plainfield Road, Willowbrook, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, DAMAGE TO GUARD RAIL/STRUCTURE, DRIVERS LICENSE NOT ON PERSON, OPERATION OF AN UNINSURED MOTOR VEHICLE and FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT following a motor vehicle accident at the intersection of 68<sup>th</sup> Street and Quincy Street. Mr. Gautam was released after posting bond.
  
- 09/08/2015 At 11:47 p.m. Torres, Axel H., 35, 1000 block of Talman Avenue, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, EXPIRED REGISTRATION and SPEEDING following a traffic stop in the 6200 block of Kingery Highway. Mr. Torres was transported to the Willowbrook Police Department and released after posting bond.
  
- 09/12/2015 At 1:13 p.m. Dominquez, Marcelino, 50, 200 block of Lincolnshire Lane, Bolingbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED and EQUIPMENT VIOLATION (NO WORKING BRAKES) following an traffic accident at the intersection of Kingery Highway and Plainfield Road. Mr. Dominquez was transported to the DuPage County Jail.



**Willowbrook Police Department**  
**Press Release for the week of September 14<sup>th</sup> – 20<sup>th</sup>, 2015**  
**September 21<sup>st</sup>, 2015**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 09/14/2015 At 2:43 a.m. Sanchez, Joseph A., 30, 13000 block of Old Western, Blue Island, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, EXPIRED DRIVERS LICENSE, OPERATION OF UNINSURED MOTOR VEHICLE, DRIVING OFF THE ROADWAY, FAILURE TO GIVE INFORMATION AFTER STRIKING STATE PROPERTY and FAILURE TO REPORT ACCIDENT TO POLICE AUTHORITY following a traffic accident at the intersection of Kingery Highway and Midway Drive. Mr. Sanchez was transported to the Willowbrook Police Department and released after posting bond.
- 09/15/2015 At 1:42 a.m. Pemberton, Jenny L., 34, 7500 block of Kingery Highway, Willowbrook, Illinois was arrested for alleged POSSESSION OF A CONTROLLED SUBSTANCE following an incident in the 7200 block of Kingery Highway. Ms. Pemberton was transported to the DuPage County Jail.
- 09/16/2015 At 6:10 a.m. Harding, Brandon J., 22, 15600 block of Ingleside Avenue, Dolton, Illinois was arrested for alleged UNLAWFUL POSSESSION OF CANNABIS, UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA and ILLEGAL TRANSPORTATION OF ALCOHOL following an incident in the 7500 block of Kingery Highway. Mr. Harding was transported to the Willowbrook Police Department and released after posting bond.
- 09/17/2015 At 6:12 a.m. Officers responded to the 6300 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed (8) commercial grade cast iron roof drains from the unattended/unsecured storage crate. The cost to replace the items was estimated at \$3,200.00 U.S.C.



**Willowbrook Police Department**  
**Press Release for the week of September 21<sup>st</sup> – 27<sup>th</sup>, 2015**  
**September 28<sup>th</sup>, 2015**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

09/25/2015 At 7:57 a.m. Steck, Nicholas T., 27, 100 block of Vine Street, Burr Ridge, Illinois was arrested for alleged RETAIL THEFT of electronics and jewelry following an incident in the 7600 block of Kingery Highway. Mr. Steck was transported to the Willowbrook Police Department and released after posting bond.

09/25/2015 At 2:55 p.m. Phillips, Allison K., 33, 6100 block of Knoll Valley Drive, Willowbrook, Illinois was arrested for alleged RETAIL THEFT of a food item and CRIMINAL TRESPASS following an incident in the 6300 block of Kingery Highway. Ms. Phillips was transported to the Willowbrook Police Department and released after posting bond.

**Willowbrook Police Department**  
**Press Release for the week of September 28<sup>th</sup> – October 4<sup>th</sup>, 2015**  
**October 5<sup>th</sup>, 2015**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 09/28/2015 At 7:28 a.m. Officers responded to the 6000 block of Laurel Lane, TGM Communities of Willowbrook, for the report of a BURGLARY. Offender(s) unknown, by unknown means, gained access to a common area of the complex and removed a flat screen TV and (4) Apple iMac computers. The cost to replace the items was undetermined at the time of the report.
- 09/28/2015 At 11:38 a.m. James, Marisha L., 27, 7000 block of Dorchester Avenue, Chicago, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic accident in the 6900 block of Kingery Highway. Ms. James was transported to the Willowbrook Police Department and released after posting bond.
- 09/30/2015 At 1:26 a.m. Miculinic, Davor B., 22, 100 block of Lincoln Oaks Drive, Willowbrook, Illinois was arrested for alleged UNLAWFUL POSSESSION OF CANNABIS and UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA following an incident in the 100 block of Lincoln Oaks Drive. Mr. Miculinic was transported to the Willowbrook Police Department and released after posting bond.
- 10/02/2015 At 6:31 a.m. Officers responded to the 6100 block of Knollwood Road for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, by unknown means, gained access to the parked/unattended motor vehicle and removed a wallet and its contents. The cost to replace the items was undetermined at the time of the report.
- 10/03/2015 At 9:34 a.m. Officers responded to the 300 block of Sheridan Drive for the report of a CRMINAL DAMAGE TO PROPERTY. Offender(s) unknown, by unknown means, damaged the locking mechanism on the door to a storage unit. The cost to repair the lock was estimated at \$50.00 U.S.C.
- 10/03/2015 At 4:46 p.m. Officers responded to the 300 block of Sheridan Drive for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown gained access to the parked/unattended motor vehicle and removed approximately \$5.00 U.S. currency.
- 10/03/2015 At 5:06 p.m. Officers responded to the 300 block of Sheridan Drive for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown gained access to the parked/unattended motor vehicle and removed cigarettes, food items and U.S. currency. The cost to replace the items was estimated at \$122.00 U.S.C.
- 10/03/2015 At 6:34 p.m. Officers responded to the 300 block of Sheridan Drive for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown gained access to the parked/unattended motor vehicle and removed approximately \$2.00 U.S. currency.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

**AGENDA ITEM DESCRIPTION**  
INFORMATION – MONTHLY OVERTIME REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 10/12/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

08/17/2015 – 09/13/2015

### REQUEST FOR FEEDBACK (if any)

NONE.

### STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department  
Overtime Breakdown Schedule**

<b>Overtime Categories:</b>	<b>5/25/2015 to 6/21/2015</b>	<b>6/22/2015 to 7/19/2015</b>	<b>7/20/2015 to 8/16/2015</b>	<b>8/17/2015 to 9/13/2015</b>
SHIFT COVERAGE	100.00	100.00	134.50	120.00
WHEATON COURT (MISD & FEL CASES)	8.00	6.50	12.00	3.00
WHEATON COURT CALL-IN (1-HR PER CASE)	1.00	3.00	4.00	12.50
SUMMARY SUSPENSION HEARINGS (DUI CASES)	3.00			
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	33.00	21.00	27.00	18.00
LATE CALLS OR ARRESTS	16.50	12.50	60.50	34.00
INVESTIGATIVE CALL-OUT / FOLLOW-UP	20.50	9.00	38.00	149.00
SPECIAL DETAILS / POLICE HIRED SERVICES		2.50		8.00
CRIME PREVENTION/PUBLIC RELATIONS				
COMMANDERS STAFF MEETINGS	2.00	2.00	2.00	4.00
RANGE / FIREARMS TRAINING	10.00	4.50	1.00	1.00
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL				
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS	4.00	5.75	1.00	6.50
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES				
MISCELLANEOUS TRAINING				
PEER JURY				
BREATHALIZER OPERATION		4.00	4.00	7.50
K-9 UNIT	6.00		3.50	
EVIDENCE/DESTRUCTION				
ACCIDENT RECONSTRUCTION				
CADET MEETING				
DEA OVERTIME	6.50	14.00	39.50	4.00
DEPT. DETAIL				
HOLIDAY PAY	48.00	72.50		100.00
<b>Total Accumulated Hours:</b>	<b>258.50</b>	<b>257.25</b>	<b>327.00</b>	<b>467.50</b>

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY EXPENDITURE REPORT

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 10/12/2015

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report  | <input type="checkbox"/> Report/documents requested by Committee  |

### BACKGROUND

The attached report is a monthly Expenditure Report for the month of September 2015.

### REQUEST FOR FEEDBACK (if any)

NONE.

### STAFF RECOMMENDATION (if any)

NONE.

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR SEPTEMBER, 2015  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	155,445.73	1,058,120.22	49.40	2,142,037.00	1,083,916.78	24.70	4,284,074.00
01-30-630-102	OVERTIME	23,479.17	87,299.61	30.63	285,000.00	197,700.39	15.32	570,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	577.64	4,337.31	18.86	23,000.00	18,662.69	8.43	46,000.00
01-30-630-104	PART TIME CLERICAL	2,111.99	7,853.33	31.94	24,587.00	16,733.67	15.97	49,174.00
01-30-630-108	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	12,235.84	67,105.02	42.19	159,063.00	91,957.98	21.09	318,126.00
01-30-630-127	OVER-TIME - CLERICAL	528.80	680.75	6.01	11,000.00	10,339.25	3.00	22,000.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	30,983.75	148,495.37	42.67	348,030.00	199,534.63	21.33	696,060.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	79.35	2.59	3,069.00	2,989.65	1.29	6,138.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,693.13	16,956.14	45.80	37,026.00	20,069.86	22.90	74,052.00
01-30-630-151	I M R F	2,342.73	12,438.00	40.03	31,070.00	18,632.00	20.02	62,140.00
01-30-630-155	POLICE PENSION	47,271.54	259,993.47	42.31	614,530.00	354,536.53	21.15	1,229,080.00
01-30-630-156	SLEP PENSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-161	SOCIAL SECURITY FICA	931.63	4,688.03	38.85	12,068.00	7,379.97	19.42	24,138.00
*TOTAL	PERSONNEL SERVICES	278,581.75	1,668,026.60	45.20	3,690,480.00	2,022,453.40	22.60	7,380,960.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	2,804.86	8,930.04	31.89	28,000.00	19,069.96	15.95	56,000.00
01-30-630-202	ACCREDITATION	0.00	0.00	0.00	5,000.00	5,000.00	0.00	10,000.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	0.00	0.00	12,000.00	12,000.00	0.00	24,000.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	658.31	32.92	2,000.00	1,341.69	16.46	4,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	0.00	772.50	11.04	7,000.00	6,227.50	5.52	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	0.00	57,144.50	21.19	269,700.00	212,555.50	10.59	539,400.00
01-30-630-248	RED LIGHT - COM ED	108.75	659.53	27.48	2,400.00	1,740.47	13.74	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	1,105.44	6,764.76	48.32	14,000.00	7,235.24	24.16	28,000.00
*TOTAL	CONTRACTUAL SERVICES	4,019.05	81,429.64	23.49	346,600.00	265,170.36	11.75	693,200.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	819.59	1,602.90	24.29	6,600.00	4,997.10	12.14	13,200.00
01-30-630-302	PRINTING & PUBLISHING	74.49	74.49	1.37	5,450.00	5,375.51	0.68	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	5,447.42	25,967.56	28.13	92,300.00	66,332.44	14.07	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	772.68	2,342.09	9.37	25,000.00	22,657.91	4.68	50,000.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	220.90	7,650.48	61.20	12,500.00	4,849.52	30.60	25,000.00
01-30-630-308	GADET PROGRAM	0.00	0.00	0.00	4,000.00	4,000.00	0.00	8,000.00
01-30-630-311	POSTAGE & METER RENT	87.08	773.50	19.34	4,000.00	3,226.50	9.67	8,000.00
01-30-630-315	COPY SERVICE	160.49	971.02	24.28	4,000.00	3,028.98	12.14	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	0.00	0.00	6,000.00	6,000.00	0.00	12,000.00
01-30-630-345	UNIFORMS	555.57	4,080.95	14.11	29,000.00	24,909.05	7.05	58,000.00
01-30-630-346	AMMUNITION	0.00	0.00	0.00	12,000.00	12,000.00	0.00	24,000.00
*TOTAL	SUPPLIES & MATERIAL #1	8,138.20	43,472.99	21.33	203,850.00	160,377.01	10.66	407,700.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	670.82	4,635.92	20.16	23,000.00	18,364.08	10.08	46,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	219.00	43.80	500.00	281.00	21.90	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	7,353.43	12,955.94	17.99	72,000.00	59,044.06	9.00	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	0.00	6,300.00	6,300.00	0.00	12,600.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR SEPTEMBER, 2015  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
*TOTAL	EQUIPMENT - OFFICE	8,024.25	17,810.86	17.50	101,800.00	83,989.14	8.75	203,600.00
**TOTAL	ADMINISTRATION	298,763.25	1,810,740.09	41.70	4,342,730.00	2,531,989.91	20.85	8,685,460.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	0.00	1,366.53	20.71	6,600.00	5,233.47	10.35	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	0.00	1,366.53	7.76	17,600.00	16,233.47	3.88	35,200.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	1,500.00	1,500.00	0.00	3,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,500.00	1,500.00	0.00	3,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATING EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	0.00	1,366.53	7.15	19,100.00	17,733.47	3.58	38,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	2,500.00	2,500.00	20.00	12,500.00	10,000.00	10.00	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	1,460.62	0.00	0.00	-1,460.62	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	2,500.00	3,960.62	31.68	12,500.00	8,539.38	15.84	25,000.00
**TOTAL	RISK MANAGEMENT	2,500.00	3,960.62	31.88	12,500.00	8,539.38	15.84	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	0.00	245.00	30.63	800.00	555.00	15.31	1,600.00
*TOTAL	CONTRACTUAL SERVICES	0.00	245.00	30.63	800.00	555.00	15.31	1,600.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-343	JAIL SUPPLIES	159.00	159.00	15.90	1,000.00	841.00	7.95	2,000.00
01-30-650-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	88.97	16,915.24	42.29	40,000.00	23,084.76	21.14	80,000.00
01-30-650-350	NARCINT EXPENDITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	247.97	17,074.24	41.64	41,000.00	23,925.76	20.82	82,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	247.97	17,319.24	41.43	41,800.00	24,480.76	20.72	83,600.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR SEPTEMBER, 2015  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>INVESTIGATIVE SERVICES</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	400.00	400.00	0.00	800.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,400.00	1,400.00	0.00	2,800.00
<u>EQUIPMENT - OFFICE</u>								
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,400.00	1,400.00	0.00	2,800.00
<u>TRAFFIC SAFETY</u>								
<u>PERSONNEL SERVICES</u>								
01-30-660-105	PART TIME - CROSSING GUARD	440.87	1,505.40	30.41	4,950.00	3,444.60	15.21	9,900.00
*TOTAL	PERSONNEL SERVICES	440.87	1,505.40	30.41	4,950.00	3,444.60	15.21	9,900.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	440.87	1,505.40	30.41	4,950.00	3,444.60	15.21	9,900.00
<u>E S D A COORDINATOR</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
<u>CRIME PREVENTION</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	1,388.49	2,795.95	62.13	4,500.00	1,704.05	31.07	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	1,388.49	2,795.95	50.84	5,500.00	2,704.05	25.42	11,000.00
**TOTAL	CRIME PREVENTION	1,388.49	2,795.95	50.84	5,500.00	2,704.05	25.42	11,000.00
<u>TELECOMMUNICATIONS</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-675-235	RADIO DISPATCHING	44,411.80	133,235.40	49.44	269,500.00	136,264.60	24.72	539,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	44,411.80	133,235.40	49.44	269,500.00	136,264.60	24.72	539,000.00
<u>EQUIPMENT - OPERATING</u>								
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TELECOMMUNICATIONS	44,411.80	133,235.40	49.44	269,500.00	136,264.60	24.72	539,000.00



VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR SEPTEMBER, 2015  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	13,560.00	73.58	18,430.00	4,870.00	36.79	36,860.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	7,915.76	127,020.73	97.71	130,000.00	2,979.27	48.85	260,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	0.00	0.00	13.00	13.00	0.00	26.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	7,915.76	140,580.73	94.70	148,443.00	7,862.27	47.35	296,886.00
**TOTAL	CAPITAL IMPROVEMENTS	7,915.76	140,580.73	94.70	148,443.00	7,862.27	47.35	296,886.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	355,668.14	2,111,503.96	43.57	4,846,673.00	2,735,169.04	21.78	9,693,346.00
****TOTAL	GENERAL CORPORATE FUND	355,668.14	2,111,503.96	43.57	4,846,673.00	2,735,169.04	21.78	9,693,346.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	355,668.14	2,111,503.96	43.57	4,846,673.00	2,735,169.04	21.78	9,693,346.00
	TOTALS ALL FUNDS	355,668.14	2,111,503.96	43.57	4,846,673.00	2,735,169.04	21.78	9,693,346.00

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY OFFENSE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 10/12/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly offense summary report for the month of September 2015.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR September 2015

REPORT DATE RANGE: 09/01/2015 through 09/30/2015

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR											
		THIS PERIOD YTD											
0460	BATTERY	4											4
0486	DOMESTIC BATTERY	2											2
0610	BURGLARY	2											2
0810	THEFT OVER \$500	2											2
0820	THEFT UNDER \$500	2											2
0860	RETAIL THEFT	1											1
0910	MOTOR VEH THEFT	5											5
1110	DECEPTIVE PRACTICE	4											4
1137	IDENTITY THEFT	1											1
1150	CREDIT CARD FRAUD	3											3
1210	THEFT OF LABOR	1											1
1811	POSS OF CANNABIS < 30 GRAMS	2											2
2020	POSS CONTROLLED SUBSTANCE	1											1
2445	HIT AND RUN ACCIDENT	1											1
2460	CANCEL/SUSPEND/REVOKED REG	6											6
2461	OPERATE UNINSURED VEH	1											1
2470	NO DRIVERS LICENSE	9											9
2480	SUSPENDED/REVOKED DL	1											1
2807	DRUNKENNESS (LOCAL LAWS)	1											1
2820	TELEPHONE THREAT	1											1
2825	HARASSMENT BY TELEPHONE	1											1
4255	UNLAWFUL VISITATION INTERFERENCE	1											1
5081	IN-STATE WARRANT	2											2
6511	TRAFFIC CONTROL	3											3
6513	ASSIST MOTORIST	1											1
6514	THOROUGHFARE OBSTRUCTION	17											17
6518	TRAFFIC SIGNALS OUT	3											3
6519	ABANDONED AUTO	1											1
6521	TRAFFIC SURVEY	1											1
6562	10-50 PI	8											8
6563	10-50 PD	8											8
6582	ILLEGAL PARKING	35											35
6583	OVERNIGHT PARKING	6											6
6638	TRAFFIC ALTERCATION	70											70
7701	DOMESTIC TROUBLE	1											1
9001	ASSIST FIRE DEPARTMENT	5											5
		19											19

Wednesday, October 7, 2015

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR September 2015

REPORT DATE RANGE: 09/01/2015 through 09/30/2015

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR											
		THIS PERIOD YTD											
9002	ASSIST COUNTY POLICE	3											3
9003	ASSIST STATE POLICE	2											2
9004	ASSIST OTHER POLICE DEPT	9											9
9008	ASSIST BUSINESS AGENCY	3											3
9009	ASSIST SCHOOLS	2											2
9011	ASSIST PUBLIC WORKS	3											3
9020	OPEN DOOR	5											5
9023	BUSINESS CHECK	11											11
9024	HOUSE CHECK	6											6
9031	LOCK OUT	27											27
9033	EXTRA PATROL - BUS	1											1
9034	EXTRA PATROL - RES	54											54
9046	BURGLAR ALARM	24											24
9047	HOLD UP ALARM	3											3
9056	SOLICITOR COMPLAINTS	3											3
9058	LOUD NOISE COMPLAINT	7											7
9059	OTHER PUBLIC COMP (DEFINE)	3											3
9061	LOST ARTICLE	1											1
9062	FOUND ARTICLE	3											3
9069	CANCEL HOUSEWATCH	1											1
9072	FINGERPRINTING	2											2
9083	ASSIST AMBULANCE	59											59
9091	REPOSESSIONS	1											1
9093	INFORMATION FOR THE POLICE	7											7
9096	CRIME PREVENTION	23											23
9101	SUSPICIOUS AUTO	23											23
9102	SUSPICIOUS NOISE	4											4
9103	SUSPICIOUS PERSON	22											22
9105	NEIGHBORHOOD TROUBLE	2											2
9110	DISTURBANCE	13											13
9111	FIELD INTERVIEW CARD	1											1
9112	SUSPICIOUS CIRCUMSTANCES	19											19
9118	NUISANCE PHONE CALLS	1											1
9119	911 HANG UP TX #	9											9
9122	DAMAGE TO PROP NON-CRIMINAL	1											1
9123	DAMAGE TO VEH NON-CRIMINAL	1											1

Wednesday, October 7, 2015

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR September 2015

REPORT DATE RANGE: 09/01/2015 through 09/30/2015

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9125	911 MIS DIAL TX #	9	9
9126	CELLULAR 911 HANG UP INVESTIGATION	1	1
9201	DOG BITE - HOME	1	1
9209	STRAY DOG	2	2
9212	SICK/INJURED ANIMAL	5	5
9213	DEAD ANIMAL	1	1
9215	STRAY ANIMAL HOLDING	2	2
9219	ANIMAL COMPLAINTS	4	4
9454	VACATION	1	1
9455	SICK CALL	5	5
9457	PERSONAL LEAVE	1	1
9458	HOLIDAY	1	1
9469	COMP TIME TAKEN	4	4
9507	STATION INFORMATION	19	19
9769	COURT OTHER	2	2
9916	NOTIFICATION	3	3
9918	FIGHT	1	1
9922	CITIZEN ASSIST	50	50
9923	COMMUNITY CONTACT	1	1
9925	DAMAGE TO RESIDENTIAL MAILBOX	1	1
9926	DAMAGE TO RESIDENTIAL LAWN	1	1
9928	VEHICLE BREAKDOWN	2	2
9929	SEX OFFENDER REGISTRATION	2	2
9934	SUMMONS SERVICE	2	2
9940	PARK PREMISE CHECK	59	59
9999	LOCAL ORDINANCE VIOLATION	1	1
	<b>DEPARTMENT TOTALS</b>	<b>770</b>	<b>770</b>

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 10/12/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached Letter(s) of Appreciation for the Willowbrook Police Department Officers.

**REQUEST FOR FEEDBACK (if any)**

None.

**STAFF RECOMMENDATION (if any)**

None.

# VILLAGE OF CHICAGO RIDGE

POLICE DEPARTMENT  
10425 S. RIDGELAND AVENUE  
CHICAGO RIDGE, ILLINOIS 60415



EMERGENCY 911  
NON-EMERGENCY  
708-425-7831

**CHIEF ROBERT D. PYZNARSKI!**

FAX  
708-857-4460

September 23, 2015

Dear Chief,

On behalf of the Chicago Ridge Police Department, the Village of Chicago Ridge, and the family of Officer Steven Smith I would like to extend my sincere gratitude to you and your officers for your presence during the services for Steve.

This has been a very difficult time for our department, but your show of support for our fallen brother certainly helped allow us to begin the healing process, and will not be forgotten. Officer Steven Smith will always be in our hearts.

Thank you again, and as always if we can be of service to you and your department please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script that reads 'Robert D. Pyznarski'.

Chief Robert D. Pyznarski

Dear Willowbrook Police -

Our family have lived in Willowbrook for the past 26 years. We have no intentions of moving. I want to thank all of your Police Officers for the wonderful job they did on catching the man that almost killed the young 26 yo woman. It is sad that this happened at all. It is comforting to know that our police officers are so good. It takes good detective work and dedication to catch the creep.

Thank you for making our neighborhood a safer place.

Michael & Dawn

Willowbrook, Illinois 60527.

P.S. It's good to know you keep your good & dedicated officers on staff. Our son called 911 @ <sup>20-</sup>25 years ago. Officer Drake came to our house and answered the call. He talked to our son @ how to only call 911 in an emergency. Our son is now 28 yo. Thank you Officer Drake for making the world a better place. Your concern & hard work come shining through!



Dear Willowbrook Police Department,

The third grade classes at Gower West have been studying about communities, and the people who make a difference in our community. We would like to thank you for all you do for the people of our community. Thank you for helping keep us safe. We appreciate your hard work and dedication.

Sincerely,



Peggy

3rd Grade Teacher

Gower West



...from the

### bottom of my heart

A week ago my husband (77 yrs.) called an old high school friend. Since we live in Rockford we don't often get in to see him. They talked only a few minutes and the conversation just wasn't normal & our friend hung up. My husband worried for about an hour and then decided to call the Willowbrook Police, hoping for a "wellness" check. You not only promptly did it but called us back to let us know all was O.K. This meant a lot to my husband. In this day of putting our police down for everything they do, we want you to know you're "tops" in our book and we can't thank you enough for this act of kindness and for putting

your lives on the line everyday.

God Bless You

Tom & Pat

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 10/12/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

- 2016 New Law Review
- Future Training For Officers

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.