



**PUBLIC SAFETY
COMMITTEE**

MARCH PACKET 2015

AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MARCH 9TH, 2015 AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW FEBRUARY 9TH, 2015 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 02/02/2015 – 03/01/2015 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR FEBRUARY 2015 – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR FEBRUARY 2015 - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
 - Officer John Skiba
 - Officer Dave Gaddis
7. DISCUSSION ITEMS
 - Mock Shooter Drill
 - General Discussion Items
8. VISITOR'S BUSINESS*
9. ADJOURNMENT

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED APRIL 13TH, 2015 AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON FEBRUARY 9TH, 2015

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/09/2015

- | | |
|--|---|
| <input type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached minutes are from the Public Safety Committee held on February 9th, 2015.

STAFF RECOMMENDATION (if any)

APPROVE MOTION.

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on February 9th, 2015 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella, Chairman of the Public Safety Committee Terrence Kelly and Trustee Gayle Neal.

1. Reviewed the January 12th, 2015 Public Safety Committee Meeting Minutes.
The Committee approved the January 12th, 2015 Public Safety Committee Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report For 01/05/2015 – 02/01/2015 - Information.
Chairman Kelly requested clarification as to which Overtime Category description references reimbursements for the police hired details. Chief Shelton explained which category related to Special Details.
4. Reviewed the Monthly Expenditure Report For January 2015 – Information.
5. Reviewed the Monthly Offense Summary Report for January 2015 - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information.
 - Detective Tim Kobler
 - Officer James Martino

7. DISCUSSION ITEMS

- Siren Update on 63rd Street
Chief Shelton advised the Committee that the warning siren, which is at the Tri-State Fire Department, located on 63rd Street, will not need to be replaced. It was researched with Braniff Communications (our maintenance service provider) for the area which other sirens are located in surrounding / bordering towns along with the other Willowbrook siren which is located at Ridgemoor Park at 6415 Quincy Street. It was established through mapping, sent by Braniff, that there is more than adequate coverage, including overlap. A mapping photo was viewed showing the different areas of coverage of the sirens located in that same area. It was agreed by the Committee that a replacement of the siren at 63rd Street and Western Avenue is not necessary. It was also related that Tri-State Fire Department Chief Mancione was contacted by Village Administrator Tim Halik and Chief Shelton showing this same area of coverage mapping. Chief Mancione was in agreement.
- Patrol Eligibility Hiring Process Overview
Chief Shelton advised the Committee that the last patrol eligibility test was very successful. There were over 160 applications purchased with 90 individuals present to take the test. I/O Solutions conducted the entire testing process. This is the same company that conducted the process the previous testing period. A final eligibility list should be established by March 2015.

- Probationary Officers Update
The Chief advised the Committee that the three probationary officers are doing very well. Officer Danan is working the 11pm – 7am shift and is having a very positive impact on her shift. Officer Babczak and Officer Martino are currently in the F.T.O. program and are progressing very well.
- DuPage County Future CAD/RMS Project
The Chief gave the Committee a preliminary overview of the possible DuPage CAD/RMS project which is currently being explored by E.T.S.B. and DuPage County. The project is reviewing possible integrated CAD/RMS throughout the entire County on this shared system. While still a year or so to be established with many working entities, this is a probable project and the Chief wanted the Committee to just be aware for possible future budget implications.

8. VISITOR'S BUSINESS*

None

9. ADJOURNMENT

10. *The meeting was adjourned at 6:28p.m.*

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

Next Meeting Scheduled March 9th, 2015 at 6:00 P.M.

COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION
INFORMATION ONLY – PRESS RELEASES

COMMITTEE REVIEW
 Finance/Administration
 Municipal Services
 Public Safety
Meeting Date: 03/09/2015

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached are press releases approved for the weeks of:

February 2nd – 8th, 2015
February 9th – 15th, 2015
February 16th – 22nd, 2015
February 23rd – March 1st, 2015

STAFF RECOMMENDATION (if any)

None.



Willowbrook Police Department
Press Release for the week of February 2nd – 8th, 2015
February 9th, 2015
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

02/04/2015 At 2:22 a.m. Green, Hershey P., 43, 100 block of 18th Avenue, Maywood, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop in the 6400 block of Kingery Highway. Mr. Green was transported to the Willowbrook Police Department and released after posting bond.

02/05/2015 At 10:47 p.m. Bach, Kyle D., 31, 600 block of Prairie Street, Pontiac, Illinois was arrested for alleged UNLAWFUL POSSESSION OF A HYPODERMIC SYRINGES OR NEEDLES following an incident in the 7600 block of Kingery Highway. Mr. Bach was transported to the Willowbrook Police Department and released after posting bond.

02/05/2015 At 10:47 p.m. Dietiker, Chelsea J., 26, 700 block of Lincoln, Pontiac, Illinois was arrested for alleged POSSESSION OF A CONTROLLED SUBSTANCE and UNLAWFUL POSSESSION OF A HYPODERMIC SYRINGES OR NEEDLES following an incident in the 7600 block of Kingery Highway. Ms. Dietiker was transported to the DuPage County Jail.

Willowbrook Police Department
Press Release for the week of February 9th – 15th, 2015
February 16th, 2015
Contact: Deputy Chief Mark Altobella or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

02/13/15 At 5:56 a.m. Vargas, Oscar X., 20, 5000 block of 18th Street, Cicero, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and SPEEDING following a traffic stop at the intersection of Kingery Highway and 63rd Street. Mr. Vargas was transported to the Willowbrook Police Department and released after posting bond.



Willowbrook Police Department
Press Release for the week of February 16th – 22nd, 2015
February 23rd, 2015
Contact: Deputy Chief Mark Altobella or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

No reportable incidents/arrests during this time frame.



Willowbrook Police Department
Press Release for the week of February 23rd – March 1st, 2015
March 2nd, 2015
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

02/23/2015 At 2:41 p.m. Claudio, Karl J., 34, 1400 block of Lakeview Drive, Darien, Illinois was arrested for alleged NO VALID DRIVERS LICENSE, DISOBEYED STOP SIGN, and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop at the intersection of 75th Street and Quincy Street. Mr. Claudio was transported to the Willowbrook Police Department and released after posting bond.

02/23/2015 At 6:32 p.m. DeWitt, Leslie A., 23, 10 block of Kingery Quarter, Willowbrook, IL was arrested for alleged RETAIL THEFT of various electronic, household and miscellaneous merchandise, having a total estimated value of \$577.00 U.S.C., following an incident in the 7600 block of Kingery Highway (Target store). Ms. DeWitt was transported to the DuPage County Jail.

02/24/2015 At 8:59 a.m. Pickett, Tikiara M., 22, 3600 block of Augusta Blvd., Chicago, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and SPEEDING following a traffic stop in the 6200 block of Kingery Highway. Ms. Pickett was transported to the Willowbrook Police Department and released after posting bond.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION – MONTHLY OVERTIME REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/09/2015

- | | |
|--|---|
| <input type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

02/02/2015 – 03/01/2015

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department
Overtime Breakdown Schedule**

Overtime Categories:	11/10/2014 to 12/7/2014	12/8/2014 to 1/4/2015	1/5/2015 to 2/1/2015	2/2/2015 to 3/1/2015
SHIFT COVERAGE	225.00	225.00	52.00	144.00
WHEATON COURT (MISD & FEL CASES)	9.00	9.00		4.00
WHEATON COURT CALL-IN (1-HR PER CASE)	2.00		1.00	1.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)	12.50			
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	18.00	24.00	27.00	24.00
LATE CALLS OR ARRESTS	15.75	8.00	32.50	22.50
INVESTIGATIVE CALL-OUT / FOLLOW-UP	24.50	23.00	1.50	29.00
SPECIAL DETAILS / POLICE HIRED SERVICES	20.00	25.50	3.50	2.00
CRIME PREVENTION/PUBLIC RELATIONS				
COMMANDERS STAFF MEETINGS	6.00		5.50	4.00
RANGE / FIREARMS TRAINING				
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL	1.50	61.00	3.00	10.00
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS	0.50	2.00	0.50	2.00
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES				
MISCELLANEOUS TRAINING	20.00	37.00	118.50	54.50
PEER JURY				
BREATHALIZER OPERATION				
K-9 UNIT	4.00	9.00		2.00
EVIDENCE/DESTRUCTION	2.00	5.00	3.50	1.00
ACCIDENT RECONSTRUCTION				
CADET MEETING				
DEA OVERTIME				
DEPT. DETAIL			38.50	26.50
HOLIDAY PAY	186.50	423.50	88.00	
Total Accumulated Hours:	547.25	852.00	375.00	326.50

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY EXPENDITURE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/09/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly Expenditure Report for the month of February 2015.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

VILLAGE OF WILLOWBROOK

EXPENDITURE REPORT FOR FEBRUARY, 2015

PRCT. OF YR: 83.33

RUN: 03/04/15

9:22AM

GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	197,243.79	1,800,510.57	85.91	2,095,727.00	295,216.43	42.96	4,191,454.00
01-30-630-102	OVERTIME	16,584.78	174,451.08	63.44	275,000.00	100,548.92	31.72	550,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	0.00	11,274.54	49.02	23,000.00	11,725.46	24.51	46,000.00
01-30-630-104	PART TIME CLERICAL	1,207.17	17,702.50	73.79	23,990.00	6,287.50	36.90	47,980.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	11,808.96	130,432.30	84.96	153,514.00	23,081.70	42.48	307,028.00
01-30-630-127	OVER-TIME - CLERICAL	0.00	1,431.63	13.01	11,000.00	9,568.37	6.51	22,000.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	27,516.83	293,897.60	81.57	360,301.00	66,403.40	40.79	720,602.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	976.26	18.65	5,236.00	4,259.74	9.32	10,472.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,549.73	27,839.68	79.84	34,870.00	7,030.32	39.92	69,740.00
01-30-630-151	I M R F	2,173.56	25,927.97	82.11	31,578.00	5,650.03	41.05	63,156.00
01-30-630-155	POLICE PENSION	39,993.46	439,928.06	84.62	519,915.00	79,986.94	42.31	1,039,830.00
01-30-630-156	SLEP PENSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-161	SOCIAL SECURITY FICA	816.25	9,544.41	81.67	11,687.00	2,142.59	40.83	23,374.00
*TOTAL	PERSONNEL SERVICES	299,894.53	2,933,916.60	82.74	3,545,818.00	611,901.40	41.37	7,091,636.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	1,218.01	16,355.37	60.58	27,000.00	10,644.63	30.29	54,000.00
01-30-630-202	ACCREDITATION	0.00	13,753.50	85.96	16,000.00	2,246.50	42.98	32,000.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	6,006.00	50.90	11,800.00	5,794.00	25.45	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	143.94	1,903.94	95.20	2,000.00	96.06	47.60	4,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	577.50	5,227.50	74.68	7,000.00	1,772.50	37.34	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	0.00	202,275.00	75.00	269,700.00	67,425.00	37.50	539,400.00
01-30-630-248	RED LIGHT - COM ED	0.00	1,492.16	62.17	2,400.00	907.84	31.09	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	89.94	13,120.46	109.34	12,000.00	-1,120.46	54.67	24,000.00
*TOTAL	CONTRACTUAL SERVICES	2,029.39	266,633.93	75.24	354,400.00	87,766.07	37.62	708,800.00
<u>SUPPLIES & MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	762.11	2,737.37	41.48	6,600.00	3,862.63	20.74	13,200.00
01-30-630-302	PRINTING & PUBLISHING	32.50	3,776.72	69.30	5,450.00	1,673.28	34.65	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	1,875.07	46,848.22	50.76	92,300.00	45,451.78	25.38	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	1,195.62	13,715.54	59.63	23,000.00	9,284.46	29.82	46,000.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	0.00	5,000.00	5,000.00	0.00	10,000.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	840.20	9,646.64	87.70	11,000.00	1,353.36	43.85	22,000.00
01-30-630-308	CADET PROGRAM	0.00	7,022.30	0.00	0.00	-7,022.30	0.00	0.00
01-30-630-311	POSTAGE & METER RENT	0.00	1,433.56	47.79	3,000.00	1,566.44	23.89	6,000.00
01-30-630-315	COPY SERVICE	186.44	1,682.36	42.06	4,000.00	2,317.64	21.03	8,000.00
01-30-630-331	OPERATING SUPPLIES	127.78	1,838.39	30.64	6,000.00	4,161.61	15.32	12,000.00
01-30-630-345	UNIFORMS	2,628.38	29,860.88	103.86	28,750.00	-1,110.88	51.93	57,500.00
01-30-630-346	AMMUNITION	1,362.00	1,762.00	11.75	15,000.00	13,238.00	5.87	30,000.00
*TOTAL	SUPPLIES & MATERIAL #1	9,010.10	120,323.98	60.13	200,100.00	79,776.02	30.07	400,200.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	1,800.94	15,842.13	72.01	22,000.00	6,157.87	36.00	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	2,295.99	45,738.55	63.53	72,000.00	26,261.45	31.76	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	0.00	6,300.00	6,300.00	0.00	12,600.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR FEBRUARY, 2015
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
*TOTAL	EQUIPMENT - OFFICE	4,096.93	61,580.68	61.09	100,800.00	39,219.32	30.55	201,600.00
**TOTAL	ADMINISTRATION	315,030.95	3,382,455.19	80.51	4,201,118.00	818,662.81	40.26	8,402,236.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	0.00	5,220.60	79.10	6,600.00	1,379.40	39.55	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	0.00	5,220.60	29.66	17,600.00	12,379.40	14.83	35,200.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATING EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	0.00	5,220.60	26.64	19,600.00	14,379.40	13.32	39,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	0.00	8,588.06	68.70	12,500.00	3,911.94	34.35	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	8,588.06	68.70	12,500.00	3,911.94	34.35	25,000.00
**TOTAL	RISK MANAGEMENT	0.00	8,588.06	68.70	12,500.00	3,911.94	34.35	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	0.00	410.00	51.25	800.00	390.00	25.63	1,600.00
*TOTAL	CONTRACTUAL SERVICES	0.00	410.00	51.25	800.00	390.00	25.63	1,600.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-343	JAIL SUPPLIES	0.00	763.77	76.38	1,000.00	236.23	38.19	2,000.00
01-30-650-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	17,529.50	0.00	0.00	-17,529.50	0.00	0.00
01-30-650-350	NARCINT EXPENDITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	18,293.27	1,219.55	1,500.00	-16,793.27	609.78	3,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	0.00	18,703.27	813.19	2,300.00	-16,403.27	406.59	4,600.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR FEBRUARY, 2015
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>INVESTIGATIVE SERVICES</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-655-335	CAMERA SUPPLIES	0.00	350.00	100.00	350.00	0.00	50.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	350.00	25.93	1,350.00	1,000.00	12.96	2,700.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	350.00	25.93	1,350.00	1,000.00	12.96	2,700.00
	<u>TRAFFIC SAFETY</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-660-105	PART TIME - CROSSING GUARD	470.44	3,957.23	81.59	4,850.00	892.77	40.80	9,700.00
*TOTAL	PERSONNEL SERVICES	470.44	3,957.23	81.59	4,850.00	892.77	40.80	9,700.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	470.44	3,957.23	81.59	4,850.00	892.77	40.80	9,700.00
	<u>E S D A COORDINATOR</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-665-263	SIREN MAINTENANCE	0.00	550.00	73.33	750.00	200.00	36.67	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	550.00	73.33	750.00	200.00	36.67	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	550.00	73.33	750.00	200.00	36.67	1,500.00
	<u>CRIME PREVENTION</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	-260.28	3,789.93	84.22	4,500.00	710.07	42.11	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	-260.28	3,789.93	68.91	5,500.00	1,710.07	34.45	11,000.00
**TOTAL	CRIME PREVENTION	-260.28	3,789.93	68.91	5,500.00	1,710.07	34.45	11,000.00
	<u>TELECOMMUNICATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-675-235	RADIO DISPATCHING	0.00	207,223.60	79.71	259,971.00	52,747.40	39.86	519,942.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	207,223.60	79.71	259,971.00	52,747.40	39.86	519,942.00
	<u>EQUIPMENT - OPERATING</u>							
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TELECOMMUNICATIONS	0.00	207,223.60	79.71	259,971.00	52,747.40	39.86	519,942.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR FEBRUARY, 2015
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	13,000.00	13,000.00	0.00	26,000.00
01-30-680-625	NEW VEHICLES	1,369.00	105,875.99	101.80	104,000.00	-1,875.99	50.90	208,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	40.70	10,571.00	6,269.11	20.35	21,142.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	1,369.00	110,177.88	86.37	127,571.00	17,393.12	43.18	255,142.00
**TOTAL	CAPITAL IMPROVEMENTS	1,369.00	110,177.88	86.37	127,571.00	17,393.12	43.18	255,142.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	316,610.11	3,741,015.76	80.70	4,635,510.00	894,494.24	40.35	9,271,020.00
****TOTAL	GENERAL CORPORATE FUND	316,610.11	3,741,015.76	80.70	4,635,510.00	894,494.24	40.35	9,271,020.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	316,610.11	3,741,015.76	80.70	4,635,510.00	894,494.24	40.35	9,271,020.00
	TOTALS ALL FUNDS	316,610.11	3,741,015.76	80.70	4,635,510.00	894,494.24	40.35	9,271,020.00

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY OFFENSE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/09/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly offense summary report for the month of February 2015.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR February 2015

REPORT DATE RANGE: 02/01/2015 through 02/28/2015

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
0310	ARMED ROBBERY	1	1
0460	BATTERY	2	2
0560	ASSAULT	1	1
0710	THEFT FROM MOTOR VEHICLE	1	1
0820	THEFT UNDER \$500	3	3
0860	RETAIL THEFT	2	2
1110	DECEPTIVE PRACTICE	2	2
1137	IDENTITY THEFT	1	1
1150	CREDIT CARD FRAUD	1	1
1310	CRIMINAL DAMAGE TO PROPERTY	1	1
1570	PUBLIC INDECENCY	1	1
1715	SALE OF TOBACCO TO MINORS	10	10
1780	NEGLECT OF CHILD	1	1
2445	HIT AND RUN ACCIDENT	4	4
2460	CANCEL/SUSPEND/REVOKED REG	1	1
2461	OPERATE UNINSURED VEH	5	5
2470	NO DRIVERS LICENSE	2	2
2480	SUSPENDED/REVOKED DL	2	2
2825	HARASSMENT BY TELEPHONE	3	3
4387	VIOLATION ORDER OF PROTECTION	2	2
5081	IN-STATE WARRANT	1	1
6513	ASSIST MOTORIST	64	64
6514	THOROUGHFARE OBSTRUCTION	3	3
6518	TRAFFIC SIGNALS OUT	2	2
6519	ABANDONED AUTO	3	3
6521	TRAFFIC SURVEY	3	3
6562	10-50 PI	2	2
6563	10-50 PD	51	51
6582	ILLEGAL PARKING	4	4
6583	OVERNIGHT PARKING	29	29
7701	DOMESTIC TROUBLE	5	5
7739	JUVENILE PROBLEMS OTHER	1	1
9001	ASSIST FIRE DEPARTMENT	19	19
9002	ASSIST COUNTY POLICE	4	4
9004	ASSIST OTHER POLICE DEPT	5	5
9008	ASSIST BUSINESS AGENCY	1	1

Wednesday, March 04, 2015

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR February 2015

REPORT DATE RANGE: 02/01/2015 through 02/28/2015

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9011	ASSIST PUBLIC WORKS	7	7
9020	OPEN DOOR	3	3
9024	HOUSE CHECK	1	1
9031	LOCK OUT	22	22
9033	EXTRA PATROL - BUS	2	2
9034	EXTRA PATROL - RES	152	152
9046	BURGLAR ALARM	40	40
9047	HOLD UP ALARM	4	4
9056	SOLICITOR COMPLAINTS	2	2
9057	TROUBLE ALARM	1	1
9058	LOUD NOISE COMPLAINT	3	3
9059	OTHER PUBLIC COMP (DEFINE)	1	1
9062	FOUND ARTICLE	3	3
9063	LOST DRIVERS LICENSE/PLATES	1	1
9064	MISSING PERSON-ADULT/M	1	1
9066	MISSING PERSON-JUV/M	1	1
9072	FINGERPRINTING	1	1
9083	ASSIST AMBULANCE	61	61
9091	REPOSSESSIONS	4	4
9093	INFORMATION FOR THE POLICE	1	1
9096	CRIME PREVENTION	18	18
9101	SUSPICIOUS AUTO	13	13
9103	SUSPICIOUS PERSON	5	5
9105	NEIGHBORHOOD TROUBLE	1	1
9109	ACCIDENT - OTHER	1	1
9110	DISTURBANCE	3	3
9112	SUSPICIOUS CIRCUMSTANCES	4	4
9118	NUISANCE PHONE CALLS	1	1
9119	911 HANG UP TX #	13	13
9125	911 MIS DIAL TX #	5	5
9209	STRAY DOG	5	5
9211	BARKING DOG	2	2
9212	SICK/INJURED ANIMAL	1	1
9213	DEAD ANIMAL	2	2
9454	VACATION	1	1
9455	SICK CALL	10	10

Wednesday, March 04, 2015

Southwest Central Dispatch
INCIDENT ACTIVITY BY MONTH FOR February 2015

REPORT DATE RANGE: 02/01/2015 through 02/28/2015

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9458	HOLIDAY	2	2
9469	COMP TIME TAKEN	4	4
9507	STATION INFORMATION	15	15
9769	COURT OTHER	2	2
9916	NOTIFICATION	2	2
9918	FIGHT	1	1
9922	CITIZEN ASSIST	23	23
9923	COMMUNITY CONTACT	2	2
9928	VEHICLE BREAKDOWN	2	2
9929	SEX OFFENDER REGISTRATION	1	1
9932	HANDICAPPED PARKING VIOLATION	2	2
9934	SUMMONS SERVICE	5	5
9999	LOCAL ORDINANCE VIOLATION	1	1
	DEPARTMENT TOTALS	701	701

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION -LETTERS & CERTIFICATES OF APPRECIATION

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/09/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Officer John Skiba
- Officer Dave Gaddis

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.

Feb. 4, 2015

Called me the first time from your station, but you were so nice to call back saying that the other party called back saying that there was no damage and the case is closed. I have escaped to Florida and will be here for a few weeks. I do hear the weather conditions from my step-son who lives in Lisle. I do not miss it. I do not miss it that you stay hoping an officer as I as nice, I had the privilege to experience. Sincerely, Karri Hester

Dear Officer Skiba, I would like to thank you for being so nice to me during the phone conversations pertaining to the Police case #15-488. I have contacted my insurance and it is now in their hands. My vehicle does not even have a scratch so I wonder how the other party can claim their damage. I wish I had inspected their vehicle on the day when you



February 12, 2015

Officer David Gaddis
Willowbrook Police Department
7760 Quincy Street
Willowbrook, IL 60527-5594

RE:

Dear Officer Gaddis:

Thursday, January 29, 2015 I reported a potential break in to the above unit. You and others responded. It was noted that the strike plate on the door jam was missing and brass shavings on the rug. Also the tenant's key for the door would work.

I checked with the locksmith that had re-keyed the lock before the tenant moved in and he assured me that the door did have a strike plate when he re-keyed the locks last fall.

As you know I moved the tenant into a hotel for the night. The following day I had her entry door re-keyed, strike plate installed and an additional deadbolt lock installed.

The tenant has not reported to me any further problems. Thanks for your Departments timely response to my call.

Sincerely,



H. Kitchener

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/09/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

- Mock Shooter Drill
- General Discussion Items

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.