



**PUBLIC SAFETY  
COMMITTEE**

**NOVEMBER PACKET 2013**

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON NOVEMBER 11<sup>TH</sup>, 2013 AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

### CALL TO ORDER

### ROLL CALL

1. REVIEW OCTOBER 14<sup>TH</sup>, 2013 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 09/16/2013 – 10/13/2013 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR OCTOBER – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR OCTOBER - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
  - Officer David Gaddis
  - Officer Jose Chavez-Jimenez
7. DISCUSSION ITEMS
  - Update – New Officer
  - Update – Department Projects
8. VISITOR'S BUSINESS\*
9. ADJOURNMENT

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED DECEMBER 9<sup>TH</sup>, 2013 AT 6:00 P.M.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON OCTOBER 14<sup>TH</sup>, 2013.

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/11/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached minutes are from the Public Safety Meeting held on October 14<sup>th</sup>, 2013.

**STAFF RECOMMENDATION (if any)**

APPROVE MOTION.

## AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on October 14<sup>th</sup>, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 6:00 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella, Trustee Terry Kelly and Chairman of the Public Safety Committee Dennis Baker.*

1. Reviewed the September 9<sup>th</sup>, 2013 Public Safety Committee Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 08/19/2013 – 09/15/2013 - Information.
4. Reviewed the Monthly Expenditure Report for September – Information.
5. Reviewed the Monthly Offense Summary Report for September - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information
  - Detective Michelle Strugala
  - Detective Lauren Kaspar
  - Officer Daniel Polfliet
  - Officer Mark Long
  - Officer Andrew Pelliccioni
  - Officer Darren Biggs

### 7. DISCUSSION ITEMS

- Mobile Camera Systems  
*Chief Shelton spoke about the three (3) vendors who had given demonstrations and quotes on the in-car camera systems. The Chief explained the positive aspects of the L-3 System advising numerous other towns have this system and are very pleased with the product. The Chief presented the quotes provided by L-3, Watchguard and Panasonic. L-3 is the preferred product and the staff feels this will be best for the department and its future growth. The Chief stated he could buy all ten (10) units now or purchase five (5) now and five (5) after May 1<sup>st</sup>, 2014. Trustee Kelly asked if funds are available to purchase all ten (10) units at this time. The Chief related funds are available advising Asset Forfeiture funds will be used to make the purchase, so it would have no effect on the budget.*

- Upcoming Training Exercises  
*Chief Shelton advised the Committee that the department will be participating in two (2) Active Shooter Drills in the next two (2) months. These are training exercises only.*
- Radio Purchases (New Officers)  
*The Chief advised the Committee that due to the hiring of two (2) new officers the department will need to purchase two (2) new radios. To be the most cost effective, the Chief advised the Committee the department will purchase smaller portable radios for the Detectives and then give the current Detective radios to the new Patrol Officers. The Committee was advised there is a \$34.00/month per radio usage fee for the Starcom System which is a cost of \$816.00/year. This purchase is necessary due to the academy graduation of the new Patrol Officers in late December 2013.*
- Overview Sergeants' Test  
*The Committee was advised that all the Sergeant's test phases have been scheduled with Selection Works.*

8. VISITOR'S BUSINESS\*

9. ADJOURNMENT

*The meeting was adjourned at 6:15 p.m.*

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED NOVEMBER 11<sup>TH</sup>, 2013 AT 6:00 P.M.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/11/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

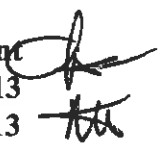
The attached are press releases approved for the weeks of:

October 7<sup>th</sup> – 13<sup>th</sup>, 2013  
October 14<sup>th</sup> – 20<sup>th</sup>, 2013  
October 21<sup>st</sup> – 27<sup>th</sup>, 2013  
October 28<sup>th</sup> – November 3<sup>rd</sup>, 2013

### STAFF RECOMMENDATION (if any)

None.

Willowbrook Police Department  
Press Release for the week of October 7<sup>th</sup> – 13<sup>th</sup>, 2013  
October 14<sup>th</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808



FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 10/07/2013 At 1:14 a.m. Garcia, Jesse H., 40, 11000 block of Natoma Avenue, Worth, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and SPEEDING following a traffic stop in the 6800 block of Kingery Highway. Mr. Garcia was transported to the Willowbrook Police Department and released after posting bond.
- 10/07/2013 At 6:02 p.m. Williams, Wendy J., 42, 6000 block of Kedzie Avenue, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and DISOBEYING A TRAFFIC CONTROL DEVICE following a traffic stop in the 800 block of Midway Drive. Ms. Williams was transported to the Willowbrook Police Department and released after posting bond.
- 10/12/2013 At 4:48 p.m. Officers responded to the 7400 block of Madison Street for the report of a THEFT. Offender(s) unknown, by unknown means, entered the secured building, and removed numerous pieces of copper. The cost to replace the items was estimated at \$2,000.00 U.S.C.
- 10/12/2013 At 10:11 p.m. Santora, Joseph P., 41, 500 block of 67<sup>th</sup> Place, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and OPERATING A MOTOR VEHICLE WITH A SUSPENDED REGISTRATION following a traffic stop in the 6900 block of Kingery Highway. Mr. Santora was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department  
Press Release for the week of October 14<sup>th</sup> – 20<sup>th</sup>, 2013  
October 21<sup>st</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808

FOR IMMEDIATE RELEASE

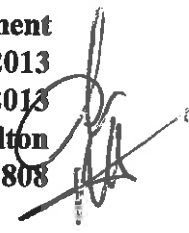
**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

10/16/2013 At 8:07 p.m. Officers responded to the 80 block of Lincoln Oaks Drive for the report of a THEFT. Offender(s) unknown, by unknown means, removed an Omega Seamaster watch from the residence. The cost to replace the item was estimated at \$4,000.00 U.S.C.

10/18/2013 At 5:42 p.m. Officers responded to the 800 block of 79<sup>th</sup> Street for the report of a THEFT. Offender(s) unknown, by unknown means, removed (3) gold and diamond rings from the business. The cost to replace the items was estimated at \$2,700.00 U.S.C.




**Willowbrook Police Department**  
**Press Release for the week of October 21<sup>st</sup> – 27<sup>th</sup>, 2013**  
**October 28<sup>th</sup>, 2013**  
**Contact: Laurie Schmitz or Chief Mark Shelton**  
**at (630) 325-2808**



FOR IMMEDIATE RELEASE

- NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**
- 10/21/2013 At 2:19 a.m. Chapman, James T., 24, 6300 block of Americana Drive, Willowbrook, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and IMPROPER LANE USAGE following a property damage accident at the intersection of Kingery Highway and Plainfield Road. Mr. Chapman was transported to the Willowbrook Police Department and released after posting bond.
- 10/23/2013 At 3:29 p.m. Officers responded to the 7100 block of Kingery Highway for the report of a RETAIL THEFT. Offender(s) unknown removed (2) Roomba Vacuum Cleaners from the retail establishment. The cost to replace the items was estimated at \$800.00 U.S.C.
- 10/25/2013 At 4:06 p.m. Officers responded to the 7800 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed the catalytic converter from the parked/unattended motor vehicle. The cost to repair/replace the item was estimated at \$250.00 U.S.C.
- 10/27/2013 At 12:44 p.m. Officers responded to the 6000 block of Stewart Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, damaged the windshield on the parked/unattended motor vehicle. The cost to repair/replace the item was estimated at \$300.00 U.S.C.

**Willowbrook Police Department**  
**Press Release for the week of October 28<sup>th</sup> – November 3<sup>rd</sup>, 2013**  
**November 4<sup>th</sup>, 2013**  
**Contact: Laurie Schmitz or Chief Mark Shelton**  
**at (630) 325-2808**



FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

10/28/2013 At 2:55 p.m. Trawick, Glen E., 44, 500 block of 14<sup>th</sup> Place, Chicago, Illinois was arrested for alleged THEFT of U.S. currency totaling \$280.00 following an incident in the 7800 block of Quincy Street. Mr. Trawick was transported to the DuPage County Jail.

11/01/2013 At 4:25 a.m. Diamantopoulos, Peter, 45, 9S200 Block of Lake Drive, Willowbrook, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and DRIVING WITHOUT HEADLIGHTS following a traffic stop at the intersection of Kingery Highway and Midway Drive. Mr. Diamantopoulos was transported to the Willowbrook Police Department and released after posting bond.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

**AGENDA ITEM DESCRIPTION**  
INFORMATION – MONTHLY OVERTIME REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/11/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

09/16/2013 – 10/13/2013

### REQUEST FOR FEEDBACK (if any)

NONE.

### STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department  
Overtime Breakdown Schedule**

<b>Overtime Categories:</b>	<b>6/24/2013 to 7/21/2013</b>	<b>7/22/2013 to 8/18/2013</b>	<b>8/19/2013 to 9/15/2013</b>	<b>9/16/2013 to 10/13/2013</b>
SHIFT COVERAGE	304.00	325.00	257.00	160.00
WHEATON COURT (MISD & FEL CASES)		19.00	9.50	14.00
WHEATON COURT CALL-IN (1-HR PER CASE)	1.00	1.00	2.00	4.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)		9.00		
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	21.00	39.00	24.00	31.00
LATE CALLS OR ARRESTS	35.25	19.50	15.50	8.00
INVESTIGATIVE CALL-OUT / FOLLOW-UP	32.00	27.00	27.50	12.00
SPECIAL DETAILS / POLICE HIRED SERVICES	4.00	2.50	20.00	
CRIME PREVENTION/PUBLIC RELATIONS				
COMMANDERS STAFF MEETINGS	5.00	4.00	6.00	6.00
RANGE / FIREARMS TRAINING	8.00	27.00		
MISC CALL-IN			7.00	
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL			3.00	8.00
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS	1.00	0.50		0.50
EVALUATIONS & WELLNESS TESTING	15.50			
ASSISTS TO OTHER AGENCIES	3.00	6.00	31.25	17.00
MISCELLANEOUS TRAINING	4.00	4.00		
PEER JURY				
BREATHALIZER OPERATION	7.00	1.50	1.00	
K-9 UNIT				
EVIDENCE/DESTRUCTION				
ACCIDENT RECONSTRUCTION				
CADET MEETING	16.00	33.00		
DEA OVERTIME	28.00	14.00	41.00	16.00
DEPT. DETAIL			15.00	
HOLIDAY PAY	72.00		64.00	
<b>Total Accumulated Hours:</b>	<b>556.75</b>	<b>532.00</b>	<b>523.75</b>	<b>276.50</b>

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY EXPENDITURE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/11/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly Expenditure Report for the month of October 2013.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR OCTOBER, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	143,454.00	919,601.70	50.05	1,837,482.00	917,880.30	25.02	3,674,964.00
01-30-630-102	OVERTIME	16,457.55	189,030.82	71.33	265,000.00	75,969.18	35.67	530,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	998.54	8,419.44	28.06	30,000.00	21,580.56	14.03	60,000.00
01-30-630-104	PART TIME CLERICAL	1,567.61	10,248.04	43.78	23,409.00	13,160.96	21.89	46,818.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	11,099.20	72,053.19	49.90	144,405.00	72,351.81	24.95	288,810.00
01-30-630-127	OVER-TIME - CLERICAL	927.11	2,973.51	20.65	14,400.00	11,426.49	10.32	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	27,750.70	152,607.33	47.73	319,748.00	167,140.67	23.86	639,496.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	136.80	940.67	9.64	9,753.00	8,812.33	4.82	19,506.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,246.64	15,189.46	49.85	30,472.00	15,282.54	24.92	60,944.00
01-30-630-151	I M R F	2,413.67	15,057.80	46.47	32,403.00	17,345.20	23.24	64,806.00
01-30-630-155	POLICE PENSION	40,385.84	262,507.96	50.00	525,016.00	262,508.04	25.00	1,050,032.00
01-30-630-156	SLEP PENSION	0.00	133,430.85	79.41	168,030.00	34,599.15	39.70	336,060.00
01-30-630-161	SOCIAL SECURITY FICA	839.73	5,175.24	45.81	11,297.00	6,121.76	22.91	22,594.00
*TOTAL	PERSONNEL SERVICES	248,277.39	1,787,236.01	52.39	3,411,415.00	1,624,178.99	26.19	6,822,830.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	2,152.65	10,746.30	42.99	25,000.00	14,253.70	21.49	50,000.00
01-30-630-202	ACCREDITATION	0.00	0.00	0.00	4,250.00	4,250.00	0.00	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	1,056.00	8.95	11,800.00	10,744.00	4.47	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	50.00	1.67	3,000.00	2,950.00	0.83	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	442.50	2,302.50	32.89	7,000.00	4,697.50	16.45	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	112,375.00	41.67	269,700.00	157,325.00	20.83	539,400.00
01-30-630-248	RED LIGHT - COM ED	171.18	1,043.06	43.46	2,400.00	1,356.94	21.73	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	1,622.94	5,908.72	84.41	7,000.00	1,091.28	42.21	14,000.00
*TOTAL	CONTRACTUAL SERVICES	26,864.27	139,981.58	41.58	336,650.00	196,668.42	20.79	673,300.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	657.08	1,484.98	21.84	6,800.00	5,315.02	10.92	13,600.00
01-30-630-302	PRINTING & PUBLISHING	1,673.52	2,761.71	50.67	5,450.00	2,688.29	25.34	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	1,408.42	2,963.42	3.21	92,300.00	89,336.58	1.61	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	1,131.60	7,460.61	37.32	19,990.00	12,529.39	18.66	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	559.00	8.28	6,750.00	6,191.00	4.14	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	466.30	9,414.57	98.07	9,600.00	185.43	49.03	19,200.00
01-30-630-311	POSTAGE & METER RENT	504.53	954.19	21.20	4,500.00	3,545.81	10.60	9,000.00
01-30-630-315	COPY SERVICE	136.14	936.31	23.41	4,000.00	3,063.69	11.70	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	1,886.92	31.45	6,000.00	4,113.08	15.72	12,000.00
01-30-630-345	UNIFORMS	3,692.85	9,339.01	34.33	27,200.00	17,860.99	17.17	54,400.00
01-30-630-346	AMMUNITION	0.00	37.50	0.19	20,000.00	19,962.50	0.09	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	9,670.44	37,798.22	18.66	202,590.00	164,791.78	9.33	405,180.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	1,548.35	4,044.16	18.38	22,000.00	17,955.84	9.19	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	1,116.67	12,453.72	17.30	72,000.00	59,546.28	8.65	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	0.00	6,300.00	6,300.00	0.00	12,600.00
*TOTAL	EQUIPMENT - OFFICE	2,665.02	16,497.88	16.37	100,800.00	84,302.12	8.18	201,600.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR OCTOBER, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
**TOTAL	ADMINISTRATION	287,477.12	1,981,513.69	48.91	4,051,455.00	2,069,941.31	24.45	8,102,910.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	500.00	2,105.22	31.90	6,600.00	4,494.78	15.95	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	500.00	2,105.22	11.96	17,600.00	15,494.78	5.98	35,200.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATING EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	500.00	2,105.22	10.74	19,600.00	17,494.78	5.37	39,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	993.35	2,456.03	19.65	12,500.00	10,043.97	9.82	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	993.35	2,456.03	19.65	12,500.00	10,043.97	9.82	25,000.00
**TOTAL	RISK MANAGEMENT	993.35	2,456.03	19.65	12,500.00	10,043.97	9.82	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	0.00	640.00	85.33	750.00	110.00	42.67	1,500.00
*TOTAL	CONTRACTUAL SERVICES	0.00	640.00	85.33	750.00	110.00	42.67	1,500.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-650-345	UNIFORMS	31.37	31.37	0.00	0.00	-31.37	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	2,255.52	3.86	58,500.00	56,244.48	1.93	117,000.00
*TOTAL	SUPPLIES & MATERIAL #1	31.37	2,286.89	3.75	61,000.00	58,713.11	1.87	122,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	31.37	2,926.89	4.74	61,750.00	58,823.11	2.37	123,500.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR OCTOBER, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>INVESTIGATIVE SERVICES</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>TRAFFIC SAFETY</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-660-105	PART TIME - CROSSING GUARD	524.52	1,618.33	34.32	4,716.00	3,097.67	17.16	9,432.00
*TOTAL	PERSONNEL SERVICES	524.52	1,618.33	34.32	4,716.00	3,097.67	17.16	9,432.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	524.52	1,618.33	34.32	4,716.00	3,097.67	17.16	9,432.00
	<u>E S D A COORDINATOR</u>							
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-665-263	SIREN MAINTENANCE	540.75	540.75	72.10	750.00	209.25	36.05	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	540.75	540.75	72.10	750.00	209.25	36.05	1,500.00
**TOTAL	E S D A COORDINATOR	540.75	540.75	72.10	750.00	209.25	36.05	1,500.00
	<u>CRIME PREVENTION</u>							
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	1,131.03	3,070.36	68.23	4,500.00	1,429.64	34.12	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	1,131.03	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
**TOTAL	CRIME PREVENTION	1,131.03	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
	<u>TELECOMMUNICATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-675-235	RADIO DISPATCHING	18,379.04	110,274.24	48.79	226,000.00	115,725.76	24.40	452,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	18,379.04	110,274.24	48.79	226,000.00	115,725.76	24.40	452,000.00
	<u>EQUIPMENT - OPERATING</u>							
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	18,379.04	110,274.24	48.69	226,500.00	116,225.76	24.34	453,000.00



VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR OCTOBER, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>CAPITAL IMPROVEMENTS</u>							
	<u>CAPITAL EXPENDITURES</u>							
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	8,059.17	64.47	12,500.00	4,440.83	32.24	25,000.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	0.00	72,122.63	92.46	78,000.00	5,877.37	46.23	156,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	100.00	4,302.00	0.11	50.00	8,604.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	*TOTAL CAPITAL EXPENDITURES	0.00	84,483.69	89.12	94,802.00	10,318.31	44.56	189,604.00
	**TOTAL CAPITAL IMPROVEMENTS	0.00	84,483.69	89.12	94,802.00	10,318.31	44.56	189,604.00
	<u>CONTINGENCIES</u>							
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	**TOTAL CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	***TOTAL POLICE DEPARTMENT	309,577.18	2,188,989.20	48.87	4,478,923.00	2,289,933.80	24.44	8,957,846.00
	****TOTAL GENERAL CORPORATE FUND	309,577.18	2,188,989.20	48.87	4,478,923.00	2,289,933.80	24.44	8,957,846.00
	<u>FUND SUMMARY</u>							
1	GENERAL CORPORATE	309,577.18	2,188,989.20	48.87	4,478,923.00	2,289,933.80	24.44	8,957,846.00
	TOTALS ALL FUNDS	309,577.18	2,188,989.20	48.87	4,478,923.00	2,289,933.80	24.44	8,957,846.00

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY OFFENSE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/11/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly offense summary report for the month of October 2013.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

**Southwest Central Dispatch**  
**INCIDENT ACTIVITY BY MONTH FOR October 2013**

REPORT DATE RANGE: 10/01/2013 through 10/31/2013

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
0460	BATTERY	1	1
0610	BURGLARY	1	1
0720	THEFT OF MV PARTS/ACCESSORIES	1	1
0810	THEFT OVER \$500	4	4
0820	THEFT UNDER \$500	5	5
0860	RETAIL THEFT	5	5
0910	MOTOR VEH THEFT	3	3
1110	DECEPTIVE PRACTICE	1	1
1137	IDENTITY THEFT	1	1
1150	CREDIT CARD FRAUD	1	1
1210	THEFT OF LABOR	1	1
1310	CRIMINAL DAMAGE TO PROPERTY	1	1
2410	DUI ALCOHOL	1	1
2440	RECKLESS DRIVING	1	1
2445	HIT AND RUN ACCIDENT	1	1
2460	CANCEL/SUSPEND/REVOKED REG	10	10
2461	OPERATE UNINSURED VEH	1	1
2480	SUSPENDED/REVOKED DL	11	11
2807	DRUNKENNESS (LOCAL LAWS)	3	3
2825	HARASSMENT BY TELEPHONE	1	1
4255	UNLAWFUL VISITATION INTERFERENCE	3	3
4387	VIOLATION ORDER OF PROTECTION	1	1
5081	IN-STATE WARRANT	1	1
6511	TRAFFIC CONTROL	4	4
6513	ASSIST MOTORIST	1	1
6514	THOROUGHFARE OBSTRUCTION	25	25
6518	TRAFFIC SIGNALS OUT	6	6
6519	ABANDONED AUTO	1	1
6521	TRAFFIC SURVEY	2	2
6562	10-50 PI	11	11
6563	10-50 PD	3	3
6582	ILLEGAL PARKING	57	57
6583	OVERNIGHT PARKING	3	3
6585	PARKING IN FIRE LANE	97	97
6638	TRAFFIC ALTERCATION	2	2
6650	SPEEDING AUTO	1	1
		1	1

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR October 2013

REPORT DATE RANGE: 10/01/2013 through 10/31/2013

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
7701	DOMESTIC TROUBLE	9	9
9001	ASSIST FIRE DEPARTMENT	19	19
9002	ASSIST COUNTY POLICE	4	4
9003	ASSIST STATE POLICE	1	1
9004	ASSIST OTHER POLICE DEPT	7	7
9008	ASSIST BUSINESS AGENCY	1	1
9020	OPEN DOOR	1	1
9023	BUSINESS CHECK	1	1
9024	HOUSE CHECK	1	1
9031	LOCK OUT	5	5
9034	EXTRA PATROL - RES	24	24
9042	STREET LIGHTS OUT	123	123
9046	BURGLAR ALARM	1	1
9047	HOLD UP ALARM	41	41
9056	SOLICITOR COMPLAINTS	2	2
9057	TROUBLE ALARM	2	2
9058	LOUD NOISE COMPLAINT	1	1
9059	OTHER PUBLIC COMP (DEFINE)	6	6
9061	LOST ARTICLE	1	1
9062	FOUND ARTICLE	2	2
9063	LOST DRIVERS LICENSE/PLATES	4	4
9066	MISSING PERSON-JUV/M	3	3
9067	MISSING PERSON-JUV/F	1	1
9068	FOUND BICYCLE	1	1
9069	CANCEL HOUSEWATCH	2	2
9072	FINGERPRINTING	4	4
9083	ASSIST AMBULANCE	10	10
9093	INFORMATION FOR THE POLICE	66	66
9096	CRIME PREVENTION	3	3
9101	SUSPICIOUS AUTO	1	1
9102	SUSPICIOUS NOISE	10	10
9103	SUSPICIOUS PERSON	2	2
9105	NEIGHBORHOOD TROUBLE	7	7
9110	DISTURBANCE	3	3
9111	FIELD INTERVIEW CARD	8	8
9112	SUSPICIOUS CIRCUMSTANCES	1	1
		15	15

Wednesday, November 06, 2013

# Southwest Central Dispatch

REPORT DATE RANGE: 10/01/2013 through 10/31/2013

## INCIDENT ACTIVITY BY MONTH FOR October 2013

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9119	911 HANG UP TX #	13	13
9125	911 MIS DIAL TX #	5	5
9209	STRAY DOG	1	1
9211	BARKING DOG	1	1
9212	SICK/INJURED ANIMAL	2	2
9215	STRAY ANIMAL HOLDING	2	2
9235	OTHER ANIMAL CITATIONS	1	1
9455	SICK CALL	10	10
9456	EMERGENCY LEAVE	3	3
9458	HOLIDAY	2	2
9507	STATION INFORMATION	26	26
9769	COURT OTHER	3	3
9916	NOTIFICATION	1	1
9917	CANINE DUTIES	3	3
9918	FIGHT	1	1
9922	CITIZEN ASSIST	30	30
9923	COMMUNITY CONTACT	6	6
9925	DAMAGE TO RESIDENTIAL MAILBOX	3	3
9929	SEX OFFENDER REGISTRATION	1	1
9930	INTERNET CRIME INVESTIGATION	2	2
9934	SUMMONS SERVICE	2	2
9940	PARK PREMISE CHECK	2	2
9998	DUPLICATE POLICE CALL GENERATED	1	1
9999	LOCAL ORDINANCE VIOLATION	1	1
	<b>DEPARTMENT TOTALS</b>	<b>786</b>	<b>786</b>

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/11/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Officer David Gaddis
- Officer Jose Chavez-Jimenez

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.



# Village of Woodridge

Police Department • One Plaza Drive • Woodridge, IL 60517-5015  
Administration (630) 719-4728 • FAX (630) 719-1866

October 15, 2013

Chief Mark Shelton  
Willowbrook Police Department  
7760 Quincy Street  
Willowbrook, IL 60527

Dear Chief Shelton:

On Wednesday, October 9, 2013, our department requested a FIAT Canine Response Unit call-out to assist us in the investigation of a shooting that had taken place at an apartment complex on 83<sup>rd</sup> Street at Route 53. Officer David Gaddis along with K9 Icha responded from your department.

I would like to extend my thanks to your department for providing us with the support of your K9 unit, as well as my personal thanks to them for their invaluable assistance. Please do not hesitate to contact us if your department needs any assistance in the future.

Sincerely,  
WOODRIDGE POLICE DEPARTMENT

Gina Grady  
Chief of Police

Robert and Susan

Willowbrook, IL 60527

October 15, 2013

Police Department  
Village of Willowbrook  
7760 Quincy Street  
Willowbrook, IL 60527

Re: Incident #13-6904

To Whom It May Concern:

Yesterday afternoon my Daughter's dog was hit by a truck on Rte 83 at the exit of the TMG Apartments in Willowbrook. The dog had broken the rope it was attached to and was running loose with my 16 year old grandson and my 14 year old granddaughter trying to capture him. My Daughter works downtown Chicago and even though the children called their Mother, they also called me as I live close by.

I arrived at the scene to find the children devastated, but somehow they had managed to call the Police. I was so overwhelmed with the situation and concern for my grandchildren I was at a loss as to what to do.

Within a few minutes an Officer arrived at the scene and calmly took control. He provided the phone number of the Hinsdale Animal Cemetery so I could call them and make arrangements for them to come for Bronx. He allowed me time to comfort the children and then asked if we could move our cars to the nearby parking lot to get them out of the way of oncoming traffic, as it was rush hour.

I feel badly that I did not get this Officer's name as he was most comforting and helpful in what I considered a horrific circumstance. I would like to thank him for his kindness and expression of sympathy and his calm assistance which got us through this awful experience. Obviously the Willowbrook Police Department has chosen excellent people to serve and protect the residents of Willowbrook. Thank you all.

Sincerely



Susan



# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/11/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

- Update – New Officer
- Update – Department Projects

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.