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Willowbrook

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Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



Proud Member of the
Illinois Route 66 Scenic Byway

AGENDA

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD TUESDAY, SEPTEMBER 3, 2013, AT **7:00PM** AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY STREET, DU PAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A. AUGUST 13, 2013
4. REPORTS
 - A. Park News In Brief
5. OLD BUSINESS
 - A. Waterford Park Updates
 - B. Leashed dogs in parks
 - C. Lake Hinsdale Park task force
 - D. Master Plan
6. NEW BUSINESS
 - A. Picnic and Event Charge Revisions
7. CORRESPONDENCE/COMMUNICATIONS
8. VISITOR'S BUSINESS – (Public comment is limited to three minutes per person and only those items that are on the agenda.)
9. ADJOURNMENT

MINUTES OF THE SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, AUGUST 13, 2013, AT THE WILLOWBROOK VILLAGE HALL, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Ronald Kanaverskis, Leonard Kaucky, Laurie Landsman, Carol Lazarski, Doug Stetina, and Ramona Weigus.

ABSENT: Commissioners Jo Bice and Rene Schuurman.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – JULY 2, 2013

The Commission reviewed the July 2, 2013 minutes.

MOTION: A Motion was made by Commissioner Lazarski and seconded by Commissioner Weigus to approve the July 2, 2013 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Kaucky, Landsman, Lazarski, Stetina, and Weigus. NAYS: None. ABSENT: Commissioners Bice and Schuurman.

MOTION DECLARED CARRIED

4. REPORTS

A. *Park News in Brief*

Superintendent Violante stated the 6th Annual Touch a Truck was recently held at Community Park. This year's attendance was the highest it's ever been at approximately 300 people. Community Bank of Willowbrook has become a big sponsor of the park events. They passed out information about their junior savings program. They also conducted a raffle. Superintendent Violante stated she will look into alternate locations for next year.

The Village Yard Sale was held on July 13th at Willow Pond. A total of 17 people had tables. The next Yard Sale will be held on September 21st. Superintendent Violante stated she was not planning on hosting a second event, but several people requested it. Therefore, a fall community yard sale has been scheduled for September.

The movie night for Goonies on July 18th was unsuccessful. The attendance was low. Feedback included that it was very hot and buggy. Superintendent Violante stated the movie is rated PG, however, there was a lot of foul language used. She did not receive any complaints from parents. Commissioner Stetina also advised that the movie was long and did not end until after 10:30. Commissioner Stetina stated that making the microwave popcorn was a great idea.

Superintendent Violante stated she hosted a Back to School event for Gower Elementary students on August 8th. This event was coordinated by the Village, Gower School District, Burr Ridge Park District, as well as sponsored by many local businesses. There were approximately 250 children and a couple hundred parents in attendance. Superintendent Violante stated she did budget for this event. Chairman Cobb suggested cutting back on one of the movie nights in the next fiscal year and applying the money towards the Back to School event.

Superintendent Violante stated the Village purchased the building located at 835 Midway Drive. At this time, the new building will be used for Administration offices.

Superintendent Violante stated there is good news in reference to the OSLAD grants. The administrator who oversees the OSLAD grant program recently toured Willow Pond Park. Tod Stanton from Design Perspectives advised that we should be contacted in approximately six weeks should we be chosen to do an interview/public hearing in Springfield.

5. OLD BUSINESS

A. Waterford Park Updates

Superintendent Violante stated she met with a resident that lives near Waterford Park and Commissioner Weigus to review the types of structures to put in the park. Tod Stanton provided an overview of the project. Superintendent Violante stated after discussion and final review by Administrator Halik, the bids for this project will be advertised by Friday, August 16th. Bids will then be opened in two weeks. Added to the bid proposal will be a concrete curb around the walkway, as well as a permanent shade structure.

If all gets approved, Mr. Stanton advised that he hopes to break ground in September and be completed by the first week in November, pending weather conditions.

B. Master Plan

Superintendent Violante stated that she did not have anything new; only that this topic will be on the agenda for all future meetings. Discussion was brought up about including a basketball net behind the tennis courts at Waterford Park.

C. Leashed Dogs in Parks

Superintendent Violante stated that at the previous Parks meeting, it was discussed that she send cards to residents that lived around Prairie Trail Park, Creekside Park, and Ridgemoor Park letting them know we will be discussing the issue of leashed dogs in the parks at the September meeting. Superintendent Violante spoke to Mayor Trilla who stated he would like a roll call of the Parks Commissioners in regards to their views on leashed dogs in the parks.

There was lengthy discussion on this topic. The following commissioners are opposed to dogs in the parks: Cobb, Kanaverskis, Kaucky, Lazarski, and Weigus.

The following commissioners are in favor of dogs in the parks: Landsman and Stetina. Superintendent Violante stated that she had spoken to Commissioner Bice and she is also in favor of dogs in the parks.

The commissioners stated that they are in favor of having a designated dog park but no dogs allowed in any of the existing parks.

D. Lake Hinsdale Park Task Force

Chairman Cobb stated that he has a meeting tomorrow with Mayor Trilla and the National Director of Fitness for Midtown Athletic Club. Chairman Cobb stated the purpose of this meeting is to get ideas from the Midtown professionals in hopes of working cooperatively to enhance Lake Hinsdale Park and make it a state of the art fitness destination.

6. NEW BUSINESS

A. Holiday Party

Superintendent Violante stated she and Commissioner Stetina will be scheduling the entertainment for the holiday party.

Superintendent Violante stated a committee has been formed for the tree lighting ceremony. Two trustees and Commissioner Lazarski are on the committee. The location for this event will be Willow Pond Park. Superintendent Violante stated a spruce tree from Community Park will be relocated to Willow Pond to be used as the official Village tree.

B. Eagle Scout Project

Superintendent Violante stated an Eagle Scout had approached her about doing his Eagle Scout project at Willow Pond. Commissioner Stetina had stated in the past that he would like to set up a Veteran's Memorial at Willow Pond. The Eagle Scout and Commissioner Stetina are working on a Veteran's Memorial together. Commissioner Stetina is donating a bench that will have an

inscription. Five bricks are being obtained for each branch of the military. The Eagle Scout is raising money for the bricks. Commissioner Stetina stated the Hinsdale American Legion Post is donating a flag and flag pole. Superintendent Violante stated there will be a dedication ceremony. Commissioner Stetina indicated the American Legion and Boy Scouts will be in attendance. Commissioner Stetina stated he also has a former Marine as a tentative speaker.

Commissioner Stetina stated that he would like the inscription on the bench to read, "Take a minute to sit, rest, or remember all of our veterans," and his family name under the quote. The commissioners concurred with the statement.

7. CORRESPONDENCE/COMMUNICATIONS

There were no communications.

8. VISITORS' BUSINESS

There was no visitors' business.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Weigus to adjourn the meeting at the hour of 8:48 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Kaucky, Landsman, Lazarski, Stetina, and Weigus. NAYS: None. ABSENT: Commissioners Bice and Schuurman.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

September 3, 2013

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

Park News for Monthly Report, August 2013

Summer Special Events

The last movie night, Harry Potter & the Sorcerer's Stone, was held on Thursday, August 15. Approximately 55 people came to the movie; about 10 kids took part in the pre-movie festivities.

On Tuesday, August 20, the Village co-sponsored a Kid's Nite Out with Laneville Family Chiropractic at Harvester Park in Burr Ridge. Approximately 40 kids and their parents attended this event.

Field Rentals

Borse Park is busy as usual. BRW, Orland Park Sparks softball team and Our Lady of Peace are all renting field space at Borse. In addition, we are continuing to receive picnic permits for weekend rentals.

Upcoming Fall Special Events

The 2013 Fall Fun Guide has been mailed to Willowbrook residents and businesses. Some of the upcoming special events include:

Saturday, September 7 - Special Recreation Fishing Day, Willow Pond – 10:30 a.m. – 12:30 p.m.
Saturday, September 21 - Community Yard Sale, Willow Pond – 8:00 a.m. – 2:00 p.m.

New programs being offered include:

Indian Dance – through the Burr Ridge Park District

Magic – through the Burr Ridge Park District

Dance Poms – through the Oak Brook Park District

Fall Community Yard Sale – cooperative with Burr Ridge Park District

Ballroom Dancing (Beginner, Intermediate, Advanced) – through the Village of Hinsdale Parks and Recreation Department

Save the Date:

Holiday Tree Lighting, December 7, 4:00-8:00p.m., Willow Pond Park

Children's Holiday Party, December 15, 2:00-4:00p.m., Hinsdale South

Park Rental Rate Comparison

Persons in Group	Security Deposit	Standard Rates (Monday thru Friday 9 AM - 5 PM)		Premium Rates (Monday thru Friday 5 – 9 PM and all weekends & holidays)		Darien (for entire day)		Burr Ridge Park District *two hour minimum *includes a supervisor *\$100 security deposit		
		Resident	Non-resident	Resident	Non-resident	Resident	Non-resident	Resident, Non-Profit, Community Service Group	Individual Resident or Business	Non-Residents
Up to 25*	\$100 (Waived for scout & school groups serving Willowbrook residents)	\$20 (Waived for scout & school groups serving Willowbrook residents)	\$35 (Waived for scout & school groups serving Willowbrook residents)	\$35 (Waived for scout & school groups serving Willowbrook residents)	\$70 (Waived for scout & school groups serving Willowbrook residents)	\$85	\$160	\$40/hour	\$45/hour	\$100/hour
26-49 *	\$200 (Waived for scout & school groups serving Willowbrook residents)	\$30 (\$20 for scout & school groups serving Willowbrook residents)	\$60 (\$40 for scout & school groups serving Willowbrook residents)	\$45 (\$30 for scout & school groups serving Willowbrook residents)	\$85 (\$60 for scout & school groups serving Willowbrook residents)	\$85	\$160	\$40/hour	\$45/hour	\$100/hour
50 – 100 *	\$250 (Waived for scout & school groups serving Willowbrook residents)	\$50 (\$30 for scout & school groups serving Willowbrook residents)	\$90 (\$60 for scout & school groups serving Willowbrook residents)	\$85 (\$60 for scout & school groups serving Willowbrook residents)	\$140 (\$80 for scout & school groups serving Willowbrook residents)	\$85	\$160	\$40/hour	\$45/hour	\$100/hour
101-150 **	\$300 (Waived for scout & school groups serving Willowbrook residents)	\$90 (\$45 for scout & school groups serving Willowbrook residents)	\$180 (\$90 for scout & school groups serving Willowbrook residents)	\$120 (\$90 for scout & school groups serving Willowbrook residents)	\$200 (\$100 for scout & school groups serving Willowbrook residents)	\$145	\$270	N/A	N/A	N/A
151 – 200 **	\$375 (Waived for scout & school groups serving Willowbrook residents)	\$150 (\$75 for scout & school groups serving Willowbrook residents)	\$250 (\$125 for scout & school groups serving Willowbrook residents)	\$175 (\$140 for scout & school groups serving Willowbrook residents)	\$300 (\$150 for scout & school groups serving Willowbrook residents)	\$145	\$270	N/A	N/A	N/A
200 + **	Costs are determined based on the size of the group. Permission for groups of more than 200 persons requires pre-approval by the Village Board. Allow six-weeks from request.									