





# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

## AGENDA - Revised

### Mayor

Robert A. Napoli

### Village Clerk

Leroy R. Hansen

SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION OF  
THE VILLAGE OF WILLOWBROOK TO BE HELD TUESDAY, MAY 14, 2013,  
AT 7:00PM AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY  
STREET, DU PAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
  - A. April 2, 2013
  - B. April 29, 2013
4. REPORTS
  - A. Park News In Brief
5. OLD BUSINESS
  - A. Master Plan
  - B. Bikes at Lake Hinsdale Village
6. NEW BUSINESS
  - A. Parks Tour
  - B. Summer Programming
7. CORRESPONDENCE/COMMUNICATIONS
8. VISITOR'S BUSINESS – (Public comment is limited to three minutes per person and only those items that are on the agenda.)
9. ADJOURNMENT



*"A Place of American History"*

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
HELD ON TUESDAY, APRIL 2, 2013, AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY  
STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commission Stetina called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Ronald Kanaverskis, Laurie Landsman, Rene Schuurman, and Doug Stetina.

ABSENT: Commissioner Ramona Weigus and (at time of roll call) Chairman Richard Cobb and Commissioner Carol Lazarski.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – MARCH 5, 2013

The Commission reviewed the March 5, 2013 minutes. Commissioner Stetina stated that the date for the Easter Egg Hunt was incorrect and should state Saturday, March 30<sup>th</sup>.

MOTION: A Motion was made by Commissioner Schuurman and seconded by Commissioner Kanaverskis to approve the March 5, 2013 minutes as amended.

ROLL CALL VOTE: AYES: Commissioners Kanaverskis, Schuurman, and Stetina. NAYS: None. ABSTAINED: Commissioner Landsman. ABSENT: Chairman Cobb, Commissioners Lazarski and Weigus.

MOTION DECLARED CARRIED

\*\*\*Chairman Richard Cobb and Commissioner Carol Lazarski arrived at 7:05 p.m.

4. REPORTS

A. *Park News in Brief*

**2013 Summer Newsletter**

Superintendent Violante stated that the summer newsletter is at the printer and should be mailed out within the next two weeks.

### **2013/2014 Budget**

Superintendent Violante stated that the Budget Workshop was held on March 18, 2013. The Parks and Recreation budget was tentatively passed as well as the discretionary item of enhancements at Waterford Park. The budget will be approved by the Village Board at the end of April.

Superintendent Violante stated that Commissioner Lazarski had attended the Workshop and asked if she had any comments. Commissioner Lazarski stated that she did not know about the L.A.F.E.R. fund. Superintendent Violante stated that it has to do with land acquisition. Superintendent Violante will have Village Administrator Tim Halik explain what the L.A.F.E.R. fund is at the upcoming joint meeting between the Village Board and Park & Recreation Commission.

## **5. OLD BUSINESS**

### **A. Master Plan Update**

Superintendent Violante reviewed the Master Plan Draft. She stated that Administrator Halik also forwarded the plan to the Mayor and Board of Trustees for their review. Superintendent Violante asked what dates work with the Commissioners to have a special meeting with the Village Board to go over the plan. Commissioner Schuurman stated to get potential dates from the Village Board and then send to the Commissioners for their availability.

Commissioner Schuurman stated that there is a lot of good work in the master plan but it is missing an executive summary. Commissioner Landsman stated that she is not in agreement with some of the ideas that were brought forth in the plan.

Commissioner Schuurman stated that Tod Stanton should run the presentation to the Park Commissioners before speaking in front of the Village Board. Chairman Cobb stated that the Village Board needs to be aware that the Commissioners are not in complete agreement with everything that is in the Master Plan.

Commissioner Schuurman stated the plan should be presented to the Village Board as the proposed Master Plan as crafted by Design Perspectives as Tod was contracted by the Village Board. The Parks and Recreation Commission will take the information under consideration in this plan and revise it as necessary in the future.

### **B. Easter Egg Hunt**

Superintendent Violante stated there were approximately 120 children at this event. The event was sponsored by Dell Rhea's Chicken Basket and the Kiwanis Club of Willowbrook/Burr Ridge. Walgreens again took photographs. Thanks to Chairman Cobb, and Commissioners Schuurman and Stetina for assisting with the event. Members of the Hinsdale South Key Club volunteered and the Willowbrook Police Cadets provided security.

6. NEW BUSINESS

A. Bikes at Lake Hinsdale Park

Superintendent Violante stated that she received a call from a resident in Lake Hinsdale Tower. He is concerned about the amount of bicycles chained to the bike rack in Lake Hinsdale Park. The resident has stated most of the bicycles are never used or moved and are creating an eye sore.

Superintendent Violante stated that the bike racks belong to the Village. Commissioner Kanaverskis stated he drove past the park on the way to tonight's meeting and there were only four bikes on the racks. Superintendent Violante stated that she has seen numerous bikes in the past. Suggestion was made to not allow overnight bike parking on the racks and post a sign indicating this on the complex bulletin board.

7. CORRESPONDENCE/COMMUNICATIONS

Superintendent Violante included in the packet a letter soliciting sponsorship from the Community Bank of Willowbrook for the summer movie night series.

Superintendent Violante stated she mailed thank you letters to people and organizations who assisted with the Easter Egg Hunt.

Commissioner Stetina stated that Right Fit had contacted him and would like to host an event over the summer.

8. VISITORS' BUSINESS

There was no visitors' business.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Schuurman to adjourn the meeting at the hour of 8:14 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioner Weigus.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

\_\_\_\_ May 7 \_\_\_\_\_, 2013

\_\_\_\_\_  
Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

MINUTES OF THE SPECIAL JOINT MEETING OF THE MAYOR AND BOARD OF TRUSTEES AND THE PARK AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 29, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Trustee Dennis Baker.

2. ROLL CALL

Those present at roll call were Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Misteale, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: Mayor Robert Napoli

Also present were Village Administrator Timothy Halik, Management Analyst Garrett Hummel, Superintendent of Parks & Recreation Kristin Violante, and the following commissioners from the Park and Recreation Commission: Chairman Richard Cobb, Commissioners Laurie Landsman, Rene Schuurman, Douglas Stetina, and Ramona Weigus.

A QUORUM WAS DECLARED

3. REVIEW AND DISCUSSION - COMPREHENSIVE PARK & RECREATION MASTER PLAN

Administrator Halik welcomed all in attendance for participating in this special meeting to discuss the draft of the Park and Recreation Master Plan.

As requested by the Park and Recreation Commission, Administrator Halik provided an explanation of the Land Acquisition Facility Expansion and Renovation (L.A.F.E.R.) Fund. The fund was created by the Village Board in 2011. It currently has a balance of just over \$3 million. The fund was initially earmarked for land acquisition near Community Park. Administrator Halik advised that during the most recent budget discussion, the Board agreed to plan on expending \$200,000 out of this fund for the renovation of Waterford Park. Chairman Cobb questioned if money would be added to this fund every year. Administrator Halik stated that additional transfers are a Village Board decision and there has been no indication at this time. Commissioner Landsman questioned if additional land became available in other areas of the Village, would this money be used for that. Administrator Halik stated that it could.

Administrator Halik introduced Tod Stanton from Design Perspectives. Administrator Halik advised the goal after tonight's presentation is to ultimately finalize the master plan in a format recommended by the Park and Recreation Commission and adopted by the Village Board in June. An application for an OSLAD grant will then occur in July.

Mr. Stanton summarized the process to form the master plan. Mr. Stanton stated that the purpose for establishing a master plan is to evaluate current and future community needs for Parks and Recreation; assess Park and Recreation resources; recommend improvements to existing assets; identify opportunities for programming and facility development; create an action plan; provide implementation strategies; and guide the decision making of the staff, committees, and elected officials.

Mayor-Elect Trilla asked about proposed ideas without "breaking the bank". Mr. Stanton stated an example for indoor recreation space would be rather than building a facility; look into leasing space in an existing building.

Chairman Cobb questioned the survey results pertaining to the satisfaction of the Parks and Recreation Department. Trustee Mistele stated that a large portion of the Village lives in multi-family complexes having their own recreation facilities which may correlate with the results of this portion of the survey.

\*\*\*Note: Park and Recreation Commissioner Carol Lazarski arrived at 6:55 p.m.

Administrator Halik questioned if the Village would qualify for any level of community development block grant funding for an indoor community center. Mr. Stanton stated that block grants have specific targets for what they are used for and are limited in what they can do.

Mayor-Elect Trilla asked what is the latest trend in outdoor exercise activity. Mr. Stanton stated that historically the trend is dotting walking trails with lower impact fitness stations.

Mr. Stanton stated that the survey indicated that approximately 60% of the residents go to other facilities because the Village does not offer specific services or amenities, such as a health club.

Mr. Stanton stated that a final site plan and budget needs to be decided by May 31, 2013 in order to apply for a grant. The master plan needs approval from the Village Board by June 11, 2013. The Village Board will need to make a resolution of support to apply for the grant. Mr. Stanton stated that he will also need to hold a public meeting about the grant. Mr. Stanton stated he will need to have a draft grant application for staff to review by June 21, 2013. The grant will need to be in Springfield by July 1<sup>st</sup>.

Trustee Kelly stated that the demographic information seemed incomplete and asked if Mr. Stanton could provide further age group information. Mr. Stanton stated he could.

Trustee Kelly questioned how many dogs are registered in Willowbrook since it appears that bringing leased dogs to the parks is an important consideration. Mr. Stanton stated he does not have that information, but it could possibly be obtained through the county. Administrator Halik advised that he does not believe dogs are registered locally. Chairman Cobb stated that the Parks Commission did look into a dog park at Lake Hinsdale Park. Chairman Cobb stated that no dogs are allowed in Lake Hinsdale Towers. Mr. Stanton stated that the surveys have indicated that Willowbrook is a dog friendly community and that a dog park was the third highest requested amenity.

Mayor-Elect Trilla questioned if Waterford Park had already been identified as a park to be modified. Administrator Halik advised that it was for this coming year as a capital expenditure, not for the OSLAD grant application.

Administrator Halik stated that he has spoken with Mr. Stanton about two potential grants: one for land acquisition and one for a renovation project. Administrator Halik questioned if hypothetically the Village was declined on a land acquisition grant and the Village reapplies the following year, would that be weighted or on a clean slate? Mr. Stanton stated that if this happens, usually the application is retooled and resubmitted.

Trustee Berglund questioned what list was used to mail out the surveys. Mr. Stanton stated that parcel level data was obtained from the county.

Trustee Berglund also stated that there was a typo for the percentage of foreign born persons (238%). Mr. Stanton stated that it should read 23.8% and will verify.



Superintendent Violante stated that the Parks Commission has looked into the Willow Pond project to be submitted for the OSLAD grant and requested the Board for consensus. Trustee Baker stated that the Board will defer any decisions until they have time to review and discuss the master plan draft.

Trustee Mistele questioned the proposed map for trails for bikes and hiking and how this interfaces with the county and surrounding communities. Mr. Stanton stated that this plan was derived from the most recent comprehensive land use plan and integrated into the map.

Commissioner Landsman questioned other grants that are available. Mr. Stanton stated that there are several grants opportunities and the more "green" the elements are, the more likely they will qualify for additional grant money.

Commissioner Landsman questioned if the Waterford Park project can be submitted for the OSLAD grant. Mr. Stanton stated that this project is not the best candidate for an OSLAD grant because it is very limited. Mr. Stanton stated that you cannot begin construction on a project until you have a contract with the state. Plans, dreams, drawings and permits can be done, but a shovel cannot be placed in the ground until you have a contract with the Illinois Department of Natural Resources. This process takes about 18 months from the time that you apply for the grant until you get the contract.

Trustee Baker questioned who does the work to apply for the grant. Administrator Halik advised that one grant application was part of the proposal from Mr. Stanton. Mr. Stanton stated that he will be receiving input from the Village staff, assembling documents, submitting the application, getting it down to Springfield, helping to prep for the interview, etc.

Administrator Halik stated that in reviewing the data, it seems that partnerships with surrounding agencies have served Willowbrook well. One recommendation is to continue this trend and expand. Open space acquisition will eventually enable the Village to expand park programming. Administrator Halik advised that he likes the idea of leasing space for indoor recreational space because the Village is not committed to a multi-million dollar facility should trends change. Capital funding is the key and will be the discussion with the Board moving forward.

Mr. Stanton stated that there is no way to complete all of the projects listed in the master plan because a lot of things were identified in the plan. The priorities are there and the Board will need to define what the priorities are. If four or five

things are completed out of the plan, Mr. Stanton stated that the master plan would be deemed extremely successful. Trustee Berglund stated that she would like to receive input from the Park and Recreation commissioners as to their priorities. Chairman Cobb stated that their next meeting is on May 7<sup>th</sup> and will have something for the Village Board for their meeting on May 13<sup>th</sup>.

4. VISITORS' BUSINESS

None presented.

5. ADJOURNMENT

MOTION: Made by Trustee Baker and seconded by Trustee Kelly, to adjourn the Special Meeting at the hour of 7:58 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

May 14, 2013.

\_\_\_\_\_  
Chairman

Minutes transcribed by Deputy Clerk Cindy Stuchl.

## **Park News for Monthly Report, April 2013**

### **Co – Rec Softball**

Co-Rec Softball begins on Tuesday, May 7. We currently have our maximum number of teams with seven teams playing on both Tuesday and Wednesday nights. John Fenske will once again be overseeing this program. We have two new company teams playing, CNH and Fauske both from Burr Ridge.

### **Summer Registration**

Registration has started taking place. Our pilates reformer classes are already full. New programs this season include:

**Kid's Nite Out** – Kids version of the Concerts on the Green in Burr Ridge. The event on August 20 will be co-sponsored by Laneville Family Chiropractic and the Village of Willowbrook.

**Fishing Lessons – Cooperative with the Gateway Special Recreation Association** - George Scukanec will be teaching 4 weeks of fishing lessons. This program is also being offered to residents from the Burr Ridge and Pleasantdale Park Districts.

**Fencing** – Offered through the Village of Hinsdale.



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**Mayor**

Robert A. Napoli

TO: Park & Recreation Commissioner  
FROM: Kristin Violante  
RE: Master Plan  
DATE: May 1, 2013

Please plan on bringing your copy of the master plan draft to the meeting on Tuesday, May 7. If you need a copy, please let me know. Thank you.

**Village Clerk**

Leroy R. Hansen



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# The Doings Weekly

## Neighborly agreement to serve Burr Ridge and Hinsdale park patrons

BY SANDY ILLIAN BOSCH | sbosch@pioneerlocal.com April 24, 2013 3:06PM

Updated: April 24, 2013 3:34PM

BURR RIDGE — Good neighbors are always willing to share.

Just as a good neighbor will loan a hedge trimmer to the guy across the street, the Burr Ridge and Hinsdale park programs are sharing their resources, too.

Lavonne Campbell, superintendent of recreation at the Burr Ridge Park District, said a new policy that allows Hinsdale and Burr Ridge residents attend select programs at one another's facilities at resident rates better serves the public.

The agreement not only opens up more opportunities for residents of both towns, it also saves money and resources.

"We were using a lot of the same contractors for classes," Campbell said.

Now, instead of paying the same person to run identical chess programs at two facilities less than 3 miles apart, chess will be offered only at Burr Ridge. The park programs will split the costs and revenues according to who signs up from each town.

"It's senseless to duplicate the same programs and compete for the same share," Campbell said.

The agreement also will open up new opportunities.

"We've never offered fencing before," Campbell said, but Burr Ridge residents now will be able to sign up for lessons through the Hinsdale program. Skateboarding and lacrosse also are new to Burr Ridge residents, thanks to neighboring Hinsdale.

Other shared programs will include the T-Rexplorers Camp, offered in June and July for kids ages 8 to 12. Adults from both towns are invited to Katherine Legge Memorial Lodge in Hinsdale to learn ballroom dance June through August. Mindful Meditation also will be offered at KLM.

Gina Hassett, Hinsdale director of parks and recreation, said such cooperation isn't new. Hinsdale has had similar programming agreements with Clarendon Hills, Western Springs and Willowbrook. Burr Ridge has long had a programming agreement with Willowbrook.

"The goal is to offer opportunities to our residents," Hassett said.

That includes filling the gap left by the closing of Hinsdale Center for the Arts. Speak Art Camp, offered to children from both Hinsdale and Burr Ridge at the Burr Ridge Community Center this summer, is an example of how officials are trying to fill that void.

Sometimes the goal of shared programming is simply to get enough people involved to make a program work. By drawing girls from several suburbs for this summer's lacrosse program, participants are ensured they will have a team to play on, and against.

Neighboring park programs also help one another by putting special events, like Willowbrook's Touch-a-Truck day, in their brochures.

"It doesn't cost us anything," Hassett said, but it's a service to their residents and neighbors.

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Broadcast Report

P 1  
 05/01/2013 10:47  
 Serial No. A1DM011001132  
 TC: 429989

Addressee	Start Time	Time	Prints	Result	Note
Fax-Chicago SunTimes	05-01 10:44	00:01:22	002/002	OK	
Fax-Chicago Tribune	05-01 10:45	00:00:24	002/002	OK	
Fax-Suburban Life	05-01 10:46	00:01:10	002/002	OK	

Note TMR: Timer TX, POL: Polling, ORG: Original Size Setting, FME: Frame Erase TX,  
 MXX: Mixed Original TX, CALL: Manual TX, CSAC: CSAC, FWD: Forward, PC: PC-Fax,  
 BND: Double-Sided Binding Direction, SP: Special original, FCODE: F-code, RTX: Re-TX,  
 RLY: Relay, MBX: Confidential, BUL: Bulletin, SIP: SIP Fax, IPADR: IP Address Fax,  
 I-FAX: Internet Fax

Result OK: Communication OK, S-OK: Stop Communication, PW-OFF: Power Switch OFF,  
 TEL: RX from TEL, NG: Other Error, Cont: Continue, No Ans: No Answer,  
 Refuse: Receipt Refused, Busy: Busy, M-Full:Memory Full,  
 LOVR:Receiving length Over, POVR:Receiving page Over, FIL:File Error,  
 DC:Decode Error, MDN:MDN Response Error, DSN:DSN Response Error.



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FACSIMILE COVER SHEET

Mayor  
 Robert A. Napoli

Village Clerk  
 Leroy R. Hansen

TO: CHICAGO TRIBUNE DATE: May 1, 2013  
Pat Barcas (Liberty/Life Progress)  
Suburban Editor (Sun Times) TIME: \_\_\_\_\_

RE: May 7 Park & Rec. Mtg.

FROM: Kristin Udozte

THIS IS PAGE 1 OF 2 PAGES.

IF TRANSMISSION IS NOT CLEAR OR COMPLETE, PLEASE CONTACT THE ABOVE PERSON AT  
 (630) 323-8215.

VILLAGE OF WILLOWBROOK  
 FAX #(630) 323-0787



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