



Village of Willowbrook

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Willowbrook, IL 60527-5594

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Mayor

Robert A. Napoli

Village Clerk

Leroy R. Hansen

AGENDA

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF
THE VILLAGE OF WILLOWBROOK TO BE HELD TUESDAY, DECEMBER 4,
2012 AT 7:00PM AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY
STREET, DU PAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A. November 6, 2012
4. REPORTS
 - A. Park News In Brief
5. OLD BUSINESS
 - A. Master Plan Update
 - B. Fall Programming – tree lighting
 - C. Holiday Party
 - D. 2013/2014 Budget
6. NEW BUSINESS
 - A. January Meeting date
7. CORRESPONDENCE/COMMUNICATIONS
8. VISITOR'S BUSINESS – (Public comment is limited to three minutes per person and only those items that are on the agenda.)
9. ADJOURNMENT



"A Place of American History"

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, NOVEMBER 6, 2012, AT THE WILLOWBROOK VILLAGE HALL, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Laurie Landsman, Rene Schuurman, Doug Stetina and Ramona Weigus.

ABSENT: Commissioners Ronald Kanaverskis and Carol Lazarski.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – OCTOBER 2, 2012

The Commission reviewed the October 2, 2012 minutes. Commissioner Weigus requested a minor grammatical change on Page 2 under “Park Vandalism”.

MOTION: A Motion was made by Commissioner Stetina seconded by Commissioner Weigus to approve the October 2, 2012 minutes as amended.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Landsman, Schuurman, Stetina and Weigus. NAYS: None. ABSENT: Commissioners Kanaverskis and Lazarski.

MOTION DECLARED CARRIED

4. REPORTS

Park News in Brief

Pumpkin Fest

Superintendent Violante stated Pumpkin Fest was held at Gower West Elementary School on Friday, October 26th. Approximately 80-100 kids were in attendance. Walgreens took photographs. Money was received from the Willowbrook/Burr Ridge Kiwanis Club and Gower PTO to help offset the costs of refreshments, decorations, and taffy apples. Superintendent Violante expressed thanks to Commissioners Lazarski, Schuurman and Weigus for their help at the event.

Chairman Cobb asked if the costs broke even with the donations. Superintendent Violante stated that they did; the only additional costs not covered were for part-time staff.

Borse Shelter Project

Superintendent Violante stated that the roof replacement project on the picnic shelters has been completed. Chairman Cobb questioned what the final costs were for the project. Superintendent Violante stated that the project was approved for \$8,500.00 and was completed under budget for \$7,500.00.

5. OLD BUSINESS

A. Master Plan Update

Tod Stanton, Design Perspectives, gave an update on the progress of the master plan including a preliminary review of survey findings.

Mr. Stanton reported that approximately 300 surveys have been returned to date. In the next couple of weeks, the random sample survey should be completed. Mr. Stanton stated after this time, he will provide Superintendent Violante with a link for the evaluation to be placed on the Village's website and provided at the front counter for interested citizens to complete.

Mr. Stanton stated that the current parks are spread nicely throughout the community. Mr. Stanton reviewed the current amenities in the existing parks. He stated the basic amenities are all there. Things missing include specialty amenities such as multi-purpose fields, dog parks, a splash pad, and themed playgrounds.

Some of the maintenance issues Mr. Stanton observed during his inventory of the parks will be addressed in his suggested Capital Improvement plans. He will address the issue of designing parks with certain materials that will lower future maintenance costs.

Mr. Stanton indicated that the recreational analysis between the Village of Willowbrook and neighboring agencies did not turn out as he had hoped. He stated that Willowbrook has the lowest tax rate of the municipalities compared and spends less money per resident on parks and recreation. Willowbrook is comparable to other similar sized agencies as far as park acreage. Mr. Stanton stated that the current trend in Parks and Recreation is decreasing some of the standardized programming and increasing special events. Mr. Stanton stated that the Village of Willowbrook currently spends approximately \$40.00 per person to provide parks and recreation programs and facilities. This is a significantly lower rate than what other agencies provide. Mr. Stanton emphasized this amount of spending per person will not maintain the Park and Recreation Department into the future as costs go up. If you want to increase quality programming, future expenditures will need to include full-time staff and new facilities. Design Perspectives will be able to gather information for additional capital funding sources and assist with revising the budget.

Mr. Stanton stated he will stress to the Village Board how critical funding is for recreational programs to enhance individuals' quality of life. If the Committee wants to spend capital

dollars on improving parks and growing recreational programming, additional funding will be needed. The Village Board will need to provide some type of short term commitment to fund future improvements or the Master Plan will need to reflect maintaining instead of expansion of programs and facilities.

Programming has increased nearly three times since 2010. Programs such as softball, pilates, yoga, and martial arts are popular as reflected in the amount of individuals registering for them on a continual basis. Programs like soccer and fishing derbies appear to be losing support and have decreased in participation. Superintendent Violante clarified that Mr. Stanton is referring to the winter soccer league, not AYSO.

Mr. Stanton stated that it is important for smaller agencies to sync new programs with capital improvements.

Mr. Stanton stated that there is a need to have dedicated seasonal park maintenance staff. Superintendent Violante stated she is currently sharing Public Works staff for park related maintenance.

Mr. Stanton indicated preliminary survey data has shown that approximately 75% of the residents surveyed were very familiar or somewhat familiar with the Parks and Recreation Department. Satisfaction scores were also high. 30% were very satisfied and 29% were somewhat satisfied. There are a very small percentage of people that are dissatisfied with the department.

Mr. Stanton stated that 55% of the residents surveyed indicated they would like to be able to have leashed dogs in the parks.

Mr. Stanton stated that the surveys have indicated that most residents do use the park spaces frequently throughout the year. Only 22% stated that they have never used them.

Chairman Cobb questioned the statistics showing that Waterford Park is used more than Community Park. Mr. Stanton stated the surveys were randomly sent to citizens throughout the Village and does not show how many times someone used the park, only if they used the park. Superintendent Violante also stated this survey does not take into account non-Willowbrook citizens that use the parks. Commissioner Cobb was also surprised with the number of individuals who use Midway Park. Commissioner Schuurman stated some people may think Midway Park is part of Community Park which explains the large number of people who have visited Midway Park.

Mr. Stanton summarized that the preliminary survey findings show residents are generally familiar and satisfied with the Parks and Recreation Department and that funding needs to be expanded.

Superintendent Violante confirmed that there will be vision meetings in January to cover recreation programming, parks, and facilities. She stated that these meetings need to be held

the first or second week of January because a plan needs to be set by March for budget purposes.

Chairman Cobb indicated he is concerned with the funding of these projects. He stated that the purpose of bringing in Mr. Stanton's firm was to generate outside sources to raise funds to enhance the parks and does not feel that some of the ideas will be well received by the Village Board. Mr. Stanton stated he is trying to gather enough information so when he speaks to the elected officials, he can present a solid plan with supported documentation from stakeholders in the community. Mr. Stanton agrees there is a need to apply for as much grant money that there is available; however, there needs to be reinforcement that Parks and Recreation improves quality of life and is well valued by citizens in the community.

Commissioner Cobb expressed concern over the amount of individuals surveyed who answered "neutral" to questions pertaining to their knowledge of the Parks and Recreation Department and Commissioner Landsman questioned the amount of individuals surveyed who answered "I don't know" to questions pertaining to the addition of recreational space. Both Commissioners asked Mr. Stanton how he would use these numbers to provide recommendations. "Neutral" and "I don't know" can be interpreted in different ways. Mr. Stanton reminded the Commission that these findings were preliminary and that some of these concerns may be addressed after the surveys have been completed.

B. Fall Programming – Tree Lighting

Superintendent Violante stated that Santa will be in attendance at the event. Village Trustee Sue Berglund requested horse-drawn carriage rides. The Administration budget will cover half of the cost of the carriage rides; the Parks and Recreation budget will provide the remainder. Commissioner Schuurman's wife's Brownie troop has already made some ornaments for the tree and carolers have been secured.

Superintendent Violante stated that she has created a "passport" for the kids to take to different retailers in the mall for a stamp. Kids returning completed passports will be put in for a raffle to receive one of many prizes donated by businesses in the mall. Caribou Coffee is the central location and will be providing drinks and the setting for Santa. Walgreens will be taking free pictures with Santa.

C. Holiday Party

Superintendent Violante stated she has collected \$975.00 in business donations to date. Attendees will again need to RSVP, which seemed to work well last year.

Commissioner Landsman asked if Dell Rheas will be providing chicken again this year. Superintendent Violante stated Dell Rheas has not contacted her; however, they did donate money for the Easter Egg Hunt. Chairman Cobb and Commissioner Landsman felt that providing chicken or some other type of food was important as times are tough for many people. If Dell Rheas does not come through, Superintendent Violante was advised to seek

food donations elsewhere. Superintendent Violante stated she will work on securing food for the party.

6. NEW BUSINESS

A. 2013/2014 Budget

Superintendent Violante stated proposed 2013/2014 budget numbers are tentative until more information is received from the master plan. Commissioner Kanaverskis previously requested money be budgeted to repaint the light posts at Community Park. Superintendent Violante asked the Commission for ideas for other park projects. The Commissioners requested Superintendent Violante provide them with a current wish list and budget to help determine the budget for next year.

7. CORRESPONDENCE/COMMUNICATIONS

Commissioner Stetina stated he was one of the residents called to participate in the master plan phone survey. He stated the surveyors were really nice.

8. VISITORS' BUSINESS

There was no visitors' business.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Landsman to adjourn the meeting at the hour of 8:47 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Landsman, Schuurman, Stetina, and Weigus. NAYS: None. ABSENT: Commissioners Kanaverskis and Lazarski.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

December 4, 2012

Chairman

Minutes transcribed by Cindy Stuchl.

Park News for Monthly Report, November 2012

2013 Winter/Spring Newsletter and Fun Guide

The 2013 Winter/Spring Newsletter and Fun Guide is currently at the printer. Resident registration begins December 10 for park and recreation programs and December 17 for non-residents.

Park & Recreation Comprehensive Master Plan Focus and Community wide Meetings

The three focus and one community wide meetings to gather feedback from citizens and other stakeholders in the community have been scheduled. The meetings will be held at 7:00 p.m. at the Village Hall. The meetings with related topics are as follows:

- | | |
|---------------|------------------------|
| November 9 - | Recreation Programming |
| November 10 - | Park Amenities |
| November 15 - | Program Facilities |
| November 17 - | Community Wide Meeting |

This information as well as a request for volunteers has been placed in the upcoming Village newsletter and Fun Guide.

2012 HOLIDAY PARTY CHECKLIST

February

Select date and alternate date **DONE** Commission

March

Send facility request to HSHS **DONE** Approved for 12/9/12 Kristin

Send request to Police for photo ID's **Not available** Kristin

June

Contract Santa **DONE – George S. to do** Kristin

Contract for other entertainment **DONE** Doug and Kristin

July-September

Decide upon and purchase gifts **DONE** Commission

Inventory gifts as they are purchased **DONE** Kristin

October

Prepare President's letter/send to businesses Kristin and Cindy Stuchl
DONE

November-December

Prepare flyers for neighborhoods and businesses Kristin

To be dropped off at Commissioners' homes by Munic. Serv the week of November 19 for distribution weekend of December 1

Send invitations to Village Board and Clerk **DONE** Kristin and Cindy Stuchl

Set format for Holiday brochure - **STARTED** Kristin

Set contingency for extra gifts Kristin

Confirm entertainment Kristin

Purchase party supplies - Park staff

Confirm facility and entry time - Kristin

Distribute flyers weekend of December 1 Commission

Prepare flyer on Winter/Spring program activities Kristin

Develop plan for craft projects and Staff to work - George and Kristin

Day of the party

Load gifts from Village Hall at 11:45 Rich Cobb and Kristin

Sort gifts by age and bag gifts & decorations setup Commission- Everyone come by 12:15

Tickets, paper/pens/ markers, napkins, gift bags Kristin and George

cremora/sugar candy canes, cookies, plasticware

checks, scissors, tape, table covers, plates,

powerstrip, holiday brochures,

gift certificates (if needed), Sharpie, etc.

Punch, cookies, cups and crafts supplies George and John Fenske

Food distribution – to Hinsdale Community Service Commission

After the party

Send thank you letters as necessary Kristin

Prepare final report to Commission Kristin

Done

Started

No longer doing

Donations so far

| | |
|------------------|--------------------------|
| Dell Rhea's - | 150 chicken legs |
| Caribou Coffee - | Decaf and Regular Coffee |
| Holiday Inn - | 6 dozen cookies |
| Ashton Place - | Punch |
| Bernard's Deli - | Pan of mostaccoli |
| Cash Donations - | \$2075.00 |

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|-------------------|---------------------------|
| Expenses so far - | \$682.41 – Gifts |
| | \$ 56.49 – Craft Supplies |
| | \$475.00 - Entertainment |

Expanded Capital and Maintenance Plan

July 12, 2007 – Revised June 4, 2012

Items currently included in the Long-Range Plan are shaded

Items completed are shaded

Items to be completed this year are shaded

2007-08

| | |
|--|-----------------|
| Community Park Tot Lot addition | \$17,500 |
| ** Toilet/concession/storage building – Community | 160,725 |
| Bank treatment – Prairie Trail | 10,000 |
| Park and ADA playground improvements – | 13,800 |
| Bike racks – Community, Prairie Trail, Village Hall | 1,000 |

2008-09

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|--|------------------|
| Basketball court reconstruction - Community Pk | \$ 80,000 |
| Sandblast posts and replace ComPk backstop fencing | 18,000 |
| Parking lot and path seal coat Community Park | 2,400 |
| Parking lot seal coat Willow Pond | 2,000 |
| ADA playground improvements – year 2 | 9,000 |
| Parking lot and path seal coat – Community Park | 13,400 |
| Parking lot seal coat – Willow Pond | 2,600 |
| * Four picnic tables TBA x \$600 | 2,400 |
| AED for Community Park # | 2,000 |
| Recycling container for Community Park # | 1,500 |
| Paint Community Park shelter posts/path light standards # | 3,000 |

2009-10

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|---|----------------------------|
| Waterford Playground Renovation | \$ 84,000 + surface |
| Replacement of 4 park entrance signs – TBA | 6,000 |
| Lightning detector for Community Park # | 2,000 |
| ADA playground improvements – year 3 | 8,000 |
| Landscape improvements – TBA # | 5,000 |
| * Four benches – TBA x \$850 | 3,400 |
| Aerator for Prairie Trail pond | 7,000 |
| Landscape improvements - TBA | 5,000 |
| * Five picnic tables – TBA | 2,200 |
| * Four benches – TBA | 3,200 |
| Re-shingle Community Park & Willow Pond shelters (3) | 4,500 |
| Installation of Prairie Trail and Ridgemoor aerators # | 8,000 |
| Dredging of Willow Pond | ? |

2010-11

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|---|-----------|
| Tennis court renovation – Waterford | \$ 40,000 |
| Community Park parking lot expansion | 40,000 |
| Community Park Field #3 lights | 81,000 |
| ** Gazebo - Prairie Trail | 18,000 |
| ** Gazebo – Waterford | 18,000 |
| Parking lot and path seal coat - Community Park | 13,400 |
| Parking lot seal coat - Willow Pond | 2,600 |

2011-12

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|--------------------------------|--------|
| Gazebo – Farmingdale | 18,000 |
| Gazebo – Creekside | 18,000 |
| Five picnic tables – TBA # | 3,200 |
| Four benches – TBA # | 3,700 |
| Dredging of Prairie Trail Pond | ? |

2012-13

| | |
|---|--------------------|
| Willow Pond Playground Replacement | \$85,000 + surface |
| Lighting for ComPk shelters | ? |
| Parking lot and path seal coat - Community Park | 13,400 |
| Parking lot seal coat - Willow Pond | 2,600 |
| Landscape improvements | 7,000 |
| Gazebo/Shelter | 14,000 |

2013-14

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|---|--------------------|
| Willow Pond Playground Replacement | \$85,000 + surface |
| Paint Community Park shelter posts/path light standards # | \$ 5,000 |
| Replacement of 4 park entrance signs – TBA | 6,500 |
| Replacement of Willow Pond aerator | 3,500 |

2014-15

| | |
|---|---------------------|
| Lake Hinsdale Village Park Renovation | \$ 88,000 + surface |
| Parking lot and path seal coat - Community Park | 14,400 |
| Parking lot seal coat - Willow Pond | 3,600 |
| Five picnic tables – TBA | 3,200 |
| Four benches – TBA | 3,700 |

2015-16

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|---------------------------------------|--------------------|
| Creekside Playground Renovation | \$93,000 + surface |
| Tennis court seal coating – Waterford | 12,000 |
| Landscape improvements | 7,000 |

2016-17

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|---|---------------------------|
| Community Park Park Renovation | \$96,000 + surface |
| Parking lot and path seal coat - Community Park | 14,400 |
| Parking lot seal coat - Willow Pond | 3,600 |
| Replacement of 4 park entrance signs – TBA | 7,000 |

2017-18

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|--|----------------------------|
| Prairie Trail Playground Renovation | \$ 85,000 + surface |
| Landscape improvements | 7,000 |
| Five picnic tables – TBA | 3,200 |
| Four benches – TBA | 3,700 |

2018-19

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|--|----------------------------|
| Farmingdale Terrace Playground Renovation | \$ 95,000 + surface |
| Parking lot and path seal coat - Community Park | 14,400 |
| Parking lot seal coat - Willow Pond | 3,600 |
| AED - Community Park | 3,000 |

2019-20

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|---|----------------------------|
| Creekside Playground Renovation | \$ 95,000 + surface |
| Landscape improvements | 5,000 |
| Paint Community Pk shelter posts/path light standards | 7,000 |
| Replacement of 4 park entrance signs – TBA | 8,000 |
| Replacement of Prairie Trail and Ridgemoor aerators | 6,000 |
| Re-shingle concession stand roof | 2,000 |

Parks Wish List – November 2012

Borse

1. Pavilions power washed, roof replaced. – **PW suggested not to power wash, may hurt roofing, suggested replacing within the next couple of years.**
2. Tires taken out of volleyball area – **make into a horseshoe area?**
3. New use for one of the volleyball areas.
4. Additional parking.
5. Paint light posts.

Lake Hinsdale Village

1. Fence/Gate fixed.
2. Dead Tree Removed

Midway Park

1. Level ground, possible aeration.

Prairie Trail Park

1. New pavilion.
2. More benches closer to pond.
3. Rocks around pond.

Ridgemoor

1. Perennials planted along rails by bridge.
2. New bench along pond.

Waterford

1. Screen path leading down to park for strollers/wheelchairs- **Kristin talked to Wally and this would be a large project. Suggest adding new entry into Waterford into capital plan.**

Willow Pond

1. Rocks around pond.

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-201

DESCRIPTION Emergency Telephone Line

TOTAL REQUESTED \$100

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|-----------------------------------|------------------|
| \$100.00 based on current history | \$100 |

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|--------------|--------------|
| TOTAL | \$100 |
|--------------|--------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-2014 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-301

DESCRIPTION Office Supplies

TOTAL REQUESTED \$200

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--------------------------|------------------|
| Based on current history | \$200 |

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|--------------|--------------|
| TOTAL | \$200 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-302

DESCRIPTION Printing & Publishing

TOTAL REQUESTED \$360

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|---|------------------|
| 6 banners at \$60/banner | \$360 |
| cost of printing newsletter now donated | \$360 |

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| TOTAL | \$360 |
|--------------|--------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-303

DESCRIPTION Gas-Oil-Wash-Mileage

TOTAL REQUESTED \$266

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--------------------------|------------------|
| Based on current history | \$266 |

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| TOTAL | \$266 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-304

DESCRIPTION Schools-Conferences-Travel

TOTAL REQUESTED \$100

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| Web Conferences | \$100 |

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| TOTAL | \$100 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-306

DESCRIPTION Reimburse Personal Expenses

TOTAL REQUESTED \$0

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--------------------------|------------------|
| Based on current history | \$0 |

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|--------------|------------|
| TOTAL | \$0 |
|--------------|------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-307

DESCRIPTION Fees-Dues-Subscriptions

TOTAL REQUESTED \$275

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT |
|------------------------|--|------------------|
| IPRA Dues | | \$275 |

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| TOTAL | \$275 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-550-311

DESCRIPTION Postage and Meter Rent

TOTAL REQUESTED \$5,600

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT |
|------------------------|---------|------------------|
| Fun Guides 1649 X 3 | \$4,947 | \$5,600 |
| Spec Mailings | \$500 | |
| Monthly Postage | | |
| 12X\$12 | \$144 | |
| | \$5,591 | |

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| TOTAL | \$5,600 |
|--------------|----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-560-273

DESCRIPTION Self Insurance - Deductible

TOTAL REQUESTED \$2,500

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--------------------------|------------------|
| Based on current history | \$2,500 |

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| TOTAL | \$2,500 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-565-245

DESCRIPTION Fees - Engineering

TOTAL REQUESTED \$1,000

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT |
|---|--|------------------|
| Less reliance on engineer for estimate - rely more on staff estimates | | \$1,000 |

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| TOTAL | \$1,000 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-565-341

DESCRIPTION Park Landscape Supplies

TOTAL REQUESTED \$13,650

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--|------------------|
| Field Paint | \$600 |
| Turf | \$1,500 |
| Playground Mulch | \$1,500 |
| Sand for playgrounds Waterford-Creekside & VB Courts | \$700 |
| Garden Club Supplies for park projects | \$250 |
| Ball Mix, Marble Dust, Chalk | \$4,400 |
| Insecticide | \$100 |
| Tree/Shrub Replacement | \$1,600 |
| Misc Landscape Supplies | \$3,000 |
| TOTAL | \$13,650 |

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-565-342

DESCRIPTION Landscape Maintenance Services

TOTAL REQUESTED \$57,225

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--|------------------|
| Algae Control | \$2,750 |
| Goose Control | \$7,000 |
| Ballfield Grounding check | \$2,600 |
| Ballfield & Playground Grading-Vendors | \$9,400 |
| Fertilizer/Weed Control | \$14,175 |
| Storm Damage Tree Removal/Trimming | \$12,000 |
| Animal Control | \$400 |
| Community Park Ballfield Jetting | \$3,200 |
| Aerate & Seed (Midway Soccer Fields) | \$2,000 |
| Light Repairs | \$2,400 |
| Playground Equipment Replacement | \$1,300 |
| TOTAL | \$57,225 |

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-565-352

DESCRIPTION Memorial Program Reimbursement Expense

TOTAL REQUESTED \$3,500

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--------------------------------------|------------------|
| Purchase of two (2) trees & bricks * | \$1,100 |
| Purchase of four (4) benches * | \$2,400 |

*Contingency-w/offsetting revenue

| | |
|--------------|----------------|
| TOTAL | \$3,500 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-570-102

DESCRIPTION Overtime

TOTAL REQUESTED \$3,200

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--|------------------|
| Overtime for field work for BRW softball * | \$2,000 |
| Overtime work for picnic preparation | \$600 |
| Overtime work for washroom maintenance | \$600 |

*Entire amount reimbursed by BRW to Village

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|--------------|----------------|
| TOTAL | \$3,200 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-570-103

DESCRIPTION Part Time Labor

TOTAL REQUESTED \$5,040

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|-------------------------------|------------------|
| Parks Public Works Employee * | \$5,040 |

*portion covered by BRW

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|--------------|----------------|
| TOTAL | \$5,040 |
|--------------|----------------|

Account Number: 01-20-570-232

TOTAL REQUESTED \$0DOLLAR
AMOUNT

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|--------------|------------|
| TOTAL | \$0 |
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**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-570-234

DESCRIPTION Rent - Equipment

TOTAL REQUESTED \$1,253

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
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| Toliet Rental (XL) @ \$124/unit 7 mos @ Willow Pond | \$868 |
| Toliet Rental (XL) & 1 standard \$257/ units 1.5 months @ Community Park | \$385 |

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|--------------|----------------|
| TOTAL | \$1,253 |
|--------------|----------------|

VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:

Account Numer: 01-20-570-279

DESCRIPTION Trash Removal

TOTAL REQUESTED \$155

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| | \$155 |

| | |
|-------|-------|
| TOTAL | \$155 |
|-------|-------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-570-281

DESCRIPTION Contracted Maintenance

TOTAL REQUESTED \$23,238

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| Falco's | \$23,238 |

| | |
|--------------|-----------------|
| TOTAL | \$23,238 |
|--------------|-----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-570-331

DESCRIPTION Park Maintenance Supplies

TOTAL REQUESTED \$9,500

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|---|------------------|
| Playground Repair Parts | \$1,800 |
| Maintenance Equipment Repair (Tractor) | \$250 |
| Concrete for Footings | \$400 |
| Paint/Stain | \$300 |
| Wood | \$600 |
| Maintenance Supplies for Community Park Toilets | \$1,000 |
| Posts/Sign Replacements | \$1,200 |
| Trash Can Replacements | \$1,600 |
| Plumbing Repairs | \$250 |
| Door/Lock Repairs | \$200 |
| Electrical/Light Replacement | \$200 |
| Sprinkler Maintenance | \$300 |
| Aerator Maintenance | \$400 |
| Bench Replacement (2) | \$1,000 |
| TOTAL | \$9,500 |

VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:

Account Numer: 01-20-570-345

DESCRIPTION Uniforms

TOTAL REQUESTED \$150

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| Staff shirts | \$150 |

| | |
|-------|-------|
| TOTAL | \$150 |
|-------|-------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-570-411

DESCRIPTION Maintenance - Equipment

TOTAL REQUESTED \$0

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| | \$0 |

| | |
|--------------|------------|
| TOTAL | \$0 |
|--------------|------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-575-111

DESCRIPTION Recreation Instructors-Summer

TOTAL REQUESTED \$2,370

| BREAKDOWN OF LINE ITEM | | <u>DOLLAR</u> <u>AMOUNT</u> | <u>REVENUE</u> |
|------------------------|-------------------------|--------------------------------|----------------|
| CO-Rec Supervisor | 16.50 x 40 HRS X 2 | \$1,320 | 0 |
| Tennis | 12 HRS x \$35 | \$420 | \$360 |
| Baby Sitters | 4 HR x \$35 | \$140 | \$138 |
| Fishing Birthdays | 3 HR x 3 parties x \$35 | \$315 | \$540 |
| Bingo | 3 HR X \$35 | \$105 | \$0 |
| Family Fishing Day | 2 HR x \$35 | <u>\$70</u> | <u>\$0</u> |
| | | \$2,370 | \$1,038 |

| | |
|--------------|----------------|
| TOTAL | <u>\$2,370</u> |
|--------------|----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-575-119

DESCRIPTION Summer Programs-Materials & Services

TOTAL REQUESTED \$15,043

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT | REVENUE |
|------------------------|--|------------------|-----------------|
| CO-Rec Softball | | \$7,734 | \$8,840 |
| Fishing Birthdays | Materials-3 parties x \$18 party | \$54 | \$0 |
| Horsemanship | \$135/Person x 3 | \$285 | \$405 |
| Baby Sitting Classes | \$23/Person x 6 x 1 sessions | \$20 | \$0 |
| P.M. Yoga | \$44/Person x 10 x 3 sessions | \$1,170 | \$1,320 |
| Picnic Kits | | \$0 | \$50 |
| Karate | \$99/person x 5 | \$446 | \$495 |
| AM Yoga | \$44/Person x 8 x 3 sessions x 2 days/wk | \$1,872 | \$2,112 |
| Pilates | \$44/class x 3 sessions (6 people/class) | \$594 | \$792 |
| Weight Loss Challenge | \$30/Person x 10 | \$250 | \$300 |
| Sensible Fitness | \$102/person x 3 | \$291 | \$306 |
| Sensible Fitness Men | \$60/person x 1 | \$55 | \$60 |
| Family Fishing Day | \$25/family x 5 families | \$70 | \$125 |
| Taekwondo | \$110/person x 4 people | \$330 | \$440 |
| Bingo | \$5/person x 12 people | \$60 | \$60 |
| Community Yard Sale | 8 sellers X \$15.00/table | \$0 | \$120 |
| Tai Chi | \$113/person x 2 people | \$216 | \$226 |
| Pilates Reformer | \$76/class x 3 classes (5 people/class) | \$1,026 | \$1,140 |
| Pilates Reformer Adv. | \$152/class x 1 class (5 people/class) | \$570 | \$760 |
| TOTAL | | \$15,043 | \$17,551 |

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-575-232

DESCRIPTION Rent-Facility

TOTAL REQUESTED \$0

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| | \$0 |

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|--------------|------------|
| TOTAL | \$0 |
|--------------|------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-575-517

DESCRIPTION Seniors Program

TOTAL REQUESTED \$4,542

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|---|------------------|
| Seniors/Trips program with BRPD-3% increase | \$4,542 |

| | |
|--------------|----------------|
| TOTAL | \$4,542 |
|--------------|----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-580-111

DESCRIPTION Recreation Instructors-Fall

TOTAL REQUESTED \$665

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT | REVENUE |
|------------------------|------------------------|------------------|--------------|
| Halloween Event | 3 HRS x \$35 | \$105 | \$0 |
| Baby Sitters | 4 HRS X \$35 | \$140 | \$108 |
| Fishing Birthdays | 3 HRS/Party x 3 x \$35 | \$315 | \$540 |
| Bingo | 3 HRS x \$35 | \$105 | \$0 |
| | | <u>\$665</u> | <u>\$648</u> |

| | |
|--------------|--------------|
| TOTAL | <u>\$665</u> |
|--------------|--------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-580-118

DESCRIPTION Fall Program Materials & Services

TOTAL REQUESTED \$5,386

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT | Revenue |
|------------------------|-------------------------------------|------------------|----------------|
| Horsemanship | \$135/Person x 3 | \$285 | \$405 |
| P.M. Yoga | \$44/Person x 8 x 2 sessions | \$624 | \$704 |
| Fishing Birthdays | 3 Parties x \$18 Party | \$54 | \$0 |
| Halloween Event | \$10/person x 7 + \$5/addtl x 5 | \$50 | \$95 |
| AM Yoga | \$44/Person x 8 x 2 sessions x 2/wk | \$624 | \$704 |
| Mat Pilates | \$44/per person x 6 x 2 sessions | \$396 | \$528 |
| Weight Loss Challenge | \$30 x 10 | \$250 | \$300 |
| Bingo | \$5/person x 12 | \$60 | \$60 |
| Babysitter's Clinic | | \$20 | \$0 |
| Karate | \$126/person x 5 people | \$565 | \$630 |
| Taekwondo | \$176/person x 4 people | \$528 | \$704 |
| Sensible Fitness | \$102/person x 3 people | \$291 | \$306 |
| Sensible Fitness - Men | \$60/person x 1 | \$55 | \$60 |
| Reformer Pilates | \$76/person x 2 sessions x 5 people | \$684 | \$760 |
| Reformer Pilates - Adv | \$152/person x 5 people | \$684 | \$760 |
| Tai Chi | \$113/person x 2 people | \$216 | \$226 |
| TOTAL | | \$5,386 | \$6,242 |

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-580-232

DESCRIPTION Facility Rental

TOTAL REQUESTED \$110

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT |
|-------------------------------|---------------------|--------------------------|
| Weight Loss Class | 11 wks x \$10.00/wk | \$110 |

| | |
|--------------|--------------|
| TOTAL | \$110 |
|--------------|--------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-580-517

DESCRIPTION Seniors

TOTAL REQUESTED \$4,542

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--|------------------|
| Seniors/Trips cooperative with BRPD-3% increase in subsidy | \$4,542 |

| | |
|--------------|----------------|
| TOTAL | \$4,542 |
|--------------|----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-585-112

DESCRIPTION Recreation Instructors-Winter

TOTAL REQUESTED \$760

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT | REVENUE |
|------------------------|-------------------------|------------------|---------|
| Fishing Derby | 2 HRS x \$35 | \$70 | \$50 |
| Baby Sitters | 4 Hrs x \$35 | \$140 | \$108 |
| Floor Hockey | 1.5 HRS x 10 wks x \$32 | \$480 | \$550 |
| Mommy/Son Event | 2 HRS x \$35 | \$70 | \$0 |
| | | \$760 | \$708 |

| | |
|--------------|-------|
| TOTAL | \$760 |
|--------------|-------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-585-121

DESCRIPTION Winter Program Materials & Services

TOTAL REQUESTED \$10,914

| BREAKDOWN OF LINE ITEM | | DOLLAR AMOUNT | REVENUE |
|-------------------------|--|------------------|-----------------|
| PM Yoga | \$44/Person x 8 x 4 sessions | \$1,248 | \$1,408 |
| Horsemanship | \$135/Person x 3 | \$285 | \$405 |
| Karate | \$108/Person x 5 + \$90 x 5 | \$891 | \$990 |
| AM Yoga | \$44/person x 8 x 4 sessions x 2x/wk | \$2,496 | \$2,816 |
| Tae Kwondo | \$132/person x 4 people + \$110 x 4 people | \$936 | \$968 |
| Pilates | \$44/class x 4 sessions x 6 people | \$792 | \$1,056 |
| Tae Kwondo | \$110/Person x 5 | \$413 | \$550 |
| Mommy/Son Event | \$15 x 8 | \$60 | \$120 |
| Weight Loss Challenge | \$30 x 10 | \$250 | \$300 |
| Babysitters | | \$20 | \$0 |
| Daddy/Daughter Event | \$35/person x 5 | \$75 | \$175 |
| Fishing Derby | \$5/person x 10 people | \$100 | |
| Earth Day | \$5/person x 10 people | \$50 | \$50 |
| Tai Chi | \$113/person x 2 people | \$216 | \$226 |
| Reformer Pilates | \$76/class x 4 sessions x 5 people | \$1,368 | \$1,520 |
| Reformer Pilates - Adv. | \$152/class x 2 sessions x 5 people | \$1,368 | \$1,520 |
| Sensible Fitness | \$102/person x 3 person | \$291 | \$306 |
| Sensible Fitness - Men | \$60/person x 1 person | \$55 | \$60 |
| TOTAL | | \$10,914 | \$12,470 |

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-585-150

DESCRIPTION Children's Special Events

TOTAL REQUESTED \$5,905

| BREAKDOWN OF LINE ITEM | | | DOLLAR AMOUNT | REVENUE |
|-------------------------------|-------------------------|---------|------------------|----------------|
| Kite Fly | | | \$100 | |
| Egg Hunt | | | \$625 | \$300 |
| Halloween Party (staff costs) | | | \$250 | \$500 |
| Holiday Party | | | \$2,000 | \$1,500 |
| Movie Night | | | | |
| | Screen Rental | \$1,598 | | |
| | Movie Rental | \$642 | | |
| | Staff | \$300 | \$2,540 | |
| Holiday Tree Lighting | (materials & p/t staff) | | \$155 | |
| Touch a Truck | (materials & p/t staff) | | \$165 | |
| Santa's Calling You | | | \$70 | |
| TOTAL | | | \$5,905 | \$2,300 |

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Number: 01-20-585-232

DESCRIPTION Facility Rental W/S

TOTAL REQUESTED \$520

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|---|------------------|
| Weight Loss Class 11 wks x 2 sessions x \$10/wk | \$220 |
| Floor Hockey 10 wks x \$30/wk | \$300 |

| | |
|--------------|--------------|
| TOTAL | \$520 |
|--------------|--------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-585-517

DESCRIPTION Seniors

TOTAL REQUESTED \$4,542

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--|------------------|
| Senior/Trips cooperative with BRPD-3% increase | \$4,542 |

| | |
|--------------|----------------|
| TOTAL | \$4,542 |
|--------------|----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-590-518

DESCRIPTION Special Rec. Association Program Dues

TOTAL REQUESTED \$36,833

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|---|------------------|
| Gateway Special Rec Association Dues with 4.3% increase over FY 12-13 | \$36,833 |

* Covered with special recreation tax

| | |
|--------------|-----------------|
| TOTAL | \$36,833 |
|--------------|-----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-590-520

DESCRIPTION ADA Recreation Accommodations

TOTAL REQUESTED \$12,375

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|--|------------------|
| Contingency for 1 on 1 Aides for after school recreation program | \$6,400 |
| Contingency for ADA Accommodation for other recreation programs | \$1,000 |
| Special Recreation Fishing Day | \$200 |
| Toilet | \$175 |
| Landscape Maintenance Services for Mulch | \$1,600 |
| Mulch | \$3,000 |

| | |
|--------------|-----------------|
| TOTAL | \$12,375 |
|--------------|-----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-595-521

DESCRIPTION ADA Park Improvements

TOTAL REQUESTED \$13,300

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|-----------------------------|------------------|
| ADA Park improvements | \$7,000 |
| 1 accessible water fountain | \$6,300 |

| | |
|--------------|-----------------|
| TOTAL | \$13,300 |
|--------------|-----------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Number: 01-20-595-643

| | |
|--------------------|--------------------------|
| DESCRIPTION | Pond Improvements |
|--------------------|--------------------------|

TOTAL REQUESTED \$0

BREAKDOWN OF LINE ITEM

DOLLAR
AMOUNT

TOTAL

\$0

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-595-691

DESCRIPTION Recreation Equipment

TOTAL REQUESTED

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| | \$0 |

| | |
|--------------|------------|
| TOTAL | \$0 |
|--------------|------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-595-692

DESCRIPTION Landscaping

TOTAL REQUESTED \$0

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
|------------------------|------------------|

| | |
|--------------|------------|
| TOTAL | \$0 |
|--------------|------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-595-693

DESCRIPTION Court Improvements

TOTAL REQUESTED \$0

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| | \$0 |

| | |
|--------------|------------|
| TOTAL | \$0 |
|--------------|------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-595-694

DESCRIPTION Maintenance Equipment

TOTAL REQUESTED \$0

BREAKDOWN OF LINE ITEM

DOLLAR
AMOUNT**TOTAL**

\$0

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2013-14 BUDGET
DEPARTMENT:**

Account Numer: 01-20-595-695

DESCRIPTION Park Improvements-Neighborhood Parks

TOTAL REQUESTED \$46,500

| BREAKDOWN OF LINE ITEM | DOLLAR AMOUNT |
|------------------------|------------------|
| <hr/> | |

| | |
|--------------|------------|
| TOTAL | \$0 |
|--------------|------------|

**VILLAGE OF WILLOWBROOK
LINE ITEM JUSTIFICATION
FISCAL YEAR 2012-13 BUDGET
DEPARTMENT:**

Account Numer: 01-20-595-696

DESCRIPTION Community Park Development

TOTAL REQUESTED

BREAKDOWN OF LINE ITEM

DOLLAR
AMOUNT**TOTAL**

\$25,500



Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

November 7, 2012

Mayor

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Gary Faleide, President
Willowbrook/Burr Ridge Kiwanis Club
PO Box 200
Clarendon Hills, IL 60514

Dear Gary,

On behalf of the Village of Willowbrook Parks and Recreation Commission and staff, please convey to your members our sincere appreciation for the club's \$300.00 contribution to our 24th Annual Children's Halloween Party. The party was held on Friday, October 26, at Gower West School. A capacity crowd of over 200 children and their parents had a great time at the event, which we co-sponsored with the Gower School District 62 Parent/Teacher Organization.

The youngsters were treated to games, refreshments, pictures, face painting and a costume parade. Of course, the evening concluded with each child receiving a taffy apple. The taffy apple packaging included a label that recognized the contribution from the Willowbrook/Burr Ridge Kiwanis Club. We did have some extra taffy apples that were taken to the Hinsdale South High School Key Club. Once again, we are so thankful that organizations such as the Willowbrook/Burr Ridge Kiwanis Club can assist us in providing positive recreational opportunities for our community.

Sincerely,

Kristin Violante
Superintendent of Parks & Recreation

CC: Robert Napoli, Village President
Parks and Recreation Commission
Tim Halik, Village Administrator



"A Place of American History"