

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, NOVEMBER 12, 2012, AT 6:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITOR'S BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - October 22, 2012 (APPROVE)
  - c. Warrants - \$157,311.23 (APPROVE)
  - d. Monthly Financial Report - October 31, 2012 (APPROVE)
  - e. Motion - Motion to Approve - 2012 MFT Roadway Maintenance Program: Payout #2 - Final, James D. Fiala Paving Co. (APPROVE)
  - f. Plan Commission Recommendation - Amendment to an Existing Special Use Permit for a Planned Unit Development to Permit the Operation of a Vocational Trade School, Environmental Technical Institute (E.T.I.), 500 Joliet Road (RECEIVE)

NEW BUSINESS

6. RESOLUTION - A RESOLUTION SUPPORTING GOVERNMENTAL SELF-INSURANCE POOLING AND IN OPPOSITION TO NON-PRODUCTIVE LEGISLATIVE RESTRAINTS
7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A LETTER OF ENGAGEMENT CONFIRMING THE TERMS AND OBJECTIVES TO PROVIDE FINANCIAL AND ACCOUNTING SERVICES - SIKICH LLP
8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR THE PURCHASE AND INSTALLATION OF SNOW PLOW EQUIPMENT ON AN EXISTING PUBLIC WORKS VEHICLE - AUTO TRUCK GROUP

9. DISCUSSION - EMERALD ASH BORER
10. DISCUSSION - MUNICIPAL ELECTRIC AGGREGATION
11. REPORT - Annual Pension Board Pension Fund Report

PRIOR BUSINESS

12. COMMITTEE REPORTS
13. ATTORNEY'S REPORT
14. CLERK'S REPORT
15. ADMINISTRATOR'S REPORT
16. MAYOR'S REPORT
17. EXECUTIVE SESSION:
  - a) Consideration of Pending Litigation Against the Village Pursuant to Chapter 5 ILCS 120/2 (c) (11)
  - b) Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(C) (2)
  - c) Consideration of the Performance of the Village's Legal Counsel Pursuant to Chapter 5 ILCS 120/2 (c) (1)
18. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 22, 2012 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: None

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Interim Director of Finance Carrie Dittman, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Napoli asked Trustee Baker to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 8, 2012 (APPROVE)
- c. Minutes - Executive Session Meeting - September 24, 2012 (APPROVE)
- d. Warrants - \$196,943.39 (APPROVE)
- e. Resolution - A Resolution Authorizing the Chief of Police to Execute a Tactical Diversion Task Force Agreement with the Federal Drug Enforcement Administration and Ratifying and Confirming the Chief of Police's Prior Executive of Said Agreement - No. 12-R-47 (ADOPT)
- f. Proclamation - A Proclamation Designating the Month of October as National Physical Therapy Month (APPROVE)

g. Fiscal Year 2013/14 Budget Schedule (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

Trustee Mistele requested that Item 5b be opened for discussion. Trustee Trilla recused himself from voting on Item 5d.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Trustee Mistele stated that in the minutes for the Regular Board Meeting held on October 8, 2012, under the Mayor's Report, the statement referring to himself about Rosemont and Berwyn is not a true statement and taken out of context. Trustee Mistele stated that his comments related to the nepotism occurring in those Villages and requested that the comment be corrected. Trustee Davi stated that the "verbatim statement" reflects what the Mayor had said and cannot be changed.

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik stated that at this time there were no delinquent water bills.

7. MOTION - A MOTION TO APPROVE THE FISCAL YEAR 2011/12 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR), TAX INCREMENT FINANCING (TIF) DISTRICT FUND REPORT, AND AUDIT MANAGEMENT LETTER

Interim Director Dittman advised that in the Board packet are excerpts of the Annual Audit that was prepared. Highlights included:

- General Fund Revenue exceeded budget by \$461,380 or 6.29%.
- General Fund Expenditures were slightly over budget by \$33,398 or 0.46%.

- The Village's ending fund balance for April 30, 2012 was \$2,414,974, with 120 operating days, which is the Village's targeted amount of days.

Ms. Dittman introduced Scott Termine from Wolf & Company, LLP., auditors for the Village of Willowbrook.

Mr. Termine stated that the audit went very smoothly and all documents were well prepared by Village staff. The opinion on the Comprehensive Annual Financial Report is an unqualified opinion which indicates that the audit was satisfactory that all balances were properly presented, and required disclosures were also presented in a clear and consistent manner.

Mr. Termine stated that for the Fiscal Year 2011/12, the Village had an increase in net assets of approximately \$1,000,000. The primary reason for this is the better than expected results of collections in the General Fund and continued control over expenditures.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Fiscal Year 2011/12 Comprehensive Annual Financial Report, Tax Increment Financing District Fund Report, and Audit Management Letter as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE APPOINTMENT OF A CANDIDATE TO FILL A FUTURE VACANCY IN THE RANK OF PATROL OFFICER WITHIN THE POLICE DEPARTMENT CREATED BY THE PENDING RETIREMENT OF THE DEPUTY CHIEF OF POLICE

Administrator Halik stated that with the announced pending retirement of Deputy Chief Paul Oggerino, Chief Shelton has conducted interviews with internal candidates to fill the position. Chief Shelton has selected Detective Mark Altobella to become the next Deputy Chief. This move creates a vacancy within the Detective Division which will be filled by a current patrol officer. This in turn will create a vacancy within the rank of patrol. Ordinance 12-0-22, which was passed on September 24<sup>th</sup>, requires that the Village Board must adopt a Resolution to authorize the BOPC to commence the hiring process.

Trustee Mistele stated that this is the same Ordinance that he has disagreed with in the past. Trustee Mistele stated that he agrees with the BOPC proceeding with the hiring process; however, does not believe that the Village Board needs to be involved.

MOTION: Made by Trustee Baker and seconded by Trustee Kelly to adopt Resolution No. 12-R-48 as presented.

VOICE ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Trilla. NAYS: Trustee Mistele. ABSENT: None.

MOTION DECLARED CARRIED

9. DISCUSSION - ETHICS ORDINANCE

Attorney Hennessy stated that he has added a section pertaining to the obligation of persons charged with an ethics violation to cooperate with the Ethics Commission and sanctions if they fail to do so. Attorney Hennessy also stated that another significant addition was that the Ethics Commission may delegate to the Ethics Officer to conduct investigations and report any findings to the Commission for final action.

Trustee Kelly questioned the following scenario: The Ethics Officer will conduct an investigation independent of the Trustees. He will then returns to the Trustees and indicate whether there is probable cause or not. In this case, the Trustees can agree and matter is closed or disagree with probable cause. What is the next step? Attorney Hennessy stated that the next step would be for the Trustees themselves to conduct their own hearing on sufficiency of probable cause.

Trustee Kelly then questioned the make-up of the Commission. The way that he read the new ordinance, is that the entire Board of Trustees is the Commission. Attorney Hennessy stated that was correct. Trustee Kelly then stated that if there is a referral from the Ethics Officer, then the hearing is conducted in the presence of the entire Board and not a subcommittee. Attorney Hennessy stated that was also correct unless there is a member of the Board who is the subject of the complaint. That person would need to recuse themselves from the proceedings.

Attorney Hennessy stated that there are a number of other items that have not been discussed as of yet. He recommends that another discussion will need to be placed on a future agenda for the purposes of training, acknowledging the complaint, and other minor issues.

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Mayor Napoli asked for a consensus from the Board for what was presented this evening. Trustee Berglund stated no and that she still feels strongly that the Commission should be made up of citizens and not Board members. She does not believe that the Board should be policing itself.

Trustee Mistele stated that he does not like the idea of the Mayor's position being primarily the Ethics Officer of the Commission. Mayor Napoli stated that Attorney Robert Novelle is the Village's Ethics Officer. Trustee Mistele stated that it states in the revised ordinance that the Mayor will be the Chairperson of the Commission and questioned when we get a complaint, does it go to the Ethics Officer or the Mayor. Mayor Napoli stated that it can go to either one.

Attorney Hennessy stated that the first step is to make sure that the complaint is properly lodged and filed. The first stopping point is the Commission. Every member of the Commission will receive a copy of the complaint. Then if the Commission decides that it wants to investigate the matter themselves or can delegate it to the Ethics Officer.

Trustee Baker questioned that if a complaint comes in and is deemed necessary for further investigation, and some members of the Commission say it should be looked into by the Commission and some members say that it should be forwarded to the Ethics Officer, how is it then decided which way to go. Attorney Hennessy stated that the decision would be based on a majority vote by the Corporate Authorities.

Trustee Davi related that just because someone is the Chairman of a Committee, does not mean that the Chairman has the power by themselves to determine what the Commission will hear or not hear. Trustee Mistele stated that he agrees but wanted that to be made clear.

Mayor Napoli requested a consensus that the Village Board will make up the Ethics Commission. Trustees Baker, Kelly, Mistele, Davi, and Trilla agreed with the consensus. Trustee Berglund did not agree.

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

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Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

10. ATTORNEY'S REPORT

Attorney Hennessy had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

13. MAYOR'S REPORT

Mayor Napoli stated that we are one of 15 municipal members of Southwest Central Dispatch (SWCD). The Chairman of the SWCD Board recently proposed a by-law amendment which would enable officers of the Board to remain in place for an agreed amount of time rather than rotate from member to member each year. This by-law was voted on at the last SWCD Board meeting on October 17<sup>th</sup>. Mayor Napoli stated that he is the Village's representative on this Board, and after consultation with members of the Public Safety Committee, it was determined that the Village of Willowbrook should not support this amendment. The proposed amendment needed a 75% approval vote of the members to pass and it did not pass at that time.

Also, that same evening, the 9-11 Board met. Willowbrook is represented by Chief Shelton. He also voted no; however, on a vote of 10-1, the same amendment passed for their by-laws.

14. EXECUTIVE SESSION

There was no Executive Session.

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15. ADJOURNMENT

MOTION: Made by Trustee Baker and seconded by Trustee Davi, to adjourn the Regular Meeting at the hour of 7:17 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

November 12 , 2012.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

## WARRANTS

November 12, 2012

GENERAL CORPORATE FUND	-----	\$149,934.03
WATER FUND	-----	6,437.57
POLICE PENSION FUND	-----	939.63
 TOTAL WARRANTS	-----	 \$157,311.23



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Tim Halik, Village Administrator

APPROVED:

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Robert A. Napoli, Mayor

## VILLAGE OF WILLOWSBROOK

BILLS PAID REPORT FOR NOVEMBER, 2012

PAGE: 1

RUN DATE: 11/07/12

RUN TIME: 12:44PM

GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AFLAC (46) 538770ER/OCT12 EMP DED PAY - AFLAC FEE 01-210-221	11/13 CK# 80845 01-210-221	\$26.40 26.40
AL WARREN OIL CO (2205) 10748510 GASOLINE INVENTORY 01-190-126	11/13 CK# 80846 01-190-126	\$4,666.76 4,666.76
ALL AMERICAN PAPER COMPANY (68) 77369 BUILDING MAINTENANCE SUPPLIES 01-405-351	11/13 CK# 80847 01-10-466-351	\$644.52 644.52
AMERICAN FIRST AID SERVICE INC (77) 129304 OPERATING EQUIPMENT 01-451-401	11/13 CK# 80848 01-30-630-401	\$11.00 11.00
AT & T LONG DISTANCE (66) 854192715OCT12 PHONE - TELEPHONES 01-420-201	11/13 CK# 80850 01-10-455-201	\$83.79 83.79
AT & T (67) 325-2761 OCT12 PHONE - TELEPHONES 01-451-201 325-2776 OCT12 PHONE - TELEPHONES 01-451-201 R26-5644 OCT12 PHONE - TELEPHONES 01-420-201 R26-5644 OCT12 PHONE - TELEPHONES 01-451-201	11/13 CK# 80851 01-30-630-201 01-30-630-201 01-10-455-201 01-30-630-201	\$2,012.00 45.14 45.14 960.86 960.86
AUDI CONTINENTAL (1862) 2841200020662 RED LIGHT FINES 01-310-503	11/13 CK# 80852 01-310-503	\$100.00 100.00
BONIFACE SURAWSKI (1862) 2841000093141 RED LIGHT FINES 01-310-503	11/13 CK# 80853 01-310-503	\$100.00 100.00
JOSE CHAVEZ-JIMENEZ (322) 12 UNIFRMS UNIFORMS 01-451-345	11/13 CK# 80854 01-30-630-345	\$324.69 324.69
CHRISTOPHER B. BURKE (333) 107990 REIMB. 107991 FEES - ENGINEERING 01-505-245 107992 PLAN REVIEW - DRAINAGE ENGINEER 01-555-259 107993 REIMB. 107994 FEES - ENGINEERING 01-505-245 107995 FEES - DRAINAGE ENGINEER 01-555-246 107996 RIEMB. 107997 REIMB. 107998 PLAN REVIEW - DRAINAGE ENGINEER 01-555-259 107999 PLAN REVIEW - PLANNER 01-15-520-257	11/13 CK# 80855 01-40-820-246 01-35-720-245 01-40-820-259 01-40-820-255 01-35-720-245 01-40-820-246 01-40-820-259 01-15-520-254 01-40-820-259 01-15-520-257	\$10,799.76 110.00 474.50 220.00 440.00 480.00 440.00 254.50 550.00 931.52 6,899.24
CLASS ACT (351) 12/9/12 CHILDRENS SPECIAL EVENTS 01-625-150	11/13 CK# 80856 01-20-585-150	\$380.00 380.00
COMCAST CABLE (365) 700 WB CNTNOV12 EQUIPMENT MAINTENANCE 01-503-263 7760 QUNCYNOV12 E.D.P. SOFTWARE 01-410-212	11/13 CK# 80857 01-35-715-263 01-10-460-212	\$200.90 81.90 119.00
COMMONWEALTH EDISON (370) 1844110006OC12 ENERGY - STREET LIGHT 01-530-207 42515105154OC12 ENERGY - STREET LIGHT 01-530-207 7432089030OC12 ENERGY - STREET LIGHT 01-530-207	11/13 CK# 80858 01-35-745-207 01-35-745-207 01-35-745-207	\$1,779.23 847.06 483.02 449.15
DANIEL BOWERS (1862) 2841200015779 RED LIGHT FINES 01-310-503	11/13 CK# 80860 01-310-503	\$5.00 5.00
DARLENE SASO (1862) 2841100123491 RED LIGHT FINES 01-310-503	11/13 CK# 80861 01-310-503	\$100.00 100.00
DAVID URBANCZYK (1862) 2841200014632 RED LIGHT FINES 01-310-503	11/13 CK# 80862 01-310-503	\$1.00 1.00

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
DD INDUSTRIES INC (2246) 42126 OPERATING EQUIPMENT 01-451-401	11/13 CK# 80863 01-30-630-401	\$113.78 113.78
DELTA DENTAL PLAN OF ILLINOIS (468) NOV 12 EMP DED PAY-INS 01-210-204 NOV 12 EMPLOYEE BENEFIT - MEDICAL INSURANC NOV 12 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141 NOV 12 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141 NOV 12 EMPLOYEE BENEFIT - MEDICAL INSURANC NOV 12 EMPLOYEE BENEFITS - MEDICAL 01-501-141 NOV 12 EMPLOYEE BENEFITS - MEDICAL 01-551-141 NOV 12 BOZEK COMMANDERS HEALTH & DENTAL PAYABLE 01-210-226	11/13 CK# 80864 01-210-204 01-10-455-141 01-15-510-141 01-25-610-141 01-30-630-141 01-35-710-141 01-40-810-141 01-210-226	\$3,338.38 709.20 123.63 53.07 106.14 2,051.64 94.28 159.21 41.21
DELTA FOREMOST CHEMICAL CORP (2497) 933065 MAINTENANCE - EQUIPMENT 01-525-411	11/13 CK# 80865 01-35-740-411	\$1,347.50 1,347.50
DESIGN PERSPECTIVES INC (2489) 12-9874-3 PARK IMPROVEMENTS-NEIGHBORHOOD PARK	11/13 CK# 80866 01-20-595-695	\$2,150.00 2,150.00
DUPAGE COUNTY TREASURER (497) 1296/SEPT 12 EDP-SOFTWARE 01-457-212	11/13 CK# 80867 01-30-640-212	\$250.00 250.00
ECO CLEAN MAINTENANCE INC (2385) 2938/CHMBR RM MAINTENANCE - BUILDING 01-405-228 2955/OCT 12 MAINTENANCE - BUILDING 01-405-228	11/13 CK# 80869 01-10-466-228 01-10-466-228	\$1,963.57 514.57 1,449.00
ELIA PAVING CO. (549) 10/12/12 ST & ROW MAINTENANCE OTHER 01-540-328	11/13 CK# 80870 01-35-755-328	\$2,788.50 2,788.50
FALCO'S LANDSCAPING INC (581) 2365 - #6 CONTRACTED MAINTENANCE 01-615-281 2365 - #6 ROUTE 83 BEAUTIFICATION 01-540-281	11/13 CK# 80871 01-20-570-281 01-35-755-281	\$5,527.25 2,404.90 3,122.35
FEDEX OFFICE (593) 36310036314 PRINTING & PUBLISHING 01-501-302	11/13 CK# 80872 01-35-710-302	\$113.07 113.07
FIRE & SECURITY SYSTEMS INC. (601) 125027 MAINTENANCE - BUILDING 01-405-228 125028 MAINTENANCE - PW BUILDING	11/13 CK# 80873 01-10-466-228 01-35-725-418	\$532.50 315.00 217.50
FIRESTONE TIRE & SERVICE (603) 188218 MAINTENANCE - VEHICLES 01-451-409 188397 MAINTENANCE - VEHICLES 01-451-409 188519 MAINTENANCE - VEHICLES 01-451-409	11/13 CK# 80874 01-30-630-409 01-30-630-409 01-30-630-409	\$1,548.92 866.48 442.44 240.00
GEORGIE WESTERDAHL (1862) 284100041983 RED LIGHT FINES 01-310-503	11/13 CK# 80875 01-310-503	\$200.00 200.00
GORDON FLESCH (695) IN10171592 COPY SERVICE 01-420-315	11/13 CK# 80876 01-10-455-315	\$0.41 0.41
W.W. GRAINGER (1999) 9954075710 MAINTENANCE - GARAGE 01-510-413 9954075728 MAINTENANCE - EQUIPMENT 01-525-411 9955937322 OPERATING SUPPLIES & EQUIPMENT 01-503-401 9960072735 BUILDING MAINTENANCE SUPPLIES 01-405-351 9963079828 MAINTENANCE SUPPLIES 01-615-331 9964496732 BUILDING MAINTENANCE SUPPLIES 01-405-351	11/13 CK# 80877 01-35-725-413 01-35-740-411 01-35-715-401 01-10-466-351 01-20-570-331 01-10-466-351	\$203.51 32.34 23.49 47.40 39.42 41.04 19.82
DEBBIE HAHN (748) 12 UNIFORMS UNIFORMS 01-451-345 2012 UNIFORMS UNIFORMS 01-451-345	11/13 CK# 80878 01-30-630-345 01-30-630-345	\$189.18 64.86 124.32

## VILLAGE OF WILLOWSBROOK

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
JOHN J. HANDZIK (750) 2012 UNIFORMS UNIFORMS 01-451-345	11/13 CK# 80879 01-30-630-345	\$34.58 34.58
HEIDI BRANDES (1862) 2841100135404 RED LIGHT FINES 01-310-503	11/13 CK# 80880 01-310-503	\$2.00 2.00
LAW OFFICES OF WILLIAM J. HENNESSY (2277) OCT 12 FEES - VILLAGE ATTORNEY 01-425-239	11/13 CK# 80881 01-10-470-239	\$6,480.00 6,480.00
HOME DEPOT COMMERCIAL (808) 26598 MAINTENANCE SUPPLIES 01-615-331 3033572 BUILDING MAINTENANCE SUPPLIES 01-405-351 7034221 BUILDING MAINTENANCE SUPPLIES 01-405-351 7034224 OPERATING EQUIPMENT 01-451-401	11/13 CK# 80882 01-20-570-331 01-10-466-351 01-10-466-351 01-30-630-401	\$481.33 130.17 66.33 124.33 160.50
INDUSTRIAL ELECTRICAL SUPPLY (929) 211244 BUILDING MAINTENANCE SUPPLIES 01-405-351 211280 BUILDING MAINTENANCE SUPPLIES 01-405-351	11/13 CK# 80883 01-10-466-351 01-10-466-351	\$215.00 102.50 112.50
INTERGOVERMENTAL PERSONNEL (934) NOV 12 EMP DED PAY-INS 01-210-204 NOV 12 COMMANDERS HEALTH & DENTAL PAYABLE 01-210-226 NOV 12 EMPLOYEE BENEFIT - MEDICAL INSURANC NOV 12 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141 NOV 12 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141 NOV 12 EMPLOYEE BENEFIT - MEDICAL INSURANC NOV 12 EMPLOYEE BENEFITS - MEDICAL 01-501-141 NOV 12 EMPLOYEE BENEFITS - MEDICAL 01-551-141 NOV 12 LIFE INS LIFE INS BENEFIT -APPOINTED/ELECTED	11/13 CK# 80884 01-210-204 01-210-226 01-10-455-141 01-15-510-141 01-25-610-141 01-30-630-141 01-35-710-141 01-40-810-141 01-05-410-141	\$39,842.49 10,298.32 538.05 1,095.04 686.68 1,383.50 21,966.69 1,642.38 2,078.83 153.00
J & H DECOR (2451) 10/16/12 PUBLIC RELATIONS 01-435-365	11/13 CK# 80885 01-10-475-365	\$85.00 85.00
JAME SUREK (1862) 2841200027600 RED LIGHT FINES 01-310-503	11/13 CK# 80886 01-310-503	\$100.00 100.00
JAMES D. FIALA PAVING CO. (981) PAYOUT#2 FINAL MAINTENANCE EQUIPMENT 01-645-694 PAYOUT#2 FINAL STREET MAINTENANCE CONTRACT 01-545-684	11/13 CK# 80887 01-20-595-694 01-35-765-684	\$9,857.57 4,857.57 5,000.00
KAREN CONBOY (1862) 2841200006182 RED LIGHT FINES 01-310-503	11/13 CK# 80888 01-310-503	\$200.00 200.00
LAUREN KASPAR (1035) 12 UNIFORMS UNIFORMS 01-451-345	11/13 CK# 80889 01-30-630-345	\$259.97 259.97
KING CAR WASH (1057) 60/OCT 12 GAS-OIL-WASH-MILEAGE 01-451-303	11/13 CK# 80890 01-30-630-303	\$120.00 120.00
LAW ENFORCEMENT RECORDS MNGRS IL (2318) 12 DEC MTG SCHOOLS-CONFERENCE TRAVEL 01-451-304	11/13 CK# 80892 01-30-630-304	\$30.00 30.00
LAWRENCE LEBLANC (1862) WL73426 TRAFFIC FINES 01-310-502	11/13 CK# 80893 01-310-502	\$25.00 25.00
LOGSDON OFFICE SUPPLY (2452) 4212941 OFFICE SUPPLIES 01-420-301 4212941 OFFICE SUPPLIES 01-25-610-301	11/13 CK# 80894 01-10-455-301 01-25-610-301	\$142.80 103.00 39.80
MANUEL ALVA (1466) SECURITY DEP PARK PERMIT FEES 01-310-814	11/13 CK# 80896 01-310-814	\$200.00 200.00
MARIO'S TREE SERVICE (2411) 10/27/12 TREE MAINTENANCE 01-535-338	11/13 CK# 80897 01-35-750-338	\$11,220.00 2,820.00

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
FALL BRUSH 12 REIMB. EXP - BRUSH PICKUP 01-540-284	01-35-755-284	8,400.00
MARQUARDT & BELMONTE P.C. (2259) 5336/SEPT 12 RED LIGHT ADJUDICATOR 01-30-630-246	11/13 CK# 80898 01-30-630-246	\$495.00 495.00
MATTHEW MCNUCHOLS (1862) 2841200013295 RED LIGHT FINES 01-310-503	11/13 CK# 80899 01-310-503	\$100.00 100.00
CHRISTINE MAY (2428) SITE IMPRV COMM. DEV. BOND & DEPOSITS PAYABLE 01-210-109	11/13 CK# 80900 01-210-109	\$5,129.00 5,129.00
MIDCO (1268) PW GARAGE 2012 TELEPHONES 01-501-201	11/13 CK# 80901 01-35-710-201	\$378.00 378.00
MIDWEST LASER SPECIALISTS, INC (1276) 1075223 OPERATING SUPPLIES 01-451-331	11/13 CK# 80902 01-30-630-331	\$363.00 363.00
MIDWEST LASER SPECIALIST (259) 2013 LICENSE BUSINESS LICENSES 01-310-303	11/13 CK# 80903 01-310-303	\$100.00 100.00
MILTON COLEMAN (1862) 2841200021389 RED LIGHT FINES 01-310-503	11/13 CK# 80904 01-310-503	\$100.00 100.00
MULTI BUSINESS FORMS INC. (1316) 231375 OFFICE SUPPLIES 01-25-610-301	11/13 CK# 80905 01-25-610-301	\$570.48 570.48
MUNICIPAL EMERGENCY SERVICES INC. (1320) 355478 UNIFORMS 01-451-345	11/13 CK# 80906 01-30-630-345	\$43.22 43.22
NATIONAL WINDOW SHADE CO (2498) 59154 BUILDING IMPROVEMENTS 01-445-602	11/13 CK# 80907 01-10-485-602	\$3,103.00 3,103.00
NEXTEL COMMUNICATION (1357) 952377363OCT12 PHONE - TELEPHONES 01-420-201 952377363OCT12 PHONE - TELEPHONES 01-451-201	11/13 CK# 80908 01-10-455-201 01-30-630-201	\$175.80 37.99 137.81
NICOR GAS (1370) 39303229304OC12 MAINTENANCE - PW BUILDING 95476110002OC12 NICOR GAS 01-405-235	11/13 CK# 80909 01-35-725-418 01-10-466-235	\$390.67 164.39 226.28
ILL. NOTARY DISCOUNT BONDING (861) EISENBEIS FEES-DUES-SUBSCRIPTIONS 01-451-307	11/13 CK# 80910 01-30-630-307	\$44.90 44.90
NUTOYS LEISURE PRODUCTS (1400) 39119 MAINTENANCE SUPPLIES 01-615-331	11/13 CK# 80911 01-20-570-331	\$83.00 83.00
O'HARA TRUE VALUE HOME AND HARDWARE (2481) A242124 OPERATING SUPPLIES & EQUIPMENT 01-503-401	11/13 CK# 80912 01-35-715-401	\$28.99 28.99
OCCUPATIONAL HEALTH CENTERS (2413) 1007060412 WELLNESS 01-440-276 1007073079 WELLNESS 01-440-276 1007085621 WELLNESS 01-440-276	11/13 CK# 80913 01-10-480-276 01-10-480-276 01-10-480-276	\$342.00 89.00 75.00 178.00
OLEG NESTOR (1862) 2841200006893 RED LIGHT FINES 01-310-503	11/13 CK# 80914 01-310-503	\$100.00 100.00
ORIENTAL TRADING (2418) 65387547001 CHILDRENS SPECIAL EVENTS 01-625-150	11/13 CK# 80915 01-20-585-150	\$71.49 71.49
ORLAND PARK SPARKS (1466) RAINOUTS 2012 PARK PERMIT FEES 01-310-814	11/13 CK# 80916 01-310-814	\$200.00 200.00
PACIFIC TELEMANAGEMENT SERVICES (2197) 453796/NOV 12 PHONE - TELEPHONES 01-420-201	11/13 CK# 80917 01-10-455-201	\$78.00 78.00

## VILLAGE OF WILLOWBROOK

BILLS PAID REPORT FOR NOVEMBER, 2012

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PETREAN LIVIU (1862) 2841200009020 RED LIGHT FINES 01-310-503	11/13 CK# 80918 01-310-503	\$100.00 100.00
PETTY CASH C/O TIM HALIK (1492) 1/6/12 GAS-OIL-WASH-MILEAGE 01-451-303 1/6/12 OPERATING EQUIPMENT 01-451-401 1/6/12 MAINTENANCE - VEHICLES 01-451-409 11/6/12 BUILDING MAINTENANCE SUPPLIES 01-405-351 11/6/12 PUBLIC RELATIONS 01-435-365 IML CONF SCHOOLS-CONFERENCE TRAVEL 01-05-410-304	11/13 CK# 80919	\$654.04 01-30-630-303 23.20 01-30-630-401 166.70 01-30-630-409 10.76 01-10-466-351 28.47 01-10-475-365 123.40 01-05-410-304 301.51
PIECZYNSKI LINDA S. (1503) 5634/OCT 12 FEES - SPECIAL ATTORNEY 01-451-241	11/13 CK# 80920 01-30-630-241	\$1,084.00 1,084.00
THE PILATES BODY INC (2297) 19545 SUMMER PROGRAM MATERIALS & SERVICES	11/13 CK# 80921 01-20-575-119	\$2,070.00 2,070.00
PUBLIC SAFETY DIRECT INC (2309) 23305 MAINTENANCE - VEHICLES 01-451-409 23306 MAINTENANCE - VEHICLES 01-451-409 23307 MAINTENANCE - VEHICLES 01-451-409 23378 MAINTENANCE - VEHICLES 01-451-409	11/13 CK# 80922	\$296.45 01-30-630-409 47.50 01-30-630-409 111.20 01-30-630-409 90.25 01-30-630-409 47.50
RAGS ELECTRIC, INC (1585) 15010 MAINTENANCE - STREET LIGHTS 01-530-223 15011 MAINTENANCE - STREET LIGHTS 01-530-223 15012 MAINTENANCE - STREET LIGHTS 01-530-223 15013 MAINTENANCE - STREET LIGHTS 01-530-223 15014 MAINTENANCE - STREET LIGHTS 01-530-223 15015 MAINTENANCE - STREET LIGHTS 01-530-223 15016 MAINTENANCE - STREET LIGHTS 01-530-223	11/13 CK# 80923	\$2,504.38 01-35-745-223 345.76 01-35-745-223 650.02 01-35-745-223 385.00 01-35-745-223 175.00 01-35-745-223 192.00 01-35-745-223 192.00 01-35-745-223 564.60
ROLAND SANDER (1862) 2841100133516 RED LIGHT FINES 01-310-503	11/13 CK# 80924 01-310-503	\$100.00 100.00
RUSCO WINDOWS & DOORS INC (2499) 3205 MAINTENANCE EQUIPMENT 01-645-694	11/13 CK# 80925 01-20-595-694	\$1,568.00 1,568.00
RUTLEDGE PRINTING CO. (1648) 115365 PRINTING & PUBLISHING 01-501-302	11/13 CK# 80926 01-35-710-302	\$118.20 118.20
SCOTT CONTRACTING INC (1682) 2143 STREET & ROW MAINTENANCE 01-535-328	11/13 CK# 80927 01-35-750-328	\$1,225.00 1,225.00
SERVICE SANITATION INC (1697) 6706796 RENT - EQUIPMENT 01-615-234	11/13 CK# 80928 01-20-570-234	\$136.00 136.00
SPRING-GREEN (1755) 4411855 LANDSCAPE - VILLAGE HALL 01-405-293 4411856 ROUTE 83 BEAUTIFICATION 01-540-281	11/13 CK# 80929 01-10-466-293 01-35-755-281	\$1,554.30 18.70 1,535.60
STANLEY TOMALA (1862) 2841100100564 RED LIGHT FINES 01-310-503	11/13 CK# 80930 01-310-503	\$100.00 100.00
STONE WHEEL INC (1780) 7573 MAINTENANCE - VEHICLES 01-451-409	11/13 CK# 80931 01-30-630-409	\$116.48 116.48
SUBURBAN LIFE PUBLICATIONS (1805) 591348 PRINTING & PUBLISHING 01-25-610-302 591386 PRINTING & PUBLISHING 01-15-510-302	11/13 CK# 80932 01-25-610-302 01-15-510-302	\$902.02 676.14 225.88
TAMELING INDUSTRIES (1844) 83397 STREET & ROW MAINTENANCE 01-535-328	11/13 CK# 80933 01-35-750-328	\$148.00 148.00

## VILLAGE OF WILLOWSBROOK

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
TAMER SALIEVSKI (1862) 2841200018344 RED LIGHT FINES 01-310-503	11/13 CK# 80934 01-310-503	\$20.00 20.00
TRAFFIC CONTROL & PROTECTIONS (2337) 75235 ROAD SIGNS 01-540-333 75328 ROAD SIGNS 01-540-333	11/13 CK# 80935 01-35-755-333 01-35-755-333	\$651.23 522.35 128.88
TREASURER STATE OF ILLINOIS (874) 39614 JUL/SEP12 MAINT TRAFFIC SIGNALS 01-530-224	11/13 CK# 80936 01-35-745-224	\$1,380.00 1,380.00
U.S. POSTMASTER (1948) PERMIT #43 2012 POSTAGE & METER RENT 01-420-311	11/13 CK# 80937 01-10-455-311	\$190.00 190.00
UNIFIRST (1926) 0610726512 MAINTENANCE - BUILDING 01-405-228 0610726587 MAINTENANCE - PW BUILDING 0610729418 MAINTENANCE - BUILDING 01-405-228 06107294990 MAINTENANCE - PW BUILDING	11/13 CK# 80938 01-10-466-228 01-35-725-418 01-10-466-228 01-35-725-418	\$477.39 189.60 53.86 180.07 53.86
VAN METER & ASSOCIATES INC (1960) ALTOVELLA SCHOOLS-CONFERENCE TRAVEL 01-451-304	11/13 CK# 80939 01-30-630-304	\$140.00 140.00
VICTORIA COURT CARRIAGES INC (2356) HORSE/CARRIAGE PUBLIC RELATIONS 01-435-365 HORSE/CARRIAGE CHILDRENS SPECIAL EVENTS 01-625-150	11/13 CK# 80941 01-10-475-365 01-20-585-150	\$690.00 300.00 390.00
VICTORIA GRANNON (1862) 2841100132005 RED LIGHT FINES 01-310-503	11/13 CK# 80942 01-310-503	\$100.00 100.00
WAREHOUSE DIRECT (2002) 1723977-0 OFFICE SUPPLIES 01-451-301 1725644-0 OFFICE SUPPLIES 01-451-301 1726781-0 OFFICE SUPPLIES 01-451-301 1730598-0 OFFICE SUPPLIES 01-451-301 1733301-0 OFFICE SUPPLIES 01-451-301 1735487-0 OFFICE SUPPLIES 01-451-301	11/13 CK# 80943 01-30-630-301 01-30-630-301 01-30-630-301 01-30-630-301 01-30-630-301	\$523.11 179.33 22.86 24.32 8.34 22.92 265.34
WESTFIELD FORD (2028) 341979 MAINTENANCE - VEHICLES 01-520-409	11/13 CK# 80944 01-35-735-409	\$180.18 180.18
WESTOWN AUTO SUPPLY COMPANY (2026) 47303 MAINTENANCE - VEHICLES 01-520-409 47408 OPERATING SUPPLIES & EQUIPMENT 01-503-401 47668 MAINTENANCE - VEHICLES 01-520-409	11/13 CK# 80945 01-35-735-409 01-35-715-401 01-35-735-409	\$91.34 24.46 47.94 18.94
WILD GOOSE CHASE INC (2047) 18382 LANDSCAPE MAINTENANCE SERVICES 01-610-342	11/13 CK# 80946 01-20-565-342	\$420.00 420.00
WILLOWBROOK FORD INC. (2056) 6121403/1 MAINTENANCE - VEHICLES 01-451-409	11/13 CK# 80947 01-30-630-409	\$100.00 100.00
WILMAR DEVELOPMENT (2074) WB OFFICE PARK COMM. DEV. BOND & DEPOSITS PAYABLE 01-210-109	11/13 CK# 80948 01-210-109	\$5,000.00 5,000.00
ANTHONY WITT (2087) EDUC CLASSES SCHOOLS CONFERENCE TRAVEL 01-501-304	11/13 CK# 80949 01-35-710-304	\$1,500.00 1,500.00
WOLF & COMPANY LLP (2340) 103115 AUDIT SERVICES 01-25-620-251	11/13 CK# 80950 01-25-620-251	\$3,100.00 3,100.00
TOTAL GENERAL CORPORATE FUND		\$149,934.03

## VILLAGE OF WILLOWSBROOK

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## BILLS PAID REPORT FOR NOVEMBER, 2012

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## WATER FUND

## CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AT & T MOBILITY (64) 8269307100CT12 PHONE - TELEPHONES 02-401-201	11/13 CK# 80849 02-50-401-201	\$72.02 72.02
AT & T (67) 323-0337 OCT12 PHONE - TELEPHONES 02-401-201 323-0975 OCT12 PHONE - TELEPHONES 02-401-201 734-9661 OCT12 PHONE - TELEPHONES 02-401-201	11/13 CK# 80851 02-50-401-201 02-50-401-201 02-50-401-201	\$724.53 266.52 279.26 178.75
COMMONWEALTH EDISON (370) 4651111049OC12 ENERGY - ELECTRIC PUMP 02-420-206 5071072051OC12 ENERGY - ELECTRIC PUMP 02-420-206	11/13 CK# 80858 02-50-420-206 02-50-420-206	\$1,177.88 666.06 511.82
COMPASS PLUMBING LLC (2306) 6190 REPAIR, MAINTENANCE-STANDPIPE, PUMP	11/13 CK# 80859 02-50-425-485	\$385.00 385.00
DELTA DENTAL PLAN OF ILLINOIS (468) NOV 12 EMPLOYEE BENEFITS - MEDICAL	11/13 CK# 80864 02-50-401-141	\$94.28 94.28
EAST JORDAN IRON WORKS, INC. (540) 3544758 WATER DISTRIBUTION REPAIR-MAINTENAN	11/13 CK# 80868 02-50-430-277	\$150.00 150.00
HOME DEPOT COMMERCIAL (808) 26596 MAINTENANCE - METER EQUIPMENT 02-435-463	11/13 CK# 80882 02-50-435-463	\$46.38 46.38
INTERGOVERMENTAL PERSONNEL (934) NOV 12 EMPLOYEE BENEFITS - MEDICAL	11/13 CK# 80884 02-50-401-141	\$1,691.30 1,691.30
M.E. SIMPSON COMPANY INC (1235) 23122 LEAK SURVEYS 02-430-276	11/13 CK# 80895 02-50-430-276	\$570.00 570.00
VERIZON WIRELESS (1972) 2817327034 PHONE - TELEPHONES 02-401-201	11/13 CK# 80940 02-50-401-201	\$26.18 26.18
ANTHONY WITT (2087) EDUC CLASSES SCHOOLS CONFERENCE TRAVEL 02-401-304	11/13 CK# 80949 02-50-401-304	\$1,500.00 1,500.00
TOTAL WATER FUND		\$6,437.57

## VILLAGE OF WILLOWSBROOK

BILLS PAID REPORT FOR NOVEMBER, 2012

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POLICE PENSION FUND

CHECKS &amp; DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
TIMOTHY KOBLER (1072)	11/13 CK# 80891	\$939.63
2011 IPPFA CONF MEETINGS, TRAVEL, CONFERENCES 07-401-304	07-62-401-304	487.17
2012 IPPFA CONF MEETINGS, TRAVEL, CONFERENCES 07-401-304	07-62-401-304	452.46
TOTAL POLICE PENSION FUND		\$939.63

## VILLAGE OF WILLOWBROOK

## BILLS PAID REPORT FOR NOVEMBER, 2012

## SUMMARY ALL FUNDS

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BANK ACCOUNT	DESCRIPTION	AMOUNT
01-110-105	GENERAL CORPORATE FUND-CHECKING - 0010330283	149,934.03 *
02-110-105	WATER FUND-CHECKING 0010330283	6,437.57 *
07-110-105	POLICE PENSION FUND-CHECKING 0010330283	939.63 *
	TOTAL ALL FUNDS	157,311.23 **

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## SUMMARY OF FUNDS AS OF OCTOBER 31, 2012

PAGE: 1

FUND DESCRIPTION	DETAIL	BALANCE
GENERAL CORPORATE FUND		\$2,518,102.46
MONEY MARKET	\$1,872,871.89	
MARKET VALUE	194,813.17	
PETTY CASH	950.00	
SAVINGS	449,467.40	
TOTAL	\$2,518,102.46	
WATER FUND		\$761,482.13
MONEY MARKET	\$761,482.13	
HOTEL/MOTEL TAX FUND		\$34,834.99
MONEY MARKET	\$34,834.99	
MOTOR FUEL TAX FUND		\$82,628.35
MONEY MARKET	\$82,628.35	
TIF SPECIAL REVENUE FUND		\$30,075.52
MONEY MARKET	\$30,075.52	
SSA ONE BOND & INTEREST FUND		\$57,591.52
MONEY MARKET	\$57,591.52	
POLICE PENSION FUND		\$15,063,882.95
AGENCY CERTIFICATES	\$3,463,117.39	
CORPORATE BONDS	2,220,078.75	
EQUITIES	1,270,007.11	
MUNICIPAL BONDS	645,228.90	
MUTUAL FUNDS	5,583,371.74	
MONEY MARKET	227,717.63	
MARKET VALUE	1,211,802.61	
TREASURY NOTES	442,558.82	
TOTAL	\$15,063,882.95	
SSA ONE PROJECT FUND		\$51,776.96
MONEY MARKET	\$51,776.96	
WATER CAPITAL IMPROVEMENTS FUND		\$82,702.39
MONEY MARKET	\$82,702.39	
CAPITAL PROJECT FUND		\$154,616.08
MONEY MARKET	\$154,616.08	
2008 BOND FUND		\$84.11
MONEY MARKET	\$84.11	
LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUND		\$3,166,187.86
MONEY MARKET	\$3,166,187.86	
TOTAL MONIES		\$22,003,965.32

RESPECTFULLY SUBMITTED THIS 31ST DAY OF OCTOBER, 2012

  
 TIM HALIK, VILLAGE ADMINISTRATOR

ROBERT A. NAPOLI, MAYOR

VILLAGE OF WILLOWBROOK  
MONTHLY FINANCIAL REPORT

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DETAILED SUMMARY OF FUNDS AS OF OCTOBER 31, 2012

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FUND DESCRIPTION	DETAIL	BALANCE
GENERAL CORPORATE FUND		\$2,662,618.20
AS PER SUMMARY, OCTOBER, 2012	\$2,518,102.46	
DUE TO/FROM WATER FUND	182,002.05	
DUE TO/FROM HOTEL/MOTEL TAX FUND	-7,114.69	
DUE TO/FROM MFT FUND	-38,941.00	
DUE TO/FROM POLICE PENSION FUND	1,698.12	
DUE TO/FROM WATER CAPITAL	6,871.26	
	\$2,662,618.20	
WATER FUND		\$579,480.08
AS PER SUMMARY, OCTOBER, 2012	\$761,482.13	
DUE TO/FROM GENERAL FUND	-182,002.05	
	\$579,480.08	
HOTEL/MOTEL TAX FUND		\$41,949.68
AS PER SUMMARY, OCTOBER, 2012	\$34,834.99	
DUE TO/FROM GENERAL FUND	7,114.69	
	\$41,949.68	
MOTOR FUEL TAX FUND		\$121,569.35
AS PER SUMMARY, OCTOBER, 2012	\$82,628.35	
DUE TO/FROM GENERAL FUND	38,941.00	
	\$121,569.35	
T I F SPECIAL REVENUE FUND		\$30,075.52
AS PER SUMMARY, OCTOBER, 2012	\$30,075.52	
SSA ONE BOND & INTEREST FUND		\$57,591.52
AS PER SUMMARY, OCTOBER, 2012	\$57,591.52	
POLICE PENSION FUND		\$15,062,184.83
AS PER SUMMARY, OCTOBER, 2012	\$15,063,882.95	
DUE TO/FROM GENERAL FUND	-1,698.12	
	\$15,062,184.83	
SSA ONE PROJECT FUND		\$51,776.96
AS PER SUMMARY, OCTOBER, 2012	\$51,776.96	
WATER CAPITAL IMPROVEMENTS FUND		\$75,831.13
AS PER SUMMARY, OCTOBER, 2012	\$82,702.39	
DUE TO/FROM GENERAL FUND	-6,871.26	
	\$75,831.13	
CAPITAL PROJECT FUND		\$154,616.08
AS PER SUMMARY, OCTOBER, 2012	\$154,616.08	
2008 BOND FUND		\$84.11
AS PER SUMMARY, OCTOBER, 2012	\$84.11	
LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUND		\$3,166,187.86
AS PER SUMMARY, OCTOBER, 2012	\$3,166,187.86	
TOTAL MONIES		\$22,003,965.32

\$96,966.85 INTEREST POSTED THIS FISCAL YEAR

## VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	MATURE DATE
<b>GENERAL CORPORATE FUND</b>								
01-110-325		COMMUNITY BANK OF WB	MONEY MARKET		0.05%	1,510.83	MM	N/A
01-110-323		COMMUNITY BANK OF WB	MONEY MARKET		0.05%	48,080.15	MM	N/A
01-110-380		COMMUNITY BANK OF WB	MONEY MARKET		0.25%	196,879.91	MM	N/A
01-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	857,111.31	MM	N/A
01-120-154		IMET	POOLED INVEST		0.34%	600,000.00	MM	N/A
01-120-155		IMET	20321-101		0.34%	169,289.69	MM	N/A
TOTAL MONEY MARKET						\$1,872,871.89		
01-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			194,813.17	MV	N/A
TOTAL MARKET VALUE						\$194,813.17		
01-110-911		VILLAGE OF WILLOWBROOK	PETTY CASH			950.00	PC	N/A
TOTAL PETTY CASH						\$950.00		
01-110-257		COMMUNITY BANK OF WB	SAVINGS			387,167.40	SV	N/A
01-110-335		U.S. BANK	LOCKBOX			62,300.00	SV	N/A
TOTAL SAVINGS						\$449,467.40		
TOTAL GENERAL CORPORATE FUND						\$2,518,102.46		
AVERAGE ANNUAL YIELD						0.23%		
<b>WATER FUND</b>								
02-110-209		COMMUNITY BANK OF WB	MONEY MARKET		0.30%	757,566.13	MM	N/A
02-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	3,916.00	MM	N/A
TOTAL MONEY MARKET						\$761,482.13		
TOTAL WATER FUND						\$761,482.13		
AVERAGE ANNUAL YIELD						0.30%		
<b>HOTEL/MOTEL TAX FUND</b>								
03-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	34,834.99	MM	N/A
TOTAL MONEY MARKET						\$34,834.99		
TOTAL HOTEL/MOTEL TAX FUND						\$34,834.99		
AVERAGE ANNUAL YIELD						0.13%		
<b>MOTOR FUEL TAX FUND</b>								
04-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	82,628.35	MM	N/A
TOTAL MONEY MARKET						\$82,628.35		
TOTAL MOTOR FUEL TAX FUND						\$82,628.35		
AVERAGE ANNUAL YIELD						0.13%		

## VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	MATURE DATE
<b>T I F SPECIAL REVENUE FUND</b>								
05-110-322		ILLINOIS FUNDS			MONEY MARKET 0.13%	30,075.52	MM	N/A
					TOTAL MONEY MARKET	\$30,075.52		
					TOTAL T I F SPECIAL REVENUE FUND	\$30,075.52		
					AVERAGE ANNUAL YIELD	0.13%		
<b>SSA ONE BOND &amp; INTEREST FUND</b>								
06-110-322		ILLINOIS FUNDS			MONEY MARKET 0.13%	57,591.52	MM	N/A
					TOTAL MONEY MARKET	\$57,591.52		
					TOTAL SSA ONE BOND & INTEREST FUND	\$57,591.52		
					AVERAGE ANNUAL YIELD	0.13%		
<b>POLICE PENSION FUND</b>								
07-120-396		MBFINANCIAL BANK	FNMA		4.38%	99,816.00	AC	07/17/2013
07-120-294		MBFINANCIAL BANK	FHLMC		4.88%	54,925.00	AC	11/15/2013
07-120-393		MBFINANCIAL BANK	FHLMC		4.50%	51,782.00	AC	04/02/2014
07-120-380		MBFINANCIAL BANK	FHLB		5.25%	51,035.00	AC	09/12/2014
07-120-392		MBFINANCIAL BANK	FHLB		4.13%	100,932.00	AC	03/13/2015
07-120-394		MBFINANCIAL BANK	FFCB		4.15%	49,700.00	AC	03/25/2015
07-120-374		MBFINANCIAL BANK	FHLB		5.50%	150,495.50	AC	06/12/2015
07-120-363		MBFINANCIAL BANK	FFCB		4.88%	146,980.50	AC	01/11/2016
07-120-402		MBFINANCIAL BANK	FFCB		3.75%	50,280.00	AC	01/29/2016
07-120-298		MBFINANCIAL BANK	FNCT		7.00%	2,056.30	AC	02/01/2016
07-120-409		MBFINANCIAL BANK	FFCB		4.00%	100,242.00	AC	08/03/2016
07-120-421		MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-367		MBFINANCIAL BANK	FHLB		5.37%	152,704.50	AC	09/09/2016
07-120-434		MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433		MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-404		MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-293		MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365		MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-389		MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405		MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-383		MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379		MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018
07-120-426		MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-345		MBFINANCIAL BANK	GNMA		5.00%	16,272.15	AC	12/18/2018
07-120-408		MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-369		MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296		MBFINANCIAL BANK	GNMA POOL		4.50%	27,208.75	AC	06/15/2019
07-120-310		MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-297		MBFINANCIAL BANK	FFCB		4.45%	30,944.50	AC	12/16/2019
07-120-364		MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-436		MBFINANCIAL BANK	FFCB		5.03%	184,599.00	AC	10/05/2021

## VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
07-120-386		MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384		MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295		MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309		MBFINANCIAL BANK	GNMA		8.65%	342.02	AC	07/20/2024
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	12,875.47	AC	08/20/2028
					TOTAL AGENCY CERTIFICATES			\$3,463,117.39
07-120-288		MBFINANCIAL BANK	CORP BONDS			2,220,078.75	CB	N/A
					TOTAL CORPORATE BONDS			\$2,220,078.75
07-120-289		MBFINANCIAL BANK	EQUITIES			1,270,007.11	EQ	N/A
					TOTAL EQUITIES			\$1,270,007.11
07-120-381		MBFINANCIAL BANK	COLLINSVILLE		5.20%	20,260.20	MB	12/15/2013
07-120-375		MBFINANCIAL BANK	MATOON		4.50%	14,409.60	MB	12/15/2013
07-120-356		MBFINANCIAL BANK	WHEATON III		5.20%	29,935.80	MB	12/30/2014
07-120-419		MBFINANCIAL BANK	MORTON GROVE		3.25%	50,064.00	MB	06/01/2015
07-120-413		MBFINANCIAL BANK	ROUND LAKE BEA		4.50%	75,618.00	MB	01/01/2016
07-120-414		MBFINANCIAL BANK	ALSIP II BLD AM		4.25%	50,000.00	MB	01/01/2016
07-120-415		MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016
07-120-382		MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-372		MBFINANCIAL BANK	SPORTS AUTHRTY		5.45%	25,153.50	MB	06/15/2019
07-120-416		MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-435		MBFINANCIAL BANK	MCHENRY COUNT		4.85%	57,552.00	MB	12/15/2020
07-120-400		MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-427		MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431		MBFINANCIAL BANK	WILL COUNTY FPI		5.50%	106,684.00	MB	12/15/2025
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
					TOTAL MUNICIPAL BONDS			\$645,228.90
07-120-290		MBFINANCIAL BANK	MUTUAL FUND			5,583,371.74	MF	N/A
					TOTAL MUTUAL FUNDS			\$5,583,371.74
07-110-202		COMMUNITY BANK OF WB	MONEY MARKET		0.25%	138,129.47	MM	N/A
07-110-335		MBFINANCIAL BANK	MONEY MARKET		0.15%	89,588.16	MM	N/A
					TOTAL MONEY MARKET			\$227,717.63
07-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			1,211,802.61	MV	N/A
					TOTAL MARKET VALUE			\$1,211,802.61
07-120-410		MBFINANCIAL BANK	US TREAS INFL I		2.00%	131,464.13	TN	01/15/2016
07-120-373		MBFINANCIAL BANK	US T-NOTE		5.13%	149,332.03	TN	05/15/2016
07-120-387		MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-412		MBFINANCIAL BANK	US TREAS INFL I		2.13%	61,606.41	TN	01/15/2019
					TOTAL TREASURY NOTES			\$442,558.82
					TOTAL POLICE PENSION FUND			\$15,063,882.95
					AVERAGE ANNUAL YIELD			4.44%

## VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	MATURE DATE
<b>SSA ONE PROJECT FUND</b>								
08-110-323		IMET	MONEY MARKET		0.34%	51,776.96	MM	N/A
			TOTAL MONEY MARKET			\$51,776.96		
			TOTAL SSA ONE PROJECT FUND			\$51,776.96		
			AVERAGE ANNUAL YIELD			0.34%		
<b>WATER CAPITAL IMPROVEMENTS FUND</b>								
09-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	82,702.39	MM	N/A
			TOTAL MONEY MARKET			\$82,702.39		
			TOTAL WATER CAPITAL IMPROVEMENTS FUND			\$82,702.39		
			AVERAGE ANNUAL YIELD			0.13%		
<b>CAPITAL PROJECT FUND</b>								
10-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	154,578.00	MM	N/A
10-110-325		IMET	MONEY MARKET		0.34%	38.08	MM	N/A
			TOTAL MONEY MARKET			\$154,616.08		
			TOTAL CAPITAL PROJECT FUND			\$154,616.08		
			AVERAGE ANNUAL YIELD			0.13%		
<b>2008 BOND FUND</b>								
11-110-323		IMET	MONEY MARKET		0.34%	1.74	MM	N/A
11-120-155		IMET	MONEY MARKET			82.37	MM	N/A
			TOTAL MONEY MARKET			\$84.11		
			TOTAL 2008 BOND FUND			\$84.11		
			AVERAGE ANNUAL YIELD			0.57%		
<b>LAND ACQUISITION, FACILITY EXPANSION &amp; RENOVATION FUND</b>								
14-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	3,166,187.86	MM	N/A
			TOTAL MONEY MARKET			\$3,166,187.86		
			TOTAL LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUND			\$3,166,187.86		
			AVERAGE ANNUAL YIELD			0.13%		
<b>GRAND TOTAL INVESTED</b>								
<b>INVESTMENT TYPES</b>								
AC	AGENCY CERTIFICATES		MF	MUTUAL FUNDS				
CB	CORPORATE BONDS		MM	MONEY MARKET				
CD	CERTIFICATE OF DEPOSIT		MV	MARKET VALUE				
CK	CHECKING		PC	PETTY CASH				
EQ	EQUITIES		SV	SAVINGS				
MB	MUNICIPAL BONDS		TN	TREASURY NOTES				

\$22,003,965.32

VILLAGE OF WILLOWBROOK  
INVESTMENTS BY FUND (SUMMARY) OCTOBER 31, 2012

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FUND	INVESTMENTS
GENERAL CORPORATE FUND	2,518,102.46
WATER FUND	761,482.13
HOTEL/MOTEL TAX FUND	34,834.99
MOTOR FUEL TAX FUND	82,628.35
T I F SPECIAL REVENUE FUND	30,075.52
SSA ONE BOND & INTEREST FUND	57,591.52
POLICE PENSION FUND	15,063,882.95
SSA ONE PROJECT FUND	51,776.96
WATER CAPITAL IMPROVEMENTS FUND	82,702.39
CAPITAL PROJECT FUND	154,616.08
2008 BOND FUND	84.11
LAND FUND	3,166,187.86
<b>TOTAL INVESTED (ALL FUNDS):</b>	<b>\$22,003,965.32</b>

VILLAGE OF WILLOWSBROOK  
INVESTMENTS BY TYPE (SUMMARY) OCTOBER 31, 2012

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TYPE	AMOUNT	YIELD	NON-INTEREST	TOTAL INV.
AGENCY CERTIFICATES	3,463,117.39	4.72 %		3,463,117.39
CORPORATE BONDS			2,220,078.75	2,220,078.75
EQUITIES			1,270,007.11	1,270,007.11
MUNICIPAL BONDS	645,228.90	5.02 %		645,228.90
MUTUAL FUNDS			5,583,371.74	5,583,371.74
MONEY MARKET	6,522,487.06	0.18 %	82.37	6,522,569.43
MARKET VALUE			1,406,615.78	1,406,615.78
PETTY CASH			950.00	950.00
SAVINGS			449,467.40	449,467.40
TREASURY NOTES	442,558.82	3.58 %		442,558.82
<b>TOTAL ALL FUNDS</b>	<b>\$11,073,392.17</b>		<b>\$10,930,573.15</b>	<b>\$22,003,965.32</b>

## VILLAGE OF WILLOWSBROOK

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INVESTMENT SUMMARY BY INSTITUTION AS OF OCTOBER 31, 2012

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INSTITUTION	VILLAGE FUNDS	PENSION FUNDS	TOTAL FUNDS
COMMUNITY BANK OF WB	1,391,204.42	138,129.47	1,529,333.89
ILLINOIS FUNDS	4,469,625.94		4,469,625.94
IMET	821,188.84		821,188.84
IMET MARKET VALUE CONTRA	194,813.17	1,211,802.61	1,406,615.78
MBFINANCIAL BANK		13,713,950.87	13,713,950.87
U.S. BANK	62,300.00		62,300.00
VILLAGE OF WILLOWSBROOK	950.00		950.00
<b>TOTALS</b>	<b>\$6,940,082.37</b>	<b>\$15,063,882.95</b>	<b>\$22,003,965.32</b>

## VILLAGE OF WILLOWBROOK

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## INVESTMENTS BY INSTITUTION AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
01-110-323		COMMUNITY BANK OF WB	MONEY MARKET		0.05%	48,080.15	MM	N/A
01-110-325		COMMUNITY BANK OF WB	MONEY MARKET		0.05%	1,510.83	MM	N/A
01-110-380		COMMUNITY BANK OF WB	MONEY MARKET		0.25%	196,879.91	MM	N/A
02-110-209		COMMUNITY BANK OF WB	MONEY MARKET		0.30%	757,566.13	MM	N/A
07-110-202		COMMUNITY BANK OF WB	MONEY MARKET		0.25%	138,129.47	MM	N/A
01-110-257		COMMUNITY BANK OF WB	SAVINGS			387,167.40	SV	N/A
		TOTAL INVESTED				\$1,529,333.89		
01-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	857,111.31	MM	N/A
02-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	3,916.00	MM	N/A
03-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	34,834.99	MM	N/A
04-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	82,628.35	MM	N/A
05-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	30,075.52	MM	N/A
06-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	57,591.52	MM	N/A
09-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	82,702.39	MM	N/A
10-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	154,578.00	MM	N/A
14-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	3,166,187.86	MM	N/A
		TOTAL INVESTED				\$4,469,625.94		
01-120-154		IMET	POOLED INVEST		0.34%	600,000.00	MM	N/A
01-120-155		IMET	20321-101		0.34%	169,289.69	MM	N/A
08-110-323		IMET	MONEY MARKET		0.34%	51,776.96	MM	N/A
10-110-325		IMET	MONEY MARKET		0.34%	38.08	MM	N/A
11-110-323		IMET	MONEY MARKET		0.34%	1.74	MM	N/A
11-120-155		IMET	MONEY MARKET			82.37	MM	N/A
		TOTAL INVESTED				\$821,188.84		
01-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			194,813.17	MV	N/A
07-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			1,211,802.61	MV	N/A
		TOTAL INVESTED				\$1,406,615.78		
07-120-288		MBFINANCIAL BANK	CORP BONDS			2,220,078.75	CB	N/A
07-120-289		MBFINANCIAL BANK	EQUITIES			1,270,007.11	EQ	N/A
07-120-290		MBFINANCIAL BANK	MUTUAL FUND			5,583,371.74	MF	N/A
07-110-335		MBFINANCIAL BANK	MONEY MARKET		0.15%	89,588.16	MM	N/A
07-120-396		MBFINANCIAL BANK	FNMA		4.38%	99,816.00	AC	07/17/2013
07-120-294		MBFINANCIAL BANK	FHLMC		4.88%	54,925.00	AC	11/15/2013
07-120-375		MBFINANCIAL BANK	MATOON		4.50%	14,409.60	MB	12/15/2013
07-120-381		MBFINANCIAL BANK	COLLINSVILLE		5.20%	20,260.20	MB	12/15/2013
07-120-393		MBFINANCIAL BANK	FHLMC		4.50%	51,782.00	AC	04/02/2014
07-120-380		MBFINANCIAL BANK	FHLB		5.25%	51,035.00	AC	09/12/2014
07-120-356		MBFINANCIAL BANK	WHEATON III		5.20%	29,935.80	MB	12/30/2014
07-120-392		MBFINANCIAL BANK	FHLB		4.13%	100,932.00	AC	03/13/2015
07-120-394		MBFINANCIAL BANK	FFCB		4.15%	49,700.00	AC	03/25/2015
07-120-419		MBFINANCIAL BANK	MORTON GROVE		3.25%	50,064.00	MB	06/01/2015
07-120-374		MBFINANCIAL BANK	FHLB		5.50%	150,495.50	AC	06/12/2015
07-120-413		MBFINANCIAL BANK	ROUND LAKE BEA		4.50%	75,618.00	MB	01/01/2016
07-120-414		MBFINANCIAL BANK	ALSIP II BLD AM		4.25%	50,000.00	MB	01/01/2016
07-120-363		MBFINANCIAL BANK	FFCB		4.88%	146,980.50	AC	01/11/2016

## VILLAGE OF WILLOWBROOK

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## INVESTMENTS BY INSTITUTION AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE	TERM	ANNUAL	MATURE		
			NUMBER	(DAYS)	YIELD	PRINCIPAL	TYPE	DATE
07-120-410		MBFINANCIAL BANK	US TREAS INFL I		2.00%	131,464.13	TN	01/15/2016
07-120-402		MBFINANCIAL BANK	FFCB		3.75%	50,280.00	AC	01/29/2016
07-120-298		MBFINANCIAL BANK	FNCT		7.00%	2,056.30	AC	02/01/2016
07-120-373		MBFINANCIAL BANK	US T-NOTE		5.13%	149,332.03	TN	05/15/2016
07-120-409		MBFINANCIAL BANK	FFCB		4.00%	100,242.00	AC	08/03/2016
07-120-367		MBFINANCIAL BANK	FHLB		5.37%	152,704.50	AC	09/09/2016
07-120-421		MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-434		MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433		MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-415		MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016
07-120-404		MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-387		MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-293		MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365		MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-389		MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405		MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-383		MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379		MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018
07-120-426		MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-382		MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-345		MBFINANCIAL BANK	GNMA		5.00%	16,272.15	AC	12/18/2018
07-120-412		MBFINANCIAL BANK	US TREAS INFL I		2.13%	61,606.41	TN	01/15/2019
07-120-408		MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-369		MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296		MBFINANCIAL BANK	GNMA POOL		4.50%	27,208.75	AC	06/15/2019
07-120-372		MBFINANCIAL BANK	SPORTS AUTHRTY		5.45%	25,153.50	MB	06/15/2019
07-120-310		MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-297		MBFINANCIAL BANK	FFCB		4.45%	30,944.50	AC	12/16/2019
07-120-364		MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-416		MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-435		MBFINANCIAL BANK	MCHENRY COUNT		4.85%	57,552.00	MB	12/15/2020
07-120-436		MBFINANCIAL BANK	FFCB		5.03%	184,599.00	AC	10/05/2021
07-120-400		MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-386		MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384		MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295		MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309		MBFINANCIAL BANK	GNMA		8.65%	342.02	AC	07/20/2024
07-120-427		MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431		MBFINANCIAL BANK	WILL COUNTY FPI		5.50%	106,684.00	MB	12/15/2025
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	12,875.47	AC	08/20/2028
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
		TOTAL INVESTED				\$13,713,950.87		
01-110-335		U.S. BANK	LOCKBOX			62,300.00	SV	N/A
01-110-911		VILLAGE OF WILLOWBROOK	PETTY CASH			950.00	PC	N/A
		GRAND TOTAL INVESTED				\$22,003,965.32		

## VILLAGE OF WILLOWBROOK

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	DATE
07-120-396		MBFINANCIAL BANK	FNMA		4.38%	99,816.00	AC	07/17/2013
07-120-294		MBFINANCIAL BANK	FHLMC		4.88%	54,925.00	AC	11/15/2013
07-120-393		MBFINANCIAL BANK	FHLMC		4.50%	51,782.00	AC	04/02/2014
07-120-380		MBFINANCIAL BANK	FHLB		5.25%	51,035.00	AC	09/12/2014
07-120-392		MBFINANCIAL BANK	FHLB		4.13%	100,932.00	AC	03/13/2015
07-120-394		MBFINANCIAL BANK	FFCB		4.15%	49,700.00	AC	03/25/2015
07-120-374		MBFINANCIAL BANK	FHLB		5.50%	150,495.50	AC	06/12/2015
07-120-363		MBFINANCIAL BANK	FFCB		4.88%	146,980.50	AC	01/11/2016
07-120-402		MBFINANCIAL BANK	FFCB		3.75%	50,280.00	AC	01/29/2016
07-120-298		MBFINANCIAL BANK	FNCT		7.00%	2,056.30	AC	02/01/2016
07-120-409		MBFINANCIAL BANK	FFCB		4.00%	100,242.00	AC	08/03/2016
07-120-367		MBFINANCIAL BANK	FHLB		5.37%	152,704.50	AC	09/09/2016
07-120-421		MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-434		MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433		MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-404		MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-293		MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365		MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-389		MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405		MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-383		MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379		MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018
07-120-426		MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-345		MBFINANCIAL BANK	GNMA		5.00%	16,272.15	AC	12/18/2018
07-120-408		MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-369		MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296		MBFINANCIAL BANK	GNMA POOL		4.50%	27,208.75	AC	06/15/2019
07-120-310		MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-297		MBFINANCIAL BANK	FFCB		4.45%	30,944.50	AC	12/16/2019
07-120-364		MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-436		MBFINANCIAL BANK	FFCB		5.03%	184,599.00	AC	10/05/2021
07-120-386		MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384		MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295		MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309		MBFINANCIAL BANK	GNMA		8.65%	342.02	AC	07/20/2024
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	12,875.47	AC	08/20/2028
		TOTAL INVESTED				\$3,463,117.39		
07-120-288		MBFINANCIAL BANK	CORP BONDS			2,220,078.75	CB	N/A
07-120-289		MBFINANCIAL BANK	EQUITIES			1,270,007.11	EQ	N/A
07-120-375		MBFINANCIAL BANK	MATOON		4.50%	14,409.60	MB	12/15/2013
07-120-381		MBFINANCIAL BANK	COLLINSVILLE		5.20%	20,260.20	MB	12/15/2013
07-120-356		MBFINANCIAL BANK	WHEATON III		5.20%	29,935.80	MB	12/30/2014
07-120-419		MBFINANCIAL BANK	MORTON GROVE		3.25%	50,064.00	MB	06/01/2015
07-120-413		MBFINANCIAL BANK	ROUND LAKE BEA		4.50%	75,618.00	MB	01/01/2016
07-120-414		MBFINANCIAL BANK	ALSIP II BLD AM		4.25%	50,000.00	MB	01/01/2016
07-120-415		MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016

## VILLAGE OF WILLOWBROOK

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INVESTMENTS BY TYPE AND MATURITY DATE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	DATE
07-120-382		MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-372		MBFINANCIAL BANK	SPORTS AUTHRTY		5.45%	25,153.50	MB	06/15/2019
07-120-416		MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-435		MBFINANCIAL BANK	MCHENRY COUNT		4.85%	57,552.00	MB	12/15/2020
07-120-400		MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-427		MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431		MBFINANCIAL BANK	WILL COUNTY FPI		5.50%	106,684.00	MB	12/15/2025
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
		TOTAL INVESTED				\$645,228.90		
07-120-290		MBFINANCIAL BANK	MUTUAL FUND			5,583,371.74	MF	N/A
01-110-323		COMMUNITY BANK OF WB	MONEY MARKET		0.05%	48,080.15	MM	N/A
01-110-325		COMMUNITY BANK OF WB	MONEY MARKET		0.05%	1,510.83	MM	N/A
01-110-380		COMMUNITY BANK OF WB	MONEY MARKET		0.25%	196,879.91	MM	N/A
02-110-209		COMMUNITY BANK OF WB	MONEY MARKET		0.30%	757,566.13	MM	N/A
07-110-202		COMMUNITY BANK OF WB	MONEY MARKET		0.25%	138,129.47	MM	N/A
01-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	857,111.31	MM	N/A
02-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	3,916.00	MM	N/A
03-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	34,834.99	MM	N/A
04-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	82,628.35	MM	N/A
05-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	30,075.52	MM	N/A
06-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	57,591.52	MM	N/A
09-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	82,702.39	MM	N/A
10-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	154,578.00	MM	N/A
14-110-322		ILLINOIS FUNDS	MONEY MARKET		0.13%	3,166,187.86	MM	N/A
01-120-154		IMET	POOLED INVEST		0.34%	600,000.00	MM	N/A
01-120-155		IMET	20321-101		0.34%	169,289.69	MM	N/A
08-110-323		IMET	MONEY MARKET		0.34%	51,776.96	MM	N/A
10-110-325		IMET	MONEY MARKET		0.34%	38.08	MM	N/A
11-110-323		IMET	MONEY MARKET		0.34%	1.74	MM	N/A
11-120-155		IMET	MONEY MARKET			82.37	MM	N/A
07-110-335		MBFINANCIAL BANK	MONEY MARKET		0.15%	89,588.16	MM	N/A
		TOTAL INVESTED				\$6,522,569.43		
01-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			194,813.17	MV	N/A
07-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			1,211,802.61	MV	N/A
		TOTAL INVESTED				\$1,406,615.78		
01-110-911		VILLAGE OF WILLOWBROOK	PETTY CASH			950.00	PC	N/A
01-110-257		COMMUNITY BANK OF WB	SAVINGS			387,167.40	SV	N/A
01-110-335		U.S. BANK	LOCKBOX			62,300.00	SV	N/A
		TOTAL INVESTED				\$449,467.40		
07-120-410		MBFINANCIAL BANK	US TREAS INFL		2.00%	131,464.13	TN	01/15/2016
07-120-373		MBFINANCIAL BANK	US T-NOTE		5.13%	149,332.03	TN	05/15/2016
07-120-387		MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-412		MBFINANCIAL BANK	US TREAS INFL		2.13%	61,606.41	TN	01/15/2019
		TOTAL INVESTED				\$442,558.82		

## VILLAGE OF WILLOWBROOK

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INVESTMENTS BY TYPE AND MATURITY DATE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER ID. NO. FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE DATE
GRAND TOTAL INVESTED				\$22,003,965.32	

## VILLAGE OF WILLOWBROOK

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INVESTMENTS BY MATURITY DATE AND TYPE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	MATURE DATE
07-120-288		MBFINANCIAL BANK	CORP BONDS			2,220,078.75	CB	N/A
07-120-289		MBFINANCIAL BANK	EQUITIES			1,270,007.11	EQ	N/A
07-120-290		MBFINANCIAL BANK	MUTUAL FUND			5,583,371.74	MF	N/A
01-110-323		COMMUNITY BANK OF WB	MONEY MARKET	0.05%	48,080.15	MM	N/A	
01-110-325		COMMUNITY BANK OF WB	MONEY MARKET	0.05%	1,510.83	MM	N/A	
01-110-380		COMMUNITY BANK OF WB	MONEY MARKET	0.25%	196,879.91	MM	N/A	
02-110-209		COMMUNITY BANK OF WB	MONEY MARKET	0.30%	757,566.13	MM	N/A	
07-110-202		COMMUNITY BANK OF WB	MONEY MARKET	0.25%	138,129.47	MM	N/A	
01-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	857,111.31	MM	N/A	
02-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	3,916.00	MM	N/A	
03-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	34,834.99	MM	N/A	
04-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	82,628.35	MM	N/A	
05-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	30,075.52	MM	N/A	
06-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	57,591.52	MM	N/A	
09-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	82,702.39	MM	N/A	
10-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	154,578.00	MM	N/A	
14-110-322		ILLINOIS FUNDS	MONEY MARKET	0.13%	3,166,187.86	MM	N/A	
01-120-154		IMET	POOLED INVEST	0.34%	600,000.00	MM	N/A	
01-120-155		IMET	20321-101	0.34%	169,289.69	MM	N/A	
08-110-323		IMET	MONEY MARKET	0.34%	51,776.96	MM	N/A	
10-110-325		IMET	MONEY MARKET	0.34%	38.08	MM	N/A	
11-110-323		IMET	MONEY MARKET	0.34%	1.74	MM	N/A	
11-120-155		IMET	MONEY MARKET		82.37	MM	N/A	
07-110-335		MBFINANCIAL BANK	MONEY MARKET	0.15%	89,588.16	MM	N/A	
01-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE		194,813.17	MV	N/A	
07-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE		1,211,802.61	MV	N/A	
01-110-911		VILLAGE OF WILLOWBROOK	PETTY CASH		950.00	PC	N/A	
01-110-257		COMMUNITY BANK OF WB	SAVINGS		387,167.40	SV	N/A	
01-110-335		U.S. BANK	LOCKBOX		62,300.00	SV	N/A	
07-120-396		MBFINANCIAL BANK	FNMA	4.38%	99,816.00	AC	07/17/2013	
07-120-294		MBFINANCIAL BANK	FHLMC	4.88%	54,925.00	AC	11/15/2013	
07-120-375		MBFINANCIAL BANK	MATOON	4.50%	14,409.60	MB	12/15/2013	
07-120-381		MBFINANCIAL BANK	COLLINSVILLE	5.20%	20,260.20	MB	12/15/2013	
07-120-393		MBFINANCIAL BANK	FHLMC	4.50%	51,782.00	AC	04/02/2014	
07-120-380		MBFINANCIAL BANK	FHLB	5.25%	51,035.00	AC	09/12/2014	
07-120-356		MBFINANCIAL BANK	WHEATON III	5.20%	29,935.80	MB	12/30/2014	
07-120-392		MBFINANCIAL BANK	FHLB	4.13%	100,932.00	AC	03/13/2015	
07-120-394		MBFINANCIAL BANK	FFCB	4.15%	49,700.00	AC	03/25/2015	
07-120-419		MBFINANCIAL BANK	MORTON GROVE	3.25%	50,064.00	MB	06/01/2015	
07-120-374		MBFINANCIAL BANK	FHLB	5.50%	150,495.50	AC	06/12/2015	
07-120-413		MBFINANCIAL BANK	ROUND LAKE BEA	4.50%	75,618.00	MB	01/01/2016	
07-120-414		MBFINANCIAL BANK	ALSIP II BLD AM	4.25%	50,000.00	MB	01/01/2016	
07-120-363		MBFINANCIAL BANK	FFCB	4.88%	146,980.50	AC	01/11/2016	
07-120-410		MBFINANCIAL BANK	US TREAS INFL I	2.00%	131,464.13	TN	01/15/2016	
07-120-402		MBFINANCIAL BANK	FFCB	3.75%	50,280.00	AC	01/29/2016	
07-120-298		MBFINANCIAL BANK	FNCT	7.00%	2,056.30	AC	02/01/2016	
07-120-373		MBFINANCIAL BANK	US T-NOTE	5.13%	149,332.03	TN	05/15/2016	
07-120-409		MBFINANCIAL BANK	FFCB	4.00%	100,242.00	AC	08/03/2016	
07-120-367		MBFINANCIAL BANK	FHLB	5.37%	152,704.50	AC	09/09/2016	

## VILLAGE OF WILLOWBROOK

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## INVESTMENTS BY MATURITY DATE AND TYPE AS OF OCTOBER 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	DATE
07-120-421		MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-434		MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433		MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-415		MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016
07-120-404		MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-387		MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-293		MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365		MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-389		MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405		MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-383		MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379		MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018
07-120-426		MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-382		MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-345		MBFINANCIAL BANK	GNMA		5.00%	16,272.15	AC	12/18/2018
07-120-412		MBFINANCIAL BANK	US TREAS INFL I		2.13%	61,606.41	TN	01/15/2019
07-120-408		MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-369		MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296		MBFINANCIAL BANK	GNMA POOL		4.50%	27,208.75	AC	06/15/2019
07-120-372		MBFINANCIAL BANK	SPORTS AUTHRT		5.45%	25,153.50	MB	06/15/2019
07-120-310		MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-297		MBFINANCIAL BANK	FFCB		4.45%	30,944.50	AC	12/16/2019
07-120-364		MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-416		MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-435		MBFINANCIAL BANK	MCHENRY COUNT		4.85%	57,552.00	MB	12/15/2020
07-120-436		MBFINANCIAL BANK	FFCB		5.03%	184,599.00	AC	10/05/2021
07-120-400		MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-386		MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384		MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295		MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309		MBFINANCIAL BANK	GNMA		8.65%	342.02	AC	07/20/2024
07-120-427		MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431		MBFINANCIAL BANK	WILL COUNTY FPC		5.50%	106,684.00	MB	12/15/2025
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	12,875.47	AC	08/20/2028
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
TOTAL INVESTED						\$22,003,965.32		
GRAND TOTAL INVESTED						\$22,003,965.32		

## VILLAGE OF WILLOWBROOK

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## REVENUE REPORT FOR OCTOBER, 2012

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<b><u>GENERAL CORPORATE FUND</u></b>						
<b><u>Operating Revenue</u></b>						
01-1100	Property Taxes	3,443.59	158,109.89	159,885.00	98.89	1,775.11
01-1110	Other Taxes	509,585.10	3,243,582.40	5,943,821.00	54.57	2,700,238.60
01-1120	Licenses	27,435.00	37,700.00	95,270.00	39.57	57,570.00
01-1130	Permits	6,801.13	127,350.68	113,600.00	112.10	-13,750.68
01-1140	Fines	105,232.75	414,301.97	700,000.00	59.19	285,698.03
01-1150	Transfers-Other Funds	32,451.92	194,711.52	389,423.00	50.00	194,711.48
01-1160	Charges & Fees	7,488.50	24,892.50	42,077.00	59.16	17,184.50
01-1170	Park & Recreation Revenue	1,363.00	26,860.59	49,557.00	54.20	22,696.41
01-1180	Other Revenue	41,590.93	123,340.07	349,975.00	35.24	226,634.93
<b>**TOTAL</b>	<b>Operating Revenue</b>	<b>735,391.92</b>	<b>4,350,849.62</b>	<b>7,843,608.00</b>	<b>55.47</b>	<b>3,492,758.38</b>
<b><u>Non-Operating Revenue</u></b>						
01-3000	Non-Operating Revenue	0.00	1,103.42	9,176.00	12.03	8,072.58
<b>**TOTAL</b>	<b>Non-Operating Revenue</b>	<b>0.00</b>	<b>1,103.42</b>	<b>9,176.00</b>	<b>12.03</b>	<b>8,072.58</b>
<b>***TOTAL</b>	<b>GENERAL CORPORATE FUND</b>	<b>735,391.92</b>	<b>4,351,953.04</b>	<b>7,852,784.00</b>	<b>55.42</b>	<b>3,500,830.96</b>

## REVENUE REPORT FOR OCTOBER, 2012

PAGE: 2

ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<b><u>WATER FUND</u></b>						
<b><u>Operating Revenue</u></b>						
02-1160	Charges & Fees	172,189.01	1,312,329.78	2,327,832.00	56.38	1,015,502.22
**TOTAL	Operating Revenue	172,189.01	1,312,329.78	2,327,832.00	56.38	1,015,502.22
<b><u>Non-Operating Revenue</u></b>						
02-3100	Other Income	0.00	605.20	3,000.00	20.17	2,394.80
02-3200	Charges & Fees	0.00	1,200.00	1,500.00	80.00	300.00
**TOTAL	Non-Operating Revenue	0.00	1,805.20	4,500.00	40.12	2,694.80
***TOTAL	WATER FUND	172,189.01	1,314,134.98	2,332,332.00	56.34	1,018,197.02
<b><u>HOTEL/MOTEL TAX FUND</u></b>						
<b><u>Operating Revenue</u></b>						
03-1110	Other Taxes	11,029.93	39,723.01	62,220.00	63.84	22,496.99
03-1160	Charges & Fees	0.00	0.00	0.00	0.00	0.00
03-1180	Other Revenue	0.00	0.00	0.00	0.00	0.00
**TOTAL	Operating Revenue	11,029.93	39,723.01	62,220.00	63.84	22,496.99
<b><u>Non-Operating Revenue</u></b>						
03-3100	Other Income	0.00	6.24	10.00	62.40	3.76
**TOTAL	Non-Operating Revenue	0.00	6.24	10.00	62.40	3.76
<b><u>Transfers</u></b>						
03-4000	Transfers	0.00	0.00	0.00	0.00	0.00
**TOTAL	Transfers	0.00	0.00	0.00	0.00	0.00
***TOTAL	HOTEL/MOTEL TAX FUND	11,029.93	39,729.25	62,230.00	63.84	22,500.75
<b><u>MOTOR FUEL TAX FUND</u></b>						
<b><u>Operating Revenue</u></b>						
04-1110	Other Taxes	54,763.30	141,769.19	222,328.00	63.77	80,558.81
**TOTAL	Operating Revenue	54,763.30	141,769.19	222,328.00	63.77	80,558.81
<b><u>Non-Operating Revenue</u></b>						
04-3100	Other Income	0.00	45.36	208.00	21.81	162.64
**TOTAL	Non-Operating Revenue	0.00	45.36	208.00	21.81	162.64
***TOTAL	MOTOR FUEL TAX FUND	54,763.30	141,814.55	222,536.00	63.73	80,721.45

## VILLAGE OF WILLOWBROOK

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## REVENUE REPORT FOR OCTOBER, 2012

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>T I F SPECIAL REVENUE FUND</u>						
<u>Operating Revenue</u>						
05-1000	Operating Revenue	0.00	392,424.67	728,744.00	53.85	336,319.33
**TOTAL	Operating Revenue	0.00	392,424.67	728,744.00	53.85	336,319.33
<u>Non-Operating Revenue</u>						
05-3100	Other Income	0.00	32.40	8.00	405.00	-24.40
**TOTAL	Non-Operating Revenue	0.00	32.40	8.00	405.00	-24.40
***TOTAL	T I F SPECIAL REVENUE FUND	0.00	392,457.07	728,752.00	53.85	336,294.93
<u>SSA ONE BOND FUND</u>						
<u>Operating Revenue</u>						
06-1000	Operating Revenue	0.00	160,457.12	320,760.00	50.02	160,302.88
**TOTAL	Operating Revenue	0.00	160,457.12	320,760.00	50.02	160,302.88
<u>Non-Operating Revenue</u>						
06-3000	Non-Operating Revenue	0.00	6.37	0.00	0.00	-6.37
**TOTAL	Non-Operating Revenue	0.00	6.37	0.00	0.00	-6.37
***TOTAL	SSA ONE BOND FUND	0.00	160,463.49	320,760.00	50.03	160,296.51
<u>POLICE PENSION FUND</u>						
<u>Operating Revenue</u>						
07-1150	Transfers-Other Funds	44,768.30	290,993.95	581,988.00	50.00	290,994.05
07-1180	Other Revenue	12,954.51	86,451.91	169,305.00	51.06	82,853.09
**TOTAL	Operating Revenue	57,722.81	377,445.86	751,293.00	50.24	373,847.14
<u>Non-Operating Revenue</u>						
07-3100	Other Income	0.00	-86,821.33	300,000.00	-28.94	386,821.33
**TOTAL	Non-Operating Revenue	0.00	-86,821.33	300,000.00	-28.94	386,821.33
***TOTAL	POLICE PENSION FUND	57,722.81	290,624.53	1,051,293.00	27.64	760,668.47
<u>SSA ONE PROJECT FUND</u>						
<u>Operating Revenue</u>						
08-1000	Operating Revenue	0.00	0.00	0.00	0.00	0.00
**TOTAL	Operating Revenue	0.00	0.00	0.00	0.00	0.00

## VILLAGE OF WILLOWBROOK

PRCT. OF YR: 50

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## REVENUE REPORT FOR OCTOBER, 2012

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>Non-Operating Revenue</u>						
08-3000	Non-Operating Revenue	0.00	35.51	0.00	0.00	-35.51
**TOTAL	Non-Operating Revenue	0.00	35.51	0.00	0.00	-35.51
***TOTAL	SSA ONE PROJECT FUND	0.00	35.51	0.00	0.00	-35.51
<u>WATER CAPITAL IMPROVEMENTS FUND</u>						
<u>Operating Revenue</u>						
09-1000	Operating Revenue	0.00	0.00	187,976.00	0.00	187,976.00
**TOTAL	Operating Revenue	0.00	0.00	187,976.00	0.00	187,976.00
<u>Non-Operating Revenue</u>						
09-3000	Non-Operating Revenue	0.00	29.63	200.00	14.82	170.37
**TOTAL	Non-Operating Revenue	0.00	29.63	200.00	14.82	170.37
***TOTAL	WATER CAPITAL IMPROVEMENTS FUND	0.00	29.63	188,176.00	0.02	188,146.37
<u>CAPITAL PROJECT FUND</u>						
<u>UNKNOWN SUBJECT # 0000</u>						
10- 0	UNKNOWN SUBJECT # 0000	0.00	0.00	0.00	0.00	0.00
**TOTAL	UNKNOWN SUBJECT # 0000	0.00	0.00	0.00	0.00	0.00
<u>Operating Revenue</u>						
10-1000	Operating Revenue	0.00	0.00	0.00	0.00	0.00
10-1180	Other Revenue	0.00	0.00	0.00	0.00	0.00
**TOTAL	Operating Revenue	0.00	0.00	0.00	0.00	0.00
<u>Non-Operating Revenue</u>						
10-3000	Non-Operating Revenue	0.00	41.83	200.00	20.92	158.17
**TOTAL	Non-Operating Revenue	0.00	41.83	200.00	20.92	158.17
***TOTAL	CAPITAL PROJECT FUND	0.00	41.83	200.00	20.92	158.17
<u>2008 BOND FUND</u>						
<u>Operating Revenue</u>						
11-1180	Other Revenue	0.00	0.00	0.00	0.00	0.00
**TOTAL	Operating Revenue	0.00	0.00	0.00	0.00	0.00

## VILLAGE OF WILLOWBROOK

PRCT. OF YR: 50

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## REVENUE REPORT FOR OCTOBER, 2012

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>Non-Operating Revenue</u>						
11-3000	Non-Operating Revenue	0.00	36,871.97	158,744.00	23.23	121,872.03
**TOTAL	Non-Operating Revenue	0.00	36,871.97	158,744.00	23.23	121,872.03
***TOTAL	2008 BOND FUND	0.00	36,871.97	158,744.00	23.23	121,872.03
<u>FUND SUMMARY</u>						
1	GENERAL CORPORATE	735,391.92	4,351,953.04	7,852,784.00	55.42	3,500,830.96
2	WATER	172,189.01	1,314,134.98	2,332,332.00	56.34	1,018,197.02
3	HOTEL/MOTEL TAX	11,029.93	39,729.25	62,230.00	63.84	22,500.75
4	MOTOR FUEL TAX	54,763.30	141,814.55	222,536.00	63.73	80,721.45
5	T I F SPECIAL REVENUE	0.00	392,457.07	728,752.00	53.85	336,294.93
6	SSA ONE BOND & INTEREST	0.00	160,463.49	320,760.00	50.03	160,296.51
7	POLICE PENSION	57,722.81	290,624.53	1,051,293.00	27.64	760,668.47
8	SSA ONE PROJECT	0.00	35.51	0.00	0.00	-35.51
9	WATER CAPITAL IMPROVEMENTS	0.00	29.63	188,176.00	0.02	188,146.37
10	CAPITAL PROJECT	0.00	41.83	200.00	20.92	158.17
11	2008 BOND	0.00	36,871.97	158,744.00	23.23	121,872.03
TOTALS ALL FUNDS		1,031,096.97	6,728,155.85	12,917,807.00	52.08	6,189,651.15

VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
GENERAL CORPORATE FUND

PRCT. OF YR: 50  
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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	PRCT. APPROP.
<u>VILLAGE BOARD &amp; CLERK</u>								
01-05-410-3	GENERAL MANAGEMENT	2,539.67	14,481.54	38.10	38,013.00	23,531.46	19.05	76,026.00
01-05-420-3	COMMUNITY RELATIONS	0.00	226.25	22.63	1,000.00	773.75	11.31	2,000.00
01-05-425-6	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-430-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	VILLAGE BOARD & CLERK	2,539.67	14,707.79	37.70	39,013.00	24,305.21	18.85	78,026.00
<u>BOARD OF POLICE COMMISSIONERS</u>								
01-07-435-3	ADMINISTRATION	375.00	375.00	2.94	12,775.00	12,400.00	1.47	25,550.00
01-07-440-5	OTHER	0.00	0.00	0.00	10,500.00	10,500.00	0.00	21,000.00
01-07-445-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BOARD OF POLICE COMMISSIONERS	375.00	375.00	1.61	23,275.00	22,900.00	0.81	46,550.00
<u>ADMINISTRATION</u>								
01-10-455-5	GENERAL MANAGEMENT	25,879.81	203,912.23	29.38	694,147.00	490,234.77	14.69	1,388,294.00
01-10-460-3	DATA PROCESSING	3,241.85	6,449.65	128.99	5,000.00	-1,449.65	64.50	10,000.00
01-10-461-1	LEGISLATIVE SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-465-2	ADMINISTRATION-GENERAL ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-466-3	BUILDINGS	5,635.25	19,978.64	39.16	51,020.00	31,041.36	19.58	102,040.00
01-10-470-2	LEGAL SERVICES	12,486.00	59,306.80	45.62	130,000.00	70,693.20	22.81	260,000.00
01-10-471-2	FINANCIAL AUDIT	1,750.00	1,750.00	14.89	11,750.00	10,000.00	7.45	23,500.00
01-10-475-3	COMMUNITY RELATIONS	82.00	1,799.90	26.43	6,810.00	5,010.10	13.22	13,620.00
01-10-480-2	RISK MANAGEMENT	114.00	1,055.50	0.50	211,209.00	210,153.50	0.25	422,418.00
01-10-485-6	CAPITAL IMPROVEMENTS	0.00	5,440.19	15.07	36,105.00	30,664.81	7.53	72,210.00
01-10-490-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	ADMINISTRATION	49,188.91	299,692.91	26.15	1,146,041.00	846,348.09	13.08	2,292,082.00
<u>PLANNING &amp; ECONOMIC DEVELOPMENT</u>								
01-15-510-4	GENERAL MANAGEMENT	3,125.62	21,114.35	43.46	48,589.00	27,474.65	21.73	97,178.00
01-15-515-4	DATA PROCESSING	0.00	209.48	6.76	3,100.00	2,890.52	3.38	6,200.00
01-15-520-2	ENGINEERING	0.00	31,087.21	43.85	70,900.00	39,812.79	21.92	141,800.00
01-15-535-2	RISK MANAGEMENT	0.00	0.00	0.00	2,500.00	2,500.00	0.00	5,000.00
01-15-540-6	CAPITAL IMPROVEMENTS	0.00	3,258.81	105.84	3,079.00	-179.81	52.92	6,158.00
01-15-544-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PLANNING & ECONOMIC DEVELOPMENT	3,125.62	55,669.85	43.44	128,168.00	72,498.15	21.72	256,336.00
<u>PARKS &amp; RECREATION DEPT</u>								
01-20-550-3	ADMINISTRATION	3,328.53	25,464.44	45.26	56,265.00	30,800.56	22.63	112,530.00
01-20-555-3	PARKS & RECREATION-ADMINISTRATION	0.00	139.65	34.91	400.00	260.35	17.46	800.00
01-20-560-2	ADMINISTRATION	0.00	0.00	0.00	2,500.00	2,500.00	0.00	5,000.00
01-20-565-3	LANDSCAPING	4,749.67	33,113.04	46.85	70,677.00	37,563.96	23.43	141,354.00
01-20-570-4	MAINTENANCE	3,835.01	22,034.74	55.50	39,700.00	17,665.26	27.75	79,400.00
01-20-575-5	SUMMER PROGRAM	1,260.00	10,877.39	56.41	19,284.00	8,406.61	28.20	38,568.00
01-20-580-5	FALL PROGRAM	178.66	843.96	8.81	9,575.00	8,731.04	4.41	19,150.00
01-20-585-5	WINTER PROGRAM	-40.00	6,288.81	35.33	17,798.00	11,509.19	17.67	35,596.00
01-20-590-5	SPECIAL RECREATION SERVICES	349.59	23,266.40	36.90	63,047.00	39,780.60	18.45	126,094.00
01-20-595-6	CAPITAL IMPROVEMENTS	2,625.00	34,267.42	62.99	54,403.00	20,135.58	31.49	108,806.00
01-20-599-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PARKS & RECREATION DEPT	16,286.46	156,295.85	46.84	333,649.00	177,353.15	23.42	667,298.00
<u>FINANCE DEPARTMENT</u>								
01-25-610-4	GENERAL MANAGEMENT	9,644.64	60,143.83	46.42	129,575.00	69,431.17	23.21	259,150.00



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VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
GENERAL CORPORATE FUND

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ACCT. NO.	DESCRIPTION	EXPENDED	EXPENDED	PRCT.	WORKING	BUDGET	PRCT.	
		THIS MONTH	THIS YEAR	BUDGET	BUDGET	REMAINING	APPROP.	APPROP.
01-45-849-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PLAN COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	GENERAL CORPORATE FUND	464,765.03	3,197,712.05	44.52	7,181,991.00	3,984,278.95	22.26	14,363,982.00

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VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012

WATER FUND

PAGE: 4

ACCT. NO.	DESCRIPTION	EXPENDED	EXPENDED	PRCT.	WORKING	BUDGET	PRCT.	
		THIS MONTH	THIS YEAR	BUDGET	BUDGET	REMAINING	APPROP.	APPROP.
<u>WATER DEPARTMENT</u>								
02-50-401-4	ADMINISTRATION	21,919.12	145,392.24	53.44	272,072.00	126,679.76	26.72	544,143.00
02-50-405-2	ENGINEERING	0.00	0.00	0.00	2,575.00	2,575.00	0.00	5,150.00
02-50-410-5	INTERFUND TRANSFERS	32,451.92	206,510.52	35.90	575,181.00	368,670.48	17.95	1,150,362.00
02-50-415-2	RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-50-417-4	EDP	0.00	11,656.35	62.06	18,782.00	7,125.65	31.03	37,564.00
02-50-420-5	WATER PRODUCTION	101,558.53	601,092.85	48.04	1,251,171.00	650,078.15	24.02	2,502,342.00
02-50-425-4	WATER STORAGE	0.00	5,355.56	87.94	6,090.00	734.44	43.97	12,180.00
02-50-430-4	TRANSPORTATION & DISTRIBUTION	13,713.67	96,507.35	175.39	55,025.00	-41,482.35	87.69	110,050.00
02-50-435-4	METERS & BILLING	67.02	5,415.69	48.10	11,260.00	5,844.31	24.05	22,520.00
02-50-440-6	CAPITAL IMPROVEMENTS	0.00	25,027.28	100.11	25,000.00	-27.28	50.05	50,000.00
02-50-449-7	CONTINGENCIES-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	WATER DEPARTMENT	169,710.26	1,096,957.84	49.48	2,217,156.00	1,120,198.16	24.74	4,434,311.00
***TOTAL	WATER FUND	169,710.26	1,096,957.84	49.48	2,217,156.00	1,120,198.16	24.74	4,434,311.00

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VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
HOTEL/MOTEL TAX FUND

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	PRCT. APPROP.
<u>HOTEL/MOTEL</u>								
03-53-401-4	ADMINISTRATION	1,250.00	8,668.77	69.55	12,464.00	3,795.23	34.78	24,928.00
03-53-435-3	PUBLIC RELATIONS & PROMOTION	2,665.24	10,795.78	16.36	66,005.00	55,209.22	8.18	132,010.00
03-53-436-3	SPECIAL EVENTS	0.00	0.00	0.00	4,500.00	4,500.00	0.00	9,000.00
03-53-449-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	HOTEL/MOTEL	3,915.24	19,464.55	23.46	82,969.00	63,504.45	11.73	165,938.00
***TOTAL	HOTEL/MOTEL TAX FUND	3,915.24	19,464.55	23.46	82,969.00	63,504.45	11.73	165,938.00

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VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
MOTOR FUEL TAX FUND

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	PRCT. APPROP.
<u>MOTOR FUEL TAX</u>								
04-56-401-3	PAVEMENT MARKINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-405-3	ROAD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-410-3	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-415-2	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-420-2	TRAFFIC SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-425-3	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-430-6	CAPITAL IMPROVEMENTS	0.00	186,000.00	100.00	186,000.00	0.00	50.00	372,000.00
04-56-439-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	MOTOR FUEL TAX	0.00	186,000.00	100.00	186,000.00	0.00	50.00	372,000.00
***TOTAL	MOTOR FUEL TAX FUND	0.00	186,000.00	100.00	186,000.00	0.00	50.00	372,000.00

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VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012

T I F SPECIAL REVENUE FUND

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	PRCT. APPROP.
05-59-401-3	ADMINISTRATION - GENERAL	0.00	27,291.25	56.09	48,657.00	21,365.75	28.04	97,314.00
05-59-410-5	PRINCIPAL EXPENSE	0.00	365,131.02	53.74	679,407.00	314,275.98	26.87	1,358,814.00
05-59-425-2	ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	T I F SPECIAL REVENUE FUND	0.00	392,422.27	53.90	728,064.00	335,641.73	26.95	1,456,128.00

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VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
SSA ONE BOND FUND

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ACCT. NO.	DESCRIPTION	EXPENDED	EXPENDED	PRCT.	WORKING	BUDGET	PRCT.	
		THIS MONTH	THIS YEAR	BUDGET	BUDGET	REMAINING	APPROP.	APPROP.
<b><u>SSA BOND</u></b>								
06-60-550-4	DEBT SERVICE	0.00	102,880.00	32.07	320,760.00	217,880.00	16.04	641,520.00
06-60-555-7	SSA BOND & INTEREST FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	SSA BOND	0.00	102,880.00	32.07	320,760.00	217,880.00	16.04	641,520.00
***TOTAL	SSA ONE BOND FUND	0.00	102,880.00	32.07	320,760.00	217,880.00	16.04	641,520.00

PRCT. OF YR: 50  
RUN: 11/06/12

2:24PM

VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
POLICE PENSION FUND

PAGE: 9

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	PRCT. APPROP.
07-62-401-5	POLICE PENSION FUND	51,698.12	311,288.55	48.02	648,247.00	336,958.45	24.01	1,296,496.00
***TOTAL	POLICE PENSION FUND	51,698.12	311,288.55	48.02	648,247.00	336,958.45	24.01	1,296,496.00

PRCT. OF YR: 50  
RUN: 11/06/12

2:24PM

**VILLAGE OF WILLOWBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
SSA ONE PROJECT FUND**

PAGE: 10

PRCT. OF YR: 50  
RUN: 11/06/12

2:24PM

VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
WATER CAPITAL IMPROVEMENTS FUND

PAGE: 11

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	PRCT. APPROP.
<b><u>WATER CAPITAL IMPROVEMENTS</u></b>								
09-65-405-2	WATER CAPITAL IMPROV FUND	0.00	0.00	0.00	0.00	0.00	0.00	103,076.00
09-65-410-5	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09-65-440-6	CAPITAL IMPROVEMENTS	6,871.26	53,094.49	36.59	145,100.00	92,005.51	18.30	290,200.00
**TOTAL	WATER CAPITAL IMPROVEMENTS	6,871.26	53,094.49	36.59	145,100.00	92,005.51	13.50	393,276.00
***TOTAL	WATER CAPITAL IMPROVEMENTS FUND	6,871.26	53,094.49	36.59	145,100.00	92,005.51	13.50	393,276.00

PRCT. OF YR: 50  
RUN: 11/06/12

2:24PM

VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012  
CAPITAL PROJECT FUND

PAGE: 12

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	PRCT. APPROP.
<b>CAPITAL PROJECTS</b>								
10-68-430-5	CAPITAL PROJECTS FUND	0.00	0.00	0.00	53,016.00	53,016.00	0.00	106,032.00
10-68-540-4	PUBLIC WORKS FACILITY ARCHITECT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-68-545-4	75TH ST EXTENSION PROJECT	0.00	428.00	95.11	450.00	22.00	47.56	900.00
10-68-550-4	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CAPITAL PROJECTS	0.00	428.00	0.80	53,466.00	53,038.00	0.40	106,932.00
***TOTAL	CAPITAL PROJECT FUND	0.00	428.00	0.80	53,466.00	53,038.00	0.40	106,932.00

PRCT. OF YR: 50  
RUN: 11/06/12

2:24PM

VILLAGE OF WILLOWSBROOK  
EXPENDITURE REPORT FOR OCTOBER, 2012

2008 BOND FUND

PAGE: 13

ACCT. NO.	DESCRIPTION	EXPENDED	EXPENDED	PRCT.	WORKING	BUDGET	PRCT.	
		THIS MONTH	THIS YEAR	BUDGET	BUDGET	REMAINING	APPROP.	APPROP.
***TOTAL	2008 BOND FUND	0.00	36,871.88	23.23	158,744.00	121,872.12	11.61	317,488.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	464,765.03	3,197,712.05	44.52	7,181,991.00	3,984,278.95	22.26	14,363,982.00
2	WATER	169,710.26	1,096,957.84	49.48	2,217,156.00	1,120,198.16	24.74	4,434,311.00
3	HOTEL/MOTEL TAX	3,915.24	19,464.55	23.46	82,969.00	63,504.45	11.73	165,938.00
4	MOTOR FUEL TAX	0.00	186,000.00	100.00	186,000.00	0.00	50.00	372,000.00
5	T I F SPECIAL REVENUE	0.00	392,422.27	53.90	728,064.00	335,641.73	26.95	1,456,128.00
6	SSA ONE BOND & INTEREST	0.00	102,880.00	32.07	320,760.00	217,880.00	16.04	641,520.00
7	POLICE PENSION	51,698.12	311,288.55	48.02	648,247.00	336,958.45	24.01	1,296,496.00
8	SSA ONE PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	103,076.00
9	WATER CAPITAL IMPROVEMENTS	6,871.26	53,094.49	36.59	145,100.00	92,005.51	13.50	393,276.00
10	CAPITAL PROJECT	0.00	428.00	0.80	53,466.00	53,038.00	0.40	106,932.00
11	2008 BOND	0.00	36,871.88	23.23	158,744.00	121,872.12	11.61	317,488.00
	TOTALS ALL FUNDS	696,959.91	5,397,119.63	46.04	11,722,497.00	6,325,377.37	22.82	23,651,147.00

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**MUNICIPAL SALES AND USE TAXES**

MONTH DIST	SALE MADE	08-09	09-10	10-11	11-12	12-13
MAY	FEB	\$ 230,603	\$ 216,102	\$ 223,555	\$ 254,811	\$ 261,216
JUNE	MAR	254,996	252,558	281,024	296,840	308,159
JULY	APR	250,123	239,611	259,844	281,808	288,609
AUG	MAY	303,260	278,006	284,173	276,985	316,487
SEPT	JUNE	294,396	284,544	314,663	318,524	336,664
OCT	JULY	277,421	269,750	276,383	300,424	291,508
NOV	AUG	265,822	267,033	279,375	326,134	
DEC	SEPT	263,557	253,713	260,636	296,490	
JAN	OCT	238,194	236,393	273,809	272,291	
FEB	NOV	290,210	253,516	290,009	296,763	
MARCH	DEC	313,051	339,352	355,102	387,223	
APRIL	JAN	216,559	193,834	234,660	253,944	
<b>TOTAL</b>		<b>\$ 3,198,192</b>	<b>\$ 3,084,413</b>	<b>\$ 3,333,234</b>	<b>\$ 3,562,238</b>	<b>\$ 1,802,644</b>
<b>MTH AVG</b>		<b>\$ 266,516</b>	<b>\$ 257,034</b>	<b>\$ 277,769</b>	<b>\$ 296,853</b>	<b>\$ 300,441</b>
<b>BUDGET</b>		<b>\$ 3,327,630</b>	<b>\$ 3,018,750</b>	<b>\$ 3,121,250</b>	<b>\$ 3,217,250</b>	<b>\$ 3,493,374</b>

YEAR TO DATE LAST YEAR : \$ 1,729,393

YEAR TO DATE THIS YEAR : \$ 1,802,644

DIFFERENCE : \$ 73,251

PERCENTAGE OF INCREASE : 4.24%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,493,374

PERCENTAGE OF YEAR COMPLETED : 50.00%

PERCENTAGE OF REVENUE TO DATE : 51.60%

PROJECTION OF ANNUAL REVENUE : \$ 3,713,123

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 219,749

EST. PERCENT DIFF ACTUAL TO BUDGET 6.3%

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:	AGENDA NO.	5e
MOTION TO APPROVE – 2012 MFT ROADWAY MAINTENANCE PROGRAM: PAYOUT #2 – FINAL, JAMES D. FIALA PAVING CO.	AGENDA DATE: <u>11/12/12</u>	
STAFF REVIEW: Tim Halik, Village Administrator	SIGNATURE: 	
LEGAL REVIEW: N/A	SIGNATURE: 	
RECOMMENDED BY: Tim Halik, Village Administrator	SIGNATURE: 	
REVIEWED & APPROVED BY COMMITTEE:	YES <input type="checkbox"/>	NO <input type="checkbox"/>
	N/A <input checked="" type="checkbox"/>	

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At its regular meeting on May 14, 2012, the Village Board approved a contract with James D. Fiala Paving Company to complete the 2012 MFT Roadway Maintenance Program. This year's program consisted of re-paving 2.22 miles of streets in the northeast quadrant of the Village, replacement of worn pavement markings, and sealcoating and re-striping of Village owned parking facilities. After IDOT approval was received and all required paperwork, insurance and bond certificates were submitted, a notice to proceed with the project was issued by the Village and the work commenced.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

All work is now completed, and a request for the release of the final payment was received by the contractor. The final paperwork was submitted to IDOT and approved on October 24, 2012. The following is a breakdown of the project costs:

TOTAL INVOICED AMOUNT: \$197,151.45 (Contract Amount: \$188,947.82)  
Payout #1: \$187,293.88 (authorized at the September 24, 2012 Board meeting)

Payout #2 (Final) Request: \$9,857.57

Staff would recommend that the Mayor and Board of Trustees authorize Payout #2 – Final Payment to James D. Fiala Paving Company in the amount of \$9,857.57. The payment check will be withheld until the contractor has submitted the final waiver of lien for the project. The authorized payment amount would be expended from the following funds:

FUND	ACCOUNT	DESCRIPTION	BUDGETED
PARKS	01-20-595-694	Maintenance	\$10,000
ADMIN	01-10-485-602	Building Improvements	\$9,000
P.W.	01-35-765-684	Street Maintenance Contract	\$5,000

### ACTION PROPOSED:

Approve motion.

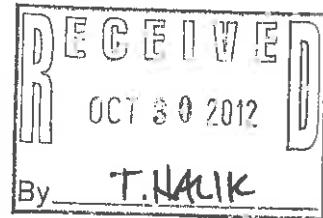


# Illinois Department of Transportation

Division of Highways/Region One / District One  
201 West Center Court/Schaumburg, Illinois 60196-1096

LOCAL ROADS AND STREETS  
Motor Fuel Tax - Final Payment Estimate  
Village of Willowbrook  
Section No.: 12-00000-01-GM  
DuPage County

October 24, 2012



Mr. Leroy R. Hansen  
Village Clerk  
Village of Willowbrook  
7760 Quincy Street  
Willowbrook, IL 60527

Dear Mr. Hansen:

The Engineer's Final Payment Estimate in the amount of \$197,151.45 and the Request for Approval of Change in Plans for the above-referenced section were approved as of October 24, 2012.

Enclosed is one copy each for your records. If you have any questions or need additional information, please contact Marilin D. Solomon, Field Engineer, at (847) 705-4407 or via email at Marilin.Solomon@illinois.gov.

Very truly yours,

John Fortmann, P.E.  
Acting Deputy Director of Highways,  
Region One Engineer

A handwritten signature in black ink, appearing to read 'Christopher J. Holt, P.E.'

By:  
Christopher J. Holt, P.E.  
Bureau Chief of Local Roads and Streets

Enclosures

cc: Paul R. Bourke, P.E., Christopher B. Burke Engineering, Ltd. w/encl.



## **Engineer's Final Payment Estimate**

Estimate No. 1 and Final

Date of Completion 9/13/2012

Payable To: Name James D. Fiala Paving Company

Address 500 East Frontage Road North, Bolingbrook, IL 60440

Section Number: 12 - 00000 - 01 - GM

### Total Brought Forward

**\$197,151.45**

Total Miscellaneous Debits	
Net Cost of Section	\$197,151.45
Previous Payments	\$0.00
Net Amount Due	\$197,151.45

Signed:

Resident Engineer/Consultant

$10 - 11 = 1$ .

Date

Signed:

~~Typical~~ Local Agency

10.11.12

Date

Approved:

John Patterson MS  
Regional Engineer

10-24-12

Date



## Illinois Department of Transportation

## **Request for Approval of Change in Plans**

Date: 9/21/2012

County: DUPAGE

Request No \_\_\_\_\_  Final

Road District or Municipality: WILLOWBROOK

Contractor: JAMES D. FIALA PAVING CO.

Section No. 12-00000-01-GM

Address: 500 E. FRONTAGE RD, NORTH

BOLLINGBROOK, IL 60440

I recommend that this ADDITION be made TO the above contract.  
(addition, extension, deduction) (to, from)

The estimated quantities are shown below and the contractor agrees to furnish the materials and do the work at the unit prices.





Total Net Change:	\$	8,203.63
Amount of Original Contract:	\$	188,947.82
Amount of Previous Change Orders:	\$	-
Amount of adjusted/final contract:	\$	197,151.45
Total net <u>ADDITION</u> to date \$	8,203.63	which is <u>0.043417</u> % of the contract price. (addition, deduction)

State fully the nature and reason for the change: Additions included extra bituminous surface tonnage, pavement patching, and the inclusion of an additional parking lot seal coating. Deductions included various pavement markings. Reconciliation of final quantities.

When the net increase or decrease in the cost of the contract is \$10,000.00 or more, or the time of completion is increased or decreased by 30 days or more, one of the following statements must be checked:

- The undersigned has determined that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
- The undersigned has determined that the change is germane to the original contract as signed.
- The undersigned has determined that this change is in the best interest of the Local Agency and is authorized by law.

Prepared by: 

Head, Municipal Department CBBEL

Title of Preparer

For County and Road District Projects	
Highway Commissioner	
Date	
Submitted/Approved	
County Engineer/Superintendent of Highways	
Date	

For Municipal Projects	
	
Municipal Officer	
Village Administrator	
Title of Municipal Officer	
September 21. 2012	
Date	

Approved

  
MS  
Regional Engineer  
10-24-12  
Date

Note: Make out separate form for change in length quantities.  
Give net quantities  
Submit 6 Originals  
If plans are required attach 3 sets.

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: Plan Commission Recommendation – Public Hearing 2012-04 - Willowbrook Centre PUD Amendment to add Vocational Trade School use, 500 Joliet Road	AGENDA NO. <b>5f</b>
AGENDA DATE: <u>11/12/12</u>	
STAFF REVIEW: Jo Ellen Charlton, Planning Consultant	SIGNATURE: <u>Jo Ellen Charlton/ea</u>
LEGAL REVIEW: William Hennessy, Village Attorney	SIGNATURE: <u>Wm Hennessy</u>
RECOMMENDED BY: Tim Halik, Village Administrator	SIGNATURE: <u>Tim Halik</u>
REVIEWED & APPROVED BY COMMITTEE:	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

In 1988, the Village approved Ordinance No. 88-O-23 authorizing an M-1 Planned Unit Development (PUD) for a 12.33 acre property located on the northwest corner of Madison Street and Joliet Road (Frontage Road). The property contains 3 buildings and one parking structure. The PUD has been amended three times since 1988. The two-story building in the southeast quadrant of the development has been occupied in the past by Mark Shale, Commonwealth Edison, and TCF Bank, but has been vacant for some time. The property owner is requesting consideration to add a use to this approved PUD in order to accommodate Environmental Technical Institute (E.T.I.), a vocational trade school user currently located in Itasca. Vocation trade school uses are not currently listed as permitted or special uses in the M-1 Zoning District. Therefore, this action requires what is referred to in the Code as a "major change" to the previously approved PUD.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Plan Commission held the public hearing and made a recommendation to approve the relief requested with this petition at their November 7, 2012 meeting. A copy of their recommendation is attached. Also attached is the staff report which provides details which were reviewed by the Plan Commission.

In this project, there were several conditions that staff recommended be imposed to address parking. When the Village's parking requirements were applied to this unique use, a specific number of parking spaces were required. However, the tenant has requested additional spaces in their lease agreement with the owner. After consideration by staff, it was decided that given the uniqueness of the use, it would be prudent to apply the tenant's requested parking need requirements rather than the calculated number from the Village Code. This could be done through a series of restrictions written into the PUD Ordinance. After discussion, the Plan Commission members did not agree to include the several staff recommended conditions that served to restrict the use based on actual versus required parking needs. To meet the parking demand of the new tenant, the applicant had agreed to limit how the balance of the non-school portion of the building would be used based on the amount of parking that would be left after they guaranteed the school 220 of the 313 parking spaces available. The remaining 31,300 square feet of space in the building will require 139 parking spaces, when only 93 spaces would be provided. It was the Plan Commission's opinion that requiring anything above the Village's parking requirement should not be a condition of approval. It was their opinion that the situation would self-regulate itself and that any permitted use should be allowed if requested.

### ACTION PROPOSED:

November 12, 2012: Receive Plan Commission Recommendation  
November 26, 2012: Village Board Consideration of an Ordinance



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

## MEMORANDUM

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

MEMO TO: Robert Napoli, Mayor  
Board of Trustees

MEMO FROM: Daniel Kopp, Plan Commission Chairman

DATE: November 7, 2012

SUBJECT: Illinois Industrial Properties, Inc. – 500 Joliet Road, petition for an amendment to an existing special use for a planned unit development to allow the operation of Environmental Technical Institute

At the meeting of the Plan Commission held on November 7, 2012, the above was discussed and the following motion was made:

MOTION: Made by Commissioner DelSarto, seconded by Commissioner Soukup that based on the submitted petition and testimony presented, the special use to amend the PUD to allow a vocation trade school use, authorize a new Landscape Plan for the area east of Griffin Drive, and for so long as a trade school use is in the building allow only 1 loading dock instead of the 2 required, meets the special use and PUD standards outlines in the staff report prepared for the November 7, 2012 meeting; therefore I move that the Plan Commission recommend approval of PC 12-04 subject to the following conditions:

1. The Vocational Trade School for HVAC and Welding use may not exceed 51,000 square feet. Similar vocational trade schools may be allowed subject to interpretation by the Village Administrator, who may either authorize in writing or require authorization by the Village Council subject to a major or minor change in the PUD process.
2. The parking space on the second story of the parking deck that extends into the drive aisle upon turning from the ramp shall be removed.
3. Up to two parking spaces located south of the existing garbage handling area may be modified to accommodate additional garbage handling upon written approval of the Village Administrator, subject to his approval of a site plan and related improvements.



*"A Place of American History"*

4. The Joliet right-of-way shall be improved to provide a consistent two foot wide stone shoulder and sod in all areas west of the intersection curb, south of the sidewalk, and east of Griffin Drive. The applicant requests that the Village step up enforcement of illegal parking in that area.
5. The Landscape Plan is approved for modifications only for areas east of Griffin Drive. All other landscaping shall conform to previously approved plans.
6. The Floor Plan Exhibit shall be dated November 7, 2012.

ROLL CALL: AYES: Commissioners DelSarto, Remkus, Soukup, Vice Chairman Wagner, Buckley, Baker and Chairman Kopp. NAYS: None; ABSENT: None.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK/jp

<b>Council Meeting Date:</b>	November 12, 2012															
<b>Plan Commission:</b>	November 7, 2012															
<b>Prepared By:</b>	Jo Ellen Charlton, AICP, Consulting Planner															
<b>Case Number/Title:</b>	12-04: Willowbrook Centre Amendment #4-Environment Technical Institute															
<b>Petitioner:</b>	John L. Stoetzel, Illinois Industrial Properties, Inc. 1801 N. Mill Street – Suite J Naperville, IL 60563															
<b>Owner:</b>	Chicago Title Land Trust Company, as Trustee U/T/A dated 3-5-98, aka Trust Number 123910-09 c/o Illinois Industrial Properties, Inc. 1801 N. Mill Street – Suite J Naperville, IL 60563															
<b>Action Requested by Applicant:</b>	<b>A.</b> Amend Special Use Permit 88-23, as approved by ordinance 88-O-23, and amended in ordinance 88-O-46, 97-O-26, and 03-O-17, to authorize a major change to the PUD to allow a trade school use in not more than 51,000 square feet of the building located at 500 Joliet Road-Willowbrook Centre PUD.															
<b>Location:</b>	Northwest corner of Madison and Joliet (North Frontage Road) Road															
<b>Purpose:</b>	To authorize a trade school as part of a PUD that is located on property with an underlying zoning classification of M-1 Light Manufacturing District															
<b>Existing Zoning/Use:</b>	M-1 Light Manufacturing															
<b>PUD Size:</b>	12.33 Acres															
<b>Surrounding Land Use:</b>	<table><thead><tr><th></th><th><i>Use</i></th><th><i>Zoning</i></th></tr></thead><tbody><tr><td>North</td><td>Industrial Properties along the south Side of Executive Drive</td><td>M-1</td></tr><tr><td>South</td><td>Vacant Property and 7-11</td><td>B-3 and B-2</td></tr><tr><td>East</td><td>Restaurant</td><td>Burr Ridge</td></tr><tr><td>West</td><td>Industrial Properties along the east Side of Midway Drive</td><td>M-1</td></tr></tbody></table>		<i>Use</i>	<i>Zoning</i>	North	Industrial Properties along the south Side of Executive Drive	M-1	South	Vacant Property and 7-11	B-3 and B-2	East	Restaurant	Burr Ridge	West	Industrial Properties along the east Side of Midway Drive	M-1
	<i>Use</i>	<i>Zoning</i>														
North	Industrial Properties along the south Side of Executive Drive	M-1														
South	Vacant Property and 7-11	B-3 and B-2														
East	Restaurant	Burr Ridge														
West	Industrial Properties along the east Side of Midway Drive	M-1														
<b>Necessary Action By Plan Commission:</b>	Consideration of a major change to the PUD to allow for a trade school use that is not allowed in the underlying zoning district, and approval of modification to the Landscape Plan. A draft motion is provided on Page 12 of this report.															

**Submittals:**

Unless otherwise noted, this report is based on the following documents in the file or attached to this report:

1. Application for Planning Review, dated 10/15/12 (file).
2. Chicago Title Insurance Company Loan Policy (file).
3. Plat of Survey, prepared by Survey Systems of America, dated October 15, 2012 (attached)
4. Parking Exhibit, prepared by Survey Systems of America, dated October 15, 2012 (attached)
5. Floor Plans for Proposed Special Use Permit, Environmental Technical Institute, prepared by Nicholas Nowicki, undated (attached)
6. Tree Preservation Plan (Sheet L-1) and Landscape Renovation Plan (Sheet L-2), prepared by Trippedi Design, dated October 15, 2012, and latest revision dated October 23, 2012 (attached)
7. Applicants response to Special Use Standards (attached)

**Background/Site Description:**



The subject property is located on the northwest corner of Madison and Joliet Road and contains 12.33 acres. A plat of survey is attached as the first exhibit. The entrance into the development from Joliet aligns with the entrance into 7-11 across the street. This access is also known as Griffin Drive, which is a private road within the development. It serves four separate buildings--two on the west side, and two on the east side of the drive. The northeastern most building in the map above is the parking deck.

The current amendment is being requested in order to accommodate a vocational trade school use in the southeastern most building, also known as 500 Joliet Road. This 2-story building has been home to Mark Shale and Commonwealth Edison in the past, but has been vacant for some time. The potential new vocational trade school user is currently located in Itasca, and is interested in occupying most of the first floor of the building. A vocational trade school is not a listed use in the M-1 Zoning District; however, as a PUD, uses can be added if the site accommodates the use. In this case, it is important to evaluate whether the site can adequately accommodate parking, while not creating a negative impact on surrounding properties.

**Staff Analysis:**

**A. Parking:** For purposes of this analysis, only the eastern half of the site is evaluated. The buildings on the west side of Griffin Drive operate with the parking on that side of the street, while the surface parking surrounding the 500 Joliet building and the parking deck have always been for the dedicated use of that building. Parking was evaluated two ways. The first analysis looks at the parking required by the Zoning Ordinance based on the square footage of individual uses. In this case, parking for a school was calculated in reliance on student and employee information supplied by the applicant. This is because the Zoning Ordinance parking requirement is based on 1 space for every 3 students plus 1 space for every 2 employees. The remaining square footage was based on 1 space for every 225 square feet, which would accommodate most office and professional uses, excluding medical uses, which has a higher parking requirement. The sum of these requirements was compared to the 312 available parking spaces on the east side of Griffin Drive. Based on this analysis, as shown in the table below, the zoning ordinance requires 217 parking spaces, which is almost 100 less spaces than provided on the site.

The applicant informed staff that the school was going to be provided with 220 parking spaces pursuant to their lease. This is roughly 142 more parking spaces than required by ordinance. While they do not believe they will need that much parking in the near future, they wanted this guaranteed parking for future use. Given this information, staff performed an analysis of parking to see how the remaining 92 spaces could be utilized for the remaining 31,300 square feet in the office building that won't be utilized by the school. Using the same parking requirement for office uses utilized in the prior analysis, 31,300 square feet of space requires 139 parking spaces, which is 47 more parking spaces than the remaining available 92 spaces on the east side of Griffin. To accommodate this possible deficiency, the property owner has proposed certain limitations on the use of space within the building to assure the Village that parking will not become a problem. A floor plan exhibit is attached to this report and shows how the space within the building is distributed. On the first floor, the lobby and the blue area behind the lobby that is not labeled are "common" space. The unlabeled space is actually a meeting room with doors surrounding the entire room. The intent is to make

this common meeting room available to all users within the building. It will not be leased to an individual tenant. The space marked "1 West" on the first floor will be restricted for use only as warehouse, storage and wholesale uses, which has a lower parking requirement (8 instead of 18). In short, the use ultimately approved for this space may not have a parking requirement higher than 8 spaces. The space marked "1 Northwest" will be unrestricted for most office uses and will provide parking required by the ordinance. On the second floor, the 16,300 square foot space marked "2 West" will meet the required parking of 72 spaces. The 3,000 square foot space marked "2 East" will not be leased to a separate user. Instead, it will be held without a tenant, or will be made available to the school for possible future classroom expansion, which would not require additional parking.

PARKING REQUIREMENTS			
SPACE	SQFT	ZONING ORDINANCE	Spaces
		Regulation	Req'd
<b>FIRST FLOOR</b>			
<b>Trade School</b>			
Square footage is 44,000 sqft	44000		
however parking is based on:			
Students total 165		3/student	55.00
Employees total 45		2/employee	22.50
Total Trade School Parking			77.50
<b>1 West Area</b>	4000	225	17.78
<b>1 Northwest Area</b>	2700	225	12.00
<b>1 Common Mtg Room (Available for any tenant to lease)</b>	5300	225	23.56
<b>TOTAL FIRST FLOOR</b>	56000		130.83
<b>SECOND FLOOR</b>			
<b>2 West</b>	16300	225	72.44
<b>2 East Not Leasable</b>	3000	225	13.33
<b>TOTAL SECOND FLOOR</b>	19300		85.78
<b>TOTAL PROJECT PARKING REQUIRED</b>			216.61
<b>TOTAL SPACES PROVIDED</b>			312.00
<b>Surplus/(Deficit) PER ORDINANCE</b>			95.39
<b>Owner Distribution Per Leases</b>			
Total School 44000	44000		220.00
Remaining Parking			92.00
Remaining Square Footage	31300	225	139.11
<b>Surplus/(Deficit) per remaining parking</b>			-47.11

Owner's Proposal to Address Deficit					
	Sqft	Parking Req'd	Proposed	Notes	
<b>FIRST FLOOR</b>					
<b>Trade School</b>			220.00		
<b>1 West Area</b>	4000	18	8.00	Dedicate only to Warehouse, Storage, Wholesale	
<b>1 Northwest Area</b>	2700	12	12.00	No Restrictions	
<b>1 Common Mtg Room (Available for any tenant to lease)</b>	5300	24	0.00	Common Area Agrees to no separate lease	
<b>TOTAL FIRST FLOOR</b>	56000		240.00		
<b>SECOND FLOOR</b>					
<b>2 West</b>	16300	72	72.00	No Restrictions	
<b>2 East Not Leasable</b>	3000	13	0.00	No Separate Lease/Future school expansion	
<b>TOTAL SECOND FLOOR</b>	19300		72.00		
<b>Proposed Parking Distribution</b>			312.00		
<b>TOTAL SPACES PROVIDED</b>			312.00		
<b>Surplus/(Deficit)</b>			0.00		

All restrictions on the use of space will be specified in the ordinance amending the PUD.

It is important to note that some slight modifications to existing parking are required to achieve the 312 parking spaces. The parking exhibit attached at the end of this report actually shows 315 parking spaces located east of Griffin, so up to 3 spaces can be eliminated if necessary. First, four spaces are being added at the west end of the parking deck structure on the first floor. This area is currently not striped for parking, and is instead a drive aisle that allows recirculation of traffic within the structure. The proposal will require recirculation to occur outside the building, by exiting the building and then re-entering if necessary. While this is normally not an ideal situation, the Village's traffic consultant has commented that it should not be a problem in this case. This is due to the facts that Griffin is a private road and the portion of Griffin used to access the deck is only used by people that access the deck, and because the access to the second floor is outside the building.

An additional space on the second floor of the parking deck at the top of the ramp is proposed and overlaps the access aisle. Staff is recommending this space be removed, as the car would be unprotected by any wall or curb and subject to potential clipping.

Additional parking has also been added by striping an area historically used for multiple loading docks on the east side of the building. While the size of the building technically requires two loading berths, staff supports reducing loading for this building down to one loading berth as part of this PUD amendment assuming the mix of tenants expected and that will be specified in the PUD ordinance. This loading space is located at the far north end of the spaces immediately adjacent to the east side of the building. The large rectangular

shaped structure south of the loading area is an existing generator, which will remain. Garbage is accommodated in the space just south of the generator. Up to 2 of the parking spaces shown south of the garbage could be eliminated in the future if necessary to accommodate a potential expanded area to handle garbage. The possible elimination of these spaces would not affect the parking assumptions, which were all based on 312 parking spaces. Staff recommends these facts be acknowledged in the PUD Ordinance and that the possible removal of the two additional spaces to handle garbage be subject to the written approval of the Village Administrator.

**B. Access and Circulation:** Access and circulation to and within the site remain unchanged from existing conditions. The site is ideally situated and is improved with adequate accommodations to accommodate the additional traffic to be generated by students and employees. Joliet and Madison both serve the 500 Joliet building with access to parking. Additionally, it is expected that the new student population will become a captive market for surrounding convenience and restaurant uses in the area.

**C. Garbage:** As discussed in the Park section above, garbage is handled on the east side of the building, just south of the existing generator. A compactor is currently located in this area and can be easily serviced. If additional area is needed to service increased demand, up to 2 parking spaces south of the existing garbage area can be converted to handle garbage. It is recommended that this modification be allowed if requested in writing by the property owner and approved by the Village Administrator subject to his approval of a revised site plan, including any associated improvements deemed necessary.

**D. Landscaping:** Other than the parking striping improvements mentioned above, the only other physical improvements being made to the site are landscaping. A detailed landscape exhibit is attached to this report and includes a landscape removal plan and a landscape installation plan.

Sheet L-1 shows materials to be preserved and removed. All materials are inventoried by species, size, condition and proposed action. The following 61 landscape items are proposed for removal for the reasons shown

#	Type	Reason
19	Ash	Susceptible to borer
2	Elm	Volunteer trees poor form
1 each	Box Elder, Mulberry, Buckthorn	Undesirable Species
1	Colorado Spruce	Poor Health
6	Austrian Pine	Poor Health
18	Crab Apple	Poor Health
1	Crab Apple	Inappropriate for Parking Island
4	Austrian Pine	Too Close To Building
6	Crab Apple	In conflict with new Landscape Improvement
1	Willow	Poor Form

Generally, the goals for this landscape project were as follows:

1. To remove all ash trees susceptible to ash borer and replace with a more acceptable species.
2. To remove heavy landscape material near the entrance on the west side of the building to make it more visible, and replace with lower growing shrubs and ground cover material.

3. To eliminate trees and shrubs on the south side of the detention pond to allow visibility of that feature from the north windows.
4. Enhance landscaping on the north side of the building near the entrance, which will be the main access point for the new trade school.
5. To fill in and replace materials to achieve landscape and screening requirements on the perimeter of the site along Joliet and Madison.

The proposed landscape plan achieves these objectives and staff recommends approval of the plan as part of the PUD amendment. As a condition of approval, however, it is recommended that the following additional work be added to the plan:

1. The parkway area along Joliet, south of the sidewalk and west of the new curb work recently completed by the State should be restored with a two foot wide gravel shoulder adjoining the pavement, then sod to match existing all the way to the Griffin Drive entrance.

**E. Special Use and PUD Standards:**

Planned Developments are defined by the Zoning Ordinance as a special use. Willowbrook Centre was approved as a PUD pursuant to a Special Use Process. The Ordinance requires that major changes to the PUD satisfy the standards of a special use and the standards for a planned development special use. Both are discussed below.

**Special Use Standards**

(A) That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Applicant: Allowing a trade school to occupy the building will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare; in fact, it will provide revenue in the form of additional taxes, both sales tax and real estate tax together with customers for the various businesses in the community.

Staff: Agree.

(B) That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.

Applicant: The special use will not be injurious to the use and enjoyment of the other property in the immediate vicinity; in fact, it is complimentary to the uses providing students and teachers that will utilize the various businesses in the area.

Staff: Agree.

(C) That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Applicant: The trade school will not impeded the normal and orderly development of the surrounding property, because the surrounding property for the most part is developed in a like-kind form.

Staff: Agree.

(D) That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Applicant: The trade school will not impact the existing utilities, access roads, or drainage facilities because all of that infrastructure is in place and has been functioning for a long time.

Staff: Agree.

(E) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

Applicant: The trade school will not affect the existing traffic in the public streets, the amount of traffic will not exceed the traffic generated by the previous tenants of this space.

Staff: Agree and note that this user will generate much less truck traffic.

(F) That the special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission.

Applicant: The trade school will conform to the regulations of the district

Staff: Agree.

(G) Conditions in the area have substantially changed, and at least one year has elapsed since any denial by the Village Board of any prior application for a special use permit that would have authorized substantially the same use of all or part of the site. (Ord. 97-O-05, 1-27-1997)

Applicant: Application for this special use has not been made prior to this application.

Staff: Agree.

### **PUD Standards**

Staff offers the following findings for the PUD standards.

(A) Comprehensive Plan: A planned unit development must conform with the intent and spirit of the planning goals and objectives of the village comprehensive plan.

The physical improvements associated with the planned unit development have been in place for a number of years and is consistent with the Comprehensive Plan.

(B) Size And Ownership: The site of the planned unit development must be under single ownership and/or unified control and be not less than two (2) acres in area.

The planned unit development remains under single ownership and is not less than two acres.

(C) Compatibility: The uses permitted in the planned unit development must be of a type and so located as to exercise no undue detrimental influence upon surrounding properties.

Adding the proposed trade school use as a permitted use in this PUD will not be a detriment upon surrounding properties. Joliet and Madison are both capable of handling the traffic associated with the proposed use, and it is expected that truck traffic will be less than previous users. The student population will provide a new market for surrounding convenience and restaurant users.

(D) Storm Water Management: Adequate facilities, both on site and off site, shall be provided to ensure that all drainage related issues are addressed.

While not required by ordinance, the property owner completed certain stormwater improvements along the north property prior to this application to address concerns about stormwater control.

(E) Space Between Buildings: The minimum horizontal distance between buildings shall be:

1. Thirty feet (30') between one-story, two-story and two and one-half story buildings or combinations thereof.
2. Equal to the height of the taller buildings in the case of freestanding, unattached buildings other than one-, two- or two and one-half story buildings.

No changes in the size, height or location of the buildings is proposed as part of this amendment.

(F) Yards: The required yards or setbacks along the periphery of the planned unit development shall be at least equal in width or depth to that of the applicable required yard within the adjacent zoning district. Notwithstanding the foregoing, buildings of more than twenty four feet (24') in height shall provide a setback from any property line not less than a distance equal to the height of such buildings.

No changes in the setbacks are proposed as part of this amendment.

(G) Parking Requirements: Adequate parking shall be provided as set forth in other sections of this title.

Adequate parking will be provided subject to compliance with restrictions included in the PUD Ordinance

(H) Traffic: That adequate provision be made to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

No changes to existing ingress/egress are planned as part of this amendment

(I) Preservation Standards: Due regard shall be demonstrated for any existing site conditions worthy of consideration including: desirable trees of a minimum six inch (6") caliper or greater, natural bodies of water, designated wetlands and/or flood hazard areas, etc. All desirable vegetation shall be identified by location, caliper size, type, condition and a method by which preservation efforts will be conducted.

The landscape plan submitted with this amendment identified all vegetation on the site by type, size and condition. Only those materials that were not healthy or suitable for the planned improvements were removed and replaced with more suitable materials.

(J) Design Standards: The provisions of the Willowbrook subdivision ordinance shall be adhered to, unless a variance is granted by the village board.

No changes to the existing site with regard to the subdivision ordinance are proposed as part of this amendment.

(K) Uses For PUDs Greater Than Five Acres: Any permitted or special use available under any of the various zoning districts classifications, whether singly or in combination, and any other use permitted by law, may be allowed as either a permitted or special use within a planned unit development consisting of more than five (5) acres, but only to the extent specifically approved by the village board, after a finding that such use is consistent with the objectives of this chapter.

This PUD is larger than five acres. This amendment adds "vocational trade schools" as a permitted use in not more than 51,000 square feet of space and no more than 220 parking spaces. For purposes of this ordinance, Vocational Trade School will reference the proposed HVAC and Welding vocations, but could include similar vocations upon written approval by the Village Administrator

(L) Other Standards: The planned unit development may depart from strict conformance with the required density, dimension, area, height, bulk, and other regulations for the underlying zoning district and other provisions of this title to the extent specified in the preliminary plat and documents authorizing the planned unit development so long as the planned unit development will not be detrimental to or endanger the public health, safety and general welfare. Notwithstanding the foregoing, every planned unit development must comply with the minimum standards set forth in subsections (A), (B), (C), (D), (H), (I) and (K) of this section. (Ord. 06-O-12, 5-8-2006)

The proposal includes a reduction in the number of loading berths to one, when two are required. Based on the intended users, one loading dock is adequate and will not be detrimental to or endanger the public health, safety and general welfare. Furthermore, if the

mix of uses changes, there are options to add another loading dock if necessary. No further changes to the site are proposed as part of this amendment.

## Summary

Adding a new Vocational Trade School use to the underlying M-1 Zoning District requires a major change to the PUD. This particular site is well-suited to add this use. It is located on the corner of two major streets (Joliet and Madison), and contains enough existing parking that virtually no physical changes are required to the site to accommodate the site. This is because, although the site is zoned M-1, it looks and feels more like an office site because of all the parking that was built as part of the original PUD and as part of past amendments.

The parking analysis shows that the new use meets, even exceeds, the parking requirements outlined in the zoning ordinance. In reality, though, the applicant was forthcoming with information that the new tenant would be provided with over 140 more spaces than our ordinance requires through their lease agreement. The school will be provided with 220 parking spaces, while the 92 remaining parking spaces will be available for other users in the building. Most of these spaces (87) will be designated spaces on the first floor of the parking deck. The remaining 5 spaces will be designated near the common entrance to the building.

In order to authorize this many parking spaces for the school, the owner has agreed to the following restrictions, which will be enumerated in the ordinance approving the PUD:

1. Vocational Trade School for HVAC and Welding use may not to exceed 51,000 square feet. Similar vocational trade schools will be subject to interpretation by the Village Administrator, who may either authorize in writing or require a modification to the PUD.
2. The space identified as "1 West", consisting of 4,000 square feet may only be utilized for warehouse, storage and similar uses as long as the parking requirement pursuant to the zoning ordinance does not exceed 8 parking spaces; or it may absorbed as additional space for the vocational trade school.
3. The space identified as "2 East", consisting of 3,000 square feet may not be leased, except that it may be absorbed as additional space for the vocational trade school.
4. The common space located east of lobby may only be utilized as common space by other existing tenants in the building.
5. The 2,700 square foot space identified as "1 Northwest" and the 16,300 square foot space identified as "2 West" may be utilized by any permitted use that does not exceed a parking space of 1 space for every 225 square feet.

The landscaping enhancements proposed are appropriate. They open up areas near the entrances to the building to draw attention to access points. They also provide more visibility into the detention pond amenity, while maintaining and enhancing the heavier desired perimeter screening along Joliet and Madison.

Staff supports this petition and recommends the Plan Commission APPROVE the following sample recommendation:

**Based on the submitted petition and testimony presented, the special use to amend the PUD to allow a vocation trade school use, authorize a new Landscape Plan for the area east of Griffin Drive, and allow only 1 loading dock instead of the 2 required, meets the special use and PUD standards outlined in the staff report prepared for the November 7, 2012 meeting; therefore I move that the Plan Commission recommend approval of PC 12-04 subject to the following conditions:**

1. The Vocational Trade School for HVAC and Welding use may not exceed 51,000 square feet. Similar vocational trade schools may be allowed subject to interpretation by the Village Administrator, who may either authorize in writing or require authorization by the Village Council subject to a major or minor change PUD process.
2. The space identified as "1 West", consisting of 4,000 square feet may only be utilized for warehouse, storage and similar uses as long as the parking requirement pursuant to the zoning ordinance does not exceed 8 parking spaces; or it may be absorbed as additional space for the vocational trade school.
3. The space identified as "2 East", consisting of 3,000 square feet may not be leased, except that it may be absorbed as additional space for the vocational trade school.
4. The common space located east of lobby may only be utilized as common space by other existing tenants in the building.
5. The 2,700 square foot space identified as "1 Northwest" and the 16,300 square foot space identified as "2 West" may be utilized by any permitted use that does not exceed a parking space of 1 space for every 225 square feet.
6. The parking space on the second story of the parking deck that extends into the drive aisle upon turning from the ramp shall be removed.
7. Up to two parking spaces located south of the existing garbage handling area may be modified to accommodate additional garbage handling upon written approval of the Village Administrator, subject to his approval of a site plan and related improvements.
8. The Joliet right-of-way shall be improved to provide a consistent two foot wide stone shoulder and sod in all areas west of the intersection curb, south of the sidewalk, and east of Griffin Drive.
9. The Landscape Plan is approved for modifications only for areas east of Griffin Drive. All other landscaping shall conform to previously approved plans.
10. The Floor Plan Exhibit shall be dated November 7, 2012.

#### **Plan Commission Public Hearing and Recommendation**

The Plan Commission held the public hearing, discussed the petition, and made its recommendation at their November 7, 2012 meeting. At the meeting, the following members of the Plan Commission were in attendance: Chairman Kopp, Vice Chairman Wagner, and members Baker, Buckley, DelSarto, Remkus and Soukup.

Mr. John Stoetzel, agent for the property owner provided an overview of the request that focused on the history of the 500 Joliet building. He noted that the property had been utilized by Mark Shale, Com Ed, and TCF Bank. He stated that the current request was being made to accommodate a vocational trade school user currently located in Itasca. The school provides vocational training for HVAC and welding professionals. Mr. Stoetzel introduced Mike Trippiedi, Landscape Architect, who

discussed the rational for the proposed landscape modifications as shown in the landscape plans and discussed in the staff report.

The Plan Commission had the following discussion:

Baker asked whether the school was licensed by the State of Illinois. Stoetzel testified that it was.

Kopp questioned why staff was recommending that the use of non-vocational school space in the 500 Joliet building be limited based on the number of parking spaces left after dedicating 220 parking spaces to the vocational school use. There was discussion as to whether it was appropriate to require more parking than required by the ordinance. Staff responded that the applicant had been forthright in telling the Village that 220 parking spaces would be dedicated to the school use via the owner's lease, while only 78 were required. Staff believed that limiting how the remaining 31,300 square feet of space was used was necessary to ensure that the remaining 92 parking spaces would be adequate to serve intended users. The 31,300 square feet requires 139 parking spaces, which is 47 more than the 92 spaces left. Staff explained that the applicant had proposed the limitation of its square footage as a means to justify the vocational school use. The Plan Commission indicated it may consider removing the conditions proposed by staff limiting how the remaining space in the building was utilized because they believed parking would be self-regulating in this instance.

Additional parking considerations that were discussed involved where various tenants would park. The applicant testified that it was the owner's intent that the first floor of the parking deck would be accessible only by key card and that those spaces would be available to second floor office users and other non-school users. Nearly all other remaining deck and surface parking would be available to the school use.

DelSarto asked how many students the use would accommodate. Mr. Stoetzel responded that each of the 4 classrooms could accommodate up to 36 students, and that each classroom would have one teacher. It is the intent that this Willowbrook facility will eliminate the need for the existing Itasca and Blue Island facilities.

Remkus asked what tree varieties were being used to replace the dead and declining Ash trees. He was concerned about using too many of the same types of trees, which could create similar problems. Mr. Tripieddi responded that many of the Ash trees previously existing in the eastern parking lot would be replaced with Honeylocust trees, while the ash trees in the detention pond would be replaced with swamp white oaks.

The Plan Commission discussed signage and lighting. The applicant testified that the school had agreed that any of its signage would comply with Village sign requirements. With regard to lighting, there were no changes being requested, so the new use would comply with the previously approved plans.

The Plan Commission discussed whether the reduction in the number of loading spaces was tied to this particular use. Staff responded that it was, but that it would be appropriate to clarify this in their motion to make the point more clear. Members of the commission expressed interest in doing this.

The Plan Commission discussed Mr. Stoetzel's concern about the condition requiring him to improve the Joliet right-of-way in a manner that would eliminate on-street semi parking on the north side of Joliet immediately adjacent the property. Mr. Stoetzel commented that he had performed this work at least twice and that in both instances, trucks had returned to park in the area, and had destroyed the work. He suggested that he would only be comfortable performing the work if the Village would work with him on parking enforcement.

Baker asked about security and was informed by the applicant that security would be the responsibility of the new vocational school pursuant to the lease.

There were no members of the public in attendance to speak for or against the petition.

The public hearing was closed and the Plan Commission began their deliberation.

After further consideration, the Plan Commission decided to eliminate the staff recommended conditions that regulated how non-school space in the building would be regulated by available parking. This eliminated conditions 2 through 5 of the staff recommendation. The Plan Commission also expressed interest in clarifying that the reduction in loading spaces was tied to the fact that up to 51,000 square feet would be utilized as a vocational trade school, and in suggesting the Village work with the applicant to minimize truck traffic parking along the north side of Joliet.

Therefore, on a motion from DelSarto, seconded by Soukup, the Plan Commission approved the following motion by a unanimous voice vote of the members present:

**Based on the submitted petition and testimony presented, the special use to amend the PUD to 1) allow a vocation trade school use, 2) authorize a new Landscape Plan for the area east of Griffin Drive, and 3) allow only 1 loading dock instead of the 2 required when up to 51,000 square feet of the 500 Joliet building is utilized as a vocational trade school use, meets the special use and PUD standards outlined in the staff report prepared for the November 7, 2012 meeting; therefore I move that the Plan Commission recommend approval of PC 12-04 subject to the following conditions:**

1. The Vocational Trade School for HVAC and Welding use may not exceed 51,000 square feet. Similar vocational trade schools may be allowed subject to interpretation by the Village Administrator, who may either authorize in writing or require authorization by the Village Council subject to a major or minor change PUD process.
2. The parking space on the second story of the parking deck that extends into the drive aisle upon turning from the ramp shall be removed.
3. Up to two parking spaces located south of the existing garbage handling area may be modified to accommodate additional garbage handling upon written approval of the Village Administrator, subject to his approval of a site plan and related improvements.
4. The Joliet right-of-way shall be improved to provide a consistent two foot wide stone shoulder and sod in all areas west of the intersection curb, south of the sidewalk, and east of Griffin Drive. The Village shall coordinate with the applicant to better enforce "No Parking" in this area so that the landscape improvements are not destroyed.
5. The Landscape Plan is approved for modifications only for areas east of Griffin Drive. All other landscaping shall conform to previously approved plans.
6. The Floor Plan Exhibit shall be dated November 7, 2012.

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

<b>ITEM TITLE:</b> A RESOLUTION SUPPORTING GOVERNMENTAL SELF-INSURANCE POOLING AND IN OPPOSITION TO NON-PRODUCTIVE LEGISLATIVE RESTRAINTS	<b>AGENDA NO.</b> 6
	<b>AGENDA DATE:</b> 11/12/2012

**STAFF REVIEW:** Garrett Hummel, Management Analyst **SIGNATURE:** 

**LEGAL REVIEW:** William Hennessy, Village Attorney **SIGNATURE:** 

**RECOMMENDED BY:** Tim Halik, Village Administrator **SIGNATURE:** 

**REVIEWED & APPROVED BY COMMITTEE:** YES  N/A

#### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Willowbrook is a member of the Intergovernmental Risk Management Agency (IRMA) which provides liability insurance. IRMA continually monitors possible legislation that might negatively impact its members. There were two pieces of legislation introduced in the last year, which are a direct attack on pooling in Illinois. These pieces of legislation did not move in the last legislative session but there is no guarantee that they will not be raised again.

On that possibility, IRMA's lobbyist recommended members take a proactive approach with their legislators to ensure that should the legislation reappear, legislators are aware of local government opposition to the legislation and the harm that it could cause local governments and their taxpayers.

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

IRMA is requesting that each of its members pass the attached resolution opposing two pieces of legislation that would have a negative effect on the future of public risk pooling. Below are quick summaries of each piece of legislation. The attached memos describe the pieces of legislation in more detail.

1. The first pieces of legislation (HB 542 and SB1856) have been termed by the pooling community as the "Anti-Pooling Legislation". The legislation is an attempt to make structural changes to risk pooling by changing certain provisions of the Joint Self-Insurance provisions of the Intergovernmental Cooperation Act. The proposed legislation does several things:

- Limits the period for notice of withdrawal to no more than 30 days
- Allows a withdrawn member to rejoin the pool without penalty for up to 60 days
- Requires the head of any insurance pool to be a licensed insurance producer in the State of Illinois
- Bars any pool from entering into Contracts for insurance coverage for a period of more than one year

2. The second piece of legislation (SB 3796) is a proposed change to the Illinois Tort Immunity Act to modify the provisions relating to selection of defense counsel. When a municipal employee is sued in relation to the performance of their job, the municipality generally provides a defense for the employee. The proposed change will require the municipality to pay for a separate lawyer of the employee's choice for each employee in the suit, without limitation. This approach is unnecessary and prohibitively expensive.

**ACTION PROPOSED:** ADOPT THE ATTACHED RESOLUTION

A RESOLUTION SUPPORTING GOVERNMENTAL  
SELF-INSURANCE POOLING AND IN OPPOSITION  
TO NON-PRODUCTIVE LEGISLATIVE RESTRAINTS

---

WHEREAS, from time-to-time, cyclical and fluctuating pricing and availability in the conventional insurance market has made it difficult for governmental bodies to offer needed protection at a reasonable cost; and

WHEREAS, commencing in 1979, all types of Illinois governmental bodies began to collectively self-insure through the use of governmental self-insurance pools; and

WHEREAS, in the case of Antiporek v. Hillside, the Illinois Supreme Court praised the institution of governmental self-insurance pools and validated their existence and the benefits which pooling provides to its public entities; and

WHEREAS, the Intergovernmental Risk Management Agency ("IRMA") is a self-insurance pool of 70 municipalities located in Northeastern Illinois; and

WHEREAS, the Village of Willowbrook has been a member of IRMA since January 1, 1983; and

WHEREAS, IRMA is governed by a Board of Director and Executive Committees composed of representatives of the Member governments. IRMA functions efficiently, and effectively, and reflects the philosophical position of its governmental members rather than that of a private insurance company; and

WHEREAS, governmental self-insurance pools return unused contributions (profits) to their members rather than to shareholders, historically have dramatically reduced administrative and operational costs and saved their governmental Members and the taxpayers of this State millions of dollars; and

WHEREAS, at least three pieces of recently-proposed legislation aimed at intergovernmental pooling were introduced in the Illinois General Assembly; and

WHEREAS, these bills were not directed at actual problems or abuses of governmental self-insurance pools but, rather, are attempts to weaken the benefits of pooling; and

WHEREAS, the governmental bodies which pass this Resolution want their Legislators to be acutely aware of their strong and active desire to be consulted whenever bills are introduced affecting governmental pooling:

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK OF DUPAGE COUNTY, ILLINOIS, as follows:

SECTION I: History of Pooling: Governmental self-insurance pools have functioned as active intergovernmental agencies in Illinois since December of 1979. Almost all types of local governmental bodies in the State of Illinois and school districts have created and joined governmental self-insurance pools. Many of the governmental self-insurance pools in the State of Illinois, like IRMA, are governed by Boards of Directors or Executive Committees composed of representatives of the Member governments. IRMA functions efficiently, and effectively. Each pool reflects the philosophical position of its governmental members rather than that of a private insurance company.

SECTION 2: Legislation and Pooling: The purpose of this Resolution is to alert the Members of the General Assembly, which represent our districts, about the important role which governmental self-insurance pools play in the State of Illinois and to prevent what to date has been unnecessary and destructive legislation proposed to harm the efficient operation of these important governmental institutions.

SECTION 3: Specific Legislation: None of the recent legislative attempts directed at Pools sought to correct errors or Pool failures, but only to harm the ability of governmental Pools to operate in manners typically chosen by their Members as fulfilling the Pool's objectives. These bills were introduced, without explanation, and efforts were made for their passage with the least opportunity for governmental Pools to object to their provisions or to explain the adverse impacts which this legislation would have on governmental bodies in every part of the State.

SECTION 4: What Pool Members Expect From Their Legislators

By the passage of this Resolution, we ask our representatives in the Illinois General Assembly to:

- (a) Be aware of the special place and importance that governmental self-insurance pools play in the economic operation of the Village of Willowbrook and the other Illinois governmental bodies.
- (b) Identify and evaluate all proposed legislation which affects the Village of Willowbrook and the other governmental bodies within their District, which are members of governmental self-insurance pools.
- (c) Consult with the Village of Willowbrook and the other governmental bodies within their District, which have expressed interest in governmental pooling and/or rely upon governmental pooling to provide user-directed broad based and affordable insurance coverage for the thousands of employees and citizens who come into contact with governmental bodies every day within your legislative District.
- (d) Consult with the Village of Willowbrook and these other governmental bodies to learn of the positive or negative effect that such legislation may have on their ability to continue to efficiently operate governmental self-insurance pools.
- (e) Be aware that every governmental body in this State, which is a member of a governmental self-insurance pool, is regulated by a required audit, which that Pool provides annually to the Illinois Department of Insurance.

**SECTION 5: Pool Member Response.** This governmental body pledges to promptly provide information to the Legislator regarding its views about legislative proposals affecting pooling and to do so with a full recognition that legislation may sometimes be necessary, especially in the face of improper actions or perceived difficulties. Absent such real and provable defects, however, the provisions of the Illinois Constitution and statutes, which allow for intergovernmental cooperation for the purpose of making government more efficient and less

costly, should not be carelessly sacrificed to the private interests of entities that seek to harm or diminish the efficient operation of self-insurance pools.

**SECTION 7: Effective Date.** This Resolution shall be in full force and effect immediately upon its passage and a certified copy of this Resolution shall be sent to a central location for collation and transferred to the Members of the Illinois General Assembly and to the Governor.

ADOPTED AND APPROVED by the Mayor and Board of Trustees of the Village of Willowbrook this 12<sup>th</sup> day of November 2012.

APPROVED:

---

Mayor

ATTEST:

---

Village Clerk

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



## MEMORANDUM

TO: IRMA Members Elected Boards

DATE: October 17, 2012

RE: Legislative Action

---

Public entity risk pools provide a long term, stable source of risk financing, protected from the price fluctuations associated with the commercial insurance cycle; broad coverage designed to meet the needs of public entities; and training and risk control services tailored to the needs of public entities. As owners of the pool, you direct the operation of the pool to maximize the benefit to all participants without a requirement to generate profits for shareholders or other outside owners.

There were two pieces of legislation introduced in the last year, which are a direct attack on public entity risk pooling in Illinois. Those pieces of legislation were not successful due to in large part a concerted effort to oppose the legislation by governmental risk pools throughout the State. However, there is no guarantee that they will not be raised again in upcoming legislative sessions. If enacted, they will fundamentally change for the worse the way public entity risking pooling will operate in Illinois.

### **Legislative Attacks**

#### **I. Intergovernmental Cooperation Act - Joint Self-Insurance Provisions**

The first pieces of legislation (HB 542 and SB1856) has been termed by the pooling community as the "Anti-Pooling Legislation". The legislation is an attempt to make structural changes to risk pooling by changing certain provisions of the Joint Self-Insurance provisions of the Intergovernmental Cooperation Act. The proposed legislation does several things:

- Limits the period for notice of withdrawal to no more than 30 days
- Allows a withdrawn member to rejoin the pool without penalty for up to 60 days
- Requires the head of any insurance pool to be a licensed insurance producer in the State of Illinois
- Bars any pool from entering into Contracts for insurance coverage for a period of more than one year

The effect of this legislation will:

- (a) erode the necessary self-direction that intergovernmental cooperatives and their members need for *stability, predictability, and cost-effectiveness*;
- (b) nullify the predictability and stability achieved by the members agreeing to a set notice period which allows a public entity pool to efficiently and accurately set rates for members,

appropriately (and fairly) allocate costs, and negotiate favorable reinsurance contracts; and causing the withdrawing members share of fixed costs allocated to it through the budget process to be passed on to the remaining pool members which will increase costs for all public entity members;

(c) place intergovernmental risk pools at a competitive disadvantage to commercial insurers by limiting pools to contracts of no more than one year duration and allowing commercial insurers to enter into contracts of any length; by eliminating a pool's ability to enter into multi-year contracts with reinsurers when such contracts would lower the cost to the public entities participating in the pool; by requiring the "head" of the public entity risk pool to be a licensed insurance producer but not requiring the same for commercial insurance companies; and

(d) reduce public entities' ability to control their own risk financing and insurance needs by imposing legislative limits on the ability of pool members to self-determine their own membership terms and notice requirements to the detriment of self-insured risk pools and their public entity members.

## **II. Illinois Tort Immunity Act**

The second piece of legislation (SB 3796) is a proposed change to the Illinois Tort Immunity Act to modify the provisions relating to selection of defense counsel. When a municipal employee is sued in relation to the performance of their job, the municipality generally provides a defense for the employee. The proposed change will require the municipality to pay for a separate lawyer of the employee's choice for each employee in the suit, without limitation. This approach is unnecessary and prohibitively expensive.

The effect of this legislation will:

(a) increase the defense costs paid by local governments on behalf of themselves and their employees by two to three times; the unit of local government will end up paying for the defense fees of two, three or possibly more attorneys each representing a different employee without having control over the hourly rate being charged, the experience of the attorney being retained or the ability to control the litigation to protect against unnecessary legal action and cost;

(b) result in dramatically more and higher settlements, even in frivolous cases, being paid by the local government and ultimately the taxpayer due to the oppressive costs of the legal defense and to avoid the crushing defense cost exposure that would otherwise be faced; and

(c) interfere with defense strategies by fracturing the defense in cases giving employees the ability to bind the municipality under settlement or other decisions for which the municipality did not agree.

## **Combating these Legislative Attack on Pools**

On the possibility that these pieces of legislation may be resurrected, IRMA and its lobbyist recommend that members take a proactive approach with their legislators to ensure that should the legislation reappear, legislators are aware of local government opposition to the legislation and the harm that it could cause local governments and their taxpayers.

It has been recommended that the way to deal with this destructive legislation is to have every IRMA member pass a Resolution which supports the concept of pooling and warns against unnecessary legislative interference. Such a Resolution will make clear to all state legislators that there is a very large and active group within his or her district which has confidence in and

relies upon its own voting ability within the Pool to see to it that its operations are lawful, effective and serve the interests of the Pool members rather than consultants. The Resolution clearly spells out the benefits of pooling and the demand of local government that their legislators seek advice and counsel from them before taking a position on pool directed legislation and/or when legislation is being proposed that directly affects local governments and ultimately the taxpayers.

A draft of a Resolution is attached for the members' use. It can be modified as the member sees fit. Once the Resolution is enacted, certified copies of the resolutions should be sent to the IRMA office to the attention of Susan Garvey. All resolutions will be sent to the appropriate legislators.

## **Legislation Adverse to Local Governments Public Entity Joint Self-Insurance Risk Pools**

Section 220/6 of the Intergovernmental Cooperation Act authorizes public entities to jointly self-insure to protect itself or any public agency member against liability or loss in designated insurable areas. There are dozens of public entity risk pools created throughout the state comprised of thousands of governmental bodies who are satisfied members of intergovernmental self-insurance Pools.

Two pieces of legislation were introduced in the last legislative session that would have dramatically harmed the rational and efficient operation of governmental joint self-insurance pools. The legislation was not proposed as a result of any Pool abuses or failures. There have been almost no instances in Illinois in which pools have been mismanaged or underfunded.

The legislative efforts were introduced by groups who had a self interest in the outcome of the legislation to the detriment of joint risk pooling. We believe that the legislative efforts were proposed to address a withdrawal issue arising out of one singular instance of one singular pool and by attorneys who discovered that their contacts with local governments did not automatically result in being chosen as defense attorneys by pools.

The legislative efforts would result in the erosion of the necessary self-direction such intergovernmental cooperatives and their members need for stability, predictability, and cost-effectiveness.

### **Benefits of Joint Self-Insurance Risk Pooling**

Public entity risk pools provide a long term, stable source of risk financing, protected from the price fluctuations associated with the commercial insurance cycle.

Risk pools provide broad coverage designed to meet the specific needs of public entities.

As owners of the pool, public entities can direct the operation of the pool to maximize the benefit to all participants without a requirement to generate profits for shareholders or other outside owners.

### **The Legislation**

The first legislative proposal would make structural changes to risk pooling by changing certain provisions of the Joint Self-Insurance provisions of the Intergovernmental Cooperation Act, including limiting the period for notice of withdrawal to no more than 30 days, requiring pools to take back members who had voluntarily withdrawn without penalty, limited the ability of Pools to purchase multi-year insurance contracts and interfered with the selection of Pool Officials.

The second legislative proposal was a change to the Illinois Tort Immunity Act to modify the provisions relating to selection of defense counsel. When a municipal employee is sued in relation to the performance of their job, the municipality generally provides a defense for the employee. The proposed change will require the municipality to pay for a separate lawyer chosen by the employee for each employee in the suit without limitation.

### **The Effect on Joint Self-Insurance Risk Pools**

The efficient use of public funds and services is of paramount concern to the taxpayers of Illinois and to the local public entities which serve them. It is more important than ever that local public entities be able to maintain their statutory right and ability to self-determine their individual and collective insurance and risk management needs through intergovernmental cooperation.

The legislation that was proposed would unfairly limit the ability of units of local government to cost-effectively meet their long-term insurance and risk financing needs through alternative means to commercial insurance.

A predictable, stable membership for a known and agreed upon period of time allows a public entity pool to efficiently and accurately set rates for members, appropriately (and fairly) allocate costs, and negotiate favorable reinsurance contracts. Fixed costs are allocated among all pool members when a budget is approved. Allowing members to leave a pool with only a 30 day notice period will result in the withdrawing member's share of costs being passed on to the remaining pool members.

Mandating that any past member shall be allowed to rejoin the intergovernmental pool or cooperative within 60 days after withdrawing without penalty unfairly limits the ability of a pool to adjust its member contribution based upon changes to the former member's loss experience or risk profile during the ensuing 60 day period. This bill would prohibit any intergovernmental pool from exercising either of these options, thus requiring the pool to extend coverage in exchange for a "premium" which would, by definition, be inadequate to cover the risk now presented by the re-joining member.

The legislation would eliminate an intergovernmental insurance pool's ability to enter into multi-year contracts with reinsurers when such contracts would lower the cost to the public entities participating in the pool limit. There is no limitation on a commercial insurer's ability to enter into contracts of any length.

Governmental pools win cases and control costs by hiring attorneys who are familiar with the defense of public officials and municipal employees.

The proposed change to the Tort Immunity Act, mandating that a municipality must pay for separate defense counsel chosen by each employee that may be joined in a law suit will increase the defense costs paid by local governments on behalf of themselves and their employees by two to three times.

The unit of local government will end up paying for the defense fees of two, three or possibly more attorneys without having control over the hourly rate being charged, the experience of the attorney being retained or the ability to control the litigation to protect against unnecessary legal action and cost.

This potential change will result in dramatically more and higher settlements, even in frivolous cases, being paid by the local government and ultimately the taxpayer due to the oppressive costs of the legal defense and to avoid the crushing defense cost exposure that would be faced.

**If this legislation is resurrected or any legislation regarding risk pooling that may affect local government entities or their taxpayers is proposed, please consult with the governmental bodies in your District before taking a position on any such legislation to truly understand the effect it will have local government and ultimately the taxpayer.**

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE  
A LETTER OF ENGAGEMENT CONFIRMING THE TERMS AND OBJECTIVES TO  
PROVIDE FINANCIAL AND ACCOUNTING SERVICES – SIKICH LLP

**AGENDA NO.**

7

**AGENDA DATE:** 11/12/12**STAFF REVIEW:** Tim Halik,  
Village Administrator**SIGNATURE:** T. Halik**LEGAL REVIEW:** William Hennessy, Village Attorney**SIGNATURE:** W. Hennessy**RECOMMENDED BY:** Tim Halik,  
Village Administrator**SIGNATURE:** T. Halik**REVIEWED BY COMMITTEE:** YES  on November 12, 2012 NO  N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

With the prior resignation of Finance Director Sue Stanish, on December 13, 2010, the Village Board adopted Resolution No. 10-R-43 accepting a proposal from Sikich LLP to provide financial and accounting services. This enabled Ms. Carrie Dittman to perform the duties of the position on a part-time basis at an hourly rate of \$115. This arrangement has continued to the present time and has worked very well, due in part to the efforts of Ms. Dittman and Finance Analyst Janet Kufrin. Ms. Dittman typically works two (2) days a week at the office, or occasionally more during budget preparation or when the prevailing workload requires. Sikich has not requested a rate increase since the date when the original proposal was accepted (December 13, 2010).

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

Ms. Dittman's professional services rate at Sikich, as a CPA and municipal auditor, is much higher than the rate currently charged to the Village. Therefore, Sikich's Partner-in-Charge of Government Services, Mr. Fred Lantz, recently approached the Village to discuss an alternative arrangement that would enable the Village to continue to utilize Sikich to provide financial and accounting services, while allowing Ms. Dittman to continue working for other clients. This arrangement would involve the use of an alternate Sikich employee, Ms. Diane Gillian, to provide general accounting services to the Village, while Ms. Dittman would continue to work on budget preparation and the more specialized duties that are required of the position. Both Sikich employees would continue to work under the direct supervision of Mr. Fred Lantz. This proposal has been designed by Mr. Lantz to be budget neutral to the Village. Under the proposal, Ms. Gillian's rate will be \$89/hour and Ms. Dittman's rate will be \$145/hour. Although Ms. Dittman's new rate reflects a \$30/hour increase, this will be offset by the reduction in overall hours worked (which will be replaced by the lower \$89/hour rate). The new rate charged is still well below her professional services rate at Sikich.

Staff, along with Mayor Napoli, have considered this proposal and believe it will be effective to enable the Village to continue to benefit from the high quality work produced by Ms. Dittman, while allowing her to continue her work with other business clients, and staying budget neutral to the Village.

**ACTION PROPOSED:** Adopt Resolution

RESOLUTION NO. 12-R-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK  
TO EXECUTE A LETTER OF ENGAGEMENT CONFIRMING THE TERMS AND  
OBJECTIVES TO PROVIDE FINANCIAL AND ACCOUNTING SERVICES – SIKICH LLP

---

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Letter of Engagement prepared by Sikich LLP, dated October 1, 2012, and consisting of three (3) sheets, attached hereto as Exhibit "A" and made a part hereof by this reference, is hereby accepted and that the Mayor and Village Clerk are hereby authorized to execute the Letter.

ADOPTED and APPROVED this 12<sup>th</sup> day of November, 2012

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

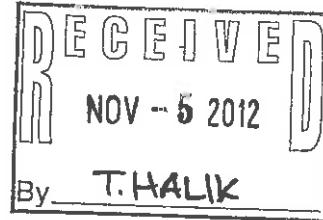
ROLL CALL VOTE:                    AYES: \_\_\_\_\_  
    NAYS: \_\_\_\_\_  
    ABSTENTIONS: \_\_\_\_\_  
    ABSENT: \_\_\_\_\_



1415 W. Diehl Road, Suite 400 • Naperville, IL 60563

Members of American Institute of  
Certified Public Accountants

October 1, 2012



Mr. Timothy Halik  
Village Administrator  
Village of Willowbrook  
7760 Quincy Street  
Willowbrook, IL 60527-5594

Mr. Halik:

This will confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the professional financial and accounting services we will continue to provide to the Village of Willowbrook.

First, it is important that you understand that our services will not satisfy any requirements for an audit in accordance with generally accepted auditing standards. We are accepting this engagement as accountants rather than as auditors. Therefore, we request that you do not record this as an audit engagement in your minutes and other memoranda.

Since the former Director of Finance's resignation in 2010, Sikich has acted as Interim Director of Finance to meet the Village's day-to-day accounting and financial reporting needs, providing more timely services at a reduced cost. The services that we are proposing to be provided are included in Attachment A under the direction of the Village Administrator. These services will be provided at the Village's offices during normal business hours unless other arrangements are made in advance with the Village.

Based on the approximately two years we have been providing these services, we anticipate that the financial services can continue to be completed in two days per week—continuing the savings for the Village over the cost of a full-time Director of Finance. During busier times, such as preparing the budget and for the Village's annual audit, more time has generally been required. As we have discovered over the past two years, certain tasks the Interim Director of Finance has been providing could also be provided to the Village by a less expensive assistant finance director/senior accountant, thereby affording the Village additional cost savings. In addition, delegating some of this less critical work would afford the current Interim Director of Finance additional time to spend on budget, audit, and additional critical projects the Village may wish to undertake. The Interim Director of Finance will continue to attend Village meetings at the request of the Village Administrator. Throughout our engagement, we will maintain close communications with all required staff and work to maintain the high standards of the Village's finance department. Therefore, we are proposing an addition to the service team at a lower cost to continue to serve the needs of the Village at the lowest cost possible.

The services outlined in Attachment A will be provided by Ms. Carrie Dittman, manager, and Ms Diane Gillian, senior under the direct supervision of Frederick G. Lantz. Assistance to be provided by your personnel, including access to all financial records, general ledger, and other information we will need to complete the engagement will be coordinated with Mr. Timothy Halik and Ms. Janet Kufrin.

Our fees for these services will be based on the actual time spent on the engagement at an hourly rate of \$145 for Ms. Dittman and \$89 for Ms. Gillian, with an anticipated time of 2 days per week. Services will be invoiced to you from time to time as work progresses. In accordance with Illinois Compiled Statutes, payments for all services are due within sixty days of receipt of an invoice.

We appreciate the opportunity to be of service to the Village and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described above, please sign one copy of this letter in the space provided and return it to us.

Sincerely,



Sikich LLP  
By: Frederick G. Lantz, CPA  
Partner-in-Charge, Government Services

Response:

This letter correctly sets forth the understanding of the Village of Willowbrook.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix A

### Village of Willowbrook Proposed Accounting Services

#### Objective

Perform accounting services as determined and directed by the Village Administrator to assist the Village in maintaining the accuracy and integrity of its accounting information. Based on our prior experience with the Village, we estimate the financial and accounting services can be provided with an average of 60 hours per month, as follows:

Senior Accountant/Assistant Finance Director: Prepare monthly Village bank reconciliations, monthly police pension investment reconciliation and update pension investment spreadsheet for purchases, sales and interest/dividend income, creation of related cash/investment journal entries and preparation of finance committee reports = 25-30 hours/month

Director of Finance: Prepare other account analyses, attendance at board and committee meetings as required, and work on other projects as directed by the Village = 25-30 hours/month.

#### Scope of Services

1. Complete monthly bank reconciliations.
2. Assist the Village in closing month end and year end general ledger.
3. Assist the Village in reconciling certain account balances and preparing certain schedules of analysis.
4. Monitor the Village's bank and investment balances and recommend transfers as needed for cash flow purposes.
5. Prepare monthly financial statements for the Finance and Administration Committee, and other interim reports as needed.
6. Attend Village Board of Trustees and committee meetings on an as-needed basis.
7. Assist with budget preparation and presentation.
8. Prepare the Village for and complete the annual audit.
9. Any other projects deemed necessary by the Village Administrator.

The services would be scheduled based on the timing of the needs of the Village Administrator with at least one week's notice.

#### Deliverables

Electronic copies of any and all documents worked on for the Village will be maintained on the Village's network.

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

<b>ITEM TITLE:</b> A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR THE PURCHASE AND INSTALLATION OF SNOW PLOW EQUIPMENT ON AN EXISTING PUBLIC WORKS VEHICLE – AUTO TRUCK GROUP	<b>AGENDA NO.</b> <b>8</b> <b>AGENDA DATE:</b> <u>11/12/12</u>
<b>STAFF REVIEW:</b> Tim Halik, Village Administrator	
<b>LEGAL REVIEW:</b> N/A	
<b>RECOMMENDED BY:</b> Tim Halik, Village Administrator	
<b>REVIEWED BY COMMITTEE:</b> YES <input checked="" type="checkbox"/> on November 12, 2012 NO <input type="checkbox"/> N/A <input type="checkbox"/>	

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The F.Y. 2012/13 Budget includes funding to purchase and install a snow plow package on an existing public works vehicle. Public Works Vehicle #77 is a 2009 Ford F-150 4x4 pick-up truck. When this vehicle was originally purchased it was a replacement vehicle and the specifications did not include a snow plow package. The department has since concluded that if this vehicle were outfitted with a snow plow, it could be a useful resource in our annual Snow & Ice Control Program, specifically to be used in courts and cul-de-sac, and at times when other snow plow vehicles are down for repairs. During our F.Y. 2012/13 Budget preparation, we checked prices to retrofit a 7'6" wide snowplow on the vehicle with an electrically powered hydraulic lift. \$4,600 was ultimately included in the budget for this purchase.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The public works department continues to believe that the vehicle in question should be retrofitted with a snow plow for use in our Snow & Ice Control Program, and we would recommend that the plow be installed for the upcoming snow season. Therefore, three (3) proposals were obtained from reputable equipment outfitters:

VENDOR	PROPOSAL AMOUNT
Monroe Truck – Boss brand plow*	\$4,329.00
<b>Auto Truck Group – Western brand plow</b>	<b>\$4,600.00</b>
Lindco – Western brand plow	\$4,737.27

(\*Although the Boss brand plow package installed by Monroe Truck was the lowest price, the manufacturer of the plow does not recommend that a snow plow be installed on this specific vehicle.)

Staff would recommend the purchase of the Western brand plow from Auto Truck Group. The proposal amount matches the budgeted amount and the vendor could begin the installation immediately.

### ACTION PROPOSED:

Adopt the Resolution.



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

## Snow Plow for Truck #77 (F150) #2

10/30/2012

To: Tim Halik

From: Anthony Witt

As requested below you will find proposals for outfitting our 2009 (Truck #77) F150 standard cab long bed pick-up with a removable front end snowplow.

- Motor size: 5.4
- FGAWR:3600
- RGAWR:3850
- GVWR:7200

I have contacted the three major companies which outfit utility trucks with snowplows in the Chicagoland area. After doing so two of the companies recommend Westerns while one of the companies recommends Boss. Monroe Truck will sell us the plow at the below prize but we'll not install it due to the fact that the manufacturer does not recommend installing any file on a F150.

### **Auto Truck**

#### Option #1

Western 7-1/2' HTS "Half-Ton Snow Plow \$4,600.00

(With a Deflector)

### **Monroe Truck**

#### Option #1

Boss Sport Duty Straight Blade 7'6" Snowplow \$4,329.00

(With a Deflector)

### **Lindeo**

#### Option #1

Western 7-1/2' HTS "Half-Ton Snow Plow \$4,737.27

(With a Deflector)

Note: Do to the above prices, recommendations, and standards, I would recommend we move forward with installing from Auto Truck.



*"A Place of American History"*



RESOLUTION NO. 12-R-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A  
PROPOSAL FOR THE PURCHASE AND INSTALLATION OF SNOW PLOW  
EQUIPMENT ON AN EXISTING PUBLIC WORKS VEHICLE – AUTO TRUCK GROUP

---

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk are hereby authorized to accept a proposal received from Auto Truck Group, attached hereto as Exhibit "A" and made a part hereof, to purchase and install a snow plow package on an existing public works vehicle for the total cost of \$4,600.

ADOPTED and APPROVED this 12<sup>th</sup> day of November, 2012

APPROVED:

---

Mayor

ATTEST:

---

Village Clerk

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



\*\*\*\*\*  
 AUTO TRUCK, INC  
 1420 BREWSTER CREEK BLVD. - BARTLETT, IL 60103  
 PHONE 630-860-5600 - FAX 630-860-5631  
 E-MAIL: sales@autotrack.com

3582  
 Contact: ANTHONY WITT  
 VILLAGE OF WILLOWBROOK  
 700 WILLOWBROOK CENTER PKWY.  
 WILLOWBROOK, IL 60527

Quote No : 348748  
 Quote Date : 2012-10-24  
 Expire Date: 2012-11-23  
 Sales Rep : 112  
 Phone No : 630-918-5286  
 Fax No : 630-323-0787

Supply and install -

Western 7-1/2' HTS "Half-Ton" Snow Plow  
 "Ultra-Mount" simplified one-side hookup design  
 14-GA steel blade with 6 vertical ribs, Pro-guard red finish  
 27" Blade height, 5/16" x 6" cutting edge, 2-trip springs  
 Western "Power Bar" structural reinforcement  
 Covered/enclosed electric hydraulic power unit  
 Cab command hand held controller  
 Low profile "Nighthawk" dual beam halogen headlamps  
 Blade guides with replaceable flags  
 Installed

7-1/2' rubber snow deflector (Installed)

Total \$4,600.00

Application: 2009 Ford F150  
 Reg Cab 4x4 w/8' bed  
 Factory snow plow prep package

Submitted By:

Accepted By:

Date:

Make : FORD  
 Model : F250  
 Year : 2009

Wheelbase : 0  
 Cab-Axle : 0  
 Body Paint:

VIN : 2009 F250  
 Trans : AUTO  
 Factory Ord:

**REQUIRED REPORTING TO MUNICIPALITY BY PENSION BOARD**  
**As of April 30, 2012 fiscal year end**

(40 ILCS 5/3-143) (from Ch. 108 1/2, par. 3-143)

Sec. 3-143. Report by pension board.

The pension board shall report annually to the city council or board of trustees of the municipality on the condition of the pension fund at the end of its most recently completed fiscal year. The report shall be made prior to the council or board meeting held for the levying of taxes for the year for which the report is made.

**1.**

Total Trust Assets (see attachment 1 for complete listing)

Total Assets (market value):	\$15,162,946
Actuarial Value of Assets (see item 8 for explanation):	\$15,529,357

**2.**

Estimated receipts during the next succeeding fiscal year from:

Participant Contributions deducted from payroll:	\$166,201
Employer Contributions and all other sources:	\$525,016

**3.**

Estimated amount required during the next succeeding fiscal year to:

(a) pay all pensions and other obligations provided in this Article:	\$.
(b) meet the annual requirements of the fund as provided in Sections 3-125 and 3-127:	\$691,217

**4.**

Total Net Income received from investment of net assets:	\$648,028
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Assumed Investment Return:	7.50%
Actual Investment Return:	4.25%

Total Net Income received from investment of net assets (FYE April 30, 2011):	\$1,443,849
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Assumed Investment Return (FYE April 30, 2011):	7.50%
Actual Investment Return (FYE April 30, 2011):	11.20%

**5.**

Total number of Active Employees that are financially contributing to the fund:	20
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**6.**

Disbursements to:

(i) Annuitants in receipt of a regular retirement pension:	
Total number of annuitants:	7
Total amount that was disbursed in benefits:	\$393,127
(ii) Recipients being paid a disability pension:	
Total number of annuitants:	2
Total amount that was disbursed in benefits:	\$ 51,292
(iii) Survivors and children in receipt of benefits:	
Total number of annuitants:	1
Total amount that was disbursed in benefits:	\$ 38,513

7.	Funded ratio of the fund:	79.46%
8.	Unfunded Actuarial Accrued Liability:	\$4,014,188

The Unfunded Actuarial Accrued Liability is the excess of the Actuarial Accrued Liability over the Actuarial Value of Assets.

The Actuarial Accrued Liability is the portion of the present value of future plan benefits reflecting projected credited service and salaries determined by the actuarial cost method based upon the plan's actuarial assumptions and not provided for at a valuation date by the actuarial present value of future normal costs. The normal cost is the portion of this present value which is allocated to the current valuation year.

The Actuarial Value of Assets is the asset value derived by using the plan's asset valuation method which is a method designed to smooth random fluctuations in asset values. The objective underlying the use of an asset valuation method is to provide for the long-term stability of municipal contributions.

9.  
Investment Policy of the pension board under the statutory investment restrictions imposed on the fund.  
(See attachment 2)

**Certification**

I, Timothy Kobler, Vice President of the Willowbrook Police Pension Board, Village of Willowbrook, DuPage County, Illinois, do hereby certify that this document is a true and correct copy of: "Required Reporting to Municipality By Pension Board" as outlined in 40 ILCS 5/3-143.

Witness my hand this 29<sup>th</sup> day of Oct 2012.



Timothy Kobler  
Vice President of Willowbrook Police Pension Board

Source: P.A. 95-950, eff. 8-29-08