

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 10, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: Trustee Michael Mistele.

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Superintendent of Parks and Recreation Kristin Violante, and Management Analyst Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Administrator Halik to lead everyone in saying the Pledge of Allegiance.

4. VISITOR'S BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - September 26, 2011 (APPROVE)
- c. Warrants - \$114,988.95 - October 10, 2011 (APPROVE)
- d. Monthly Financial Report - September 30, 2011 - (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Baker, seconded by Trustee Davi to approve the Omnibus Vote Agenda, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Berglund, Davi and Trilla. Nays: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR COMMUNITY PARK BALL FIELD BACKSTOP REPLACEMENT PROJECT - PEERLESS FENCE

Superintendent Violante advised that recently the Village of Willowbrook received an Illinois Department of Commerce and Economic Opportunity (DCEO) grant in the amount of \$46,000 for a ball field backstop replacement project at Borse Community Park. Superintendent Violante has received proposals from various contractors for this project. Originally, the Village budgeted \$25,500 in the 2011/12 budget to complete a similar project. However, with the grant approval, the Parks & Recreation Commission are reviewing the installation of dugout canopies in a second phase of this project. The backstop project (phase I) will include the removal and replacement of all three (3) ball field backstops. The design for the new backstops is a sixteen foot (16') high galvanized backstop with a six foot (6') overhang section. In addition, new footings would be installed at the recommendation of Parks Commissioner Kanaverskis. The new footings would be dug fifty-four inches (54") deep, to allow support of the new structure. A proposal has been received for this, as well.

Peerless Fence's proposal was the lowest qualified proposal received at \$33,200 and has done quality work for the Village in the past. An amount of \$12,800 will be left from the grant, and Staff would like to use this money for Phase II of the project and purchase new canopies for the dugouts.

MOTION: Made by Trustee Kelly, seconded by Trustee Berglund to adopt Resolution No. 11-R-43, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Berglund, Davi and Trilla. Nays: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK TITLE 4, CHAPTER 4, SECTION 4-4-3 - HOURS OF OPERATION

Superintendent Violante advised that during the process of reviewing the park sign project, the Park Commission wanted to place the park hours on the new signs. Currently, the village

ordinance states that the parks are open from 6:00 a.m. to 9:00 p.m. The Park Commission would like to recommend amending the first sentence of the ordinance to read the parks are open from dawn to dusk. This would also enable easier police enforcement of individuals in the park during the winter months when it gets dark earlier.

MOTION: Made by Trustee Baker, seconded by Trustee Kelly to adopt Ordinance No. 11-O-16, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Berglund, Davi and Trilla. Nays: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE AMENDING WILLOWBROOK MUNICIPAL CODE SECTION 1-5-3 BY ESTABLISHING AND RECORDING RULES GOVERNING PUBLIC COMMENT AT ALL OPEN MEETINGS OF THE VILLAGE IN CONFORMANCE WITH THE REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

Administrator Halik advised that although the Village of Willowbrook has always allowed public comment at open meetings, a recent amendment in the Illinois Open Meetings Act established a need for the Village to review procedural rules regarding public participation. The proposed Ordinance was drafted by Attorney Hennessy and represents a culmination of Staff's review of other communities' current procedures, research provided by the Illinois Municipal League, input by the Village Clerk, and legal review by our village attorney. Section 2 of the Ordinance provides 15 rules governing public comment at all open meetings. This is not to inhibit comments but to afford all individuals the opportunity to address the public body on matters regarding the affairs and activities of village government while ensuring an orderly and productive meeting. With the passage of this Ordinance, it will be in effect at the next regularly scheduled meeting of the Board.

Attorney Hennessy advised that the rules are designed to be applied on a case to case basis as the Board sees fit. In the future, matters may arise where the Board may feel the need to suspend the rules for the purpose of eliciting any further comment from individuals as otherwise would not be permitted. These rules are guidelines for the Board to utilize, especially with emotional and irrational subjects. Relevancy is built into the rules and the public comment should have some relevancy of the affairs or activities of the village.

MOTION: Made by Trustee Kelly, seconded by Trustee Davi to approve Ordinance No. 11-O-17, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Berglund, Davi and Trilla. Nays: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi reported the Village has had a quiet month and all matters are proceeding as they should.

Trustee Trilla had no report.

10. ATTORNEY'S REPORT

Attorney Hennessy advised on when the comprehensive amendment to the Ethics Ordinance will be conducted and completed. Attorney Hennessy has asked Trustee Kelly, who is a graduate of a distinguished law school to assist him in this project. Once completed, Attorney Hennessy will provide a copy to each Board member to review prior to approval. The amended rules and regulations of the Illinois Open Meetings Act will be included in this amendment

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik advised that several news articles have been placed at each Board members seat regarding some relevant topics the village may soon be faced with.

13. MAYOR'S REPORT

Mayor Napoli advised that the veto session for the State of Illinois is the last week in October and 1<sup>st</sup> week in November. Mayor Napoli will be going down to Springfield to try and ensure that the Village does not lose any share of the state shared revenues that is provided to the Village along with pension reform.

14. EXECUTIVE SESSION

- a. DISCUSSION - To Discuss Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(c)(2)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Davi, seconded by Trustee Baker to adjourn into Executive Session at the hour of 6:45 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Berglund, Davi and Trilla. Nays: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 6:53 p.m.

15. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Berglund, to adjourn the meeting at the hour of 6:53 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Berglund, Davi and Trilla. Nays: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

\_\_\_\_\_, 2011.

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Mayor

Minutes transcribed by Debbie Hahn.