

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 22, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were President Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund (via conference call), and Frank Trilla.

*Trustee Umberto Davi arrived at the meeting at 6:37 p.m.

ABSENT: None.

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Management Analyst Garrett Hummel and Deputy Clerk Deborah Hahn.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Trilla to lead everyone in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - August 8, 2011 (APPROVE)
- c. Warrants - \$169,737.40 - August 22, 2011 (APPROVE)
- d. Motion to Approve - 2011 MFT Roadway Maintenance Program: Payout #1 - Partial Payment, James D. Fiala Paving Co. (APPROVE)
- e. Resolution - School's Open Week (ADOPT)

President Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda. Trustee Trilla requested to recuse himself from Item #4c.

MOTION: Made by Trustee Baker, seconded by Trustee Kelly to approve the Omnibus Vote Agenda and Resolution No. 11-R-33, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITORS' BUSINESS (Public comment is limited to three minutes per person on open session agenda discussion items only)

None presented.

6. DELINQUENT WATER BILLS

Administrator Halik advised that there are no delinquent water bills at this time.

* Trustee Davi entered the meeting at 6:37 p.m.

7. PROCLAMATION - A PROCLAMATION RECOGNIZING SERGEANT ARTHUR P. SVEHLA FOR 25 YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK

President Napoli presented Sergeant Arthur P. Svehla with a Proclamation and gift recognizing his 25 years of service with the Village of Willowbrook. President Napoli, the Board of Trustees and Staff thanked Sgt. Svehla for his service.

8. PROCLAMATION - A PROCLAMATION RECOGNIZING SERGEANT John P. Skiba FOR 20 YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK

President Napoli presented Officer John P. Skiba with a Proclamation and gift recognizing his 20 years of service with the Village of Willowbrook. President Napoli, the Board of Trustees and Staff thanked Officer Skiba for his service.

9. RECOGNITION - WILLOWBROOK POLICE CADETS

Detective Michelle Strugala advised that the week of August 8-12, 2011, eight Cadets and two advisors attended the 2011 State of Illinois Explorer Conference in Springfield, IL. Two teams of four Cadets each participated in police enforcement scenarios. Detective Strugala was happy to report that the Cadets received a 1st place trophy in Hostage Negotiations, a 2nd place in Hogan's Alley, two-3rd place trophies in Felony Suspect Arrest and Crime Scene Response, and a 4th place in Surveillance.

The Willowbrook Police Department is very proud of these young individuals and congratulated each of them for their hard work and determination.

A special thank you was extended to the advisors Detective Michelle Strugala, Officers Dan Polfliet, Nick Volek, Lauren Kasper and Secretary Laurie Schmitz for their time and dedication to the Cadet Program throughout the year.

Two Cadets, Corporal Jamie Kroll and Claire Manley were introduced to the Board. The Board extended their appreciation to the Cadets and congratulated them on a job well done!

10. ORDINANCE - AN ORDINANCE AMENDING SECTION 1-5-4 OF THE
WILLOWBROOK MUNICIPAL CODE ALLOWING THE PRESIDENT TO BE
REFERRED TO AS MAYOR

Administrator Halik advised that since its inception, Willowbrook has operated under a Trustee-Village form of government with a President as its Chief Executive Officer, per the Illinois Municipal Code statute. That statute was amending in 1976 to allow the President of a Village to be referred to as either Mayor or President. Willowbrook's Municipal Code does not reflect that amendment to the Illinois Municipal Code.

The proposed amendment would allow the present and future presidents of the Village the choice to be referred to as the Village Mayor.

President Napoli advised that it has been a confusing term being called President. Even the DuPage Mayors and Managers Conference utilize the term mayor. The President's duties require him/her to have a more proactive, hands-on involvement of the day to day operation of the municipality. Therefore, Staff is requesting that the Board allow the Village President the elective choice to be referred to as the Village Mayor.

MOTION: Made by Trustee Davi, seconded by Trustee Baker to approve Ordinance No. 11-0-13, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Baker advised that certification or recertification of employees and Board members in the use of the Automated External Defibrillators (AED)'s and CPR will be delayed to December 2011, due to the instructor's unavailability at this time.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

12. ATTORNEY'S REPORT

Attorney Hennessy had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik advised that the Village received another grant from the Illinois Department of Commerce and Economic Opportunity in the amount of \$60,000 for the Knoll's Lake Drainage Improvement Project. This makes two grants of the three grants submitted that the Village has received. Thanks to Management Analyst Hummel for his efforts in the grant application process.

Chief Shelton advised that the 6th Reaccreditation Onsite was held this past week. Two assessors, one from Connecticut and one from South Carolina reviewed the police department standards and General Orders. Chief Shelton was happy to report that the police department had an almost perfect report. He anticipates that in March, at the CALEA Conference, the Willowbrook Police Department will be awarded their reaccredited status. Thanks went to Secretary Cindy Stuchl, Deputy Chief Paul Oggerino and department staff.

Mayor Napoli advised that he went to the exit interview and noted that the two assessors stated that staff and their

reporting process made their job very easy. He commended the staff on an excellent job!

15. MAYOR'S REPORT

Mayor Napoli had no report.

16. EXECUTIVE SESSION

- a. REVIEW 2011 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) - Regarding the Minutes of Executive Session Meetings that were Lawfully Closed Under the Open Meetings Act.
- b. DISCUSSION - Pursuant to 5 ILCS 120/2.06(3)(1) - Regarding the Destruction of Audio or Video Recordings of Closed Meetings Under the Open Meetings Act for the Purpose of a Semi-Annual Review of Said Recordings.
- c. DISCUSSION - Pursuant to 5 ILCS 120/2.06(d) - Regarding Previously Approved Minutes of Meetings that were Lawfully Closed Under the Open Meetings Act for the Purpose of a Semi-Annual Review of Said Minutes.

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker, seconded by Trustee Kelly to recess into Executive Session at the hour of 7:04 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:30 p.m.

17. RESOLUTION - A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS

MOTION: Made by Trustee Baker, seconded by Trustee Davi to approve Resolution 11-R-34, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Berglund, Davi and Trilla. Nays: Mistele. ABSENT: None.

MOTION DECLARED CARRIED

18. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF EXECUTIVE SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

MOTION: Made by Trustee Davi, seconded by Trustee Baker to approve Resolution 11-R-35, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

19. MOTION - A MOTION TO APPROVE EXECUTIVE SESSION MINUTES DATED JANUARY 24, FEBRUARY 14, MARCH 21, MAY 9, AND MAY 23, 2011

MOTION: Made by Trustee Kelly, seconded by Trustee Baker to approve Executive Session Minutes, as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

20. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Davi to adjourn the meeting at the hour of 7:34 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Kelly, Mistele, Berglund, Davi and Trilla. Nays: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2011.

Village Mayor

Minutes transcribed by Debbie Hahn.