

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 13, 2011 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were President Robert Napoli, Clerk Leroy Hansen, Trustees Terrence Kelly, Michael Mistele, Sue Berglund, and Frank Trilla.

ABSENT: Trustees Dennis Baker and Umberto Davi.

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief of Police Mark Shelton, Deputy Chief Paul Oggerino, and Management Analyst Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Berglund to lead everyone in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - May 23, 2011 (APPROVE)
- c. Warrants - \$197,288.02 - May 23, 2011 (APPROVE)
- d. Monthly Financial Report - \$19,462,002.50 - May 31, 2011 - (APPROVE)
- e. Plan Commission Recommendation - 505 Ridgemoor - (RECEIVE)
- f. An Ordinance Adopting Prevailing Wage Rates Pursuant to the Prevailing Wage Law - (PASS)
- g. An Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Willowbrook - (PASS)

President Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele, seconded by Trustee Kelly to approve the Omnibus Vote Agenda and Ordinances No. 11-0-06 and 11-0-07, as presented.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Berglund, and Trilla. Nays: None. ABSENT: Baker and Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

Mr. Russell Brown, 9 S 606 Woodland Drive, unincorporated DuPage County, Illinois. He also owns a business in Willowbrook at 7580 S. Quincy Street. Mr. Brown voiced his concerns regarding the proposed reduction in staff and restructuring within the Willowbrook Police Department. He believes that removing the experienced middle management of the police department and replacing with Officer-in-Charge could work on an interim basis but not long term. Mr. Brown feels that the village should move slowly when considering downsizing the department, and believes it would better serve the community by completing this downsizing through attrition and early retirement buyouts. He would also like to see the Village consider new and creative ways to increase revenue within the department.

6. DELINQUENT WATER BILLS

Administrator Halik advised the Board there are two delinquent water bills in the amount of \$157.21 and \$150.59. Staff requested and received permission to proceed as per Village policy.

7. A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

Administrator Halik advised the Illinois Department of Transportation conducted an audit of our Motor Fuel Tax Fund expenditures for 2008, 2009, and 2010 MFT distributions. In March, the village received IDOT's draft audit with some accounting inconsistencies. Staff met with IDOT in order to determine why the inconsistencies were included on the audit report. After a review, it was determined that IDOT was missing important documentation that was previously provided by the Village, which authorized the use of MFT receipts on various road projects. These items were re-submitted to IDOT again and the majority of the items were removed from the report.

However, in 2009, the Village expended more in engineering fees relating to the Clarendon Hills Road overlay project than we had

anticipated. Therefore, a new allocation resolution must be approved by the Village Board for the overage amount.

MOTION: Made by Trustee Mistele, seconded by Trustee Kelly, to approve Resolution 11-R-23 to approve the use of \$20,000.00 from the Motor Fuel Tax Fund in calendar year 2009.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Berglund, and Trilla. Nays: None. ABSENT: Baker and Davi.

MOTION DECLARED CARRIED

8. PASSAGE OF THE ANNUAL APPROPRIATION ORDINANCE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING MAY 1, 2011 AND ENDING APRIL 30, 2012

Administrator Halik advised that each year the Village of Willowbrook must adopt an Appropriation Ordinance within the first quarter of each year. It is then filed with the DuPage County Clerk's Office within thirty (30) days of the passage of the Ordinance. This Ordinance provides for the legal authority to expend funds.

MOTION: Made by Trustee Mistele, seconded by Trustee Kelly to approve Ordinance 11-O-08 for the Village of Willowbrook's Appropriation Ordinance.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Berglund, and Trilla. Nays: None. ABSENT: Baker and Davi.

MOTION DECLARED CARRIED

9. COMMITTEE REPORTS

Trustee Kelly had no report.

Trustee Mistele reported that the Municipal Services Committee reviewed the purchase of a backhoe and the replacement roof for the Storage Shed behind the Village Hall. They will both be on the Omnibus Agenda next meeting.

Trustee Berglund had no report.

Trustee Trilla had no report.

10. ATTORNEY'S REPORT

Attorney Hennessy advised through the order of the Village President, he is to prepare a comprehensive amendment to the Village Ethic's Ordinance. Attorney Hennessy requested input from the Village Board on this Ordinance and received a memorandum from Trustee Kelly. He is still waiting for input from the rest of the Board and will proceed with the preparation of this amendment in the near future.

President Napoli requested the Board have their input completed by the next board meeting.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik advised that Chief Shelton has an item to share. Chief Shelton advised that a former Cadet Kyle Fong, who graduated four years ago from our Cadet program, recently sent a note stating he will be graduating from West Point Academy as a Second Lieutenant and wanted to thank the department for allowing him to become the person he is today.

13. PRESIDENT'S REPORT

President Napoli had no report.

14. EXECUTIVE SESSION

- a. Consideration of the Performance of an Occupant of a Village Office Pursuant to 5ILCS 120/2(c)(3)
- b. To Discuss Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/2(c)(2)
- c. Consideration of Collective Negotiating Matters Between the Village and Its Employees Representatives Pursuant to 5ILCS 120/2(c)(5)

15. ADJOURNMENT

MOTION: Made by Trustee Kelly, seconded by Trustee Mistele to adjourn into Executive Session at the hour of 6:45 p.m.

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PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Berglund, and Trilla. Nays: None. ABSENT: Baker and Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2011.

Village President

Minutes transcribed by Debbie Hahn.