

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, DECEMBER 15, 2025 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Clerk Gretchen Boerwinkle, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Director of Public Works Rick Valent, Chief Lauren Kaspar, Deputy Chief Gerard Wodka, and Deputy Clerk Christine Mardegan.

ABSENT: Director of Parks and Recreation Dustin Kleefisch, Chief Financial Officer Amy Curtin, and Deputy Chief Benjamin Kadolph.

ALSO PRESENT: Chief Financial Officer Lora Flori, Administrative Assistant Jody Wegrzynski

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Mrs. Wegrzynski to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

- a. WAIVE READING OF THE MINUTES (APPROVE)
- b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING, NOVEMBER 24, 2025 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

a. PRESENTATION OF THE 2025 CITIZEN SURVEY RESULTS

Mr. Arteaga introduced the topic by reviewing the purpose of the Citizen Survey and turned the floor over to Mrs. Wegrzynski.

She reviewed the following sections of the results document:

- Demographics & Quality of Life
- Front Desk Services
- Police Department
- Public Works
- Building & Code Enforcement
- Planning & Development
- Parks & Recreation

The accomplishments in various departments and the percentage increase in overall scores were highlighted. In conclusion, Mrs. Wegrzynski noted that almost half of respondents added comments to their surveys and that 25% of the comments offered praise to the Village and expressed overall satisfaction with the job being done.

The Mayor and Trustees noted sections of the results that were of particular interest to them. Administrator Halloran also reviewed the areas of particular focus during his tenure and offered praise to his directors and staff on their efforts.

b. FY 2025/2026 SECOND QUARTER FINANCIAL REPORT

Administrator Halloran provided the details of the FY25/26 second quarter financial report, including the following points:

1. General Fund Revenues reflect 55% of the FY 25-26 budget primarily due to:
  - a. Sales Tax Revenue of \$3,305,033 for six months, or 52% collected.
  - b. Income Tax Revenue totals \$953,531 or 60% collected.
  - c. Home Rule Sales Tax Revenue of \$2,020,902 or 57% collected.
  - d. Hotel/Motel Tax Revenue totals \$232,287 or 57% collected.
  - e. Building Permit Revenue at \$374,252 or 83% collected.
  - f. Places of Eating Tax Revenue at \$348,437 or 50% collected.
  - g. Utility Tax Revenue at \$373,782 or 50% collected.
2. General Fund Expenditures are at 57% of the budget.
3. Water Fund Revenues are 50% of the FY 25-26 budget
4. Revenue and Expense Reports
5. Grant Summary

7. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adjourn the Committee of the Whole meeting at the hour of 6:05 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

January 12, 2026

---

Frank A. Trilla, Mayor

Minutes transcribed by Administrative Assistant Jody Wegrzynski.