

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, SEPTEMBER 8, 2025, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Gretchen Boerwinkle, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, and Deputy Clerk Christine Mardegan.

ABSENT: Assistant Village Administrator Alex Arteaga, Deputy Chief Ben Kadolph, and Deputy Chief Gerard Wodka.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Director Kleefisch to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None present and no written comments were received.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting August 25, 2025 (APPROVE)
- c. Warrants of \$558,719.29
- d. MOTION - A MOTION TO GRANT A ONE-DAY CLASS C SPECIAL EVENT LIQUOR LICENSE TO THE VILLAGE OF WILLOWBROOK FOR THE MUG RUN EVENT TO BE HELD AT MIDWAY PARK ON SATURDAY OCTOBER 18, 2025. (PASS)

e. MFT ROAD PROGRAM WITHDRAWAL AND RE-AWARD

a. RESOLUTION NO. 25-R-45 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK WITHDRAWING THE NOTICE OF AWARD OF A CONTRACT TO BROTHERS ASPHALT PAVING, INC. AND REJECTING ALL BIDS FOR THE 2025 MOTOR FUEL TAX/REBUILD ILLINOIS ROAD MAINTENANCE PROGRAM (ADOPT)

b. ORDINANCE NO. 25-O-22 - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH BROTHERS ASPHALT PAVING, INC. FOR THE 2025 ROAD MAINTENANCE PROGRAM IN THE VILLAGE OF WILLOWBROOK AT A COST NOT TO EXCEED \$355,583.63 (PASS)

f. ORDINANCE NO. 25-O- 23- AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK DECLARING AND AUTHORIZING THE SALE, DISPOSAL OR TRADE-IN OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistle to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Misteale, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION NO. 25-R-46 - A RESOLUTION APPROVING, RATIFYING, AND CONFIRMING THE EXECUTION OF AN INTERGOVERNMENTAL GRANT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS STATE POLICE FOR THE FOID ENFORCEMENT GRANT PROGRAM (ADOPT)

Chief Kaspar shared that the Village Board had previously approved in April 2024 an Intergovernmental Agreement authorizing the Police Department to partner with the Illinois State Police (ISP) Violent Crime Intelligence Task Force to assist in enforcing Illinois statutes related to Firearm Owner's Identification (FOID) cards and the carrying of firearms.

This previously established partnership has authorized the Police Department to share critical intelligence and to partner with the task force to prevent the illegal possession and use of firearms.

The current agreement on this evening's agenda is for grant funding to cover the additional personnel costs, including overtime associated with participation in this task force.

The Willowbrook Police Department previously received \$12,793 in grant funds during the state fiscal year 2024 to support its participation in this task force partnership. For fiscal year 2025, the Department was awarded an additional \$6,941 in grant funds.

This continued funding will allow the Willowbrook Police Department to strengthen its processes for identifying individuals with revoked Firearm Owner's Identification (FOID) cards or unlawfully possessed firearms.

Currently, the Department receives information from the Illinois State Police (ISP) regarding revoked FOID cards and Concealed Carry Permits. Although both the Department and the named individuals are notified, no further follow-up is conducted at the local level. Through this partnership, the Department will have the necessary resources to ensure follow-up and promote compliance with the FOID Card Act.

Mayor Trilla questioned whether this included the Safety Act. Chief Kaspar stated that it was not part of the Safety Act.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 25-R-46 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 25-R-47 - A RESOLUTION APPROVING, RATIFYING, AND CONFIRMING THE EXECUTION OF AN INTERGOVERNMENTAL GRANT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE OFFICE OF THE ATTORNEY GENERAL OF THE STATE OF ILLINOIS FOR THE ORGANIZED RETAIL CRIME GRANT PROGRAM (ADOPT)

Chief Kaspar shared with the board that the Attorney General (AG) of the State of Illinois has offered a grant for participation in their Organized Retail Crime Program (ORC). The AG office has recognized that organized retail crime has a major impact on retail merchants in the state and throughout the Village.

The ORC Grant Program has been established to provide funds to police departments to pay for technology, such as cameras or forcible stop equipment, to identify and apprehend organized retail criminals. Funds have also been made available for personnel costs associated with

investigating organized retail crime and providing crime prevention in the form of additional on-site personnel at retail centers. The Willowbrook Police Department has applied for three previous rounds of the AG's ORC grant and was awarded \$182,000 in April 2023, \$90,000 in June 2024, and \$79,250 in September 2024. A fourth round of grant funding became available, and the Village was awarded \$58,000. The scope of the grant is as follows: software/contractual subscription for \$53,000 and overtime pay for \$5,000.

Trustee Berglund asked if there is a possibility of getting another grant this year. Chief Kaspar stated that the expenditures are not due to be expensed until June 30<sup>th</sup> of 2026. It is once a year if there is funding left.

Trustee Neal asked if this grant ties in with the license plate reader (LPR) cameras. Chief Kaspar responded that the grant has previously been used to cover the cost of the LPR subscription, and that funds will likely continue to be applied toward contractual subscriptions for the Flock cameras.

She added that the department is also exploring options for installing additional pod cameras. However, some locations present challenges due to electrical limitations and outdated equipment on the light poles where the cameras would be mounted. Currently, the department has about four pod cameras remaining to be deployed.

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to adopt Resolution 25-R-47 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

#### PRIOR BUSINESS

##### 8. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report but noticed that there was a page missing in the hard copy of the agenda. The minutes were accurate on the website.

Trustee Astrella had no report.

9. ATTORNEY'S REPORT

Attorney Durkin had no report.

10. CLERK'S REPORT

Clerk Boerwinkle had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halloran had no report but asked Chief Kaspar to talk about the upcoming police event.

Chief Kaspar related that the Police Department will be hosting their first Public Safety Event this Saturday from 11:00 a.m. to 2 p.m. There will be several vendors, a canine demonstration, a drone demonstration, and other public safety partners will be present. All are encouraged to attend the event.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. EXECUTIVE SESSION

Mayor Trilla stated there is no need for an executive session this evening.

14. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adjourn the Regular Meeting at the hour of 6:43 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

September 22, 2025

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.