

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 11, 2025, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Gretchen Boerwinkle, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Chief Lauren Kaspar, Deputy Chief Gerard Wodka, Director of Public Works Rick Valent and Deputy Clerk Christine Mardegan.

ABSENT: Chief Financial Officer Lora Flori and Deputy Chief Ben Kadolph.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Officer Grzymkowska to lead everyone in saying the Pledge of Allegiance.

4. A Motion to Approve Meritorious Service Awards for Sergeant Joseph Lavalley, Officer Richard Foytik, And Officer Beata Grzymkowska (Pass)

Chief Kaspar began her presentation with a review of the eligibility requirements for the Meritorious Service Award plus honorarium. On June 30th, 2025, Deputy Chief Wodka nominated the named officers to receive a Meritorious Service Award with the following Letter of Recognition: It is with great pride that I recognize the exceptional professionalism and courage demonstrated by Sergeant Joseph Lavalley, Officer Richard Foytik, and Officer Beata Grzymkowska during a critical incident on June 28th, 2025. On behalf of our department and our entire community, we recognize your extraordinary efforts on Saturday, June 28th, 2025, when you responded to a child emergency involving an unresponsive 4-year-old, pulled from a swimming pool. Your immediate life-saving actions, performed under incredible pressure, saved the life of a child. Because of your training, composure, and commitment, a young life was saved, and a family was spared unthinkable loss.

We often speak of bravery and duty, but your response put those words into action. You not only represent the absolute best of what a law enforcement officer should be, but you are the officer every family hopes will answer their call for help. Each recipient of a Meritorious Service Award will receive a \$250 honorarium.

Chief Kaspar presented the awards to the officers, who were thanked and congratulated by the Mayor and the Board and then introduced their families. Mayor Trilla thanked the officers for all they do to keep the Village safe and shared his admiration for their commitment.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Meritorious Service Awards for Sergeant Joseph Lavalley, Officer Richard Foytik, and Officer Beata Grzymkowska as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

5. VISITORS' BUSINESS

None present and no written comments were received.

6. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting July 28, 2025
(APPROVE)
- c. Minutes - Special Meeting of the Board of Trustees August 2, 2025
(APPROVE)
- d. Warrants: \$376,940.49
- e. RESOLUTION NO. 25-R-41 - A RESOLUTION PURSUANT TO TITLE 5, CHAPTER 1, SECTION 5-1-14 OF THE VILLAGE CODE TO DEVIATE FROM THE POLICE DEPARTMENT HIRING ROTATION PROCESS AND EFFECT THE ORIGINAL APPOINTMENT OF TWO (2) LATERAL POLICE CANDIDATES FOR THE RANK OF PATROL OFFICER (ADOPT)
- f. ORDINANCE NO. 25-O-19 - AN ORDINANCE AUTHORIZING THE EXECUTION OF A LOAN COMMITMENT, BUSINESS LOAN AGREEMENT, PROMISSORY NOTE, GOVERNMENTAL CERTIFICATE, AND OTHER AGREEMENTS WITH HINSDALE BANK & TRUST COMPANY, N.A. WITH RESPECT TO A \$5,200,000 SHORT-TERM GENERAL OBLIGATION LOAN FOR THE ACQUISITION OF 735 PLAINFIELD ROAD (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. RESOLUTION NO. 25-R-42 - A RESOLUTION APPROVING A FINAL PLAT OF EASEMENT FOR A 35-FOOT-WIDE PUBLIC UTILITY EASEMENT ALONG WESTERN AVENUE AND 59TH STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (ADOPT)

Director Krol reported that the property owner at 5905 Western Avenue has requested approval of a Plat of Easement for the establishment of a 35-foot-wide public utility easement along the eastern edge of the Western Avenue right-of-way and northern edge along 59th Street. This easement will accommodate a sanitary sewer extension to serve the neighboring property at 5904 Western Avenue, which is located across the street, and is the subject of a future subdivision application. No public hearing is required for a Plat of Easement, and the Village's Engineer, Christopher B. Burke Engineering, Ltd. (CBBEL), has recommended approval after a thorough review. If approved, the Plat will be recorded at DuPage County before the sanitary sewer installation can be approved. The Illinois Environmental Protection Agency (ILEPA) and the Flagg Creek Water Reclamation District (FCWRD) have approved the sanitary sewer installation project. If the future subdivision of 5904 Western Avenue proceeds, **it** will require a public hearing at that time.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 25-R-42 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 25-R-43 - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT AND FIRST AMENDMENT TO GENERAL TERMS AND CONDITIONS FOR PROFESSIONAL ENGINEERING SERVICES FOR PARKS PEDESTRIAN SAFETY REVIEW BETWEEN CHRISTOPHER B. BURKE ENGINEERING, LTD. AND THE VILLAGE OF WILLOWBROOK AT A TOTAL COST NOT TO EXCEED \$40,000.00 (ADOPT)

Director Valent explained that Staff recognizes the need to conduct a pedestrian safety review at four community parks: Prairie Trail Park, Farmingdale Terrace Park, Waterford Park, and Willow Pond Park. The purpose of the review is to quantify pedestrian usage at each site, identify crossing patterns, and evaluate how to safely accommodate pedestrians within the existing roadway network.

To achieve this, video cameras will be strategically installed around the parks to monitor and capture pedestrian activity. The collected video data will be reviewed to quantify the number of pedestrians, identify crossing locations, and evaluate current pedestrian behaviors. This data will form the basis for a detailed analysis, culminating in a report with recommendations to enhance pedestrian access and safety at the four parks.

Staff is seeking approval of an agreement with Christopher B. Burke Engineering Ltd. (CBBEL) to provide professional engineering services for this Parks Safety Pedestrian Review, for a not-to-exceed amount of \$40,000.

IF approved the agreement with Christopher B. Burke Engineering Ltd. in an amount not to exceed \$40,000 for professional engineering services related to the Parks Safety Pedestrian Review.

Trustee Neal commented on how glad she was to see this as it has been requested by our residents. They will be happy to see the changes in our parks.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution 25-R-43 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

10. ATTORNEY'S REPORT

Attorney Durkin had no report but reminded the Board that there will be an executive session this evening.

11. CLERK'S REPORT

Clerk Boerwinkle had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halloran thanked Director Kleefisch and Chief Kaspar, Deputy Kadolph and Deputy Wodka and everyone who worked on Neighborhood Night Out last week. There was a great turnout and everyone enjoyed themselves.

He also reminded the Board that tomorrow is the first neighborhood roll call hosted by the Police Department, held on Tuesday, August 12th at 6:30 p.m. at Willow Pond.

14. MAYOR'S REPORT

Mayor Trilla expressed his excitement about the progress made by the Parks Department, stating that he is truly thrilled with the developments.

15. EXECUTIVE SESSION

Mayor Trilla stated there will be an Executive Session during tonight's meeting discussing the following:

5 ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.

16. ADJOURNMENT

MOTION: Made by Trustee Ruffolo and seconded by Trustee Berglund to adjourn the Regular Meeting and recess to the closed session at the hour of 6:48 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Meeting adjourned and recessed into Closed Session.

PRESENTED, READ, and APPROVED.

_____, 2025.

Frank A. Trilla

Minutes transcribed by Deputy Clerk Christine Mardegan.