

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 14, 2025, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Gretchen Boerwinkle, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Chief Financial Officer Lora Flori, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, and Deputy Clerk Christine Mardegan.

ABSENT: Assistant Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Deputy Chief Ben Kadolph, and Deputy Chief Gerard Wodka.

QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Director Kleefisch to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented, and no written comments were received.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting June 23, 2025 (APPROVE)
- c. Warrants of \$1,183,900.58
- d. RESOLUTION NO. 25-R-27 - A RESOLUTION AUTHORIZING AND DIRECTING THE BOARD OF POLICE COMMISSIONERS (BOPC) OF THE VILLAGE OF WILLOWBROOK TO EFFECT THE ORIGINAL PROMOTION OF ONE (1) CANDIDATE TO FILL A VACANCY IN THE RANK OF SERGEANT WITHIN THE VILLAGE POLICE DEPARTMENT (ADOPT)

- e. ORDINANCE NO. 25-O-14 - AN ORDINANCE AUTHORIZING THE EXECUTION OF AN ECONOMIC INCENTIVE AND REDEVELOPMENT AGREEMENT (820 Plainfield Road) (PASS)
- f. ORDINANCE NO. 25-O-15 - AN ORDINANCE AUTHORIZING THE EXECUTION OF AN ECONOMIC INCENTIVE AGREEMENT (6920 S. Kingery Highway) (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. RESOLUTION NO. 25-R-28 A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE BIDDER AND AWARDDING A CONTRACT TO BROTHERS ASPHALT PAVING, INC. FOR THE 2025 MOTOR FUEL TAX/REBUILD ILLINOIS ROAD MAINTENANCE PROGRAM (ADOPT)

Mayor Trilla entertained a motion to amend the resolution to include a finding that of the bids received and opened, the lowest bidder, Chicagoland Paving Contractors, Inc., is determined by the Village not to be a responsible bidder based on its recent, past unsatisfactory project history with the Village.

MOTION: Made by Trustee Davi and seconded by Trustee Neal to amend resolution 25-R-28 as noted.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Director Valent indicated the 2025 Road Maintenance Program will include crack filling, thermoplastic marking, and resurfacing. Costs were estimated by the engineers at \$425,000.00 and the program funded by \$308,542.30 in MFT funds and \$116,457.70 in remaining RBI funds.

Following the Illinois Department of Transportation's (IDOT) bidding process when utilizing State funds for road maintenance projects, IDOT posted a Notice to Contractors Bulletin requesting bids for the Village's program. Six bids were received; the lowest bid was from Chicagoland Paving Contractors, Inc. (CPC) for \$335,000.00. In

evaluating bids received, the Village considers bidders past projects and recent project history with the Village.

The previous speed table work on Midway and Eleanor performed by CPC did not meet the project specifications; therefore, and the Village did not pay CPC for this work. Based upon the Village's experience with this past project with CPC, Christopher B. Burke Engineering, Ltd. does not recommend awarding a contract to CPC.

The recommendation is to award a contract to the lowest responsive and responsible bidder, Brothers Asphalt Services, Inc., in the amount of \$355,583.63, \$20,583.63 higher than the lowest bidder, but still significantly lower than the program estimate.

Administrator Halloran added that Director Valent and his team deserve a lot of credit for the following:

- The budget for this project was \$425,000 in MFT funds. By utilizing RBI (Rebuild Illinois) funds, the extra funds saved will remain in the MFT Fund.
- The project cost is also lower than the engineer's budget estimate. This will allow additional funds to be used for the thermoplastic striping that needs to be done in the industrial district and throughout town.

6.1 AMENDED RESOLUTION 25-R-28

RESOLUTION NO. 25-R-28- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE BIDDER AND AWARDING A CONTRACT TO BROTHERS ASPHALT PAVING, INC. FOR THE 2025 MOTOR FUEL TAX/REBUILD ILLINOIS ROAD MAINTENANCE PROGRAM (ADOPT)

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to adopt Resolution 25-R-28 as amended previously with the additional finding.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. EMERGENCY SERVICES - AS NEEDED MAINTENANCE CONTRACTS

- a. RESOLUTION NO. 25-R-29 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH BRIGHTER ELECTRIC, INC. TO PERFORM EMERGENCY ELECTRICAL SERVICES/AS-NEEDED RESTORATION AND MAINTENANCE SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

Director Valent shared that the Public Works Department maintains several maintenance and program-related contracts. These contracts are specific in their scope of services and pricing. Outside of these contracts, a variety of contractual services are required to maintain day-to-day operations.

These various contractual services are generally emergency or on an as-needed basis. To procure these types of services generally require following the Village's Procurement Policy by obtaining three proposals or public bidding. Additionally, securing contracts also resolves concerns of a vendor or contractor acquiring more than \$20,000 in business from the Village over a fiscal year.

As an alternative to bidding each service separately was posting a Request for Proposal (RFP) for Emergency Services/As-Needed Restoration and Maintenance Services. The RFP requested proposals from highly qualified firms to include emergency response services, as-needed services, and as-needed maintenance services. The RFP was posted on May 23, 2025, and seven proposals were opened on June 9, 2025. The seven proposals were reviewed based on the requirements of the RFP, the services provided, vendor qualifications, and pricing.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution 25-R-29 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

b. RESOLUTION NO. 25-R-30 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH FALCOS LANDSCAPING, INC. TO PERFORM EMERGENCY LANDSCAPING SERVICES/AS-NEEDED RESTORATION AND MAINTENANCE SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 25-R-30 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

- c. RESOLUTION NO. 25-R-31 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH FOX TOWN PLUMBING, INC. TO PERFORM EMERGENCY PLUMBING SERVICES/AS-NEEDED RESTORATION AND MAINTENANCE SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution 25-R-31 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

- d. RESOLUTION NO. 25-R-32 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH H&R CONSTRUCTION, INC. TO PERFORM EMERGENCY UNDERGROUND CONSTRUCTION SERVICES/AS-NEEDED RESTORATION AND MAINTENANCE SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adopt Resolution 25-R-32 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

- e. RESOLUTION NO. 25-R-33 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH NJ RYAN TREE & LANDSCAPE, LLC TO PERFORM EMERGENCY SERVICES/AS-NEEDED RESTORATION AND MAINTENANCE SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution 25-R-33 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

- f. RESOLUTION NO. 25-R-34 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH TAMELING GRADING TO PERFORM EMERGENCY SERVICES/AS-NEEDED RESTORATION AND MAINTENANCE SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to adopt Resolution 25-R-34 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

g. RESOLUTION NO. 25-R-35 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING THE PROPOSAL, APPROVING AND AUTHORIZING THE EXECUTION OF A CONTRACT WITH UNDERGROUND PIPE SOLUTIONS, LLC TO PERFORM EMERGENCY UNDERGROUND SERVICES/AS-NEEDED RESTORATION AND MAINTENANCE SERVICES FOR THE VILLAGE OF WILLOWBROOK (ADOPT)

MOTION: Made by Trustee Ruffolo and seconded by Trustee Berglund to adopt Resolution 25-R-35 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report but thanked Director Valent for all his hard work.

Trustee Davi had no report.

Trustee Astrella had no report.

9. ATTORNEY'S REPORT

Attorney Durkin had no report.

10. CLERK'S REPORT

Clerk Boerwinkle had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halloran asked Director Kleefisch to update the Board on upcoming events in Parks and Recreation. Director Kleefisch announced

that there will be a Movie in the Park event on Friday, July 18, 2025, at Gower West, showing Despicable Me 4, with Chick-fil-A sponsoring the event. There will also be a Neighborhood Nights event at Ridgemoor Park on Tuesday, July 22, 2025, from 6:00 p.m. to 8:00.

12. MAYOR'S REPORT

Mayor Trilla proudly announced that a resident of Willowbrook, Jaden Fauske, was drafted as the 44th overall pick in the MLB draft by the Chicago White Sox. Congratulations to Jaden and his family.

13. EXECUTIVE SESSION

Mayor Trilla stated there is no need for an Executive session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Berglund and seconded by Trustee Davi to adjourn the Regular Meeting at the hour of 6:49 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

July 28, 2025

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.