

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, June 23, 2025, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Gretchen Boerwinkle, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, and Deputy Clerk Christine Mardegan.

ABSENT: Deputy Chief Ben Kadolph and Deputy Chief Gerard Wodka.

QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Customer Service Representative Deanna Gregorich to lead everyone in saying the Pledge of Allegiance.

4. BOY SCOUT RECOGNITION

Mayor Trilla asked Mr. Arteaga to present this topic. Mr. Arteaga indicated that the retired U.S. Flag Drop Box Beautification Project began in August 2024. The goal of the project was to enhance the appearance of the retired flag drop box area. Staff began looking for a Boy Scout interested in taking on this meaningful project, which led to contact with Dylan Lovelace. Dylan is a Life Scout with the Boy Scouts and this project will be part of his service toward earning the rank of Eagle Scout.

Dylan and Customer Service Representative Deanna Gregorich worked in tandem to finalize the vision for the drop box, communicating as needed over several months. Staff provided input on the stain color and design of the drop box, but Dylan deserves credit for taking the lead on this project. It took him approximately 30 hours to complete the project; his hard work is reflected in the finished product. Staff has already received compliments on the upgrade.

The Village wants to extend their thanks to Dylan for providing a meaningful and lasting addition to our Village Hall. The finished drop box was delivered to Village Hall on May 23, 2025, just before the Memorial Day holiday.

The Trustees thanked Dylan and Ms. Gregorich for their efforts on this project. Trustee Neal said the effort is close to her heart, having family that has served our country. Special thanks to Ms. Gregorich for her outstanding work in bringing this project to completion. This is truly fantastic, and she offered her thanks from the bottom of her heart. God bless you all.

Trustee Ruffolo echoed Trustee Neal's comments and thanked everyone who participated.

Trustee Mistele congratulated Dylan Lovelace on achieving the rank of Eagle Scout.

Trustee Bergland thanked Dylan and stated he is an asset to our community, and the flag box is gorgeous.

Trustee Davi remarked that his middle son Ryan was an Eagle Scout and remembered those days quite fondly. Congratulations and well done.

Trustee Astrella thanked Dylan and said that woodworking is a dying art, and it looks beautiful.

Mayor Trilla thanked Dylan and Ms. Gregorich and added that the Village is currently building a memorial in honor of our veterans, which will be unveiled on Veterans Day. He extended a warm invitation to all to attend this special event.

## 5. VISITORS' BUSINESS

None present and no written comments were received.

## 6. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item on the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting May 27, 2025 (APPROVE)
- c. Warrants of \$1,252,299.20

- d. ORDINANCE NO. 25-0-12 - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK DECLARING AND AUTHORIZING THE SALE, DISPOSAL OR TRADE-IN OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK (PASS)
- e. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S COMMISSION AND BOARD APPOINTMENTS (PASS)
- f. MOTION - MOTION TO APPROVE PAYMENT FOR EXPENSES RELATED TO THE ACTIVE ADULTS MT. RUSHMORE, THE BADLANDS & BLACK HILLS OF SOUTH DAKOTA EXTENDED TRAVEL TRIP (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. EVIDENCE IQ - BALLISTICS IC EQUIPMENT AND SOFTWARE SERVICE

- a. MOTION - A MOTION FOR A BUDGET AMENDMENT TO THE GENERAL FUND IN THE AMOUNT OF \$24,999 FOR THE PURCHASE OF THE ILETSB GRANT FUNDING BALLISTICS IC EQUIPMENT AND SOFTWARE BUNDLE FROM EVIDENCE IQ, INC. (PASS)

Chief Kaspar thanked the Mayor and Trustees and stated that in May 2025, grant funding was received to purchase Evidence IQ's Ballistics IQ equipment and software application. This equipment and software application is utilized by law enforcement agencies to streamline and elevate the ballistics triage process, and to provide immediate, actionable crime gun intelligence about incidents being investigated. The program is cost-neutral for the first year, with the potential for grant funding for additional years. The program can be discontinued after the first year should it no longer be cost-effective.

Trustee Mistele asked who is responsible for the National Integrated Ballistics Information Network (NIBIN). Chief Kaspar responded that NIBIN is a federal agency. It is a ballistic identification network. The requested software would give us access to the network and tools for identification. Trustee Mistele asked if it is operated by the FBI. Chief Kaspar replied that yes, NIBIN, is operated by the FBI.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to pass the budget amendment for the purchase of Ballistics IC Equipment and Software bundle from Evidence IQ.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

b. RESOLUTION NO. 25-R-25 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF A ONE (1) YEAR AGREEMENT WITH EVIDENCE IQ, INC. FOR THE PURCHASE OF BALLISTICS DATA THROUGH THE EIQ SOFTWARE SERVICE WITH LICENSES, EQUIPMENT, TRAINING AND SUPPORT (BALLISTICS IQ - ILETSB GRANT FUNDING BUNDLE) AT A COST NOT TO EXCEED \$24,999.00 (ADOPT)

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adopt Resolution 25-R-25 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE NO. 25-O-13 - AN ORDINANCE IMPOSING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (PASS)

Administrator Halloran stated that as part of the State of Illinois' FY 2025 budget package, Governor Pritzker signed legislation (Public Act 103-0781) eliminating the State's 1% grocery tax effective January 1, 2026. The legislation also authorizes home-rule municipalities to adopt a 1% local grocery tax to replace the State's portion.

If no local ordinance is adopted, this revenue source will be lost permanently beginning in 2026. The Village currently receives approximately \$800,000 to \$900,000 in revenue annually from the State's 1% grocery tax. The elimination of the State tax, absent any local action, would create a significant recurring revenue shortfall starting in January 2026.

Communities in DuPage County that have passed the ordinance:

- Village of Batavia
- Village of Carol Stream
- Village of Clarendon Hills
- Village of Downers Grove
- Village of Glen Ellyn
- Village of Hanover Park

- Village of Hinsdale
- Village of Lombard
- Village of Schaumburg
- City of Wheaton
- Village of Westmont
- Village of Woodridge

Staff recommends approving the ordinance to implement a 1% grocery tax to replace the existing State tax effective January 1, 2026. Mayor Trilla commented that what you read in the paper regarding the grocery tax is not always accurate; many towns that are not on the list have also increased their sales tax.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance 25-0-13 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION NO. 25-R-26-A RESOLUTION OF THE VILLAGE OF WILLOWBROOK UNDER THE PROVISIONS OF THE ILLINOIS HIGHWAY CODE APPROPRIATING THE SUM OF \$425,000 TOTAL (\$308,542.30 OF MOTOR FUEL TAX FUNDS) AND (\$116,457.70 OF REBUILD ILLINOIS FUNDS) FOR THE USE OF ROADWAY IMPROVEMENTS IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (ADOPT)

Director Valent shared that the contracts for the FY25/26 MFT (Motor Fuel Tax) roadway maintenance and improvements program will be presented to the Board for approval at the July 14, 2025 Board meeting. The scope of the program will include crack filling, thermoplastic marking, resurfacing, and engineering. Costs are estimated at \$425,000.00, utilizing \$308,542.30 in MFT funds and \$116,457.70 in remaining RBI (Rebuild Illinois) funds.

As part of funding requirements, IDOT requires specific forms, identifying and designating the expenditures, be approved by resolution.

As part of the FY25/26 budget, staff is authorizing appropriation of \$116,457.70 in remaining RBI funds and \$308,542.30 from the MFT fund balance. The appropriations must be approved by the Village and the IDOT Bureau of Local Roads by July 1, 2025 or the funds are forfeit.

Staff recommends passing the resolution to appropriate the remaining RBI and MFT funds for the FY25/26 roadway improvements program.

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adopt Resolution 25-R-26 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

11. ATTORNEY'S REPORT

Attorney Durkin had no report but mentioned that a certified copy of the grocery tax ordinance must be filed with DuPage County by October.

12. CLERK'S REPORT

Clerk Boerwinkle had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halloran also reminded the Board that the Creekside Neighborhood Night will be held Tuesday 6/24 from 6:00 p.m. to 8:00 p.m. In addition to Parks and Recreation staff, the Police Department will also be represented.

He also noted that State Senator Curran will be at the CRC on June 25<sup>th</sup> from 3 p.m. to 7 p.m. hosting an I-Pass Event. Additional information can be found on the Village website.

Administrator Halloran asked Chief Kaspar to speak about the CALEA accreditation progress. Chief Kasper noted that the department recently completed the first phase of the year four assessment for CALEA and passed with flying colors. She thanked the staff, including DC Wodka,

for their efforts. She made special notice of the hard work and effort by Laurie Schmitz and Lori Rinella, members of the accreditation team. The next phase of the process is the onsite visit by the CALEA team which will take place at the end of July.

MAYOR'S REPORT

Mayor Trilla had no report.

14. EXECUTIVE SESSION

Mayor Trilla stated there will be an Executive session during tonight's meeting discussing the following:

5 ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.

5 ILCS 120/2(c)(11) - Pending litigation.

15. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adjourn the Regular Meeting and recess to closed session at the hour of 6:54 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

July 14, 2025

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.