

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 23, 2025 FOLLOWING THE COMMITTEE OF THE WHOLE MEETING, OR, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. BOY SCOUT RECOGNITION
5. VISITORS' BUSINESS - Public comment is limited to three (3) minutes per person
6. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (Approve)
 - b. Minutes - Board of Trustees Regular Meeting May 27, 2025 (APPROVE)
 - c. Warrants \$ 1,252,299.20
 - d. ORDINANCE NO. - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK DECLARING AND AUTHORIZING THE SALE, DISPOSAL OR TRADE-IN OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK (PASS)
 - e. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S COMMISSION AND BOARD APPOINTMENTS (PASS)
 - f. MOTION - MOTION TO APPROVE PAYMENT FOR EXPENSES RELATED TO THE ACTIVE ADULTS MT. RUSHMORE, THE BADLANDS & BLACK HILLS OF SOUTH DAKOTA EXTENDED TRAVEL TRIP (PASS)

NEW BUSINESS

7. EVIDENCE IQ - BALLISTICS IC EQUIPMENT AND SOFTWARE SERVICE
 - a. MOTION - A MOTION FOR A BUDGET AMENDMENT TO THE GENERAL FUND IN THE AMOUNT OF \$24,999 FOR THE PURCHASE OF THE ILETSB GRANT FUNDING BALLISTICS IC EQUIPMENT AND SOFTWARE BUNDLE FROM EVIDENCE IQ, INC. (PASS)

b. RESOLUTION NO. - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF A ONE (1) YEAR AGREEMENT WITH EVIDENCE IQ, INC. FOR THE PURCHASE OF BALLISTICS DATA THROUGH THE EIQ SOFTWARE SERVICE WITH LICENSES, EQUIPMENT, TRAINING AND SUPPORT (BALLISTICS IQ - ILETSB GRANT FUNDING BUNDLE) AT A COST NOT TO EXCEED \$24,999.00 (ADOPT)

8. ORDINANCE NO. - AN ORDINANCE IMPOSING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (PASS)

9. RESOLUTION NO. - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK UNDER THE PROVISIONS OF THE ILLINOIS HIGHWAY CODE APPROPRIATING THE SUM OF \$425,000 TOTAL (\$308,542.30 OF MOTOR FUEL TAX FUNDS) AND (\$116,457.70 OF REBUILD ILLINOIS FUNDS) FOR THE USE OF ROADWAY IMPROVEMENTS IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS (ADOPT)

PRIOR BUSINESS

10. Trustee Report

11. ATTORNEY'S REPORT

12. CLERK'S REPORT

13. ADMINISTRATOR'S REPORT

14. MAYOR'S REPORT

15. EXECUTIVE SESSION

ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.

5 ILCS 120/2(c)(11) - Pending litigation.

15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, MAY 27, 2025, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Gretchen Boerwinkle, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, Deputy Chief Ben Kadolph, Deputy Chief Gerard Wodka and Deputy Clerk Christine Mardegan.

ABSENT: None.

PRESENT REMOTELY: Assistant Village Administrator Alex Arteaga

QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Kaspar to lead everyone in saying the Pledge of Allegiance.

4. OATH OF OFFICE - ELECTED OFFICIALS

Clerk Boerwinkle administered the Oath of Office to the following:

Trustee Gregory M. Ruffolo

Patrol Officer Beata Grzymkowska

5. VISITORS' BUSINESS

None presented, and no written comments were received.

6. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting May 12, 2025 (APPROVE)
- c. Warrants of \$570,270.62

- d. ORDINANCE NO. 25-O-09- A ORDINANCE OF THE VILLAGE OF WILLOWBROOK AMENDING SECTION 8-7-14 ENTITLED "BICYCLES" OF CHAPTER 7 ENTITLED "CONDITION OF VEHICLES" OF TITLE 8 ENTITLED "TRAFFIC REGULATIONS" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK (PASS)
- e. ORDINANCE NO. 25-O-10 - A ORDINANCE AMENDING TITLE 5 ENTITLED "POLICE REGULATIONS" OF THE VILLAGE OF WILLOWBROOK MUNICIPAL CODE BY ADDING THERETO CHAPTER 5 ENTITLED "PUBLIC CAMPING" (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 7. ORDINANCE NO. 25-O-11 - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE BIDDER FOR THE BORSE MEMORIAL PARK PHASE III REHABILITATION PROJECT AND AWARDING A CONTRACT TO LANDWORKS, LTD (PASS) RESOLUTION NO. 25-R-25 - A RESOLUTION BORSE PHADE III Improvements

Director Valent indicated with the near completion of Phase II of the Borse Memorial Community Park project Phase III will begin shortly. Phase III of the project will include:

- Pathway system renovation
- Two (2) new pavilions and restroom buildings - one with concessions stand
- Splash pad
- 2-12-year-old playground
- Renovation of the softball fields
- Renovation of basketball court
- Addition of Veterans Memorial
- Pollinator walk
- New electric outlets throughout the park to accommodate events
- New path lighting
- Various landscape improvements

The project bid was posted on May 8, 2025, with three bids received on May 21, 2025. Two of the three bidders properly acknowledged the required bid documents, while the third bidder's proposal was not accepted. The engineer's estimate for the base bid with no options was \$4,253,083.85.

Landworks was the lowest responsive and responsible bidder at \$4,735,203.62 plus \$361,482.00 in options for a total project cost of \$5,096,685.62. A total of \$6,255,805.00 is budgeted in the FY25/26 CIP for the project, including all components, construction, owner purchases, Memorial Bridge, and engineering. The entire project has a cost overage of \$670,177.28 that will be offset by a \$600,000 OSLAD grant secured by Director Kleefisch.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to pass Ordinance 25-0-11 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report but reminded the Board about the ribbon cutting that will take place on Friday, May 30th at 5:30 p.m. at Creekside Park.

Trustee Astrella had no report.

9. ATTORNEY'S REPORT

Attorney Durkin had no report but reminded the board that there will be a closed session this evening.

10. CLERK'S REPORT

Clerk Boerwinkle had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halloran also reminded the Board of the ribbon-cutting ceremony for Phase I of Creekside Park on Friday, May 30, at 5:30 p.m.

The second phase will be the construction of the pedestrian bridges over the creek, tentatively scheduled for completion this year.

He also acknowledged that with the addition of the new police officer, the department is fully staffed. Thanks go to Chief Kaspar, Deputy Chief Kadolph and Deputy Chief Wodka.

Next week the Mayor will present the State of the Village at the Chamber of Commerce luncheon. Included in the presentation will be an update on the new software for online building permits which is going live next week. Administrator Halloran asked Director Krol to give a preview and brief presentation on the software to the Board.

Director Krol advised that the software will be going live on Monday, June 2, 2025. In his presentation, Director Krol showed both the applicant side and the Village staff side of the portal. He also demonstrated the use of the software and the various features available. The portal will be linked from various locations on the Village website.

Administrator Halloran thanked Director Krol and his team for their hard work, having spent more than six months on training and implementation. There will be a how-to guide on the website, and staff will work with homeowners' associations on how to use the program to assist their residents.

Mayor Trilla thanked Director Krol and asked if the property owner can get a copy of all the paperwork associated with permit application. Director Krol responded yes, if they have added their contact information in the system.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. EXECUTIVE SESSION

Mayor Trilla stated there will be an Executive session during tonight's meeting discussing the following:

5 ILCS 120/2(c)(1) - The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees.

5 ILCS 120/2(c)(5) - The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether particular parcel should be acquired.

5 ILCS 120/2(c)(2) - Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

14. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adjourn the Regular Meeting and recess to closed session at the hour of 6:53 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

June 23, 2025

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

W A R R A N T S

June 23, 2025

GENERAL CORPORATE FUND	-----	\$ 473,193.87
WATER FUND	-----	\$ 311,330.88
SSA ONE BOND & INTEREST FUND	-----	\$ 37,750.00
CAPITAL PROJECT FUND	-----	\$ 294,034.92
RT 83/PLAINFIELD RD BUSINESS DIST TAX	-----	\$ 127,921.77
17 SERIES 2022 BOND	-----	\$ 8,067.76
TOTAL WARRANTS	-----	\$ 1,252,299.20

Lora Flori, Director of Finance

APPROVED:

Frank A. Trilla, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/09/2025	APCHK	103634	MICHELLE GIBBONS PRESENTS	ACTIVE ADULT PROGRAM	590-517	20	350.00
06/09/2025	APCHK	103635	PREMIER WORLD DISCOVERY	ACTIVE ADULT PROGRAM	590-517	20	5,075.40
06/09/2025	APCHK	103636	RUTH LAKE COUNTRY CLUB	ACTIVE ADULT PROGRAM	590-517	20	4,231.50
06/12/2025	APCHK	103637	PATRICK WEBIE	COMMUNITY EVENTS	585-522	20	100.00
06/12/2025	APCHK	103638#	PETTY CASH OR CASH	ACTIVE ADULT PROGRAM	590-517	20	180.00
				ACTIVE ADULT PROGRAM	590-517	20	155.99
				CONFIDENTIAL FUNDS	655-339	30	50.00
				CHECK APCHK 103638 TOTAL FOR FUND 01:			385.99
06/18/2025	APCHK	103639	KAREN PITTR	ACTIVE ADULT PROGRAM	590-517	20	388.00
06/18/2025	APCHK	103640	WHITE PINES LODGE	ACTIVE ADULT PROGRAM	590-517	20	1,672.00
06/23/2025	APCHK	103641	ACTIVE NETWORK, LLC	EDP EQUIPMENT/SOFTWARE	555-212	20	312.50
06/23/2025	APCHK	103642	ADMINISTRATIVE CONSULTING	OTHER PROFESSIONAL SERVICES	471-425	10	6,250.00
06/23/2025	APCHK	103643	ADVANCE SWEEPING SERVICES, INC.	STREET SWEEPING SERVICES	740-290	35	2,391.40
06/23/2025	APCHK	103645	ALEX ARTEAGA	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	210.20
06/23/2025	APCHK	103646	AMERICAN LEGAL PUBLISHING	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	403.04
06/23/2025	APCHK	103647	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT - ADJUDICATOR	630-246	30	21,565.00
06/23/2025	APCHK	103649#	AT & T MOBILITY II LLC	PHONE - TELEPHONES	410-201	05	42.24
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	42.24
				PHONE - TELEPHONES	455-201	20	42.24
				PHONE - TELEPHONES	630-201	30	1,808.85
				TELEPHONES	710-201	35	227.75
				TELEPHONES	810-201	40	156.96
				CHECK APCHK 103649 TOTAL FOR FUND 01:			2,320.28
06/23/2025	APCHK	103650	AXON ENTERPRISE, INC	OPERATING EQUIPMENT	630-401	30	807.00
				BODY CAMERAS	630-402	30	2,507.82
				BODY CAMERAS	630-402	30	2,808.00
				IN-CAR CAMERA	630-403	30	12,125.54
				IN-CAR CAMERA	630-403	30	2,675.07
				CHECK APCHK 103650 TOTAL FOR FUND 01:			20,923.43
06/23/2025	APCHK	103651	B & E AUTO REPAIR & TOWING	MAINTENANCE - BUILDING	630-228	30	78.87
				MAINTENANCE - BUILDING	630-228	30	71.38

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				MAINTENANCE - BUILDING	630-228	30	52.31
				MAINTENANCE - BUILDING	630-228	30	71.88
				MAINTENANCE - BUILDING	630-228	30	78.87
				CHECK APCHK 103651 TOTAL FOR FUND 01:			353.31
06/23/2025	APCHK	103652	BACKFLOW SOLUTIONS, INC.	MAINTENANCE - BUILDING	630-228	30	75.42
06/23/2025	APCHK	103653	BE PREPARED	COMMUNITY EVENTS	585-522	20	30.00
06/23/2025	APCHK	103654	BESTWAY CHARTER TRANSPORTATION,	ACTIVE ADULT PROGRAM	590-517	20	715.00
				ACTIVE ADULT PROGRAM	590-517	20	630.00
				ACTIVE ADULT PROGRAM	590-517	20	995.50
				ACTIVE ADULT PROGRAM	590-517	20	930.00
				ACTIVE ADULT PROGRAM	590-517	20	693.00
				CHECK APCHK 103654 TOTAL FOR FUND 01:			3,963.50
06/23/2025	APCHK	103655	BILL KAY CHEVROLET		630-228	30	967.48
06/23/2025	APCHK	103657	BRIGHTER ELECTRIC	MAINTENANCE - BUILDING	466-228	10	630.00
06/23/2025	APCHK	103658	BROADWAY IN CHICAGO	ACTIVE ADULT PROGRAM	590-517	20	6,384.00
06/23/2025	APCHK	103659	BROADWAY IN CHICAGO	ACTIVE ADULT PROGRAM	590-517	20	2,964.00
06/23/2025	APCHK	103660	BUCKEYE POWER SALES CO INC	MAINTENANCE - BUILDING	630-228	30	995.00
06/23/2025	APCHK	103661#	CALLAHAN PLUMBING & IRRIGATION	MAINTENANCE - BUILDING	466-228	10	560.66
				MAINTENANCE - BUILDING	630-228	30	274.34
				CHECK APCHK 103661 TOTAL FOR FUND 01:			835.00
06/23/2025	APCHK	103662	CAR REFLECTIONS	MAINTENANCE - BUILDING	630-228	30	400.00
06/23/2025	APCHK	103663	CARROLL CONSTRUCTION SUPPLY	STREET IMPROVEMENTS	765-685	35	746.22
				STREET IMPROVEMENTS	765-685	35	501.89
				STREET IMPROVEMENTS	765-685	35	443.18
				CHECK APCHK 103663 TOTAL FOR FUND 01:			1,691.29
06/23/2025	APCHK	103664	CASE LOTS, INC	MAINTENANCE - BUILDING	466-228	10	1,179.10
06/23/2025	APCHK	103665	CHICAGO SUN-TIMES, INC	FEES/DUES/SUBSCRIPTIONS	610-307	25	2,912.00
06/23/2025	APCHK	103666#	COMCAST CABLE	FEES/DUES/SUBSCRIPTIONS	630-307	30	133.06
				INTERNET/WEBSITE HOSTING	715-225	35	350.40
				CHECK APCHK 103666 TOTAL FOR FUND 01:			483.46

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
06/23/2025	APCHK	103667	COMED	ENERGY - STREET LIGHTS	745-207	35	396.72
				ENERGY - STREET LIGHTS	745-207	35	258.33
				ENERGY - STREET LIGHTS	745-207	35	153.53
				CHECK APCHK 103667 TOTAL FOR FUND 01:			808.58
06/23/2025	APCHK	103669#	DACRA ADJUDICATION LLC	EDP LICENSES	640-263	30	1,500.00
				EDP LICENSES	815-263	40	1,000.00
				CHECK APCHK 103669 TOTAL FOR FUND 01:			2,500.00
06/23/2025	APCHK	103671	DUMEG - DUPAGE ENFORCE METRO GRP		630-307	30	14,040.00
06/23/2025	APCHK	103672#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY)	466-251	10	5.30
				SANITARY (835 MIDWAY)	466-251	10	36.69
				SANITARY (825 MIDWAY)	570-250	20	16.44
				SANITARY (825 MIDWAY)	570-250	20	16.44
				SANITARY (825 MIDWAY)	570-250	20	5.30
				SANITARY (825 MIDWAY)	570-250	20	5.30
				SANITARY (7760 QUINCY)	630-250	30	44.29
				SANITARY USER CHARGE	725-417	35	51.61
				CHECK APCHK 103672 TOTAL FOR FUND 01:			181.37
06/23/2025	APCHK	103673	EAGLE UNIFORM	BIKE PROGRAM	660-205	30	153.00
06/23/2025	APCHK	103674*#	ELROD FRIEDMAN LLP	FEES - VILLAGE ATTORNEY	470-239	10	1,376.00
				FEES - VILLAGE ATTORNEY	470-239	10	1,816.50
				CHECK APCHK 103674 TOTAL FOR FUND 01:			3,192.50
06/23/2025	APCHK	103676	EVERBRIDGE INC	EDP LICENSES	640-263	30	4,964.60
06/23/2025	APCHK	103677*#	FALCO'S LANDSCAPING INC	TREE MAINTENANCE	750-338	35	6,800.00
				STREET IMPROVEMENTS	765-685	35	2,820.00
				STREET IMPROVEMENTS	765-685	35	2,115.00
				STREET IMPROVEMENTS	765-685	35	4,125.00
				STREET IMPROVEMENTS	765-685	35	3,750.00
				CHECK APCHK 103677 TOTAL FOR FUND 01:			19,610.00
06/23/2025	APCHK	103678	FALCO'S LANDSCAPING INC	TREE MAINTENANCE	750-338	35	4,800.00
06/23/2025	APCHK	103679	FIRST RESPONDERS WELLNESS CENTER		630-307	30	4,810.00

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Fund: 01 GENERAL FUND							
06/23/2025	APCHK	103680#	FOX TOWN PLUMBING INC	MAINTENANCE - BUILDING	630-228	30	481.50
				MAINTENANCE	725-410	35	1,782.00
				CHECK APCHK 103680 TOTAL FOR FUND 01:			2,263.50
06/23/2025	APCHK	103681#	FREDRIKSEN FIRE EQUIPMENT	MAINTENANCE - BUILDING	466-228	10	386.64
				MAINTENANCE - BUILDING	630-228	30	386.64
				MAINTENANCE	725-410	35	193.31
				CHECK APCHK 103681 TOTAL FOR FUND 01:			966.59
06/23/2025	APCHK	103682	FSS TECHNOLOGIES LLC	MAINTENANCE - BUILDING	630-228	30	337.50
06/23/2025	APCHK	103683	GLOCK PROFESSIONAL, INC.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	300.00
				SCHOOLS/CONFERENCES/TRAVEL	630-304	30	300.00
				CHECK APCHK 103683 TOTAL FOR FUND 01:			600.00
06/23/2025	APCHK	103684*#	GOVERNMENT INSURANCE NETWORK	EMP DED PAY- INSURANCE	210-204	00	12,548.86
				EMP DED PAY- INSURANCE	210-204	00	11,973.19
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	70.21
				LIFE INSURANCE - COMMISSIONERS	435-148	07	21.24
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	7,391.63
				HEALTH/DENTAL/LIFE INSURANCE	550-141	20	2,210.59
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	46,839.46
				PSEBA BENEFITS	630-142	30	1,525.00
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	3,238.76
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	4,585.70
				LIFE INSURANCE - PLAN COMMISSION	810-148	40	70.21
				CHECK APCHK 103684 TOTAL FOR FUND 01:			90,474.85
06/23/2025	APCHK	103685*#	H AND R CONSTRUCTION INC.	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	3,600.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	1,354.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	10,460.00
				CHECK APCHK 103685 TOTAL FOR FUND 01:			15,414.00
06/23/2025	APCHK	103687*#	HOME DEPOT CREDIT SERVICES	MAINTENANCE - BUILDING	466-228	10	32.94
				MAINTENANCE - BUILDING	466-228	10	493.00
				STREET IMPROVEMENTS	765-685	35	35.47
				CHECK APCHK 103687 TOTAL FOR FUND 01:			561.41
06/23/2025	APCHK	103688	J.P. COOKE CO.	OFFICE SUPPLIES	630-301	30	91.80

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Fund: 01 GENERAL FUND							
06/23/2025	APCHK	103690	KEVRON PRINTING & DESIGN INC	OFFICE SUPPLIES	710-301	35	54.91
06/23/2025	APCHK	103691	KING CAR WASH	FUEL/MILEAGE/WASH	630-303	30	300.00
06/23/2025	APCHK	103692	KRAMER TREE SPECIALISTS INC.	BRUSH PICKUP	755-284	35	12,075.00
06/23/2025	APCHK	103694*#	LANDWORKS LTD	ROUTE 83 BEAUTIFICATION	755-281	35	600.00
				ROUTE 83 BEAUTIFICATION	755-281	35	3,450.00
				CHECK APCHK 103694 TOTAL FOR FUND 01:			4,050.00
06/23/2025	APCHK	103695*#	LAUTERBACH & AMEN LLP	FINANCIAL SERVICES	620-252	25	14,190.00
06/23/2025	APCHK	103696	LAW OFFICES STORINO RAMELLO&DURKIN FEES - VILLAGE ATTORNEY		470-239	10	20,191.90
			FEES - LABOR COUNSEL		470-242	10	242.00
			FEES - LABOR COUNSEL		470-242	10	1,025.20
			CHECK APCHK 103696 TOTAL FOR FUND 01:				21,459.10
06/23/2025	APCHK	103699*#	MONROE TRUCK EQUIPMENT INC	MAINTENANCE	725-410	35	240.00
06/23/2025	APCHK	103700#	MULTISYSTEM MANAGEMENT COMPANY	MAINTENANCE - BUILDING	466-228	10	1,222.50
			MAINTENANCE - BUILDING		466-228	10	11,880.00
			MAINTENANCE - BUILDING		466-228	10	5,670.00
			MAINTENANCE - EQUIPMENT		570-411	20	900.00
			MAINTENANCE - BUILDING		630-228	30	1,222.50
			CHECK APCHK 103700 TOTAL FOR FUND 01:				20,895.00
06/23/2025	APCHK	103701#	MUNICIPAL CLERKS OF DUPAGE CNTY	FEES/DUES/SUBSCRIPTIONS	410-307	05	20.00
			FEES/DUES/SUBSCRIPTIONS		455-307	10	20.00
			CHECK APCHK 103701 TOTAL FOR FUND 01:				40.00
06/23/2025	APCHK	103702*#	MUNICIPAL GIS PARTNERS, INC.	OTHER PROFESSIONAL SERVICES	471-425	10	1,002.86
			FEES - ENGINEERING		720-245	35	1,002.87
			EDP LICENSES		815-263	40	1,002.86
			CHECK APCHK 103702 TOTAL FOR FUND 01:				3,008.59
06/23/2025	APCHK	103703#	NICOR GAS	NICOR GAS (835 MIDWAY)	466-236	10	112.58
				NICOR GAS (835 MIDWAY)	466-236	10	22.47
				NICOR GAS (825 MIDWAY)	570-235	20	96.61

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Fund: 01 GENERAL FUND							
				NICOR GAS (7760 QUINCY)	630-235	30	316.51
				NICOR GAS	725-415	35	83.25
				CHECK APCHK 103703 TOTAL FOR FUND 01:			631.42
06/23/2025	APCHK	103704	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	100.00
06/23/2025	APCHK	103705#	ORBIS SOLUTIONS	SCHOOLS/CONFERENCES/TRAVEL	455-304	10	280.00
				CONSULTING SERVICES - IT	460-306	10	639.98
				CONSULTING SERVICES - IT	460-306	10	1,038.41
				INFORMATIONAL TECH SERVICES	555-308	20	255.99
				INFORMATIONAL TECH SERVICES	555-308	20	415.36
				INFORMATIONAL TECH SERVICES	640-308	30	2,687.89
				INFORMATIONAL TECH SERVICES	640-308	30	4,361.33
				INFORMATIONAL TECH SERVICES	715-308	35	426.65
				INFORMATIONAL TECH SERVICES	715-308	35	692.28
				INFORMATIONAL TECH SERVICES	815-308	40	255.99
				INFORMATIONAL TECH SERVICES	815-308	40	415.37
				CHECK APCHK 103705 TOTAL FOR FUND 01:			11,469.25
06/23/2025	APCHK	103706#	ORBIS SOLUTIONS	CONSULTING SERVICES - IT	460-306	10	356.48
				CONSULTING SERVICES - IT	460-306	10	558.00
				INFORMATIONAL TECH SERVICES	555-308	20	142.59
				INFORMATIONAL TECH SERVICES	555-308	20	223.20
				INFORMATIONAL TECH SERVICES	640-308	30	1,497.20
				INFORMATIONAL TECH SERVICES	640-308	30	2,343.60
				INFORMATIONAL TECH SERVICES	715-308	35	237.65
				INFORMATIONAL TECH SERVICES	715-308	35	2,022.00
				INFORMATIONAL TECH SERVICES	815-308	40	142.58
				INFORMATIONAL TECH SERVICES	815-308	40	223.20
				CHECK APCHK 103706 TOTAL FOR FUND 01:			7,746.50
06/23/2025	APCHK	103707	ORKIN EXTERMINATING	MAINTENANCE - BUILDING	630-228	30	262.00
06/23/2025	APCHK	103708	P.F. PETTIBONE & CO.	PRINTING & PUBLISHING	630-302	30	20.00
06/23/2025	APCHK	103709	PARTS AUTHORITY LLC	MAINTENANCE	725-410	35	71.80
06/23/2025	APCHK	103710	QUADIENT LEASING USA, INC.	POSTAGE & METER RENT	455-311	10	306.60
				POSTAGE & METER RENT	455-311	10	400.89
				CHECK APCHK 103710 TOTAL FOR FUND 01:			707.49
06/23/2025	APCHK	103711#	RAGS ELECTRIC, INC	MAINTENANCE - EQUIPMENT	570-411	20	3,061.63

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Fund: 01 GENERAL FUND							
				MAINTENANCE - EQUIPMENT	570-411	20	584.00
				MAINTENANCE	725-410	35	674.00
				CHECK APCHK 103711 TOTAL FOR FUND 01:			4,319.63
06/23/2025	APCHK	103712	RANGE SYSTEMS, INC.	FIRING RANGE	630-245	30	1,122.59
06/23/2025	APCHK	103713	RATHS, RATHS & JOHNSON, INC.	ENGINEERING SERVICES	820-262	40	2,243.75
				ENGINEERING SERVICES	820-262	40	846.25
				CHECK APCHK 103713 TOTAL FOR FUND 01:			3,090.00
06/23/2025	APCHK	103714	RAY O'HERRON CO., INC.	UNIFORMS	630-345	30	343.76
				OPERATING EQUIPMENT	630-401	30	364.61
				OPERATING EQUIPMENT	630-401	30	13.49
				OPERATING EQUIPMENT	630-401	30	248.37
				CHECK APCHK 103714 TOTAL FOR FUND 01:			970.23
06/23/2025	APCHK	103715	RECON POWER BIKES	BIKE PROGRAM	660-205	30	599.00
06/23/2025	APCHK	103716	RUSSO'S POWER EQUIPMENT	MAINTENANCE	725-410	35	1,648.99
06/23/2025	APCHK	103717	SAFE BUILT, LLC	BUILDING, PLAN REVIEW & INSP. SERVICES	820-260	40	6,645.56
				BUILDING, PLAN REVIEW & INSP. SERVICES	820-260	40	695.70
				BUILDING, PLAN REVIEW & INSP. SERVICES	820-260	40	725.56
				BUILDING, PLAN REVIEW & INSP. SERVICES	820-260	40	410.76
				CHECK APCHK 103717 TOTAL FOR FUND 01:			8,477.58
06/23/2025	APCHK	103718#	SEMMER LANDSCAPE	LANDSCAPE MAINTENANCE SERVICES	565-342	20	10,875.00
				ROUTE 83 BEAUTIFICATION	755-281	35	10,875.00
				CHECK APCHK 103718 TOTAL FOR FUND 01:			21,750.00
06/23/2025	APCHK	103719	T-MOBILE	EDP EQUIPMENT/ SOFTWARE	555-212	20	39.87
				EDP EQUIPMENT/ SOFTWARE	555-212	20	79.73
				CHECK APCHK 103719 TOTAL FOR FUND 01:			119.60
06/23/2025	APCHK	103720*#	TAMELING GRADING	MAINTENANCE - EQUIPMENT	570-411	20	735.00
06/23/2025	APCHK	103721*#	TAMELING INDUSTRIES	STREET IMPROVEMENTS	765-685	35	378.00
				STREET IMPROVEMENTS	765-685	35	70.20
				STREET IMPROVEMENTS	765-685	35	4,315.89

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Fund: 01 GENERAL FUND							
				STREET IMPROVEMENTS	765-685	35	215.33
				STREET IMPROVEMENTS	765-685	35	180.90
				CHECK APCHK 103721 TOTAL FOR FUND 01:			5,160.32
06/23/2025	APCHK	103722	THE DAVENPORT GROUP USA, LTD.	SPECIAL PROJECTS	810-305	40	18,141.20
06/23/2025	APCHK	103723	THOMPSON ELEV. INSPECT. SERVICE	ELEVATOR INSPECTION	830-117	40	100.00
				ELEVATOR INSPECTION	830-117	40	43.00
				CHECK APCHK 103723 TOTAL FOR FUND 01:			143.00
06/23/2025	APCHK	103724	TRAFFIC CONTROL CORPORATION	ROAD SIGNS	755-333	35	3,040.00
06/23/2025	APCHK	103725#	ULINE	BUILDING MAINTENANCE SUPPLIES	466-351	10	261.21
				ROAD SIGNS	755-333	35	622.12
				CHECK APCHK 103725 TOTAL FOR FUND 01:			883.33
06/23/2025	APCHK	103726*#	UNDERGROUND PIPE SOLUTIONS	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	4,200.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	3,700.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	5,500.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	4,837.50
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	5,400.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	4,700.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	6,712.50
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	8,737.50
				CHECK APCHK 103726 TOTAL FOR FUND 01:			43,787.50
06/23/2025	APCHK	103727	UNITED STATE POSTAL SERVICE	PREPAID POSTAGE	190-102	00	3,000.00
06/23/2025	APCHK	103730#	VESTIS GROUP, INC.	MAINTENANCE - BUILDING	466-228	10	99.87
				MAINTENANCE - BUILDING	630-228	30	125.54
				CHECK APCHK 103730 TOTAL FOR FUND 01:			225.41
06/23/2025	APCHK	103731#	VONAGE BUSINESS INC.	PHONE - TELEPHONES	455-201	10	316.10
				PHONE - TELEPHONES	455-201	20	96.21
				PHONE - TELEPHONES	630-201	30	769.63
				PHONE - TELEPHONES	630-201	30	64.08
				TELEPHONES	710-201	35	96.21
				TELEPHONES	810-201	40	96.21
				CHECK APCHK 103731 TOTAL FOR FUND 01:			1,438.44

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Fund: 01 GENERAL FUND							
06/23/2025	APCHK	103732	WEX HEALTH, INC	FEES/DUES/SUBSCRIPTIONS	455-307	10	50.00
06/23/2025	APCHK	103733	WLBK BURR RIDGE CHAMBER OF COM	COMMISSARY PROVISION	455-355	10	958.99
Total for fund 01 GENERAL FUND							473,193.87

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Fund: 02 WATER FUND							
06/23/2025	APCHK	103644	ALARM DETECTION SYSTEMS INC	PHONE - TELEPHONES	401-201	50	394.89
				PHONE - TELEPHONES	401-201	50	273.03
				PHONE - TELEPHONES	401-201	50	235.05
				CHECK APCHK 103644 TOTAL FOR FUND 02:			902.97
06/23/2025	APCHK	103648	ASSOCIATED TECHNICAL SERV. LTD.	LEAK SURVEYS	430-276	50	1,040.00
				LEAK SURVEYS	430-276	50	1,440.00
				LEAK SURVEYS	430-276	50	750.00
				LEAK SURVEYS	430-276	50	940.00
				CHECK APCHK 103648 TOTAL FOR FUND 02:			4,170.00
06/23/2025	APCHK	103656	BLACK GOLD SEPTIC	WELLHOUSE REPAIRS & MAIN - WB EXEC	425-474	50	500.00
06/23/2025	APCHK	103670	DMJ AUTOMOTIVE	VEHICLE MAINTENANCE	401-350	50	704.59
06/23/2025	APCHK	103675	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	200.00
06/23/2025	APCHK	103677*#	FALCO'S LANDSCAPING INC	WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	4,600.00
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	4,300.00
				SPOILS HAULING SERVICES	430-280	50	6,600.00
				SPOILS HAULING SERVICES	430-280	50	8,800.00
				SPOILS HAULING SERVICES	430-280	50	8,250.00
				SPOILS HAULING SERVICES	430-280	50	7,700.00
				SPOILS HAULING SERVICES	430-280	50	4,400.00
				SPOILS HAULING SERVICES	430-280	50	9,350.00
				STREET IMPROVEMENTS SERVICES	430-281	50	4,800.00
				CHECK APCHK 103677 TOTAL FOR FUND 02:			58,800.00
06/23/2025	APCHK	103684*#	GOVERNMENT INSURANCE NETWORK	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	8,165.12
06/23/2025	APCHK	103685*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	4,950.00
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	1,950.00
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	4,600.00
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	6,205.00
				CHECK APCHK 103685 TOTAL FOR FUND 02:			17,705.00
06/23/2025	APCHK	103687*#	HOME DEPOT CREDIT SERVICES	STREET IMPROVEMENTS SERVICES	430-281	50	299.23
				STREET IMPROVEMENTS SERVICES	430-281	50	298.97
				CHECK APCHK 103687 TOTAL FOR FUND 02:			598.20

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Fund: 02 WATER FUND							
06/23/2025	APCHK	103689	K FIVE CONSTRUCTION	WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	480.00
06/23/2025	APCHK	103693	LA FASTENERS INC	VEHICLE MAINTENANCE	401-350	50	278.51
				OPERATING EQUIPMENT	430-401	50	16.27
				CHECK APCHK 103693 TOTAL FOR FUND 02:			294.78
06/23/2025	APCHK	103695*#	LAUTERBACH & AMEN LLP	FINANCIALS SERVICES	401-309	50	9,460.00
06/23/2025	APCHK	103698	METROPOLITAN INDUSTRIES INC	EDP LICENSES	417-263	50	138.00
				EDP LICENSES	417-263	50	138.00
				CHECK APCHK 103698 TOTAL FOR FUND 02:			276.00
06/23/2025	APCHK	103699*#	MONROE TRUCK EQUIPMENT INC	VEHICLE MAINTENANCE	401-350	50	240.00
06/23/2025	APCHK	103702*#	MUNICIPAL GIS PARTNERS, INC.	FEES - ENGINEERING	405-245	50	1,002.87
06/23/2025	APCHK	103720*#	TAMELING GRADING	WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	3,989.28
06/23/2025	APCHK	103721*#	TAMELING INDUSTRIES	WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	2,831.33
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	140.40
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	103.50
				STREET IMPROVEMENTS SERVICES	430-281	50	96.30
				STREET IMPROVEMENTS SERVICES	430-281	50	1,035.90
				STREET IMPROVEMENTS SERVICES	430-281	50	1,438.63
				CHECK APCHK 103721 TOTAL FOR FUND 02:			5,646.06
06/23/2025	APCHK	103726*#	UNDERGROUND PIPE SOLUTIONS	WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	300.00
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	1,093.75
				WATER DISTRIBUTION REPAIRS/MAINTENANCE	430-277	50	1,075.00
				CHECK APCHK 103726 TOTAL FOR FUND 02:			2,468.75
06/23/2025	APCHK	103729	VARIVERGE LLC	PRINTING & PUBLISHING	401-302	50	525.82
				POSTAGE & METER RENT	401-311	50	861.34
				EDP LICENSES	417-263	50	250.00
				CHECK APCHK 103729 TOTAL FOR FUND 02:			1,637.16
06/23/2025	APCHK	444 (E)	DUPAGE WATER COMMISSION	PURCHASE OF WATER	420-575	50	166,866.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
06/23/2025	APCHK	445 (E) #	IL ENVIRONMENTAL PROTECTION AGENCY IEPA LOAN PAYABLE - CURRENT INTEREST - IEPA LOAN		280-114 00 449-105 50		22,003.27 5,220.83
			CHECK APCHK 445 (E) TOTAL FOR FUND 02:				27,224.10
			Total for fund 02 WATER FUND				311,330.88

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 06 SSA ONE BOND & INTEREST FUND							
06/23/2025	APCHK	446 (E)	MICHIGAN STATE UNIVERSITY	BOND INTEREST EXPENSE	550-402	60	37,750.00
Total for fund 06 SSA ONE BOND & INTEREST FUND							37,750.00

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 10 CAPITAL PROJECT FUND							
06/23/2025	APCHK	103668	CORE & MAIN LP		440-604	55	4,449.00
06/23/2025	APCHK	103686	HIGH STAR TRAFFIC	BORSE PARK - PHASE III	600-355	55	299.60
06/23/2025	APCHK	103694*#	LANDWORKS LTD	BORSE PARK PHASE II	600-347	55	232,655.08
				BORSE PARK PHASE II	600-347	55	41,963.24
				CHECK APCHK 103694 TOTAL FOR FUND 10:			274,618.32
06/23/2025	APCHK	103720*#	TAMELING GRADING	BORSE PARK - PHASE III	600-355	55	7,850.00
06/23/2025	APCHK	103726*#	UNDERGROUND PIPE SOLUTIONS	BORSE PARK - PHASE III	600-355	55	1,732.50
				BORSE PARK - PHASE III	600-355	55	1,890.00
				BORSE PARK - PHASE III	600-355	55	1,785.00
				CHECK APCHK 103726 TOTAL FOR FUND 10:			5,407.50
06/23/2025	APCHK	103728	UPLAND DESIGN, LTD.	BORSE PARK - PHASE III	600-355	55	1,410.50
				Total for fund 10 CAPITAL PROJECT FUND			294,034.92

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Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
06/18/2025		APCHK	443 (E)	WILLOWSBROOK TOWN CENTER LLC	ECONOMIC INCENTIVE-BINNY'S	455-515	15	125,000.00
06/23/2025		APCHK	103674*#	ELROD FRIEDMAN LLP	LEGAL FEES	401-242	15	1,667.00
06/23/2025		APCHK	103684*#	GOVERNMENT INSURANCE NETWORK	HEALTH/DENTAL/LIFE INSURANCE	455-141	15	1,254.77
					Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			127,921.77

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 17 SERIES 2022 BOND							
06/23/2025	APCHK	103697	MALLON AND ASSOCIATES, INC.	OTHER PROFESSIONAL SERVICE (WEDP)	540-425	80	3,000.00
				OTHER PROFESSIONAL SERVICE (WEDP)	540-425	80	5,067.76
				CHECK APCHK 103697 TOTAL FOR FUND 17:			8,067.76
				Total for fund 17 SERIES 2022 BOND			8,067.76
			TOTAL - ALL FUNDS				1,252,299.20

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Village of **WILLOWBROOK**

Police

BOARD OF TRUSTEES MEETING

AGENDA ITEM NO: 6.d.

DATE: June 23, 2025

SUBJECT:

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK DECLARING AND AUTHORIZING THE SALE, DISPOSAL OR TRADE-IN OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Lauren Kaspar, Chief of Police
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Staff is seeking approval of an ordinance authorizing the sale, disposal, or trade in of surplus police department and public works vehicles owned by the Village of Willowbrook.

BACKGROUND/SUMMARY

In February 2025, the Village Board approved the purchase of two new Public Works vehicles and three new Police Department vehicles to replace current vehicles which are at the end of their life cycle. With the arrival of the new purchased vehicles, staff is seeking to declare surplus the decommissioned vehicles below:

POLICE VEHICLES	VIN	Year	Mileage
Patrol (#55) Chevy Tahoe	1GNSKDEC1KR373891	2019	74,000
Patrol (#59) Chevy Tahoe	1GNSKDEC8KR372043	2019	75,000
PUBLIC WORKS VEHICLES	VIN	Year	Mileage
Ford F350 Service Body	1FDWF31568EE31568	2008	191,000
8ft Pick Up Truck Bed	N/A	2025	N/A

FINANCIAL IMPACT

All funds received from the surplus will be deposited into the General Fund.

RECOMMENDED ACTION:

Adopt the ordinance.

ORDINANCE NO. 25-O-_____

**AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK DECLARING AND
AUTHORIZING THE SALE, DISPOSAL OR TRADE-IN OF SURPLUS PERSONAL
PROPERTY OWNED BY THE VILLAGE OF WILLOWBROOK**

WHEREAS, in the opinion of a majority of the corporate authorities of the Village of Willowbrook, it is no longer necessary or useful or in the best interests of the Village of Willowbrook, to retain ownership of those items of surplus personal property currently owned by the Village and detailed on Exhibit "A", attached hereto and made a part hereof; and

WHEREAS, it has been determined by the Mayor and Board of Trustees of the Village of Willowbrook that it is in the best interest of the Village to dispose of said personal property by sale, disposal or trade-in of said personal property.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook as follows:

SECTION ONE: Pursuant to 65 ILCS 5/11-76-4, the Mayor and Board of Trustees of the Village of Willowbrook find that the personal property described on Exhibit "A", attached hereto and made a part hereof, now owned by the Village of Willowbrook, is no longer necessary or useful to the Village of Willowbrook and the best interests of the Village of Willowbrook will be served by its sale, disposal or trade-in.

SECTION TWO: Pursuant to 65 ILCS 5/11-76-4, the Village Administrator is hereby authorized and directed to dispose of the personal property set forth on Exhibit "A", now owned by the Village of Willowbrook, in any manner he deems appropriate, with or without advertisement, including, but not limited to, the sale or trade-in of said personal property as part of the purchase price of new or used personal property.

SECTION THREE: The sale or disposition of said surplus personal property is "AS IS" with no warranty, either express or implied, of merchantability or fitness for a particular purpose.

SECTION FOUR: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED and APPROVED this 23rd day of June, 2025 by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Gretchen Boerwinkle, Village Clerk

EXHIBIT "A"
SURPLUS PERSONAL PROPERTY

POLICE VEHICLES	VIN	Year	Mileage
Patrol (#55) Chevy Tahoe	1GNSKDEC1KR373891	2019	74,000
Patrol (#59) Chevy Tahoe	1GNSKDEC8KR372043	2019	75,000
PUBLIC WORKS VEHICLES	VIN	Year	Mileage
Ford F350 Service Body	1FDWF31568EE31568	2008	191,000
8ft Pick Up Truck Bed	N/A	2025	N/A



Village of **WILLOWBROOK**

**Village Administrator's
Office**

BOARD OF TRUSTEES MEETING

AGENDA ITEM NO: 6.e.

DATE: June 23, 2025

SUBJECT:

MOTION – BOARD ADVICE AND CONSENT TO MAYOR'S COMMISSION AND BOARD APPOINTMENTS

STAFF REPORT

TO: Board of Trustees
FROM: Mayor Trilla, Mayor
THROUGH: Mayor Trilla, Mayor

PURPOSE AND ACTION REQUESTED

To approve the Mayor's appointments to the Plan Commission, Board of Police Commissioners and Police Pension Fund.

BACKGROUND/SUMMARY

As the Board is aware, the Mayor makes appointments to Village Commissions and Boards with the advice and consent of the Board of Trustees. The following appointments are hereby recommended to fill vacancies within each body:

BOPC – 3-year term (3 members)

Candidate	Appointment Status	New Term Expires:
Nicholas Azzo	Reappointment	4/30/2028

Police Pension Fund Board – 2-year term (5 members, 2 members appointed by Mayor)

Candidate	Appointment Status	New Term Expires:
Umberto Davi	Reappointment	4/30/2027

Plan Commission – 4-year term (7 members)

Candidate	Appointment Status	New Term Expires:
Replace - John Wagner	The Mayor will make an appointment over the summer.	4/30/2029
Replace – Zoltan Baksay	The Mayor will make an appointment over the summer.	4/30/2029

Historically, Plan Commission appointments have been made alongside other expiring appointments. However, the Mayor intends to fill the two vacancies left by Commissioner Baksay and Chairman Wagner by this summer.

In addition to the above appointments, following the resignation of Chairman John Wagner, Commissioner Maciej Walec will be appointed to Chairman and Commissioner Leonard Kaucky will be appointed to Vice Chairman.

FINANCIAL IMPACT

There is no financial impact of this motion.

RECOMMENDED ACTION:

Pass the motion to confirm the Mayor's appointments.



Village of **WILLOWBROOK**

**Parks &
Recreation**

BOARD OF TRUSTEES MEETING

AGENDA ITEM NO: 6.f.

DATE: June 23, 2025

SUBJECT:

MOTION TO APPROVE PAYMENT FOR EXPENSES RELATED TO THE ACTIVE ADULTS MT. RUSHMORE, THE BADLANDS & BLACK HILLS OF SOUTH DAKOTA EXTENDED TRAVEL TRIP

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Teresa Mrozik, Superintendent of Senior Services
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Staff is requesting the Board to approve payment of two invoices in the total amount of \$71,563.00 for payment to Diamond Tours for the Active Adults extended trip program to Mount Rushmore, the Badlands & Black Hills of South Dakota.

BACKGROUND/SUMMARY

Diamond Tours is an agency that has been used in the past for Active Adult long-distance and extended travel programs. The company provides responsive responsible services within the Village's budget expectations. The tour pricing includes all expected costs, transportation, lodging, meals, experiences, etc. This trip is being organized for 85 patrons, requiring two buses in addition to the other expected costs.

FINANCIAL IMPACT

Travel and transportation expenses are budgeted as part of the Active Adult Extended Travel programs. The trip is expected to generate net revenue.

RECOMMENDED ACTION:

Staff recommends approving payment of \$71,563.00 to Diamond Tours for the Active Adults Mount Rushmore, the Badlands & Black Hills of South Dakota trip.



Village of **WILLOWBROOK**

Police

BOARD OF TRUSTEES MEETING

AGENDA ITEM NO: 7.

DATE: June 23, 2025

SUBJECT:

EVIDENCE IQ – BALLISTICS IQ EQUIPMENT AND SOFTWARE SERVICE

- a. MOTION – A MOTION FOR A BUDGET AMENDMENT TO THE GENERAL FUND IN THE AMOUNT OF \$24,999 FOR THE PURCHASE OF THE ILETSB GRANT FUNDING BALLISTICS IQ EQUIPMENT AND SOFTWARE BUNDLE FROM EVIDENCE IQ, INC.
- b. A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF A ONE (1) YEAR AGREEMENT WITH EVIDENCE IQ, INC. FOR THE PURCHASE OF BALLISTICS DATA THROUGH THE EIQ SOFTWARE SERVICE WITH LICENSES, EQUIPMENT, TRAINING AND SUPPORT (BALLISTICS IQ – ILETSB GRANT FUNDING BUNDLE) AT A COST NOT TO EXCEED \$24,999.00

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Lauren Kaspar, Chief of Police
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Staff is requesting the approval of an agreement with Evidence IQ, Inc. (EIQ) and a budget amendment to the General Fund in the amount of \$24,999 to purchase the ILETSB Grant Funding Bundle. Said purchase will be offset by the \$24,999 in grant funding received from the Illinois Law Enforcement Training and Standards Board (ILETSB).

BACKGROUND/SUMMARY

In February 2025 staff was made aware of a grant opportunity through the ILETSB for the expansion and support of NIBIN (National Integrated Ballistics Information Network) and other ballistic technology equipment for ballistic testing. In April of 2025, staff applied for the grant and in May of 2025, the Village was awarded \$24,999 in grant funding. The grant application allocated funds for the purchase, training, and one year of support for Evidence IQ's Ballistics IQ equipment and software application.

Ballistics IQ is cutting-edge technology utilized by law enforcement agencies to streamline and elevate the ballistics triage process, and to provide immediate, actionable crime gun intelligence about incidents being investigated. This automated ballistic imaging solution enables immediate scanning of firearms evidence. Once the fired cartridge cases are scanned, the software can identify how many firearms were used in an incident and the best sample candidates for entry into NIBIN thus providing law enforcement with real-time unbiased forensic-based intelligence on gun crimes. Ballistics IQ supports the ATF's NIBIN and CGIC (Crime Gun Intelligence Center) initiatives to fight gun violence.

Since this item's cost will be completely offset by grant funding for the first year, staff believes it would be beneficial to accept the grant and proceed with the one-year agreement which will provide additional law



enforcement resources to the Village and its residents.

FINANCIAL IMPACT:

The approval of the agreement will be budget neutral. The \$24,999 cost of the equipment, training, and one year of support (Ballistics IQ ILETSB Grant Bundle) will be entirely offset by the grant funding received in the same amount of \$24,999.

RECOMMENDED ACTION:

Approve the resolution to enter into an agreement with Evidence IQ, Inc. and pass a budget amendment to the General Fund in the amount of \$24,999 to purchase the Ballistics IQ ILETSB Grant Funding Bundle.

RESOLUTION NO. 25-R—

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND
AUTHORIZING THE EXECUTION OF A ONE (1) YEAR AGREEMENT WITH
EVIDENCE IQ, INC. FOR THE PURCHASE OF BALLISTICS DATA THROUGH THE
EIQ SOFTWARE SERVICE WITH LICENSES, EQUIPMENT, TRAINING AND
SUPPORT (BALLISTICS IQ – ILETSB GRANT FUNDING BUNDLE)
AT A COST NOT TO EXCEED \$24,999.00**

WHEREAS, the Village of Willowbrook (the “Village”) was previously awarded a certain Grant from the State of Illinois through the Illinois Law Enforcement Training and Standards Board (“ILETSB”) in which the Village received Twenty-Four Thousand Nine Hundred Ninety-Nine and 00/100ths Dollars (\$24,999.00) for the expansion and support of National Integral Ballistics Information Network (“NIBIN”) and other ballistic technology equipment for ballistic training; and

WHEREAS, the corporate authorities of the Village of Willowbrook have determined that the one (1) year purchase agreement submitted by Evidence IQ, Inc. for the purchase of ballistics data through the EIQ software service with licenses, equipment, training and support, will improve the efficiency of the Police Department operations.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the one (1) year service purchase agreement from Evidence IQ, Inc. for ballistics data through the EIQ software service with licenses, equipment, training and support (Ballistics IQ – ILETSB Grant Funding Bundle) at a total cost not to exceed Twenty-Four Thousand Nine Hundred Ninety-Nine and 00/100ths Dollars (\$24,999.00), for the one (1) year period, and attached hereto as Exhibit “A”, is accepted and approved.

BE IT FURTHER RESOLVED that the Village Mayor is hereby directed and authorized to execute said purchase agreement on behalf of the Village.

ADOPTED and APPROVED by the Mayor and Board of Trustees of the Village of Willowbrook this 23rd day of June, 2025 by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Gretchen Boerwinkle, Village Clerk

EXHIBIT “A”

EVIDENCE IQ, INC. – BALLISTICS IQ ENFORCEMENT AGENCY AGREEMENT

EVIDENCE IQ – BALLISTICS IQ MUNICIPAL, STATE AND FEDERAL LAW ENFORCEMENT AGENCY AGREEMENT

This Municipal, State and Federal Law Enforcement Agency Agreement (“**Agreement**”) is made and entered into effective June ___, 2025 (the “**Effective Date**”) between Evidence IQ, Inc., a Delaware corporation (“**EIQ**”), and the Village of Willowbrook (“**AGENCY**”).

A. EIQ collects, stores and disseminates Ballistics Data (as herein defined) to law enforcement agencies through its EIQ Software Service (as herein defined); and

B. AGENCY desires to obtain access to Ballistics Data through the EIQ Software Service on the terms and conditions set forth in this Agreement;

NOW, THEREFORE, in consideration of the mutual agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

1. License. Subject to, and conditioned on, AGENCY’s payment of the Service Fees and compliance with all other terms and conditions of this Agreement, EIQ grants to AGENCY a non-exclusive, non-transferable right and license to access and use the Ballistics Data through the EIQ Software Service during the Service Period only for investigatory law enforcement purposes in AGENCY’s geographic area of their jurisdiction on investigations that AGENCY is conducting. AGENCY is not permitted by this license to enter Ballistics Data arising from investigations being conducted by other LEAs. “**Ballistics Data**” means ballistics data and images collected by municipal, state or Federal law enforcement agencies (“**LEAs**”) and available through the EIQ Software Service for use by LEAs. Additionally, AGENCY grants to EIQ a non-exclusive, fully paid up, royalty free, worldwide, sublicensable, transferable, perpetual and irrevocable license to use, install, access, reproduce, modify, impose, display, create derivative works of, distribute, and license for use by EIQ’s customers the Ballistics Data uploaded by AGENCY in connection with its EIQ Software Service. “**EIQ Software Service**” means the web-based (hosted) suite of software applications of EIQ consisting of analytical and investigative software located on a physical database server that also hosts Ballistics Data accessed through the EIQ customer portal. All Ballistics Data uploaded by AGENCY will be available through the EIQ Software Service and accessible by other LEAs who contract with EIQ to access the EIQ Software Service.

2. Access to the Ballistics Data Through the EIQ Software Service.

(a) Account Security. EIQ shall provide to AGENCY the necessary passwords and network links or connections to allow AGENCY’s Users to access the Ballistics Data through the EIQ Software Service. AGENCY shall be responsible for assigning to each of AGENCY’s Users a username and password (one per user account). An unlimited number of User accounts is provided. AGENCY will cause the Users to maintain username and password credentials confidential and will prevent use of such username and password credentials by any unauthorized person(s). AGENCY shall notify EIQ immediately if AGENCY believes the password of any of its Users has, or may have, been obtained or used by any unauthorized person(s). In addition, AGENCY must notify EIQ immediately if AGENCY becomes aware of any other breach or attempted breach of the security of any of its Users’ accounts. “**User**” means an individual who is an agent and sworn officer of AGENCY and who is authorized by AGENCY to access the Ballistics Data through the EIQ Software Service on behalf of AGENCY with login credentials provided by AGENCY.

(b) Eligibility. AGENCY shall only authorize individuals who satisfy the eligibility requirements of “Users” to access the EIQ Software Service.

(c) User Logins. Except with the prior written consent of EIQ, AGENCY shall not provide User logins to agents or officers of other local, state or Federal LEAs or access the EIQ Software Service on behalf of other LEAs.

(d) Liability. AGENCY is responsible and liable for all uses of the Ballistics Data through the EIQ Software Service resulting from access provided by AGENCY, directly or indirectly, whether such access or use is permitted by or in violation of this Agreement. Without limiting the generality of the foregoing, AGENCY is responsible for all acts and omissions of each User and each act or omission by each User that would

constitute a breach of this Agreement if taken by AGENCY will be deemed a breach of this Agreement by AGENCY. AGENCY shall use reasonable efforts to make all Users aware of this Agreement's provisions as applicable to such User's use of the Ballistics Data through the EIQ Software Service, and shall cause Users to comply with such provisions.

(e) Restrictions on Use of the Ballistics Data Through the EIQ Software Service.

(i) Except as expressly permitted under this Agreement, AGENCY agrees that it shall not, directly or indirectly, nor will it permit a User or any other party, without the prior written consent of EIQ to: (A) access the EIQ Software Service and utilize the Ballistics Data for any purpose other than for investigatory law enforcement purposes, (B) disclose the Ballistics Data to any unauthorized third party; (C) copy, modify, or create derivative works of the EIQ Software Service or the Ballistics Data, in whole or in part; (D) create, attempt to create, or grant permission to the source program and/or object program associated with the EIQ Software Service or the Ballistics Data; (E) decompile, disassemble or reverse engineer any software component of the EIQ Software Service for any reason, including, without limitation, to develop functionally similar computer software or services; (F) modify, alter or delete any of the copyright notices embedded in or affixed to the copies of any components of the EIQ Software Service or the Ballistics Data; (G) rent, lease, lend, sell, license, sublicense, assign, distribute, publish, transfer or otherwise make available the EIQ Software Service or the Ballistics Data; (H) use the EIQ Software Service or the Ballistics Data in any manner or for any purpose that infringes, misappropriates, or otherwise violates any intellectual property right or other right of any person or entity that violates any applicable law; or (I) create, publish, distribute, or permit any written, electronically transmitted or other form of publicity material that references the Ballistics Data, EIQ Software Service or this Agreement.

(ii) AGENCY agrees to notify EIQ immediately upon discovery of any unauthorized use or disclosure of Ballistics Data or any other breach of this **Section 2** by AGENCY or any User, and AGENCY shall reasonably cooperate with EIQ to regain possession of the Ballistics Data, prevent its further unauthorized use, and otherwise prevent any further breaches of this **Section 2**. A breach or threatened breach by AGENCY or a User of any covenant contained in this Agreement, including under this **Section 2**, may cause irreparable damage to EIQ and EIQ could not be made whole by monetary damages. Therefore, EIQ shall have, in addition to any remedies available at law, the right to seek equitable relief to enforce this Agreement, including a restraining order, an injunction, specific performance, and any other relief that may be available from any court, without any requirement to post a bond or other security, or to prove actual damages or that monetary damages are not an adequate remedy. AGENCY's obligations of non-disclosure and other obligations under this Agreement are effective as of the Effective Date and will survive the termination or expiration of this Agreement, except in order to respond to valid FOIA inquiries or otherwise required by law.

(f) Reservation of Rights. EIQ reserves all rights not expressly granted to AGENCY in this Agreement.

3. Service Fees and Term. The service fees required to be paid by AGENCY for access to the EIQ Software and Ballistics Data (the "Service Fees") are based on the type of solution selected and the Service Period as set forth on **Exhibit A**.

4. Term and Termination.

(a) Term. The initial term of this Agreement begins on the Effective Date and, unless terminated earlier pursuant to this Agreement's express provisions, will continue in effect as defined in **Exhibit A** from such date (the "Service Period").

(b) Termination.

(i) AGENCY may terminate this Agreement with cause upon thirty (30) days' prior written notice to EIQ. AGENCY shall not be entitled to a refund of the Service Fee, or any portion thereof, upon such a termination.

(ii) EIQ may terminate this Agreement with or without cause upon thirty (30) days' prior written notice to AGENCY. If EIQ's notice of termination is based on a breach of this Agreement by

AGENCY, the notice of termination will set forth in reasonable detail AGENCY's breach of this Agreement. If within such thirty (30) day period AGENCY fails to cure to EIQ's satisfaction the breach, this Agreement will terminate upon the expiration of such thirty (30) day period and AGENCY shall not be entitled to a refund of the Service Fees, or any portion thereof. If EIQ's notice of termination is based on a reason other than a breach of this Agreement by AGENCY, this Agreement will terminate upon the expiration of such thirty (30) day period and AGENCY will be entitled to a refund of a portion of the Service Fees.

(iii) Either party may terminate this Agreement, effective immediately upon written notice to the other party, if the other party: (A) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (B) files, or has filed against it, a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic bankruptcy or insolvency law; (C) makes, or seeks to make, a general assignment for the benefit of its creditors; or (D) applies for, or has appointed, a receiver, trustee, custodian or similar agent by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business. AGENCY shall not be entitled to a refund of the Service Fees, or any portion thereof, upon such a termination.

(iv) Upon expiration or earlier termination of this Agreement, all rights granted by EIQ to AGENCY under this Agreement will immediately cease to exist and AGENCY must promptly discontinue all use of the EIQ Software Service. The license granted by AGENCY to EIQ pursuant to **Section 1** shall survive the termination or expiration of this Agreement. This **Section 4 (b)** shall survive any termination or expiration of this Agreement.

5. **Warranty Disclaimer by EIQ; Indemnification by AGENCY.**

(a) **DISCLAIMER.** THE BALLISTICS DATA AND EIQ SOFTWARE SERVICE IS PROVIDED "AS IS" AND EIQ HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. EIQ SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. EIQ MAKES NO WARRANTY OF ANY KIND THAT THE EIQ SOFTWARE SERVICE, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, INCLUDING THE BALLISTICS DATA, WILL MEET AGENCY'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

(b) **Limitations of Liability.** EIQ WILL NOT BE LIABLE FOR AGENCY'S USE OF THE BALLISTICS DATA OR THE EIQ SOFTWARE SERVICE UNDER ANY CONTRACT, NEGLIGENCE, TORT, STRICT LIABILITY OR OTHER LEGAL OR EQUITABLE THEORY FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF REVENUE OR GOODWILL OR ANTICIPATED PROFITS OR LOST OF BUSINESS). TO THE EXTENT THE FOREGOING LIMITATION OF LIABILITY IS PROHIBITED OR OTHERWISE UNENFORCEABLE, EIQ'S CUMULATIVE LIABILITY TO AGENCY ARISING OUT OF OR RELATED TO THIS AGREEMENT SHALL NOT EXCEED \$10,000.00.

(c) **Indemnification.** AGENCY agrees to indemnify, defend and hold harmless EIQ and its employees, representatives, agents, officers, directors, and corporate employees (each, an "**Indemnified Party**"), against any and all claims, suits, actions, or other proceedings brought against the Indemnified Party based on or arising from any claim that AGENCY or any User breached any terms or provisions of this Agreement or that any Ballistics Data uploaded by AGENCY to the EIQ Software Service infringes or misappropriates a third party's intellectual property rights; provided, that AGENCY may not settle any such claim against EIQ unless EIQ consents to such settlement and provided further that EIQ will have the right, at its option, to defend itself against any such claim or to participate in the defense thereof by counsel of its own choice.

6. **Miscellaneous.**

(a) Notices. Any notice under this Agreement must be written. Notices must be addressed to the recipient and either (i) hand delivered; (ii) placed in the United States mail, certified, return receipt requested; (iii) deposited with an overnight delivery service; or (iv) sent via e-mail and followed with a copy sent by overnight delivery or regular mail, to the address or e-mail address specified below. Any mailed notice is effective three (3) business days after the date of deposit with the United States Postal Service or the overnight delivery service, as applicable; all other notices are effective upon receipt. A failure of the United States Postal Service to return the certified mail receipt to the dispatcher of such notice will not affect the otherwise valid posting of notice hereunder. Addresses for all purposes under this Agreement are set forth on the signature page to this Agreement. Either party may designate another address for this Agreement by giving the other party at least five (5) business days' advance notice of its address change.

(b) Assignment. Neither party shall assign its rights or delegate its obligations under this Agreement to any party, without the express written consent of the non-assigning party. Any such purported assignment or delegation in violation of this **Section 6(b)** will be null and void. No assignment or delegation will relieve AGENCY of any of its obligations hereunder. This Agreement is binding upon and inures to the benefit of the parties and their respective permitted successors and assigns.

(c) Governing Law; Venue. THIS AGREEMENT IS GOVERNED BY AND INTERPRETED IN ACCORDANCE WITH THE LAWS OF THE STATE OF ILLINOIS WITHOUT REGARD TO CONFLICTS-OF-LAWS PRINCIPLES. THE PARTIES HERETO CONSENT THAT VENUE OF ANY ACTION BROUGHT UNDER THIS AGREEMENT WILL BE IN COOK COUNTY, ILLINOIS.

(d) Amendments; Waiver. No amendment to this Agreement or waiver of any right or obligation created by this Agreement will be effective unless it is in writing and signed by both parties. No waiver by any party of any of the provisions hereof will be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, (i) no failure to exercise, or delay in exercising, any rights, remedy, power or privilege arising from this Agreement will operate or be construed as a waiver thereof, and (ii) no single or partial exercise of any right, remedy, power or privilege hereunder will preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege.

(e) Entirety. This Agreement constitute the entire agreement between the parties and supersede all prior and contemporaneous understandings, agreements, representations and warranties and other communications, oral or written between the parties. No contrary or additional terms contained in any purchase order or other communication from AGENCY will be a part of this Agreement.

(f) Force Majeure. Neither party will be liable for failure to perform or delay in performing any obligation under this Agreement if nonperformance is caused by an occurrence beyond the reasonable control of such party and without its fault or negligence, such as acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers, or any other cause beyond the reasonable control of such party.

(g) Severability. If any provision of this Agreement is held to be invalid, illegal or unenforceable for any reason, such invalidity, illegality or unenforceability will not affect any other provisions of this Agreement, and this Agreement will be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

(h) Counterparts. This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by persons duly authorized as of the date and year first above written.

EIQ:

Evidence IQ, Inc.

AGENCY:

Village of Willowbrook

By: _____
Name: _____
Title: _____

Attn: Matt Brady, CEO
346 River Street
Lemont, Illinois 60439
E-mail: Brady@EvidenceIQ.com

By: _____
Name: _____
Title: _____

7760 Quincy Street
Willowbrook, IL 60527
E-mail: _____

[signature page – Evidence IQ – Ballistics IQ]

EXHIBIT A
Service Fees

EVIDENCEIQ

Quote for:

Ballistics IQ - ILETSB Grant Funding Bundle

Willowbrook Police Department

7760 Quincy Street

Willowbrook, IL 60527-5594

Reference: 20250401-081846015

Quote created: April 1, 2025

Quote expires: June 30, 2025

Quote created by: Jen Kennedy-Lockenvitz

Vice President

jennifer@evidenceiq.com

+13092875900

Products & Services

Item & Description	Quantity	Unit Price	Total
BIQ Solution Bundle For Grant Funding Recipients (One Year)	1	\$24,999.00	\$24,999.00 for 1 year
BIQ Solution Annual Subscription & Master Service Agreement (One Year) w/ Single Scanner & 50 Rapid Ballistics Cases			
BIQ Camera Station Warranty (Included in Annual Subscription)	1	\$0.00	\$0.00
BIQ Camera Station Warranty (Included in Annual Subscription)			
BIQ Training Online (Included in Annual Subscription)	1	\$0.00	\$0.00
BIQ Training Online (Included in Annual Subscription)			
		Total	\$24,999.00



Village of
WILLOWBROOK

**Village Administrator's
Office**

BOARD OF TRUSTEES MEETING

AGENDA ITEM NO: 8.

DATE: June 23, 2025

SUBJECT:

AN ORDINANCE IMPOSING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND
A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Sean Halloran, Village Administrator
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Staff is seeking Village Board approval of an ordinance authorizing the implementation of a 1% local grocery tax, effective January 1, 2026, in accordance with recent changes to State law. This action preserves existing revenue currently generated through the State's grocery tax, which is set to be eliminated.

BACKGROUND/SUMMARY

As part of the State of Illinois' FY 2025 budget package, Governor Pritzker signed legislation (Public Act 103-0781) eliminating the State's 1% grocery tax effective January 1, 2026. The legislation authorizes municipalities to adopt a 1% local grocery tax to replace the State's portion. If no local ordinance is adopted, this revenue source will be lost permanently beginning in 2026.

The Village currently receives approximately \$800,000 to \$900,000 annually from the State's 1% grocery tax. This amount is collected through the Illinois Department of Revenue and remitted to the Village as part of broader sales tax revenues. The elimination of the State tax, absent local action, would create a significant recurring revenue shortfall starting in January 2026.

The attached ordinance authorizes the implementation of a 1% local grocery tax, effective January 1, 2026, on qualifying grocery items intended for off premises consumption. The tax will be administered by the Illinois Department of Revenue, similar to existing sales taxes. The rate paid by consumers will remain unchanged, as they will continue paying 1% on grocery purchases, but the funds will now be directed to the Village instead of the State.

Many municipalities across Illinois and within DuPage County have already adopted local grocery tax ordinances in response to the State's action. As of this writing, the following home rule communities have approved a 1% grocery tax:

• Village of Batavia	• Village of Glen Ellyn	• Village of Schaumburg
• Village of Carol Stream	• Village of Hanover Park	• City of Wheaton
• Village of Clarendon Hills	• Village of Hinsdale	• Village of Westmont
• Village of Downers Grove	• Village of Lombard	• Village of Woodridge



Village of **WILLOWBROOK**

**Village Administrator's
Office**

Adopting this ordinance allows the Village to keep a reliable and fair source of revenue that helps fund important services like police, road repairs, and snow removal, without adding any extra cost to residents.

FINANCIAL IMPACT

Failure to act will result in the loss of approximately \$800,000 to \$900,000 annually beginning in January 2026. Adoption of the 1% local grocery tax preserves this revenue and protects the Village's fiscal stability.

RECOMMENDED ACTION:

Adopt the ordinance.

ORDINANCE NO. 25-0-__

**AN ORDINANCE IMPOSING A MUNICIPAL GROCERY RETAILERS'
OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX
FOR THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, the Village of Willowbrook (the “Village”) is a home-rule unit of local government under Article VII, Section 6, of the 1970 Illinois Constitution and, except as limited by such Section, it may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, Section 1-2-1 of the Illinois Municipal Code (65 ILCS 5/1-2-1), authorizes the corporate authorities of the Village to pass all ordinances and make all rules and resolutions proper or necessary, to carry into effect the powers granted to the Village, with such fines or penalties as may be deemed proper; and

WHEREAS, the Municipal Grocery Occupation Tax Law, codified as Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24), authorizes the corporate authorities of the Village to impose a tax, to be effective on or after January 1, 2026, upon all persons engaged in the business of selling groceries at retail in the Village at the rate of one percent (1%) of the gross receipts from the sale of the groceries (the “Municipal Grocery Retailers’ Occupation Tax”); and

WHEREAS, Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24), requires any municipality imposing a Municipal Grocery Retailers’ Occupation Tax to also impose a Service Occupation Tax, at the same rate, upon all persons engaged in the Village in the business of making sales of service, who, as an incident to making those sales of service, transfers groceries as an incident to a sale of service (the “Municipal Grocery Service Occupation Tax”); and

WHEREAS, the Municipal Grocery Retailers' Occupation Tax, the Municipal Grocery Service Occupation Tax and all civil penalties that may be assessed as an incident of the taxes, are to be administered, collected and enforced by the Illinois Department of Revenue; and

WHEREAS, the Mayor and the Board of Trustees have determined that it is desirable, necessary and in the best interests of the Village and its residents that the Village amend the Village Code of Ordinances of the Village of Willowbrook, Illinois, to impose both a Municipal Grocery Retailers' Occupation Tax and a Municipal Grocery Service Occupation Tax as permitted by Section 8-11-24 of the Illinois Municipal Code (65 ILCS 5/8-11-24).

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE. Recitals. The facts and statements contained in the preamble to this ordinance are found to be true and correct and are hereby adopted as part of this ordinance.

SECTION TWO. Municipal Grocery Retailers' Occupation Tax Imposed and Municipal Grocery Service Occupation Tax Imposed. A tax is hereby imposed upon all persons engaged in the business of selling groceries, as defined in the Municipal Grocery Occupation Tax Law, at retail in the Village of Willowbrook at the rate of one percent (1%) of the gross receipts, from such sales made in the course of such business while this Ordinance is in effect; and a tax is hereby imposed upon all persons engaged in the Village of Willowbrook, in the business of making sales of service at the rate of one percent (1%) of the selling price of all groceries, as defined in the Municipal Grocery Occupation Tax Law, transferred by such serviceman as an incident to a sale of service.

The imposition of these taxes is in accordance with the subject to the provisions of the Municipal Grocery Occupation Tax Law (65 ILCS 5/8-11-24).

SECTION THREE. Illinois Department of Revenue to Administer. The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.

SECTION FOUR. Village Clerk to file Ordinance with Illinois Department of Revenue. The Village Clerk is hereby directed to file a certified copy of this Ordinance with the Illinois Department of Revenue on or before October 1, 2025.

SECTION FIVE. Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval and publication, as required by law, provided, however, that the taxes imposed by this Ordinance shall take effect for all sales on or after January 1, 2026.

SECTION SIX. Adoption of Tax. Title 11 entitled "Taxes" of the Village Code of Ordinances of the Village of Willowbrook, Illinois, as amended, be and is hereby further amended by adding thereto Chapter 13 entitled "Municipal Grocery Tax", which shall read as follows:

"Chapter 13. Municipal Grocery Retailers' Occupation Tax Imposed and Municipal Grocery Service Occupation Tax Imposed.

11-13-1 Tax Imposed; Rate.

(A) Effective January 1, 2026, a tax is hereby imposed upon all persons engaged in the business of selling groceries, as defined in the Municipal Grocery Occupation Tax Law, at retail, in the Village of Willowbrook at the rate of one percent (1%) of the gross receipts from such sales made in the course of such business while this Ordinance is in effect; and a tax is hereby imposed upon all persons engaged in the Village of Willowbrook in the business of making sales of service at the rate of one percent (1%) of the selling price of all groceries, as defined in the Municipal Grocery Occupation Tax Law, transferred by such serviceman as an incident to a sale of service.

(B) The imposition of this tax is in accordance with the provisions of the Municipal Grocery Occupation Tax Law (65 ILCS 5/8-11-24).

11-13-2 Illinois Department of a Revenue to Administer.

(A) The taxes hereby imposed, and all civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Department of Revenue of the State of Illinois. The

Department of Revenue shall have full power to administer and enforce the provisions of this Ordinance.”

SECTION SEVEN. Repeal of Conflicting Provisions. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance, to the extent of the conflict, are expressly repealed on the effective date of this Ordinance.

SECTION EIGHT. Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

PASSED and APPROVED this 23rd day of June, 2025.

ROLL CALL VOTE: AYES: _____

 NAYS: _____

 ABSTENTIONS: _____

 ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Gretchen Boerwinkle, Village Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF DUPAGE)

I, GRETCHEN BOERWINKLE, DO HEREBY CERTIFY that I am the duly qualified and elected Clerk of the Village of Willowbrook, DuPage County, Illinois, and that as such Clerk I do have charge of and custody of the books and records of the Village of Willowbrook, Illinois.

I DO HEREBY FURTHER CERTIFY that the attached and foregoing is a true and correct copy of Ordinance No. 25-O- _____ being **AN ORDINANCE IMPOSING A MUNICIPAL GROCERY RETAILERS' OCCUPATION TAX AND A MUNICIPAL GROCERY SERVICE OCCUPATION TAX FOR THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**, as duly adopted by the Mayor and Board of Trustees of the Village of Willowbrook, at its properly convened meeting held on the 23rd day of June, 2025, as appears from the official records of said Village in my care and custody.

IN WITNESS WHEREOF, I have hereunto affixed my hand and the Corporate Seal of the Village of Willowbrook, DuPage County, Illinois, this 23rd day of June, 2025.

Gretchen Boerwinkle, Village Clerk

(SEAL)



Village of **WILLOWBROOK**

Public Works

BOARD OF TRUSTEES MEETING

AGENDA ITEM NO: 9.

DATE: June 23, 2025

SUBJECT:

A RESOLUTION OF THE VILLAGE OF WILLOWBROOK UNDER THE PROVISIONS OF THE ILLINOIS HIGHWAY CODE APPROPRIATING THE SUM OF \$425,000 TOTAL (\$308,542.30 OF MOTOR FUEL TAX FUNDS) AND (\$116,457.70 OF REBUILD ILLINOIS FUNDS) FOR THE USE OF ROADWAY IMPROVEMENTS IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Rick Valent, Director of Public Works
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Staff is seeking authorization under the provisions of the Illinois Highway Code to utilize \$116,457.70 of remaining Rebuild Illinois Funds (RBI) and \$308,542.30 of Motor Fuel Tax (MFT) funds for FY25/26 roadway improvements.

BACKGROUND/SUMMARY

Staff and Christopher B. Burke Engineering (CBBEL) are in the final stages of preparing and presenting contracts for the FY25/26 MFT roadway maintenance and improvements program to the Board for approval at the July 14, 2025 meeting. The scope of the program will include crack filling, thermoplastic marking, resurfacing, and engineering. Costs are estimated at \$425,000.00, utilizing \$308,542.30 in MFT funds and \$116,457.70 in remaining RBI funds.

The Illinois Department of Transportation (IDOT) requires forms BLR 09110 Resolution for Improvement Under the Illinois Highway Code and BLR 09150 Request for Expenditure/Authorization of Motor Fuel Tax Fundsto be approved by resolution to authorize appropriation of the \$116,457.70 remaining RBI funds and \$308,542.30 from the MFT fund balance. The RBI funds allocation must be approved by IDOT Bureau of Local Roads by July 1, 2025, to avoid the risk of having to return the funds to the State. The RBI and MFT funds will be expensed as part of the Village's FY25/26 budget.

FINANCIAL IMPACT

\$116,457.70 of remaining RBI funds and \$308,542.30 of MFT funds will be expensed in the FY25/26 Operating Budget.

RECOMMENDED ACTION:

Staff recommends passing the resolution to appropriate, under the provisions of the Illinois Highway Code, \$116,457.70 of remaining Rebuild Illinois Funds (RBI) and \$308,542.30 of MFT funds for FY25/26 roadway improvements.

RESOLUTION NO. 25-R-_____

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK UNDER THE
PROVISIONS OF THE ILLINOIS HIGHWAY CODE APPROPRIATING THE SUM OF
\$425,000.00 TOTAL (\$308,542.30 OF MOTOR FUEL TAX FUNDS) AND (\$116,457.70 OF
REBUILD ILLINOIS FUNDS) FOR THE USE OF ROADWAY IMPROVEMENTS IN
THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, the corporate authorities of the Village of Willowbrook, DuPage County, Illinois, have determined that it is necessary, proper and in the best interest of the Village to appropriate the sum of \$425,000.00 total (\$308,542.30 of Motor Fuel Tax Funds) and (\$116,457.70 of Rebuild Illinois Funds) for the purpose of various road improvements in the Village of Willowbrook, under applicable provisions of the Illinois Highway Code, from May 1, 2025 to April 30, 2026.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois that there is hereby appropriated, for the purpose of roadway improvements, the sum of \$425,000.00 total (\$308,542.30 of Motor Fuel Tax Funds) and (\$116,457.70 of Rebuild Illinois Funds) for the period of May 1, 2025 to April 30, 2026, all as set forth in that certain Illinois Department of Transportation Resolution for Improvement Under the Illinois Highway Code, attached hereto as Exhibit "A" and made a part hereof, and the Illinois Department of Transportation Request for Expenditure/Authorization of Motor Fuel Tax Funds, attached hereto as Exhibit "B" and made a part hereof.

BE IT FURTHER RESOLVED that the Clerk of the Village of Willowbrook is directed to execute the Resolution for Improvements Under the Illinois Highway Code, attached hereto as Exhibit "A", as indicated, and to transmit three (3) certified originals of the attached Resolution for Improvements Under the Illinois Highway Code to the Regional Engineer's District Office of the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that the Mayor is directed to execute the Request for Expenditure/Authorization of Motor Fuel Tax Funds, attached hereto as Exhibit "B", as indicated, and to transmit three (3) signed originals of the attached Request for Expenditure to the Regional Engineer's District Office of the Illinois Department of Transportation.

This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED and APPROVED this 23rd day of June, 2025 by a ROLL CALL VOTE as follows:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Gretchen Boerwinkle, Village Clerk

EXHIBIT "A"

**ILLINOIS DEPARTMENT OF TRANSPORTATION
RESOLUTION FOR IMPROVEMENT UNDER THE ILLINOIS HIGHWAY CODE**



Name of Street(s)/Road(s)	Length (miles)	Route	From	To

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Roadway resurfacing, combination concrete curb and gutter replacements, ADA sidewalk replacements, drainage structure adjustments, crack filling and routing, pavement surface patching, and thermoplastic pavement markings.

2. That there is hereby appropriated the sum of Four Hundred Twenty-Five Thousand & 00/100

Dollars (\$425,000.00) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Gretchen S. Boerwinkle

Name of Clerk

Village

Name of Local Public Agency Type

Clerk in and for said Village

Name of Local Public Agency Type

of Willowbrook

Name of Local Public Agency

in the State aforesaid, and keeper of the records and files thereof, as provided by

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Willowbrook

Governing Body Type

Name of Local Public Agency

at a meeting held on

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ day of _____.

Day

Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

EXHIBIT "B"

**ILLINOIS DEPARTMENT OF TRANSPORTATION
REQUEST FOR EXPENDITURE/AUTHORIZATION OF MOTOR FUEL TAX FUNDS**



Local Public Agency

Willowbrook

Type

Village

County

DuPage

Section Number

24-00122-00-RS

I hereby request authorization to expend Motor Fuel Tax Funds as indicated below:

Purpose	Motor Fuel Tax Amount	Rebuild Illinois Amount
County Engineer/Superintendent Salary & Expenses		n/a
Contract Construction	\$308,542.30	\$116,457.70
Day Labor Construction		
Engineering		
Engineering Investigations		
IMRF/Social Security		n/a
Maintenance		
Maintenance Engineering		
Obligation Retirement		n/a
Other		
Right-of-Way (Itemized on 2nd page)		
TOTAL	\$308,542.30	\$116,457.70

Comments

Local Public Agency Official Signature & Date

Title

Mayor

Approved

Regional Engineer Signature & Date
Department of Transportation

Department of Transportation Use

Entered By

Date

Itemization of Right-of-Way Request

Add Item