

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 27, 2025 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Clerk Gretchen Boerwinkle, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Gayle Neal, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, Deputy Chief Kadolph, and Deputy Chief Gerard Wodka.

Also present: Village Engineer Orion Galey

ABSENT: Trustee Michael Mistele and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

MOTION: Made by Trustee Neal and seconded by Trustee Davi to allow Trustee Gregory Ruffolo to attend remotely.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Neal, and Ruffolo. NAYS: None. ABSENT: Mistele.

MOTION DECLARED CARRIED

Present remotely: Trustee Gregory Ruffolo.

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Director Kleefisch to lead everyone in saying the pledge of allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

- a. WAIVE READING OF THE MINUTES (APPROVE)
- b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING - December 16, 2024 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Neal, and Ruffolo. NAYS: None. ABSENT: Mistele.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

a. VILLAGE PHONE & INTERNET PROVIDER UPDATE

Assistant Administrator Arteaga noted that although not an item requiring Board approval, staff wanted to update the Board regarding their diligence and effectiveness in locating and negotiating significant cost savings on the cost of Village utilities.

Last fall, Administrator Halloran gave staff a directive to research changing providers for both internet and phone service for the Village offices. This initiative was prompted by continuing service issues, particularly with the phone system, aging equipment and infrastructure of the systems, and continuing cost increases in the fiber internet service.

Based on the Village's purchasing policy, three providers were contacted for quotes. Although the annual savings with the new phone system provider, Vonage, is minimal, the contract will include providing 55 new phones compatible with the new system, a cost saving of over \$6000 over standard phone costs, and no additional costs for service calls if needed.

The new fiber internet provider, AT&T, represents considerable annual costs savings. The Village has entered an initial 3-year agreement with additional annual renewal options as needed. The provider has already completed necessary installations and notifications required for the internet service transition beginning May 1, 2025.

b. POLICE DEPARTMENT QUARTERLY CRIME UPDATE - Q4 2024 AND THE 2024 YEAR-END REPORT

Chief Kaspar began her presentation with an update for the 2024 fourth quarter statistics. Topics covered included:

- a. Total Dispatched Calls for the fourth quarter of calendar years 2020 through 2024
- b. Traffic Enforcement Summary for the fourth quarter of calendar years 2020 through 2024
- c. Traffic Accident Summary for the fourth quarter of calendar years 2020 through 2024
- d. Offense Trends from January 2024 through December 2024
- e. A heat map overview for all calls requiring written reports during the fourth quarter of 2024

Highlights of the 2024 Annual report include departmental milestones with a focus on the officers and personnel of the department. The highlights for the calendar year 2024 included:

- o The hiring of three new officers
- o The retirement of Sergeant Biggs
- o The promotion of Officer Volent to sergeant
- o Dispatched Calls summary
- o Indexed Crime summary
- o Traffic Accident summary
- o Traffic Enforcement summary

Chief Kaspar noted that although the graph for the Indexed Crime summary appears to show a significant increase, this is largely due to the new reporting standards. Previously when multiple offenses were charged, only the most severe crime was counted. Now, all offenses are counted separately even when only charged in one arrest.

Also included in the annual report summary were highlights from department training including scenario-based training, and community activities including the police participation in the Light Up The Night festivities. Officers also participated in the Indian Prairie Public Library "Pages with the Police" program, Cop on a Roof with Dunkin' to support Illinois Special Olympics, and Shop with a Cop benefitting local children at Christmas.

Overall, 2024 was an eventful year, with a huge trend in community activities and community outreach. The department will continue to work to support these activities in addition to trends and new initiatives in crime prevention measures.

As Chief Kaspar opened the floor to questions, Mayor Trilla asked for more information on the picture shown of the officer working at the Real Crime Center (RTC) and the types of displays being shown. Chief Kaspar gave an overview of the various sources of the information and the benefits of using them in real-time. The Mayor also asked how many officers have been trained in the use of the tools in the RTC. Chief Kaspar indicated that only a handful were trained at this point and noted that Officer Rupcich is one of the most proficient in its use. She also noted that even if an officer does not have access to the RTC, the information from some of the systems is available to officers from the computers in the station or in the squad cars.

Trustee Neal thanked Chief Kaspar for her detailed report and asked for clarification on the reporting method where a crime is being reported in multiple categories. The Chief indicated that the data is based on the codes for the type of offense being entered by the officers at the

time they file their report. Per Trustee Neal's example of a retail theft being made in a stolen vehicle, if the officer reported both, then it would statistically count as two offenses. These numbers do not include any follow up charges that might be brought following further investigation. Mayor Trilla asked if all departments in DuPage County followed the same method. Chief Kaspar noted that this is a national database and is procedure for the entire country.

c. A DISCUSSION ON ADOPTING A MEMORANDUM OF UNDERSTANDING WITH NATIONAL ALLIANCE ON MENTAL ILLNESS (NAMI) DUPAGE TO PROMOTE "P.D. CONNECT" ("PDC")

Chief Kaspar explained that this is a new memorandum of understanding with NAMI to promote their new program P.D. Connect (PDC). Willowbrook Police Department has worked with NAMI for many years as a referral source for families experiencing mental illness or with a need for mental illness resources, such as support groups, educational resources, youth groups, and social services. NAMI also provides resources to law enforcement through the Crisis Intervention Team (CIT) Program / training and the 988 Crisis Response Lifeline

NAMI was founded by a group of parents in 1985 as an affiliate of the National Alliance on Mental Illness to provide better resources for families facing mental health diagnoses.

The P.D. Connect service is an expansion of these services with a direct referral program and includes follow up steps by both NAMI and the police department, a more formal partnership between police and NAMI. The MOU is required to establish this formal partnership.

The Mayor asked if the Chief had considered promoting the 988 Crisis Response Lifeline by adding it to the department's vehicles. Chief Kaspar indicated that NAMI had provided staff with bumper stickers and their use is being considered.

d. A DISCUSSION TO ADOPT A MEMORANDUM OF UNDERSTANDING WITH THE WASHINGTON/BALTIMORE HIGH INTENSITY DRUG TRAFFICKING AREA (W/B HIDTA) FOR ACCESS TO THE OVERDOSE DETECTION MAPPING APPLICATION PROGRAM (ODMAP) SYSTEM.

Deputy Chief Wodka described the ODMAP system for near real-time reporting and surveillance of suspected fatal and non-fatal overdose events. The data helps agencies identify spikes and clusters of suspected overdose events in their community, neighboring communities, and across the country. ODMAP is only available to government (federal,

state, or local) agencies serving the interests of public safety and public health.

Although fatal drug overdoses in DuPage County have dropped by 24% from 2022 to 2023, the downward trend is not guaranteed. The use of ODMAP by the Willowbrook Police Department is an additional resource that could help mobilize responses quicker should spikes or clusters of overdoses occur in the future.

ODMAP is currently used by 13 police and fire departments in DuPage, as well as the DuPage County Health Department. It is also used throughout Cook County and by the Chicago Police Department.

Trustee Davi asked for further clarification on the data collected and the timing of receipt of the information. Deputy Chief Wodka clarified that it is not a prevention tool, but rather a way to monitor trends in drug overdose incidents and locations of those incidents. He also noted that the information includes the types of drugs being used to further enhance any trends in usage.

e. UPDATE ON PHASE III OF THE BORSE MEMORIAL COMMUNITY PARK REDEVELOPMENT PROJECT

The Mayor asked Village Engineer Galey to provide the update. Mr. Galey stated that the project is now in the design process for Phase III. The designers are aware that the goal is to complete the project by the end of Fall 2025. With this in mind, they are working as quickly as possible to get through the design stage to order materials to ensure timely delivery and to begin construction.

He highlighted changes from the original design plans:

- o Veterans memorial to be located on the north end of the park, includes a flagpole in the center of the memorial
- o Maintenance garage to be added in a wooded area screened by additional landscaping
- o Basketball courts - east court to be removed, west court to be resurfaced. Located adjacent to the pickleball court.
- o Original plan for second restroom facility scrapped due unstable ground conditions. Will now be combined with the existing facilities near the basketball court.

Administrator Halloran noted that there will be a lighted American flag in the center of the memorial as noted by the Board. Additionally, part

of Phase III will be the reconstruction of the bridge based on the aesthetic recommendations of the Board.

Mr. Galey continued:

- o There will be a new gateway arch on the new spine path
- o Softball fields will be reconstructed. The northwest field will be the championship field. Renovated field will include an outfield scoreboard, fence, and warning track.
- o Benches will be changed to dugouts. Visitor seating area will include sunshade to protect from the sun.
- o To the south, there will be a playground with splash pad, including shade structures
- o Construction of new concession stand, restroom facility, and storage
- o Pollinator garden with walkway

7. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adjourn the Committee of the Whole meeting at the hour of 6:15 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Neal, and Ruffolo. NAYS: None. ABSENT: Mistele.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2024.

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Frank A. Trilla, Mayor

Minutes transcribed by Administrative Assistant Jody Wegrzynski.