

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, FEBRUARY 10, 2025, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele and Gayle Neal, Village Attorney Andy Acker, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent and Chief Lauren Kaspar.

ABSENT: Village Clerk Gretchen Boerwinkle, Village Attorney Michael Durkin, Trustee Greg Ruffolo, Deputy Chief Gerard Wodka, Deputy Chief Ben Kadolph, and Deputy Clerk Christine Mardegan.

QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village Attorney Andy Acker to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None present and no written comments were received.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting January 27, 2025 (APPROVE)
- c. Warrants \$ 506,063.94

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

6. CUSTODIAL SERVICES

- a. RESOLUTION NO. 25-R-06 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF A FOURTH AMENDMENT TO A CONTRACT WITH MULTISYSTEM MANAGEMENT COMPANY TO PERFORM CUSTODIAL SERVICES AT VILLAGE OF WILLOWBROOK FACILITIES, GOWER WEST SCHOOL, GOWER MIDDLE SCHOOL AND THE INDIAN PRAIRIE PUBLIC LIBRARY (ADOPT)

Mr. Arteaga shared that this agenda item is pertaining to a new Intergovernmental Agreement (IGA) with the Indian Prairie Public Library (IPPL) for custodial services to be performed at the library. This is the fourth time we amend our current custodial service agreement with Multisystem Management Company. The first amendment was for the CRC services, the second amendment was to add West Gower School and Gower Middle School, the third amendment was to expand the CRC services, and this is the fourth amendment for custodial services at the library.

In November 2024, library staff reached out to the Village to meet with administrative staff at IPPL to discuss shared custodial services. IPPL demonstrated interest in utilizing the Village's current custodial services vendor (Multisystem Management Company) for custodial services provided to the library, similar to the Village's existing IGA with Gower Schools for custodial services. Services should start March.

Trustee Berglund asked why we would be taking this on for library located Darien. Mayor Trilla responded that although the library is located in Darien, it services the Willowbrook residents as well. The Mayor feels it is always a good idea to participate in an IGA as it opens doors. Willowbrook wants to work with as many people and other government entities as possible within the surrounding community.

Trustee Mistele added that these facilities do not have to hire additional staff to do the work that we are provide for them.

Administrator Halloran stated that although the library is located in Darien by the thought process in this case is to support any entity that supports Willowbrook residents. The taxes of Willowbrook residents support the library. Anything Willowbrook can do will only improve the great relationship already established.

Trustee Berglund asked what happens when there is a problem or IPPL is not satisfied with service. Administrator Halloran indicated that there has been a successful relationship with the school district since September 2023 and any issues that have come up have been resolved. Mr.

Arteaga has been coordinating the contract and will handle all the communication with the library district as well.

Trustee Berglund wanted assurance that this partnership would not be expanded to include Hinsdale South. The Mayor indicated no such assurance could be given as staff seeks efficiencies wherever it can.

Trustee Davi thinks this is a wonderful partnership, and the library is well utilized by Willowbrook residents. The Mayor noted that this is a strategic partnership where everyone wins. Trustee Berglund is not happy with this agreement.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution 25-R-06 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Davi, Mistele and Neal.
NAYS: Berglund. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

b. RESOLUTION NO. 25-R-07 - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE INDIAN PRAIRIE PUBLIC LIBRARY DISTRICT FOR CUSTODIAL SERVICES AT THE INDIAN PRAIRIE PUBLIC LIBRARY (ADOPT)

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution 25-R-07 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Davi, Mistele and Neal.
NAYS: Berglund. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

7. VILLAGE VEHICLE PURCHASES

a. ORDINANCE NO. 25-O-01 - AN ORDINANCE WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE PURCHASE OF THREE (3) NEW 2025 FORD EXPLORER INTERCEPTOR MOTOR VEHICLES, PLUS STRIPING, UPFITTING, AND EXTENDED WARRANTIES, AT A TOTAL COST NOT TO EXCEED \$201,237.57 (PASS)

Chief Kaspar reported this agenda item has to do with the vehicles we discussed at the budget workshop #2 for public works and the police department vehicle purchases.

After researching how best to purchase vehicles, a partnership with Willowbrook Ford was sought. Their pricing is comparable to the state bidding. Additionally, they have the vehicles in stock and on the lot. Both police vehicles will be available for pick up in March 2025.

The police vehicles are currently budgeted for replacement in the FY25/26 Capital Improvement Projects in the amount of \$210,000. Purchasing vehicles this fiscal year will not only aid in improving the fleet replacement outlook, but it will also help lower maintenance costs, reducing the budgeted amount by \$8,762.43 in the next fiscal year.

Director Valent added that vehicle purchases are generally made through the Suburban Purchasing Cooperative (SPC), however the local dealer pricing is comparable to the state bid, with the added benefit that the revenue will stay in the community, and delivery is in only a few weeks as opposed to a few months.

With the public works vehicles, due to their low resale value, these vehicles will not be sold or auctioned but rather kept in the Village fleet as operational backup units, creating a dedicated watering and anti-icing/de-icing liquids unit, and providing vehicles for seasonal employee use.

Administrator Halloran added that these purchases, if approved by the Board, are being moved up as there are still supply issues in obtaining vehicles and these vehicles are available now.

Trustee Davi wanted to know if there was a reason for the color change. Administrator Halloran noted that in keeping with the logo standardization throughout the Village, the logo is generally displayed on a white background. Director Valent also noted that a red truck is generally an upcharge. Chief Kaspar reminded the Board that these purchases were budget on the FY 25/26 CIP program and by purchasing now, additional savings can be realized.

Trustee Neal also wanted to know if the move might help avoid any additional tariffs that might be in effect in the coming year. As no dates have been set yet for the tariffs, it is unknown what effect this might have. Director Valent also noted that if the Village needed additional vehicles, Willowbrook Ford has the inventory that would be readily available.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance 25-O-01 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

- b. ORDINANCE NO. 25-O-02 - AN ORDINANCE WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) NEW 2025 FORD F250 PICKUP AND ONE (1) NEW 2025 FORD F350 PICKUP MOTOR VEHICLES, PLUS UPFITTING, AT A TOTAL COST NOT TO EXCEED \$137,608.00 (PASS)

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to pass Ordinance 25-O-02 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal wanted to extend her gratitude to Public Works for an event over the past weekend that required an emergency response in cold weather, and early in the morning.

Trustee Ruffolo was not present.

Trustee Mistele had no report.

Trustee Berglund wanted to know if the Village was now using beet juice on the streets. Director Valent stated yes.

Trustee Davi had no report.

Trustee Astrella had no report.

9. ATTORNEY'S REPORT

Attorney Acker had no report.

10. CLERK'S REPORT

Clerk Boerwinkle was not present.

11. ADMINISTRATOR'S REPORT

Administrator Halloran had no report.

12. MAYOR'S REPORT

Mayor Trilla has received input from multiple residents in the Waterford neighborhood regarding concerns with the CNH development (CNH Industrial Redevelopment Project) in Burr Ridge. He shares their concerns and as does Trustee Neal who has been attending all the meetings being held regarding this development which includes several industrial uses which directly impacts Willowbrook residents.

Currently Burr Ridge has not addressed Willowbrook's residents' concerns related to noise, pollution or emission assessments in their planning process. The Mayor has instructed Administrator Halloran to prepare a resolution to support Willowbrook residents to formally request Burr Ridge to amend its memo to the developer. This amendment would ensure assessments are made not only for Burr Ridge residents, but Willowbrook residents as well. With the results being made publicly accessible.

Although not publicly opposed, more specific information needs to be made public to make an informed decision. The Mayor wants the concerns of Willowbrook residents to be heard, acknowledged, and respected

We do have an executive session this evening.

13. EXECUTIVE SESSION

5 ILCS 120/2(c)(11) - Pending litigation.

14. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adjourn the Regular Meeting and recess to closed session at the hour of 6:53 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

Meeting adjourned and recessed into Closed Session.

PRESENTED, READ, and APPROVED.

February 24_____, 2025

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.