

A G E N D A

COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JANUARY 27, 2025, AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA
 - a. WAIVE READING OF THE MINUTES (APPROVE)
 - b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING, DECEMBER 16, 2024 (APPROVE)
6. ITEMS FOR DISCUSSION:
 - a. VILLAGE PHONE & INTERNET PROVIDER UPDATE
 - b. POLICE DEPARTMENT QUARTERLY CRIME UPDATE - Q4 2024 AND THE 2024 YEAR-END REPORT
 - c. A DISCUSSION ON ADOPTING A MEMORANDUM OF UNDERSTANDING WITH NATIONAL ALLIANCE ON MENTAL ILLNESS (NAMI) DUPAGE TO PROMOTE "P.D. CONNECT" ("PDC")
 - d. A DISCUSSION TO ADOPT A MEMORANDUM OF UNDERSTANDING WITH THE WASHINGTON/BALTIMORE HIGH INTENSITY DRUG TRAFFICKING AREA (W/B HIDTA) FOR ACCESS TO THE OVERDOSE DETECTION MAPPING APPLICATION PROGRAM (ODMAP) SYSTEM.
 - e. UPDATE ON PHASE III OF THE BORSE MEMORIAL COMMUNITY PARK REDEVELOPMENT PROJECT
7. ADJOURNMENT

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, DECEMBER 16, 2024 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Trustee Michael Mistele.

2. ROLL CALL

Those physically present at roll call were, Clerk Gretchen Boerwinkle, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, Deputy Chief Gerard Wodka, and Deputy Clerk Christine Mardegan.

ABSENT: Mayor Frank Trilla, and Deputy Chief Benjamin Kadolph.

A QUORUM WAS DECLARED

MOTION: Made by Trustee Neal and seconded by Trustee Davi to appoint Trustee Michael Mistele as temporary Chairman in the Mayor's absence.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

3. PLEDGE OF ALLEGIANCE

Temporary Chairman Mistele asked Administrator Halloran to lead everyone in saying the pledge of allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

- a. WAIVE READING OF THE MINUTES (APPROVE)
- b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING - November 25, 2024 (APPROVE)

Temporary Chairman Mistele asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

a. UPDATE ON THE PROGRESS OF THE ACTIVE ADULT PROGRAM

Administrator Halloran turned the presentation over to Director Kleefisch.

Director Kleefisch began with a history of Willowbrook's involvement in the Active Adult program. The Parks and Recreation department took over the running of the program from Burr Ridge in November of 2021. The department implemented the ActiveNet software in September of 2022 which allowed registration to be made directly with Willowbrook.

In the first year of the program, fiscal year 2022/2023, there was a total of 644 registrants, of which 213 were residents. The department ran 70 programs resulting in a net revenue of \$43,745.55.

After the first year, the Board requested staff to increase resident participation. Staff increased targeted marketing and direct resident engagement. For FY 2023/2024, overall registration grew from 644 to 1914, a 197% increase, with resident registration rising from 213 to 1,403, a 558% increase. The number of programs offered increased 116% from 70 to 151. The overall cost per program decreased by 47%, from \$1,916.66 to \$1,022.08.

Staff changes in April 2023 created program disruption, including the cancellation of six long-term trips, generating refunds resulting in a deficit of \$46,000. Over the course of the year, recovery resulted in a final deficit of \$8,466.62. Additionally, there were no Active Adult programs conducted from April to August of 2023. Given these challenges, staff is pleased with the overall results for the year.

For FY 2024/2025, as of December 4, revenue is \$278, 093, expenses of \$202,600.20, with a net revenue position of \$75,492.80. With an additional 100 programs still to be run, and with an expected run rate of 76%, the final projected revenue for the fiscal year is \$400,000. This is an impressive accomplishment within the three years of conducting the program. Director Kleefisch recognized Superintendent of Senior Services Teresa Mrozik as a major impetus for the results.

In examining year-over-year results, the tremendous increases are a direct result of more targeted marketing efforts considering local demographics. Partnerships with the Darien Park District and the Village of Hinsdale significantly increased the awareness and visibility of the program.

In examining the growth in registrations between FY 22/23 AND FY 24/25, 644 to 3,145 registrants, and with 100 programs still to be held before the end of the fiscal year, the expectation is to certainly exceed 4,000 registrants. Similarly, going from 70 to the current 370 programs is a tremendous accomplishment, and again, credit is due in large part to Superintendent Mrozik.

Director Kleefisch also noted that the major increase in distribution for the Scoop newsletters has also had a significant impact. The initial ten-dollar fee for mailing the newsletter was felt to be a barrier to entry for some residents and other participants. With the elimination of the mailing fee, Scoop distribution increased from 100 issues in FY 22/23 to 635 issues projected for FY 24/25, a 535% increase. The number of Parks and Recreation Facebook followers have seen a similar trend, increasing 146% from FY 22/23 to FY 24/25, due in large part to Superintendent Mrozik's continuing efforts updating content and follower engagement.

Director Kleefisch reviewed the revenue generation and expenses of the program, including costs and profit margins:

	FY 22/23	FY 23/24	FY 24/25
Revenue	\$176,128.33	\$145,868.50	\$278,093.00
Expenses	\$134,166.32	\$154,335.12	\$200,600.20
Net Revenue	\$43,743.55	\$-8,466.62	\$75,492.80
Ave. cost / program	\$1,926.66	\$1,022.08	\$750.37
Ave. revenue / program	\$2,516.12	\$966.02	\$1,029.97
Profit margin percentage	31.2%	-0.05%	37.2%

He also noted that significant progress is being made in reducing costs, with Superintendent Mrozik's efforts to find creative ways to reutilize materials and eliminating redundant costs.

To better track and monitor the progress of program revenue and costs, the Parks and Recreation department has categorized the program's offerings into five distinct categories (activity silos): Fitness, Extended Trips, One-Day Trips, Afternoon Delights, and Social & Education programs.

Sorting the programs offered into these categories, the percentage of programs within each category will generally follow the percentages below:

- Fitness: 22%
- Extended Trips: 3%
- One Day Trips: 23%
- Social & Education: 47%
- Afternoon Delights: 5%

Director Kleefisch presented the FY 24/25 categorical statistics for each of the silos:

Social & Education Programs

- Programs offered: 81
- Programs ran: 63
- Run rate: 77.7%
- Average registrations: 27.12 per class
- Resident: 12.77
- Non-Resident: 14.35 per class
- Revenue per class run: \$384.08
- Expense per class run: \$178.95
- Net Revenue per class run: \$205.13

Fitness:

- Programs offered: 50
- Programs ran: 23
- Run rate: 46%
- Average registrations: 4.83 per class
- Resident: 3.69
- Non-Resident: 1.13 per class
- Revenue per class run: \$238.09
- Expense per class run: \$167.30
- Net Revenue per class run: \$70.79

Extended Trips:

- Programs offered: 9
- Programs ran: 6
- Run rate: 66.7%
- Average registrations: 20.67 per class
- Resident: 6.83

- Non-Resident: 13.83 per class
- Revenue per trip run: \$39,131.71
- Expense per trip run: \$27,628.06
- Net Revenue per class run: \$11,503.65

Afternoon Delights

- Programs offered: 8
- Programs ran: 8
- Run rate: 100%
- Average registrations: 16.25 per class
- Resident: 5.375
- Non-Resident: 10.88 per class
- Revenue per class run: \$900.38
- Expense per class run: \$645.25
- Net Revenue per class run: \$255.13

One Day Trips:

- Programs offered: 46
- Programs ran: 36
- Run rate: 78.26%
- Average registrations: 27.22 per class
- Resident: 10.33
- Non-Resident: 16.88 per class
- Revenue per trip run: \$2,594.50
- Expense per trip run: \$1,215.00
- Net Revenue per class run: \$1,379.50

Director Kleefisch summarized his presentation by saying the program is making record-setting achievements and fostering partnerships while remaining committed to serving the community. In the coming fiscal year Parks and Recreation will continue with the expansion of program offerings and registrations, while improving cost efficiency and increasing engagement to sustain the growth of the program.

Administrator Halloran added that Mayor Trilla is a strong supporter of the Active Adult program and has been instrumental in helping in growing the program. Additionally, the Board has been helpful in allowing staff the flexibility to develop and expand the program, implementing the agreements with surrounding communities, and providing useful feedback. He also thanked Director Kleefisch and Superintendent Mrozik for their hard work, professionalism, and dedication

Trustee Neal asked if residents of the partner communities registered directly with Willowbrook or through their own park personnel. Director Kleefisch noted that they register directly with Willowbrook.

Trustee Mistele asked if the residents of Darien and Hinsdale were also on the mailing list for the Scoop. Director Kleefisch responded, yes. Trustee Mistele also asked if there was anything currently needed from the Board. Director Kleefisch noted that staff is confident in the direction of the program, including pricing. He noted that he is receiving continual inquiries from other park programs and that, if an additional partnership is requested, that would certainly be brought before the Board. He thanked the Board for their continuing support and feedback.

Trustee Davi questioned whether the decreased deficit amount in FY 23/24 was offset by the reduction in staff salaries. Director Kleefisch noted that it was not, it was accomplished through increased revenues and lowered costs of the programs. Trustee Davi followed up by asking if money was saved in the salary budget. Director Kleefisch noted that any savings were temporary as Superintendent Mrozik was hired shortly after the staff vacancy was created. Trustee Davi also noted that there is an intrinsic value beyond financial in the benefit to the residents and feelings of goodwill generated by doing things of general benefit for the community.

7. ADJOURNMENT

MOTION: Made by Trustee Ruffolo and seconded by Trustee Davi to adjourn the Committee of the Whole meeting at the hour of 5:59 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

January 27, 2025.

Frank A. Trilla, Mayor



Village of **WILLOWBROOK**

**Village Administrator's
Office**

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.a.

DATE: January 27, 2025

SUBJECT:

Village Phone & Internet Provider Update

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Alex Arteaga, Assistant Village Administrator
THROUGH: Sean Halloran, Village Administrator

BACKGROUND/SUMMARY

In the fall of 2024, Administrator Halloran gave staff direction to explore replacing the Village's current telephone and internet services providers. Since 2021, the Village's telephone system has been provided and supported via a collaboration of Heartland Business Systems (HBS), Mitel, and AccessOne. Since 2019, the Village's fiber internet services have been provided by AccessOne.

Persistent service issues related to the Village's telephone system, along with the Mitel phone circuits nearing their end of life at the end of calendar year 2025, has situated the Village in an advantageous position to replace our telephone system provider.

Regarding fiber internet services, the cost for fiber increased dramatically in 2022 and has consistently increased in monthly costs since that time. Additionally, The Village's AccessOne representative has been difficult to contact and has provided contradictory information regarding the end date for the Village's current agreement with AccessOne.

The current phone system setup consists of a local Mitel phone system and IP phones throughout the Village that connect to the phone system. The phone system uses a SIP/PRI circuit (basically a digital phone circuit over the internet) to facilitate inbound and outbound calling. The SIP/PRI circuit is provided by AccessOne while the line module is provided by Mitel. This is considered an on-premises phone system. HBS supports this phone system comprehensively.

The Village's IT provider, Orbis, has been regularly working with their customers who have on-premises systems to transition to hosted phone systems. In the hosted environment, the Village would no longer have a physical phone system, instead it resides in the cloud. Therefore, telephones only need internet service to function. Advantages of a cloud-based system include the use of phones anywhere internet service is available, which would be ideal when working from home or in the field. Additionally, the cloud-based system is directly supported by the vendor, thus having no need for a third party, like HBS, to help manage the telephone system.

Regarding fiber internet services, there will be no change whatsoever to the speed and quality of services provided to the Village, it will simply be a change in vendors providing fiber internet services for a fraction of the cost.

**FINANCIAL IMPACT**

The Village will see minor savings for the replacement of the phone system; however, the Village will incur significant savings for the fiber internet services provided. Per the Village's Purchasing Policy, three formal quotes were sought for each service provided, see below for a breakdown of current and future costs for phone and internet services:

Service	Provider	Monthly Cost	Annual Cost
Phone System	HBS/Mitel/AccessOne	\$1,100.76	\$13,209.98
Phone System	Vonage	\$1,016.50	\$12,198

The Village will enter into an initial two-year agreement with Vonage for the cloud-based phone system with the ability to renew for additional years as needed. In addition to the annual savings demonstrated above, Vonage is providing the Village with 55 new Yealink SIP-T448 landline phone models. The phones will be provided free of charge by Vonage, at a cost savings of \$6,324.45 over the standard phone costs. This project will take about 60 days to complete, set to begin at the end of February 2025. The Village anticipates the new cloud-based phone system to be live near the start of the next fiscal year, May 1, 2025.

Service	Provider	Monthly Cost	Annual Cost
Fiber Internet	AccessOne	\$ 5,501.56*	\$66,018.72
Fiber Internet	AT&T	\$160.00	\$1,920

*Average monthly cost incurred for FY 24-25, no fixed monthly amount due to conflicting contract termination date.

The Village entered into an initial three-year agreement with AT&T for fiber internet services, with the ability to renew for additional years as needed. An AT&T representative was on site at the Village municipal campus on January 16, 2025 to complete necessary installs and fiber service provider transitions. AT&T is now the Village's fiber internet service provider and notice has been provided to AccessOne, noting that the Village no longer requires fiber internet from them and will no longer need SIP/PRI circuit services beginning May 1, 2025.

RECOMMENDED ACTION:

Staff recommends this approach to improve services while decreasing annual costs.



Village of **WILLOWBROOK**

Police

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.b.

DATE: January 27, 2025

SUBJECT:

Police Department Quarterly Crime Update – Q4 2024 and the 2024 Year-End Report

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Lauren Kaspar, Chief of Police
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Presentation and discussion of the Quarterly Crime Report for the fourth quarter of the calendar year 2024 and 2024 Year-End Report.

BACKGROUND/SUMMARY

At the close of each calendar year, the Police Department publishes an annual report outlining various department statistics, projects, and changes that occurred throughout the year. Additionally, staff provides a snapshot of crime information in the Village's Monthly Information Report. The purpose of this quarterly report is to brief the board at the Committee of the Whole meetings on a quarterly basis to provide a more in-depth discussion and comparison to what is being seen throughout the county.

Below you will find summarized information for the following items:

- a. Total Dispatched Calls for the fourth quarter of calendar years 2020 through 2024
- b. Traffic Enforcement Summary the fourth quarter of calendar years 2020 through 2024
- c. Traffic Accident Summary for the fourth quarter of calendar years 2020 through 2024
- d. Offense Trends from January 2024 through December 2024
- e. A heat map overview for all calls requiring written reports during the fourth quarter of 2024
- f. Annual Report

FINANCIAL IMPACT

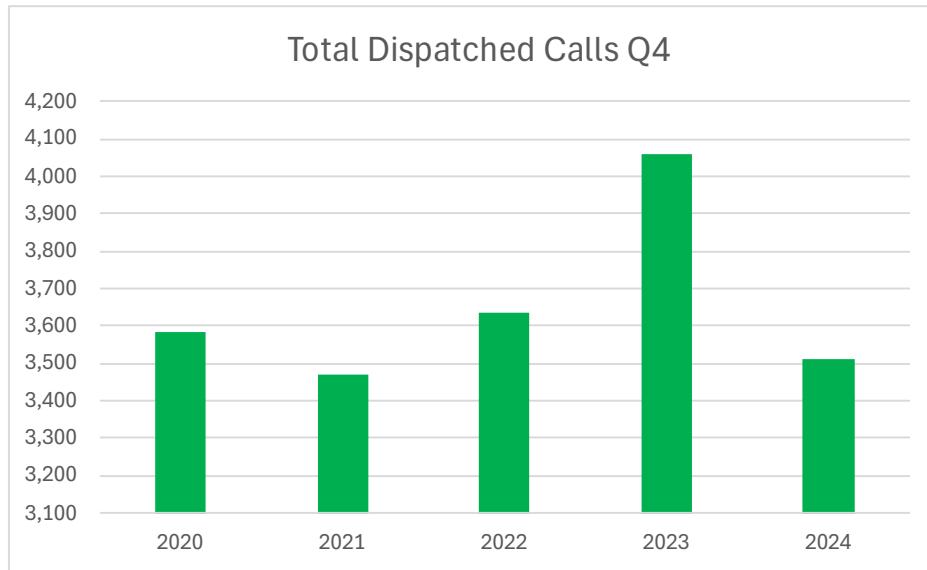
There is no financial consideration as part of this presentation.

RECOMMENDED ACTION:

Provide comments or feedback and/or ask questions.

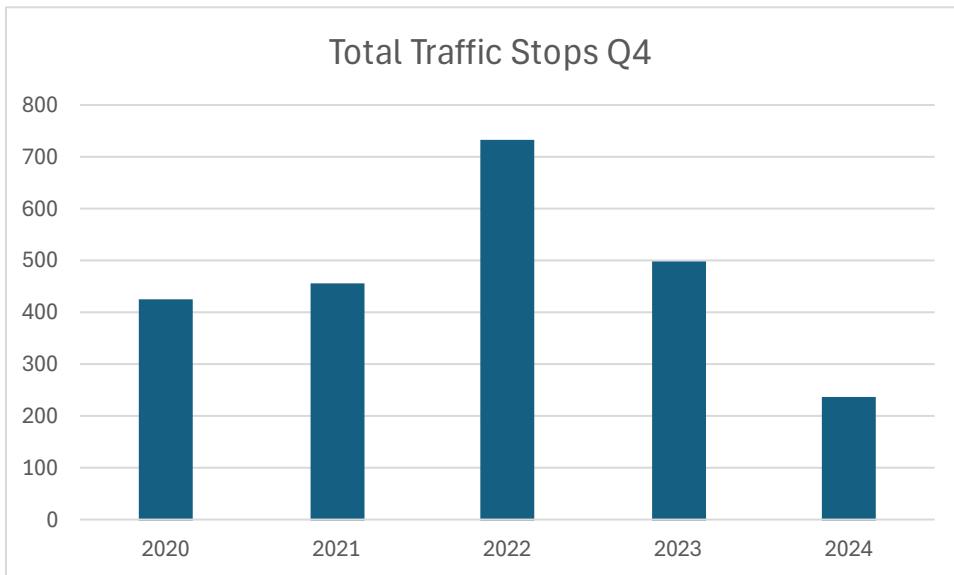


a. Total Dispatched Calls for the fourth quarter of calendar years 2020 through 2024



Total Dispatched Calls Q4					
Year	2020	2021	2022	2023	2024
Calls	3,582	3,472	3,637	4,060	3,511

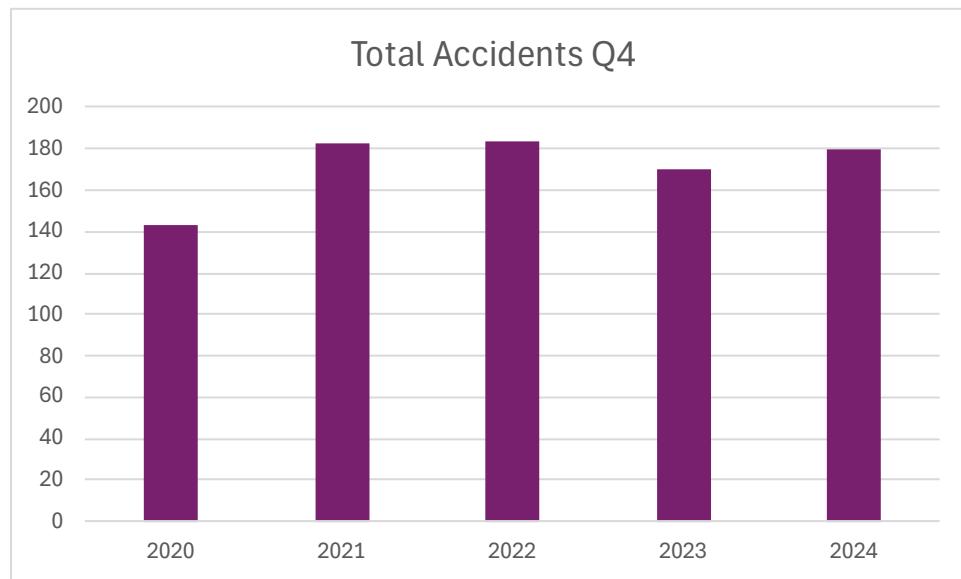
b. Traffic Enforcement Summary the fourth quarter of calendar years 2020 through 2024



Total Traffic Stops Q4					
Year	2020	2021	2022	2023	2024
Stops	426	456	734	501	236



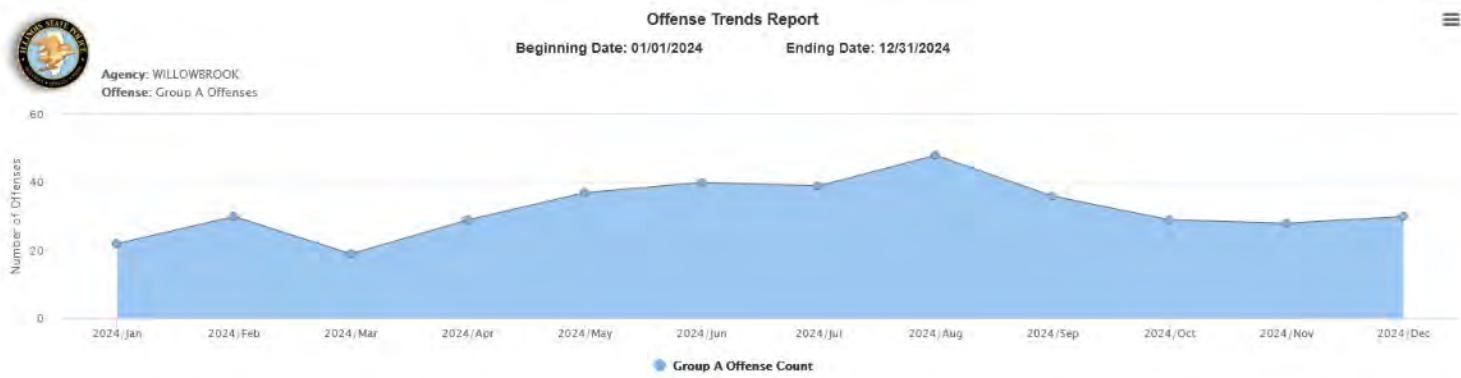
c. Traffic Accident Summary for the fourth quarter of calendar years 2020 through 2024



Total Traffic Accidents Q4

Year	2020	2021	2022	2023	2024
Calls	143	183	184	170	180

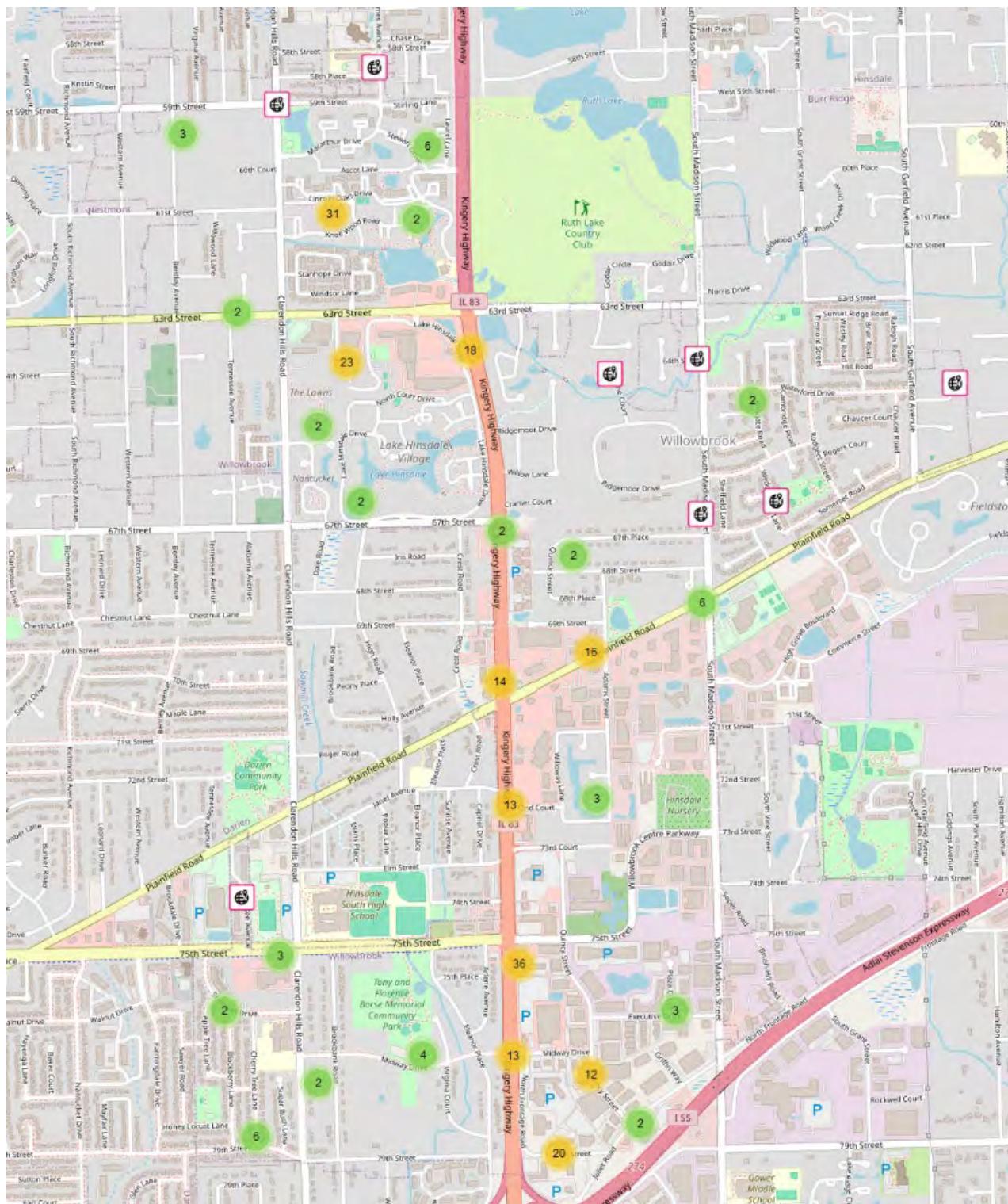
d. Offense Trends from January 2024 through December 2024



- Group A offenses include crimes against persons, property, and society as defined by the Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) National Incident-Based Reporting System (NIBRS)



e. A heat map overview for calls requiring written reports during the fourth quarter of calendar year 2024



f. 2024 Annual Report – Separate attachment



Willowbrook Police Department

2024 Annual Report



Willowbrook Police Department

2024 Annual Report



TABLE OF CONTENTS

SECTION	PAGE
Letter to the Village Mayor, Board of Trustees, Business Community and Residents	2
Mission & Values	3
Organizational Chart	4
New Hires	5
Retirements	6
Promotions	6
Years of Service	7
Total Dispatch Numbers	8
Index Crime Comparison	9
Traffic Accident Summary	10
Traffic Enforcement Summary	11
Training Update	12
Internal Affairs Investigations	13
Police and Community Activities	14
Investigative Updates	15
Specialty Recognition – Department Awards	16
Community-Oriented Policing Mission	17

Willowbrook Police Department

2024 Annual Report



LETTER TO THE VILLAGE MAYOR, BOARD OF TRUSTEES, BUSINESS COMMUNITY AND RESIDENTS

The Willowbrook Police Department annual report includes an overview of accomplishments and continued efforts to strive for the highest levels of service in the ever-changing and challenging field of law enforcement. Throughout this report, you will be provided with a snapshot of information looking back on how the Department grew in 2024. Programs such as the Flock License Plate Recognition Program, Retail Security Camera Program, and the growth of our community engagement showcase our growth during the past year. In addition, these programs help grow our partnerships within the Village and with the community.

I would also like to commend all our staff for providing outstanding service to our residents and the community. Their compassion was recognized throughout the year by citizen letters, phone calls, emails, commendations, and public acknowledgement. Our staff are the backbone of the Police Department and make it possible to achieve one of our most important goals of continually improving the quality of police services for the citizens of the Village of Willowbrook.

I wish to thank Mayor Trilla, the Village Board, and Village Administrator for all the support and confidence they provide to the Willowbrook Police Department. This unwavering support helps us accomplish the vital mission of keeping our residents safe and secure. In the years to come, the Willowbrook Police Department will continue to work towards stability through hiring, training, succession planning, community partnerships, and departmental reorganization.

Regards,

Handwritten signature of Chief Lauren Kaspar, followed by the number #521.

Chief Lauren Kaspar

Willowbrook Police Department

2024 Annual Report



MISSION & VALUES

We Value Our Community

We will work in partnership with our community to ensure that the Village of Willowbrook continues to be a safe and pleasant place to live and work.

We Value Service to Our Citizens

We will serve to reassure our citizens of their personal safety and the safety of their property, to provide an exceptional level of assistance, and to otherwise positively enhance the overall quality-of-life within the Village.

We will work to resolve the concerns of our citizens the first time, every time.

We Value Our Commitment to Improvement

We will continually review our work product to ensure that our level of service is of unmatched quality and constantly seek new and innovative methods of improvement.

We Value Our Employees

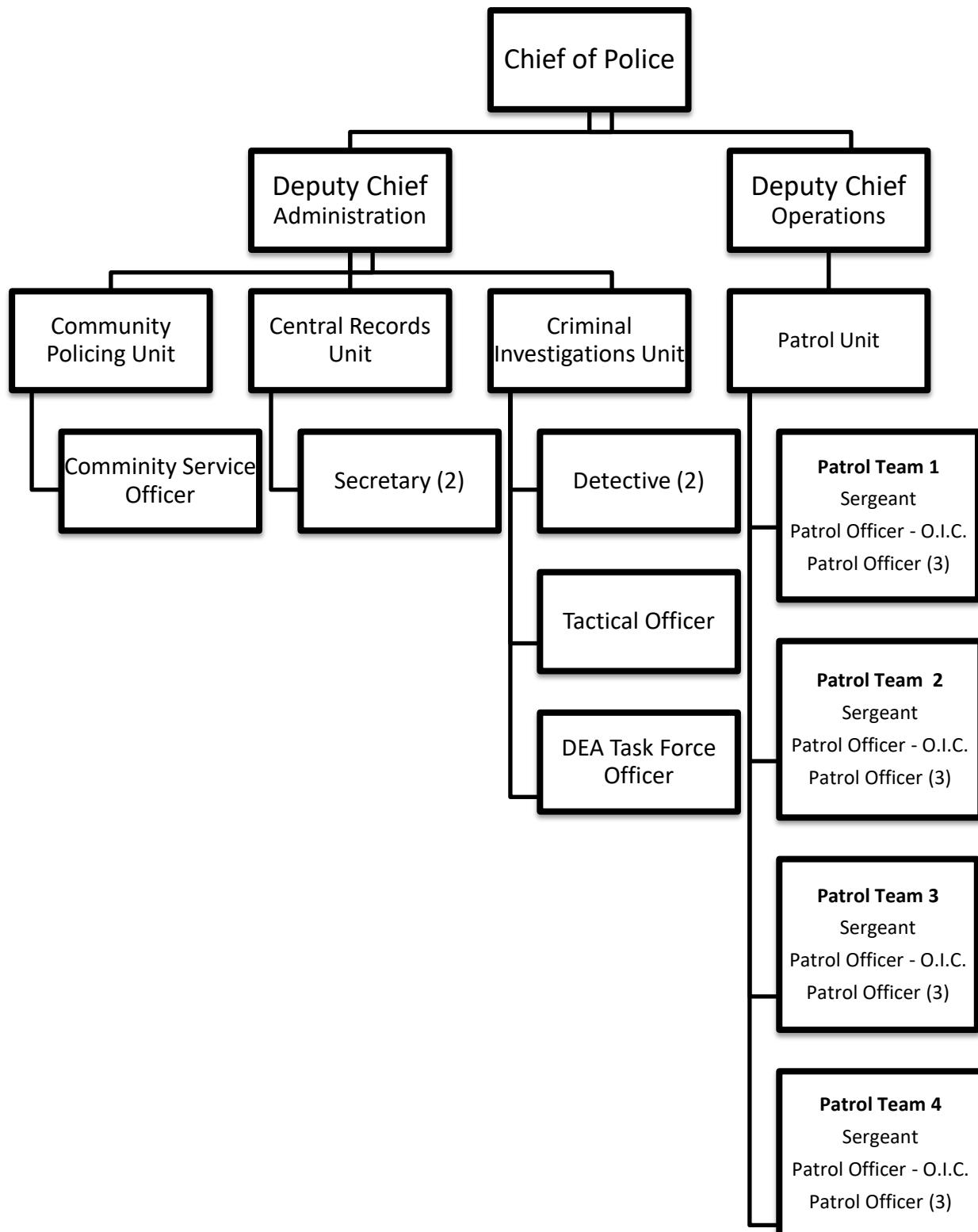
We will, in order to engage in the process of continual and innovative improvement, strive to maximize the professional skills and potential of each employee through the development and retention of our members and by affording education, training, and uniquely advanced career opportunities.

Willowbrook Police Department

2024 Annual Report



ORGANIZATIONAL CHART



Willowbrook Police Department

2024 Annual Report



NEW HIRES

In 2024, the Willowbrook Police Department hired three new officers. Officer Bruesch and Officer Smith are lateral hire officers with over 30 years of combined law enforcement experience at their previous agencies. Officer Cervera is an entry level officer, beginning her career in law enforcement with our department. The three new officers successfully completed the Field Training Program in 2024 and will be assigned to the patrol division for 2025.

The newly added personnel will serve to increase the department's level of service to the community as well as bring the department as close to full staffing as it has been in over a decade.

A collage featuring the Willowbrook Police Department seal, the text "WILLOWBROOK POLICE DEPARTMENT", the title "2024 NEW HIRES", and three photographs of the new officers. The collage is set against a green background with a yellow border.

WILLOWBROOK POLICE DEPARTMENT

2024 NEW HIRES

Officer Brian Bruesch
April 2024

Officer Erica Cervera
August 2024

Officer Pierre Smith
September 2024

Willowbrook Police Department

2024 Annual Report



RETIREMENTS

In 2024, the Willowbrook Police Department had one sworn member retire. Sergeant Darren Biggs retired in October after 23 years of service with the Department. The men and women of the Willowbrook Police department would like to wish Sergeant Biggs the best of luck in his future endeavors.

PROMOTIONS

To fill the vacancy created by Sergeant Biggs' retirement, the Willowbrook Police Department promoted Officer Nicholas Volek to the rank of Sergeant in November of 2024. Sergeant Volek will serve the patrol division on day shift. Sergeant Volek has been with the Willowbrook Police Department for over 16 years and has served in many roles throughout his career including patrol officer, field training officer, and in-house trainer.

A graphic with a green background. At the top left is the Willowbrook Police Department star badge. In the center is the text "WILLOWBROOK POLICE DEPARTMENT" above "2024 RETIREMENTS & PROMOTIONS". Below this are two framed portraits: one of Sergeant Darren Biggs on the left and one of Sergeant Nicholas Volek on the right. In the center is the Willowbrook Police Department shield badge. At the bottom left is the caption "Sergeant Darren Biggs Retirement - October 2024" and at the bottom right is "Sergeant Nicholas Volek Promotion - November 2024".

WILLOWBROOK POLICE DEPARTMENT

2024 RETIREMENTS & PROMOTIONS

Sergeant Darren Biggs
Retirement - October 2024

Sergeant Nicholas Volek
Promotion - November 2024

Willowbrook Police Department

2024 Annual Report



YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK POLICE DEPARTMENT

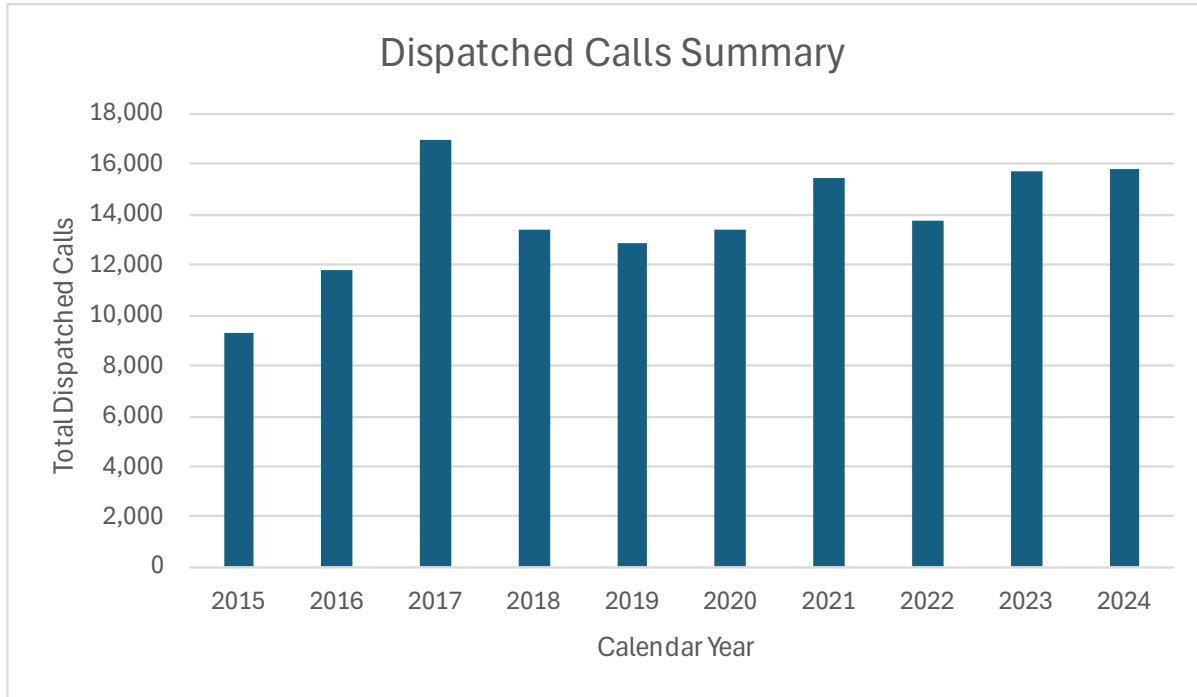
21-24 Years		
	Officer Jose Chavez-Jimenez	2001
15-20 Years		
	Support Services Laurie Schmitz	2006
	Chief Lauren Kaspar	2007
	Support Services Lori Rinella	2008
	Sergeant Nicholas Volek	2008
10-14 Years		
	Officer Dylan Trainor	2013
	Officer Jose Lopez	2013
	Sergeant Christine Robles	2014
5-9 Years		
	Officer Blake Huntley	2016
	Officer Matthew Vanderjack	2016
	Sergeant Joseph LaValle	2016
	Officer Joaquin Silva	2018
	Officer Aaron Porter	2019
0-4 Years		
	Officer Brian Dillon	2020
	Officer Piotr Opacian	2021
	Detective David Walega	2021
	Officer Nicholas Cledon	2022
	Sergeant Inez Benson	2022
	Deputy Chief Benjamin Kadolph	2022
	Officer Nelson Lopez	2022
	Officer Alexander Strockis	2022
	Officer Claire Manley	2022
	Officer Richard Foytik	2023
	CSO Silvia Rupcich	2023
	Deputy Chief Gerard Wodka	2023
	Officer Peter Delgado	2023
	Officer Brian Bruesch	2024
	Officer Erica Cervera	2024
	Officer Pierre Smith	2024

Willowbrook Police Department

2024 Annual Report



TOTAL DISPATCH NUMBERS GENERATED BY DUCOMM (DUPAGE PUBLIC SAFETY DISPATCH)



Total Dispatched Calls

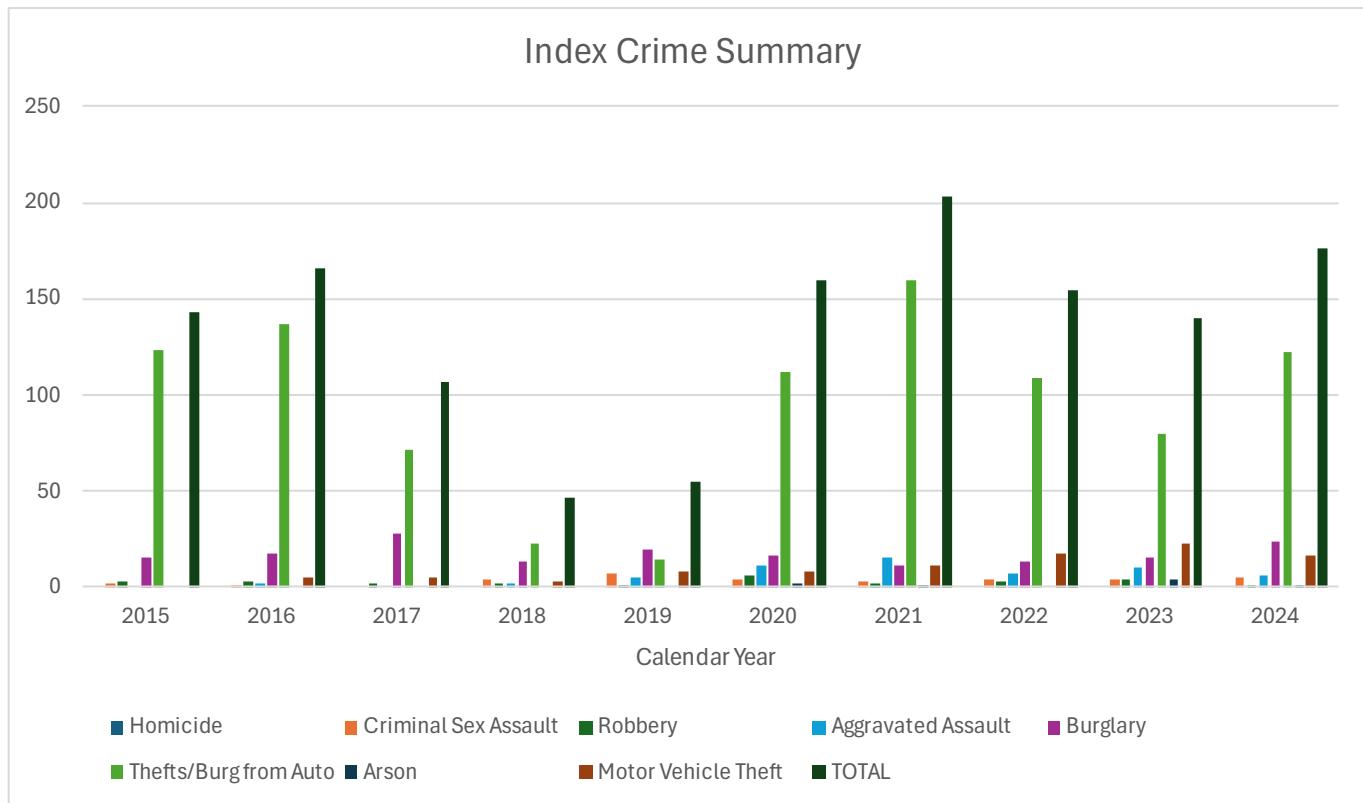
Calendar Year:	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Total Dispatched Calls	9,289	11,773	16,936	13,432	12,872	13,440	15,473	13,785	15,744	15,787

Willowbrook Police Department

2024 Annual Report



INDEX CRIME COMPARISON



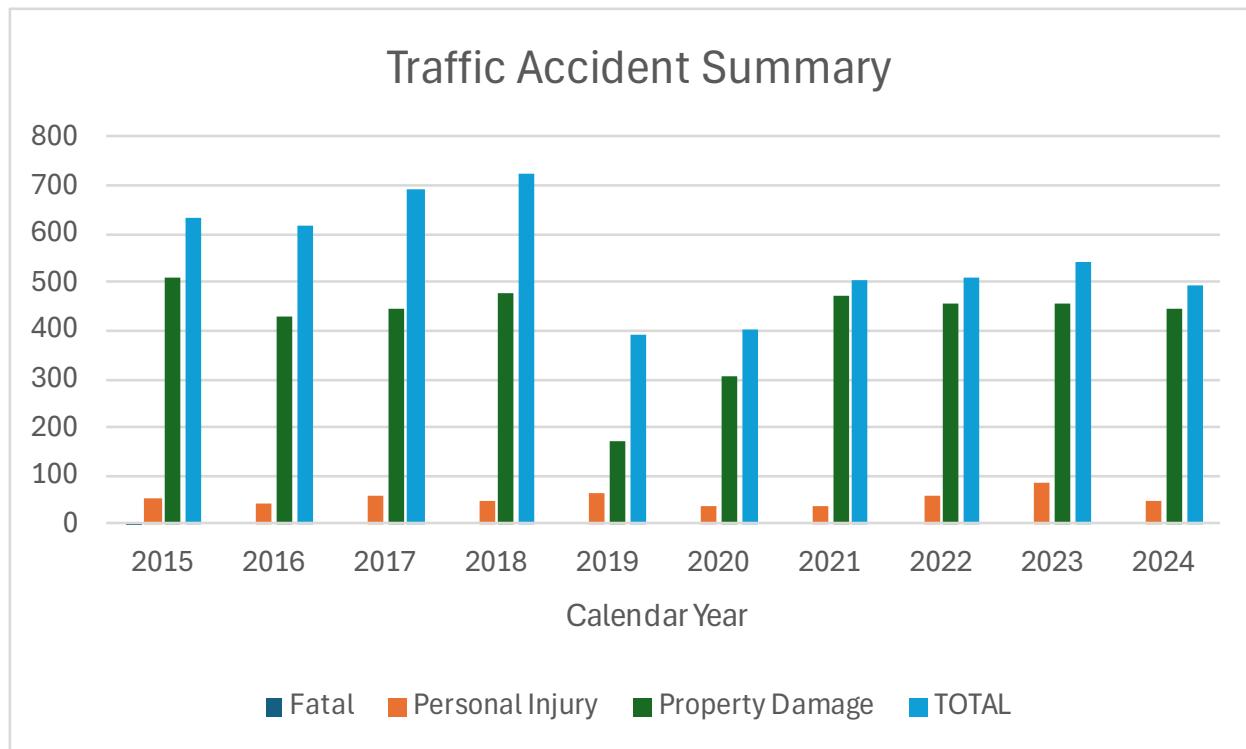
Index Crime Summary										
Year:	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Homicide	0	0	0	0	0	0	0	0	0	0
Criminal Sex Assault	2	1	0	4	7	4	3	4	4	5
Robbery	3	3	2	2	1	6	2	3	4	1
Aggravated Assault	0	2	0	2	5	11	15	7	10	6
Burglary	15	18	28	13	20	17	11	13	15	24
Thefts/Burg from Auto	123	137	72	23	14	112	160	109	80	122
Arson	0	0	0	0	0	2	1	0	4	1
Motor Vehicle Theft	0	5	5	3	8	8	11	18	23	17
TOTAL	143	166	107	47	55	160	203	154	140	176

Willowbrook Police Department

2024 Annual Report



TRAFFIC ACCIDENT SUMMARY



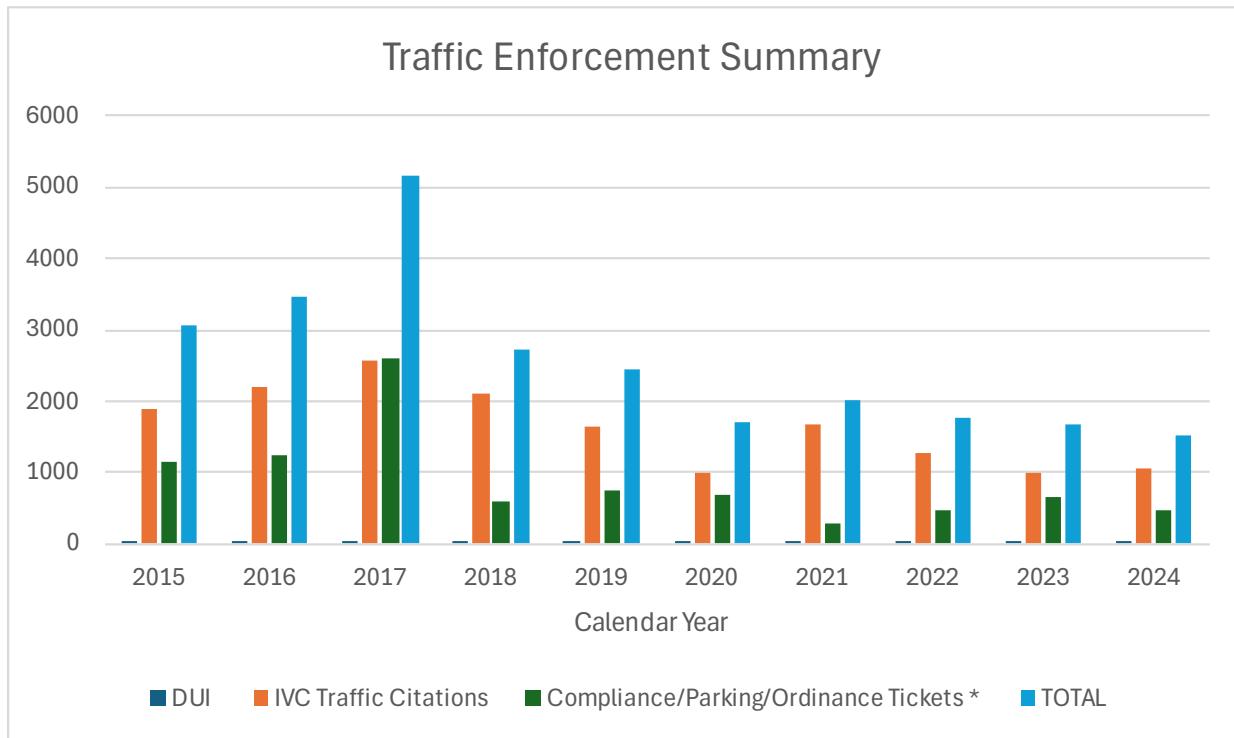
Traffic Accident Summary											
Year:	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	
Fatal	1	0	0	0	0	0	0	0	0	0	0
Personal Injury	55	44	58	50	66	38	35	57	87	48	
Property Damage	508	431	447	479	173	308	471	454	455	447	
TOTAL	634	616	692	722	389	402	506	511	542	495	

Willowbrook Police Department

2024 Annual Report



TRAFFIC ENFORCEMENT SUMMARY



Traffic Enforcement Summary

Calendar Year:	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
DUI	11	20	11	14	26	8	46	15	28	8
IVC Traffic Citations	1,907	2,196	2,563	2,124	1,662	1,007	1,685	1,271	1,007	1,063
Compliance/Parking/Ordinance Tickets *	1,139	1,245	2,391	602	767	698	277	484	648	465
TOTAL	3,057	3,461	5,165	2,740	2,455	1,713	2,008	1,770	1,683	1,536

Willowbrook Police Department

2024 Annual Report



TRAINING UPDATE

Ongoing and continued specialized training is a priority within the police department. In continuing professional career training and specialties, the department takes a proactive approach to training officers. Officers received over 3,500 hours of in-service training in 2024 which included Law Review, Range Training, Less Lethal Training, Hazardous and Bloodborne Pathogen Training and various other applicable specialties.

In 2024, the Department also partnered with the Homeland Security Training Institute. This partnership allowed our officers access to the Homeland Security Training Center (HTC) on the College of DuPage Glen Ellyn campus. With access to the training center, our officers and in-house trainers were able to conduct valuable scenario-based training to stay up to date with current state mandates and better prepare our officers for the streets.

Some other notable training accomplishments for 2024 include a duty pistol transition from .45 caliber handguns to newer state of the art 9mm handguns with red dot sights. These new handguns will maintain effectiveness while aiding in accuracy and fluency. In August of 2024 the department also participated in a hands-on, scenario-based medical tactical training.



Willowbrook Police Department

2024 Annual Report



INTERNAL AFFAIRS INVESTIGATIONS

As an accredited law enforcement agency, the Willowbrook Police Department annually releases the department's Internal Affairs Investigations summary for the prior year. During 2024 there was one formal investigation conducted.

2023 Allegations	Sustained	Unsubstantiated	Unfounded	Exonerated	Suspended	Policy Failure	Total
Conduct Unbecoming	0	0	0	0	0	0	0
Rudeness	0	0	0	0	0	0	0
Unintentional Contact	0	0	0	0	0	0	0
Total Allegations	0	0	0	0	0	0	0

2024 Allegations	Sustained	Unsubstantiated	Unfounded	Exonerated	Suspended	Policy Failure	Total
Conduct Unbecoming	0	0	0	0	1	0	1
Rudeness	0	0	0	0	0	0	0
Unintentional Contact	0	0	0	0	0	0	0
Total Allegations	0	0	0	0	0	0	0

Sustained	The investigation disclosed sufficient evidence to clearly prove the allegation made in the complaint.
Unsubstantiated	The investigation was unable to discover sufficient evidence or clearly prove the allegation made in the complaint.
Unfounded	The investigation found that the allegation did not occur or failed to involve department personnel.
Exonerated	The allegation did occur, but the acts were justified, lawful and proper.
Suspended	The investigation failed to reveal, after all known leads have been exhausted, the identity of or the involvement of a department member, in any part of the allegation; but there remains a possibility that with new evidence, the allegation can be substantiated.
Policy Failure	The investigation revealed the acts did occur; however, the employee was acting in accordance with established department policy.

Willowbrook Police Department

2024 Annual Report



POLICE AND COMMUNITY ACTIVITIES

This year the Department strongly focused on collaboration with the growing Village of Willowbrook Parks and Recreation Department. These community-oriented collaborations were strengthened by the addition of a Community Service Officer and will continue to grow in 2025.



2024 Shop with a Cop



2024 National Night Out



2024 Cop on a Rooftop



2024 Light Up the Night

Willowbrook Police Department

2024 Annual Report



INVESTIGATIVE UPDATES

The Willowbrook Police Department currently has 15 Flock Safety License Plate Recognition (LPR) cameras in various locations throughout the town. These cameras and their network of shared cameras from surrounding jurisdictions provide a valuable resource tool for law enforcement efforts in our region. Flock Safety's LPR cameras provide 24/7 monitoring and assist law enforcement agencies locating stolen motor vehicles, protecting against property crime, and violent crime.

The Department was also awarded grant funding through the Illinois Attorney General's Office in 2023 and additional funding in 2024 to combat organized retail crime. With this funding, several high-resolution cameras were purchased to be deployed in 2024 at various retail locations throughout town. The final round of cameras will be deployed in spring of 2025.

With the addition of these technological advancements, the department has transitioned to a more proactive approach to criminal investigations with the development of a Real Time Crime Center (RTCC). This approach allows trained officers to utilize various law enforcement tools and aid in the apprehension of criminals in real time. The additions of these cameras and the RTCC have proven to be a useful tool in solving and investigating numerous crimes across multiple jurisdictions.



Flock LPR



RTCC Counsel



Retail Cameras

Willowbrook Police Department

2024 Annual Report



SPECIALTY RECOGNITION – DEPARTMENT AWARDS

In 2024, Willowbrook Police Department staff received numerous accolades for their excellent work and dedication to the citizens of Willowbrook throughout the year. With 36 officers receiving Letters of Recognition and 15 officers receiving Meritorious Service Life Saving awards, 2024 has been one of the Department's most decorated years. Additionally, Officer Aaron Porter received the 2024 Mothers Against Drunk Driving (MADD) Hero Award for DUI enforcement and Officers Delgado and Lopez were recipients of the Village of Willowbrook's Caught You Caring Award for their work within the community.

The seal of the Willowbrook Police Department, featuring a five-pointed star with "WILLOWBROOK POLICE DEPT." around the perimeter and a central shield with a figure.

WILLOWBROOK POLICE DEPARTMENT

2024 SPECIALTY RECOGNITIONS

A photograph of Officer Aaron Porter standing next to a podium with a "madd" logo on it.

Officer Aaron Porter
Mothers Against Drunk Driving (MADD)
Hero Award
September 2024

A photograph of Officer Peter Delgado holding a water bottle.

Officer Peter Delgado
Village of Willowbrook
Caught You Caring Award 2024

A photograph of Officer Jose Lopez in uniform.

Officer Jose Lopez
Village of Willowbrook
Caught You Caring Award 2024

Willowbrook Police Department

2024 Annual Report



COMMUNITY-ORIENTED POLICING MISSION

In 2024, the Willowbrook Police Department continued its community-oriented policing mission with the Community Oriented Policing Unit (COPs). The purpose of this dedicated group of officers is to decrease crime by increasing awareness in our communities. The COPs unit was developed to attend various neighborhood functions, including homeowner's association meetings to conduct presentations and provide one-on-one police contacts with the citizens of Willowbrook. The goal of the unit is to foster positive interactions, work through problem solving, and establish partnerships within the Village of Willowbrook.

In 2024 the COPs unit expanded its partnerships with the Indian Prairie Library and Village of Willowbrook Parks and Recreation Department. In 2025, the unit will look to further expand with the first session of the Citizen's Police Academy beginning in January of 2025.



Cops and Bobbers



Cops and Bobbers



Pages with the Police



Village of **WILLOWBROOK**

Police

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.c.

DATE: January 27, 2025

SUBJECT:

A DISCUSSION ON ADOPTING A MEMORANDUM OF UNDERSTANDING WITH NATIONAL ALLIANCE ON MENTAL ILLNESS (NAMI) DUPAGE TO PROMOTE “P.D. CONNECT” (“PDC”)

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Lauren Kaspar, Chief of Police
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

To provide the Board with background information on a new collaborative program, “P.D. Connect” (“PDC”), offered through NAMI (National Alliance on Mental Illness) DuPage, an Illinois nonprofit corporation. Staff is seeking a memorandum of understanding (MOU) with NAMI to promote the program.

BACKGROUND/SUMMARY

The Willowbrook Police Department has currently been informally referring individuals suffering mental health crises to NAMI for various resources for over a decade. The DuPage County chapter of the National Alliance on Mental Illness (NAMI) is seeking a partnership with the Willowbrook Police Department in 2025 in order to better serve the citizens of the Village who are in need of valuable mental health services or who, in times of crisis, reach out to the police department for aid.

NAMI DuPage was founded by a group of parents in 1985 as an affiliate of the National Alliance on Mental Illness. With a similar mission, these parents wanted to provide better resources for families facing mental health diagnoses. NAMI DuPage has grown from this handful of parents to the largest catalyst for mental health reform in DuPage County.

For context, consider the following:

- 1 in 5 U.S. adults experience mental illness each year.
- 1,754,000 adults in Illinois have a mental health condition
- 1 in 20 U.S. adults experience serious mental illness each year.
- In Illinois, 403,000 adults have a serious mental illness.
- 4,873,491 people in Illinois live in a community that does not have enough mental health professionals.

NAMI is committed to advancing efforts to reimagine crisis response in our country; most notably through the Crisis Intervention Team (CIT) Program and more recently with the nationwide 988 Crisis



Response Lifeline. The goal is to serve the police officers who are serving their communities by providing access to mental health professionals, advocates, and resources to the people who need it most.

PDC is designed to offer police better options for noncustodial decisions when they respond to calls in which mental illness is a factor. PDC is effective on two levels:

It supports the work of police officers by educating them about the value of offering mental health treatment alternatives, demonstrates how referrals can reduce mental health intervention calls, and provides support needed by officers to meet the challenges of policing a person with mental illness.

It educates and supports individuals and families regarding free mental health services in their community and provides them with additional opportunities for treatment.

The new alliance between NAMI DuPage and the Willowbrook Police Department will take the form of a Memorandum of Understanding (MOU) that will allow for formal collaboration between the two parties, providing better mental health assistance to the residents of Willowbrook. This MOU will allow for a formal referral and follow-up process for individuals in mental health crisis and provide for better collaboration between NAMI and our Department.

FINANCIAL IMPACT

None

RECOMMENDED ACTION:

Consider adopting an MOU with NAMI DuPage to participate in the PDC program.



Village of **WILLOWBROOK**

Police

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.d.

DATE: January 27, 2025

SUBJECT:

A DISCUSSION TO ADOPT A MEMORANDUM OF UNDERSTANDING WITH THE WASHINGTON/BALTIMORE HIGH INTENSITY DRUG TRAFFICKING AREA (W/B HIDTA) FOR ACCESS TO THE OVERDOSE DETECTION MAPPING APPLICATION PROGRAM (ODMAP) SYSTEM.

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Gerard Wodka, Deputy Chief of Police
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

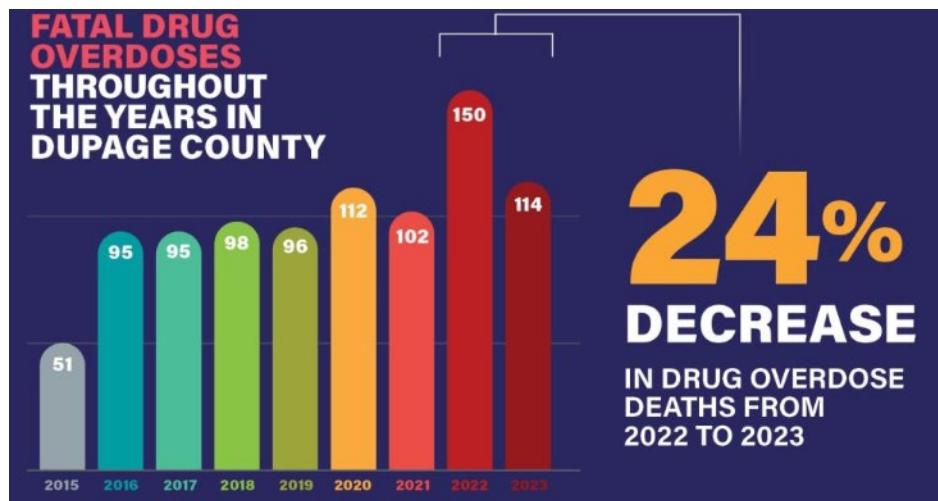
To provide the Board with information on adopting a memorandum of understanding between the Village of Willowbrook and the Washington/Baltimore High Intensity Drug Trafficking Area (W/B HIDTA), which is responsible for coordinating the overdose detection mapping application program (ODMAP) system.

BACKGROUND/SUMMARY

ODMAP is a free, web-based, mobile-friendly platform for near real-time reporting and surveillance of suspected fatal and non-fatal overdose events. ODMAP's goal is to provide near real-time data to public safety and public health agencies, enabling them to mobilize responses to overdoses as quickly as possible. The platform displays suspected overdose event data within and across jurisdictions, helping agencies identify spikes and clusters of suspected overdose events in their community, neighboring communities, and across the country.

Each agency wishing to use the system needs to sign a participation agreement, which is designed to protect the data within the system. ODMAP data is controlled unclassified information (CUI) and may only be released to authorized personnel. Recipients of this information must have a need and right to know the information in the performance of their criminal justice and public health functions. Once signed, they can begin uploading data in near real-time through a variety of methodologies. ODMAP is only available to government (federal, state, local, or tribal) agencies serving the interests of public safety and public health.

Thankfully, overdose deaths in DuPage County dropped by 24% from 2022 to 2023, but it does not predict the future. The graph shows how overdose deaths in DuPage County have spiked historically. The use of ODMAP by the Willowbrook Police Department is an additional resource that could help mobilize responses quicker should spikes or clusters of overdoses occur in the future.





ODMAP is used by the following agencies in DuPage County:

- Addison Police Department
- Carol Stream Police Department
- Clarendon Hills Police Department
- Downers Grove Police Department
- DuPage County Health Department
- DuPage Metropolitan Enforcement Group
- Elmhurst Fire Dept.
- Illinois State Police
- Lisle-Woodridge Fire District
- Lombard Police Department
- Villa Park Police
- West Chicago Fire District
- Wood Dale Police Department

FINANCIAL IMPACT

None

RECOMMENDED ACTION:

Staff is requesting Board input to enter into an MOU with W/B HIDTA to participate in the ODMAP data collection system.



Village of **WILLOWBROOK**

**Parks &
Recreation**

COMMITTEE OF THE WHOLE

AGENDA ITEM NO: 6.e.

DATE: January 27, 2025

SUBJECT:

UPDATE ON PHASE III OF THE BORSE MEMORIAL COMMUNITY PARK REDEVELOPMENT PROJECT

STAFF REPORT

TO: Mayor Trilla and Board of Trustees
FROM: Dustin Kleefisch, Director of Parks and Recreation
Rick Valent, Director of Public Works
THROUGH: Sean Halloran, Village Administrator

PURPOSE AND ACTION REQUESTED

Discuss and update the Mayor and Board of Trustees on Phase III of the Borse Memorial Community Park Redevelopment Project

BACKGROUND/SUMMARY

Staff have been working with Christopher B. Burke and Upland Design to create final concept renderings and construction documents to prepare for bidding of Phase III in February or March 2025. The planned updates for this construction phase include all three softball fields getting crowned, new infields, new backstops, dugouts, outfield fence and scoreboards. There will be a new playground for 2–5-year-old and a 5–12-year-old playground structure, along with swings, a new splashpad feature, basketball court renovation, the addition of a pavilion with restrooms by the basketball court, a pollinator garden, a rain garden, and an additional shelter. In addition, the asphalt pathway in the middle of the park will be replaced with a combination of asphalt and concrete. A new pedestrian bridge will be installed to connect the Eleanor Place parking lot with the park and transition beautifully into the new Veterans Memorial area. These improvements were all discussed during previous Capital Improvement Project public meetings and Board Meetings over the last two years.

Surveying and other elements have already begun to prepare to begin construction as soon as possible. Given the scope of work, the entire park will need to be closed during construction. Burr Ridge-Willowbrook (BRW) softball has already been notified that they will not be able to have a Fall season because of the closure. Staff is working with BRW to enable the teams to play the entire 2025 Spring season at Borse Park, if timelines allow.

There are several variables that will determine when construction can begin. Chief among these depends on when the Notice of Intent (NOI) from the Illinois Department of Natural Resources (IDNR) for the Open Space Lands Acquisition and Development (OSLAD) grant is received. In prior years, most recipients received the NOI after July 1st. Last year, Willowbrook received the NOI on July 7th. As of now, that date is being used as a tentative start date for construction.



Staff and Christopher B. Burke are currently working on strategies for purchasing equipment and other items for the project. Once those purchases are solidified, and the appropriate lead times are confirmed, staff will come back to the Board for approval of the individual purchases. This strategy will enable the project to move forward quickly by having the necessary equipment and items on hand prior to construction to avoid further delays. The goal is to have Phase III of the Borse Park Project done in Fall 2025.

The drawings were unavailable at the time the packets were printed but will be presented at the Board meeting. There are no significant changes to the plan previously reviewed by the Board.

RECOMMENDED ACTION:

Staff is looking for feedback and comments on the design of Phase III of the project prior to finalization.