

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, DECEMBER 16, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Gretchen Boerwinkle, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, Deputy Chief Gerard Wodka and Deputy Clerk Christine Mardegan.

ABSENT: Deputy Chief Ben Kadolph.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Neal to lead everyone in saying the Pledge of Allegiance.

4. MOTION TO APPROVE MERITORIOUS SERVICE AWARD FOR OFFICER JOSE LOPEZ, OFFICER BLAKE HUNTLEY, AND OFFICER PETER DELGADO (PASS)

- a. Officer Jose Lopez
- b. Officer Blake Huntley
- c. Officer Peter Delgado

Chief Kaspar began her presentation with a review of the eligibility requirements for the Meritorious Service Award plus honorarium.

On November 21st, 2024 Deputy Chief Wodka nominated the named officers to receive a Meritorious Service Award with the following Letter of Recognition:

It is with great pride that I recognize the exceptional professionalism and courage demonstrated by Officers Lopez, Delgado, and Huntley during a critical incident on November 20th, 2024.

The officers were dispatched to conduct a welfare check on a victim reported to be in the process of attempting suicide with a knife.

Understanding the gravity of the situation, the officers worked diligently to maintain communication with the family member in contact with the victim, while gathering vital information to assess the immediate risk and plan their response.

Officers quickly developed a tactical plan to ensure the safety of all involved while facilitating immediate aid to the victim. Recognizing the exigency of the circumstances, they made the decisive choice to force entry into the residence. Upon entering, the officers found the subject in a filled bathtub, having sustained multiple lacerations to the upper thighs, arms, and shoulders.

Without hesitation, the officers rendered aid, while ensuring the victim remained conscious until paramedics arrived. Their swift actions not only preserved the life of the subject but exemplified their commitment to protecting and serving the community, even in the most challenging and emotionally charged situations.

The dedication, teamwork, and composure demonstrated during this incident are a testament to the officers' bravery, professionalism, and devotion to duty.

Chief Kaspar presented the awards to the officers who were thanked and congratulated by the Mayor and the Board and then introduced their families. Mayor Trilla thanked the officers for all they do to keep the Village safe and shared his admiration for their commitment.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Meritorious Service Awards for Officer Jose Lopez, Officer Blake Huntley, and Officer Peter Delgado as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

5. VISITORS' BUSINESS

None present and no written comments were received.

6. OMNIBUS VOTE AGENDA:

Temporary Chairman Mistele read over each item in the Omnibus Vote Agenda for the records.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting November 25, 2024 (APPROVE)
- c. Warrants \$1,868,297.89

d. MOTION - A MOTION FOR A BUDGET AMENDMENT TO THE GENERAL FUND FOR THE IT SERVER INFRASTRUCTURE UPGRADE FROM ORBIS SOLUTIONS, INC. (PASS)

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. RESOLUTION NO. 24-R-75- A RESOLUTION AUTHORIZING THE EXECUTION OF AN ASSIGNMENT AND ASSUMPTION OF MULTI-BOARD RESIDENTIAL REAL ESTATE CONTRACT 7.0 (618 Plainfield Road) (ADOPT)

Administrator Halloran noted that staff is seeking approval to purchase the property at 618 Plainfield Road. This action stems from development direction received from the Village's Comprehensive Plan Committee.

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adopt Resolution 24-R-75 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE NO. 24-O-35 - AN ORDINANCE GRANTING APPROVAL OF A FINAL PLAT OF SUBDIVISION AND GRANTING CERTAIN VARIATIONS FROM THE VILLAGE OF WILLOWBROOK UNIFIED DEVELOPMENT ORDINANCE 5929 S. WESTERN AVENUE - ABBY ESTATES SUBDIVISION (PASS)

Director Krol explained that staff is asking for consideration and approval for a minor subdivision with three zoning variations for 5929 S Western Avenue. The property is currently a single lot of 1.07 total acres, zoned R-2 single-family residential district.

The proposed plat indicates a plan for two single-family home lots of the same size to be developed fronting Western Avenue. If approved, the future homes will be connected to Village utilities as required by the UDO. The water main is located on the west side of Western Avenue and will be extended under Western to serve both homes. The sewer system is located on lot two and will be extended to serve lot one.

The zoning variations requested include leaving the existing street as is, which is typical, and to waive the sidewalk requirements from the proposal as there are currently no sidewalks on Western Avenue.

The third request is to increase the maximum depth to width ratio of the lot sizes. Lastly, there will be 33 feet of right-of-way which will be dedicated to the Village, common during subdivision.

A public hearing was held on Wednesday, December 4, 2024, before the Plan Commission, which voted unanimously 7-0 in favor of the petition, as proposed, to forward a positive recommendation to the Village Board.

Trustee Davi asked if the sidewalk waiver permanent or if it could be required in the future. Director Kroll noted that the waiver is decided on a case-by-case basis. In this case since there is no sidewalk existing now, the waiver is approved.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Ordinance 23-0-35 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION NO. 24-R-76 - A RESOLUTION APPROVING AND ACCEPTING A PLAT OF DEDICATION FOR 33 FEET OF WESTERN AVENUE RIGHT-OF-WAY, LOCATED AT 5905 WESTERN AVENUE, TO BE DEDICATED TO THE VILLAGE OF WILLOWBROOK (ADOPT)

Director Kroll reported the subject property is a single lot totaling 1.38 acres and currently zoned R-2 Single-Family Residential District. The property was platted in DuPage County as part of The Clarendon Hills Acre Estates Subdivision in 1923. When the original subdivision plat was created, Bentley Avenue and Western Avenue didn't exist and therefore there was no right-of-way to dedicate to the Village.

The property owner has requested approval of a plat of dedication of 33 feet or right-of-way of Western Avenue by the 298-foot length of the property to the Village.

Mayor Trilla asked if the right-of-way is measured from the center of the street. Director Kroll responded that it is measured from the center line, 33 feet to the east because there is 66 feet right away along Western Avenue.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 24-R-76 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. TRUSTEE REPORTS

Trustee Neal has no report but wished everyone a Merry Christmas and Happy New Year. She also thanked all the Village Staff for their hard work all year long, with special thanks to the Police Department for keeping us safe and wished Public Works a mild winter.

Trustee Ruffolo added his appreciation for all that the Village staff does and wished all a wonderful holiday.

Trustee Mistele wished everyone a Merry Christmas and Happy New Year.

Trustee Berglund wished everyone a very Merry Christmas and a very Happy New Year.

Trustee Davi offered the same holiday sentiments. He also was pleased to report that, although Creekside Park is not finished, it is walkable.

Trustee Astrella also wished everyone a Merry Christmas.

11. ATTORNEY'S REPORT

Attorney Durkin wished everyone a Happy Holidays, Merry Christmas and Happy New Year and noted that it has been a pleasure to work with everyone in the past year.

12. CLERK'S REPORT

Clerk Boerwinkle had no report but wished everyone a Merry Christmas and Happy New Year.

13. ADMINISTRATOR'S REPORT

Administrator Halloran wanted to thank Director Kleefisch, Parks and Recreation, Public Works and the Police Departments for their efforts with the Light Up the Night event. There was a great turnout with 561 people.

He reminded the Board of the upcoming Santa Sleigh Visits event that Director Kleefisch organized. Dressed as Santa, he makes the rounds of the Village visiting families. A maximum cap was set at 50 children due to the logistics of the event. Two years ago, during the first event, there were 18 trips completed, and was well received by the residents. This year there will be 49 visits. Great job to Director Kleefisch and the Public Works staff who help with the event.

Lastly, Administrator Halloran stated that we were notified today by the governor's office that the Village has been awarded a \$600,000

OSLAD grant. Over the last two years, Parks has received over \$2 million in grant money, and, overall in the Village, over the past three years, we have received 3.5 million in grants. Great job to Director Kleefisch and Merry Christmas.

14. MAYOR'S REPORT

Mayor Trilla noted that although he disagrees with Trustee Neal and hopes for a snowy winter, he does agree with all the other sentiments expressed. He recognized and thanked all the Village departments for their hard work and dedication. He is thrilled with and proud of the team that's been put together. A lot is expected, and it is delivered, often more than expected.

He offered a special thank you to Parks for the Light Up the Night event. It was a great night, and it is great to see the community come together at these events. Santa's Sleigh Visits is a wonderful event and exciting as it comes down the street with the sirens and lights going; the community loves it. He is very happy and pleased with the direction in which the Village is going in every department.

The Mayor hopes that everyone has a wonderful holiday season. Merry Christmas and a Happy New Year!

15. EXECUTIVE SESSION

Mayor Trilla stated there is no need for an Executive Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adjourn the Regular Meeting at the hour of 6:55 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

January 27, 2025

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.