

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, NOVEMBER 12, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

Note: Minutes created from meeting agenda, attendee notes, and PowerPoint presentation, due to lack of audio recording.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Gayle Neal and Greg Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, and Deputy Chief Gerard Wodka.

ABSENT: Village Clerk Gretchen Boerwinkle, Village Administrator Alex Arteaga, Trustee Michael Mistele, Chief Lauren Kaspar, Deputy Chief Ben Kadolph and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Attorney Durkin to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None present and no written comments were received.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting October 28, 2024 (APPROVE)
- c. Warrants \$ 613,105.97
- d. MOTION - A MOTION FOR A BUDGET AMENDMENT TO THE VAO CONTINGENCY LINE ITEM FOR FUEL MITIGATION AND ENVIRONMENTAL SERVICES PROVIDED BY SET ENVIRONMENTAL, INC (PASS)
- e. VILLAGE-WIDE GIS MAPPING SERVICES
 - i. RESOLUTION NO. 24-R-69- A RESOLUTION AUTHORIZING AND APPROVING THE EXECUTION OF AN INTERGOVERNMENTAL MEMBERSHIP AGREEMENT FOR A GEOGRAPHIC INFORMATION SYSTEM CONSORTIUM ("GISC") (ADOPT)

ii. RESOLUTION NO. 24-R-70 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT BY AND BETWEEN THE MUNICIPAL GIS PARTNERS, INCORPORATED AND THE VILLAGE OF WILLOWBROOK FOR SUPPORT SERVICES IN CONNECTION WITH THE VILLAGE'S GEOGRAPHICAL INFORMATION SYSTEM ("GIS") AT A COST NOT TO EXCEED \$41,114.60 (ADOPT)

f. ORDINANCE NO. 24-O-30 - AN ORDINANCE AMENDING TITLE 4 ENTITLED "MUNICIPAL SERVICES" OF THE VILLAGE OF WILLOWBROOK MUNICIPAL CODE BY ADDING THERETO CHAPTER 9 ENTITLED "VACANT BUILDING AND PROPERTY REGULATIONS" (PASS)

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Neal and Ruffolo. NAYS: None. ABSENT: Mistele.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION NO. 24-R-71 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NUMBERS ONE AND TWO FOR THE CREEKSIDE PARK AND FARMINGDALE PARK RENOVATIONS PROJECT WITH LANDWORKS, LTD (ADOPT)

Director Kleefisch thanked the Mayor and the Board. This resolution is related to the Creekside Park Project and includes two areas of the project that require change orders to complete the work.

- Change Order #1 proposes the removal and replacement of the existing concrete drainage inlet and associated structure.
- The proposal was reviewed by Christopher B. Burke Engineering (CBBEL) and it was recommended to be completed on a Time and Materials (T&M) cost basis not to exceed \$34,467.40
- Change Order #2 proposes new material of poured-in-place, retaining wall, removal of timber and replacement with concrete walls, and slope change.
- CBBEL reviewed the proposal, and it was recommended to be completed on a Time and Materials (T&M) cost basis not to exceed \$39,964.63
- In total, the costs for both change orders are \$74,431.03

Trustee Neal asked Director Kleefisch if there was a timeline for project completion. The director indicated that it was totally weather dependent.

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to adopt Resolution 24-R-71 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Neal and Ruffolo. NAYS: None. ABSENT: Mistele.

MOTION DECLARED CARRIED

PRIOR BUSINESS

7. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele was not present.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

8. ATTORNEY'S REPORT

Attorney Durkin had no report.

9. CLERK'S REPORT

Clerk Boerwinkle was not present.

10. ADMINISTRATOR'S REPORT

Administrator Halloran turned his time over to Director Kleefisch who advised the Board that the Light Up the Night event was scheduled for Borse and Midway Parks on Saturday December 7th. There would be many activities including face painting, Santa Claus and a drone show and he hoped they would all come out to enjoy the evening.

11. MAYOR'S REPORT

Mayor Trilla had no report.

12. EXECUTIVE SESSION

Mayor Trillas stated there is no need for an Executive Session during tonight's meeting.

13. ADJOURNMENT

MOTION: Made by Trustee Ruffolo and seconded by Trustee Berglund to adjourn the Regular Meeting at the hour of 6:37 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Neal and Ruffolo. NAYS: None. ABSENT: Mistele.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

November 25, 2024

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.