

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 26, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Chief Lauren Kaspar, Deputy Chief Gerard Wodka, Deputy Chief Ben Kadolph, and Deputy Clerk Christine Mardegan.

Also present were Public Works Foreman AJ Passero and Gretchen Boerwinkle

ABSENT: NONE.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Ruffolo to lead everyone in saying the Pledge of Allegiance.

4. MOTION

Motion - Board Advise and Consent to the Mayor's Appointment of Gretchen Boerwinkle to Fill the Vacancy in the Office of the Village Clerk (PASS)

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the appointment of Gretchen Boerwinkle to fill the vacancy in the Village Clerk's office.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

5. OATH OF OFFICE

a. VILLAGE CLERK - GRETCHEN BOERWINKLE

b. PATROL OFFICER - ERICA CERVERA

Mayor Trilla administered the Oaths of Office to Clerk Gretchen Boerwinkle and Officer Erica Cervera. The Mayor and the Board offered their congratulations and welcomed them to the Village.

6. PUBLIC HEARING

PUBLIC HEARING - PUBLIC HEARING REGARDING THE EXPANSION OF THE ROUTE 83 / PLAINFIELD ROAD BUSINESS DISTRICT

Mayor Trilla read the statement below:

I call to order the public hearing on the proposed expansion of the boundaries of the Route 83 / Plainfield Road Business District to include the West Expansion Area and the East Expansion Area, to approve related Business District Plan amendments, and to impose an additional 1% Business District Retailers' Occupation Tax and Business District Service Occupation Tax therein. This hearing is held as required by Section 6(f) of the Business District Development and Redevelopment Law. Notice of the hearing was published in the newspaper as required by law. The purpose of the hearing is for the Village Board to consider an expansion of the boundaries of the Business District, whether to approve related amendments to the Business District Plan, and whether to impose the additional 1% Business District taxes therein.

The public hearing will start with a presentation by Village staff, then public comments, then questions and comments from the Village Board, and we will then finally adjourn the hearing.

Administrator Halloran reviewed the background and action required as outlined in the agenda packet.

After calling for public comment, there were none present who wished to speak.

There were no questions or comments from the Board.

In conclusion, the Mayor noted that having heard from the public and Village Board and entertained a motion to finally adjourn this public hearing.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adjourn the public hearing.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. VISITORS' BUSINESS

None present and no written comments were received.

8. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes – Board of Trustees Regular Meeting August 12, 2024 (APPROVE)
- c. Warrants \$ 213,928.62
- d. EXPANSION OF THE ROUTE 83 / PLAINFIELD ROAD BUSINESS DISTRICT
 - i. ORDINANCE NO. 24-O-20 – AN ORDINANCE AMENDING THE BOUNDARIES OF THE ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT IN THE VILLAGE OF WILLOWBROOK AND APPROVING A RELATED AMENDMENT TO THE BUSINESS DISTRICT PLAN (PASS)
 - ii. ORDINANCE NO. 24-O-21 – AN ORDINANCE IMPOSING A BUSINESS DISTRICT RETAILERS' OCCUPATION TAX AND A BUSINESS DISTRICT SERVICE OCCUPATION TAX WITHIN THE AMENDED BOUNDARIES OF THE ROUTE 83/PLAINFIELD ROAD BUSINESS DISTRICT IN THE VILLAGE OF WILLOWBROOK (PASS)
- e. MOTION – A MOTION FOR A BUDGET AMENDMENT TO THE GENERAL FUND FOR THE STORMWATER MASTER PLAN (PASS)
- f. ORDINANCE NO. 24-O-22 – AN ORDINANCE AUTHORIZING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT FOR THE SALE OF PROPERTY (815 79th Street) (PASS)
- g. RESOLUTION NO. 24-R-50 – A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF A FIRST AMENDMENT TO AN AGREEMENT BY AND BETWEEN SB FRIEDMAN DEVELOPMENT ADVISORS, LLC AND THE VILLAGE OF WILLOWBROOK (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 9. RESOLUTION NO. 24-R-51 – A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING A PROPOSAL FROM ORBIS SOLUTIONS, INC. TO PROVIDE CERTAIN TECHNOLOGY UPGRADES TO THE VILLAGE OF WILLOWBROOK FOR ITS EMERGENCY OPERATIONS CENTER AT A COST NOT TO EXCEED \$58,796.25

Chief Kaspar indicated that the Crisis Management Team consists of key Village department heads and staff designated to manage the EOC upon

activation during a prolonged Village critical incident. The Crisis Management Team has begun to meet regularly at the EOC to test the capabilities in the event of a critical incident. Upgrades to the EOC will serve to improve the team's capabilities during a Village critical incident. The upgrades are budgeted under the current fiscal year capital improvement plan.

The current Emergency Operation Center (EOC) shares use as the designated training room at the Willowbrook Police Department. With the increase in technology in emergency operations, EOC's reliance upon space gives operators the ability to view multiple monitors for live information from multiple sources. The current space is limited with a single monitor in a classroom type of setting. This proposal will include significant technological improvements and will be scalable for possible expansion if deemed necessary. Some of the major upgrades include:

- Three monitors at the front of the room capable of three different inputs.
- Four speakers in the ceiling to help with sound for monitor inputs.
- Control device for monitor inputs like the wall control devices in the CRC.
- Barco conferencing equipment as installed in the CRC.
- All network, cables, and equipment to manage upgrades and expansion needs.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution 24-R-51 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION NO. 24-R-52 - A RESOLUTION AUTHORIZING THE SUBMISSION OF AN ILLINOIS TRANSPORTATION ENHANCEMENT PROGRAM (ITEP) GRANT APPLICATION FOR BICYCLE AND PEDESTRIAN IMPROVEMENTS WITH THE REPLACEMENT OF THREE (3) PEDESTRIAN BRIDGES ON CREEKSIDE PARK NATURE TRAIL, BETWEEN MADISON STREET AND GRANT STREET, WILLOWBROOK, ILLINOIS (ADOPT)

Mr. Arteaga indicated this resolution is the first step in applying for an ITEP (Illinois Transportation Enhancement Program) grant through the Illinois Department of Transportation (IDOT) for use in the Creekside Park Redevelopment Project to replace three pedestrian bridges.

The ITEP grant will provide, if awarded, up to \$240,000 in funds for the project's completion on an 80/20 cost sharing basis between the

Village and IDOT. The Village engineer estimated that the three pedestrian bridges would cost \$100,000 each to replace, for a total of \$300,000.

Trustee Neal commented that she received a public comment complimenting the work being done at Creekside Parks and that it looks 100% better than before. Thank you to the staff for a job well done. Mr. Arteaga added his thanks to the Public Works and Parks staff particularly for their ongoing work.

Trustee Davi asked if Willowbrook is the part of the DuPage bicycle trail system. Mr. Arteaga stated that the Southern DuPage County Trail runs along 75th street and goes through Borse Park and is unrelated to this project. Director Kleefisch added that the Creekside Park bridges would help better connect the Waterford and Rogers Farm neighborhoods.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution 24-R-52 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Before moving on to the Trustee reports, Mayor Trilla presented Clerk Deborah Hahn with an award to thank her for her years of service to the Village. Deborah has been a loyal, kind, and giving member of the Willowbrook family during her years of service with the police department, the Village, and as an elected official.

Clerk Hahn thanked the Mayor and staff and introduced her family who gave her support throughout her career. She also thanked her former colleagues from the Police Department, Lori [Rinella] and Laurie [Schmitz].

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

12. ATTORNEY'S REPORT

Attorney Durkin had no report but welcomed the new clerk, Gretchen [Boerwinkle] and said goodbye to Deborah [Clerk Hahn].

13. CLERK'S REPORT

Clerk Boerwinkle had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halloran welcomed Clerk Boerwinkle to her new role. He thanked the Police Department for earning the \$77,000 grant for combatting organized retail crime. He also thanked Parks and Recreation and the Police Department for the event this past Saturday, Cops and Bobbers, and informed the group that Deputy Kadolph caught a large fish.

15. MAYOR'S REPORT

Mayor Trilla had no report.

16. EXECUTIVE SESSION

5 ILCS 120/2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adjourn the Regular Meeting and recess to closed session at the hour of 6:59 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

17. ADJOURNMENT

Regular meeting adjourned and the Board moved into Closed Session.

PRESENTED, READ, and APPROVED.

September 9, 2024

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.