

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 22, 2024 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Clerk Deborah Hahn, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Chief Financial Officer Lora Flori, Director of Parks and Recreation Dustin Kleefisch, Director of Community Development Michael Krol, Director of Public Works Rick Valent, Deputy Chief Benjamin Kadolph, and Deputy Clerk Christine Mardegan.

ABSENT: Chief Lauren Kaspar, Deputy Chief Gerard Wodka, and Assistant Administrator Alex Arteaga.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Chief Kadolph to lead everyone in saying the pledge of allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

- a. WAIVE READING OF THE MINUTES (APPROVE)
- b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING - JUNE 24, 2024 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

- a. IT SERVER INFRASTRUCTURE UPGRADE PROPOSAL

Administrator Halloran indicated that staff has been working with the Village's IT provider Orbis to manage our server storage issues by cleaning

up what the Village can control. For example, files of former employees, or those no longer pertinent to the operations, have been purged, and cloud storage solutions have been implemented. There is however still a storage capacity issue, particularly in view of the increase in video from the police body camera and dash camera footage.

An upgrade would not only provide additional storage but increase security and performance, and increase reliability of the servers. For this infrastructure upgrade, staff would present the Board with a budget amendment of approximately \$55,000.

Brad Miller, Orbis CEO, fielded questions from the Board members. A consensus was reached to move forward with the server upgrade.

b. DISCUSSION OF A PUBLIC INFRASTRUCTURE COST-SHARING POLICY

Administrator Halloran advised the Board that, as current projects including the finalization of the park upgrades and renovations wind down over the next year, staff is looking ahead and focusing on infrastructure issues around the Village, such as road improvements and storm sewers.

With an eye to alternate funding for these types of projects, staff is exploring a cost-sharing policy to allow residents to change the timetable of local projects from that of the Capital Improvement Plan (CIP).

This type of cost-sharing also allows residents to make the decision on what types of improvements they feel are most immediate in their neighborhood. This program allows residents to come before the Board and request their project timeline be changed from the CIP by providing partial funding. Requiring a two-thirds approval of the project from the residents affected, it also provides for a better buy-in of the residents.

Staff is currently working on a long-term master plan for water and stormwater management which will come before the Board, most likely in mid-2025. As part of this plan, staff is offering cost-sharing as an alternative. There is no financial commitment, it simply allows residents an alternative option to bring their project forward on the timeline.

Questions were raised on how the cost sharing would be collected. Administrator Halloran indicated that the cost would be shown as an "SSA (Special Service Area)" on residents' property tax bill. The cost is split between the homeowners, based on the value of their homes, and collected over a 10-20-year time period. In response to additional questions, he noted that this would not apply to private property, only public streets and rights-of-way. He also noted that before any project could begin, two-thirds of residents of the affected area would have to approve the project and the cost-sharing.

Trustee Davi was concerned with the attitude of the one-third of residents who didn't approve of the infrastructure project and yet are forced to pay the cost-sharing through their share of the SSA. He also wanted to know what the benefit to the Village would be. Administrator Halloran indicated that the benefit to the resident would be to move a scheduled project to an earlier date than outlined in the CIP.

The Mayor asked for additional background on the cost-sharing program, including the policies of surrounding communities. Administrator Halloran noted that Elmhurst uses this type of program and just recently amended it. In the Northern suburbs, it is often used, and it is common in the more rural areas or sidewalk projects to be extremely unpopular with the older residents as opposed to younger families.

Trustee Berglund expressed her disappointment with the plan. She does not like the idea of one group of residents going ahead of another simply because they can afford the cost-sharing aspect of the plan. Trustee Astrella was concerned with the one-third of residents who would be forced to participate after being outvoted.

Mayor Trilla noted that in the past, when there was new construction, the Village mandated the installation of sidewalks or payment to the Village to opt out. This has led to neighborhoods where every other house is fronted by a sidewalk, and the neighborhood ends up looking disjointed. He asked Director Krol if there was something in the development plan that covered this. Director Krol indicated that in the UDO (Unified Development Ordinance,) any mandates are based on new developments and the number of units being built, as opposed to going into the existing neighborhoods and mandating change.

Trustee Mistele felt a specific set of standards needed to be identified as well to prevent one neighborhood from deciding for example to install curbs, gutters, and sidewalks, and the next wanting to remove all curbs, gutters, and sidewalks.

Overall, the Board was strongly against a cost-sharing plan and felt this initiative should be tabled.

c. POLICE DEPARTMENT QUARTERLY CRIME UPDATE - Q2 2024

Deputy Chief Kadolph provided the quarterly crime update for the second quarter, April-June of 2024 in the following areas:

- Total Dispatched Calls for the second quarter of calendar years 2020 through 2024
- Traffic Enforcement Summary the second quarter of calendar years 2020 through 2024
- Traffic Accident Summary for the second quarter of calendar years 2020 through 2024

- Offense Trends from January 2023 to current
- A heat map overview for all calls requiring written reports during the second quarter of 2024
- Investigative section updates
- Speed Enforcement Update

d. CITIZENS POLICE ACADEMY

Deputy Chief Kadolph outlined the police department's upcoming Citizens Police Academy program scheduled to begin in January 2025. The program invites citizens 18 years old and up to participate in a 6-week course covering different aspects of police work, such as patrol duties, criminal investigations, and community policing, and participate in practical exercises such as mock crime scene investigations, traffic stops, and use of force situations.

While not a new program in the area, it is new to the Willowbrook police department. The department is also considering adding a junior police academy for juveniles/teenagers to roll out at a later date.

e. WILLOWBROOK STREET NAME SIGNS REPLACEMENT - REVISED DESIGN
PROPOSALS

Director Valent presented the revised designs of the street name signs based on the Board's feedback at the June Committee of the Whole meeting.

The Board agreed to use the design of the white sign, with black street name lettering, a round green "W" Willowbrook logo, with the words "Village of Willowbrook" in a Times New Roman font, all caps, encircling the logo.

7. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Committee of the Whole meeting at the hour of 6:20 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

August 12, 2024.

Frank A. Trilla, Mayor

Minutes transcribed by Administrative Assistant Jody Wegrzynski.