

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 12, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Director of Public Works Rick Valent, Deputy Chief Ben Kadolph, and Deputy Clerk Christine Mardegan.

ABSENT: Chief Lauren Kaspar and Deputy Chief Gerard Wodka.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Clerk Hahn to lead everyone in saying the Pledge of Allegiance.

Mayor asked for a moment of silence to honor the passing of our long-time Village Attorney Tom Bastian. He was not only a colleague but a dear friend.

4. VISITORS' BUSINESS

None present and no written comments were received.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting July 22, 2024 (APPROVE)
- c. Warrants \$ 1,352,630.75
- d. RESOLUTION NO. 24-R-43 - A RESOLUTION TO APPROVE AND AUTHORIZE THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE BURR RIDGE PARK DISTRICT TO PROVIDE COOPERATIVE RECREATIONAL SERVICES TO THE VILLAGE OF WILLOWBROOK (ADOPT)

- e. RESOLUTION NO. 24-R-44- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING A PROPOSAL FROM ORBIS SOLUTIONS, INC. TO PROVIDE NETWORK INFORMATION TECHNOLOGY ("IT") UPGRADES TO THE VILLAGE OF WILLOWBROOK AT A COST NOT TO EXCEED \$55,034.88 (ADOPT)

Mayor Trills asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. MOTOR FUEL TAX APPROPRIATION FOR BULK ROCK SALT PURCHASE

- a. RESOLUTION NO. 24-R-45 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK UNDER THE PROVISIONS OF THE ILLINOIS HIGHWAY CODE APPROPRIATING THE SUM OF \$165,315.00 OF MOTOR FUEL TAX FUNDS (ADOPT)

Director Valent explained that the Illinois Department of Transportation (IDOT) allows a local governmental agency to utilize Motor Fuel Tax (MFT) funds for the purposes of maintaining road surfaces, traffic control devices, and safety items. To utilize these funds, the Board must agree to specific IDOT requirements and follow bidding procedures to be approved for the appropriation of funds.

Staff has identified four areas of maintenance that qualify for MFT appropriation for the coming year: asphalt patching, asphalt crack filling, thermoplastic pavement marking, and bulk road salt. To determine the quantity of rock salt required for the 2024/205 winter season and other maintenance needs, staff worked with the Village's consulting engineers. Estimated costs for maintenance of paved surfaces are \$115,750, purchase of road salt - \$44,340, and engineering fees \$5,225, for a total fund appropriation \$165,315.00.

Concurrent with the Board's approval to appropriate the \$165,315 of MFT funds is the approval to expend \$44,340 for bulk road salt. As in years past, DuPage County has completed the bidding process on behalf of multiple municipalities. The bidding process follows procedures required by IDOT for MFT appropriation. The lowest responsive bidder is Morton Salt at \$73.90 per ton. Orders can be placed as early as April 2024. Staff estimates the need for 600 tons in the 2024-2025 winter season, equivalent to 100% of the Village's order. This is a reduction of 300 tons from the 2023-2024 winter season.

Mayor Trilla asked if anything different was being done in treating the salt. Director Valent said yes, that is the intention. At the next Committee of the Whole meeting, Director Valent will present ideas for pretreatment and anti-icing systems to retrofit Village trucks.

Trustee Mistle asked what the current inventory is and the storage capacity of the salt bin. Director Valent responded that the capacity is 500 tons which is approximately what is on hand, although some is treated as opposed to untreated bulk salt.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adopt Resolution 24-R-45 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

b. RESOLUTION NO. 24-R-46 - A RESOLUTION AUTHORIZING THE PURCHASE OF UNTREATED BULK ROCK SALT FOR USE WITHIN THE VILLAGE OF WILLOWBROOK FOR THE 2024/2025 WINTER SEASON (ADOPT)

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 24-R-46 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 24-R-47 - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT AND FIRST AMENDMENT TO GENERAL CONDITIONS FOR PROFESSIONAL ENGINEERING SERVICES FOR THE CREATION OF A STORMWATER MASTER PLAN BY AND BETWEEN CHRISTOPHER B. BURKE ENGINEERING, LTD. AND THE VILLAGE OF WILLOWBROOK (ADOPT)

Director Valent indicated that the Village's stormwater drainage system is within the Flagg Creek and Sawmill Creek watershed areas; Sawmill Creek flowing from north to south, west of Illinois Route 83, beginning at 67th Street and Flagg Creek and its tributaries, generally flowing from west to east through the Village.

To continue addressing long-term improvement planning for the stormwater drainage system, Christopher B. Burke Engineering, Ltd. (CBBEL) has prepared a scope of services proposal to draft a Stormwater Master Plan. This type of plan would be a useful tool for the Village.

The first focus area of the study will be the northwest portion of the Village, west of Route 83 and north of 67th Street, within the Flagg Creek watershed. This area, west of Clarendon Hills Road, has a rural cross section with open ditches to convey runoff from upstream areas,

making it an ideal candidate for enclosing these ditches and installing storm sewer piping for the conveyance.

CBBEL has identified additional areas of concern that will also be included in the Stormwater Master Plan. They will review these drainage concerns to determine if they are caused by insufficient stormwater storage, blocked overland flow routes, and/or limited storm sewer conveyance capacity. The tentative timeline for the project would be to begin in August/September of 2024, with the complete document available in April of 2025. Since this is not a budgeted item, it will require a \$152,080.00 budget amendment. A budget amendment will be presented at a future Board meeting.

Trustee Mistele questioned whether the plan would consider areas beyond Willowbrook to encompass the watershed area. Would the plan be coordinated with surrounding suburbs, e.g. Burr Ridge, Westmont, and Clarendon Hills. Director Valent stated that any impact upstream or downstream in the watershed would be taken into consideration and would be coordinated with surrounding communities.

Trustee Mistelle added that historically the 63rd Street stormwater lines have been undersized from day one, creating a stormwater issue. Is there any concern for watershed territory not matching political territory? Director Valent stated that any plan is primarily based on hydraulic analysis, not on politics, or one community over another.

Mayor Trilla asked if having a master plan would benefit the Village in seeking grant monies. Director Valent indicated that it most certainly would. The more prepared the Village is in requesting funding, the more likely to be considered favorably in awarding a grant.

Administrator Halloran noted that, similar to other master plans that the Village has created, this would simply be an outline and direction for what could be done, prioritizing issues and providing feedback. Any actual projects to be initialized would be brought before the Board for funding and approval.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution 24-R-47 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. BORSE PHASE II - PARK EQUIPMENT PURCHASES

- a. RESOLUTION NO. 24-R-48- A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING A PROPOSAL FROM NUTOYS LEISURE PRODUCTS, INC. AND APPROVING THE PURCHASE OF A PYRAMID SHADE STRUCTURE FOR

THE BORSE MEMORIAL COMMUNITY PARK PROJECT AT A COST NOT TO EXCEED
\$27,190.00 (ADOPT)

Director Kleefisch noted that one of the major components of Phase II of the Borse project is the construction of the pickleball courts. Much of the feedback that has been received from pickleball players is the need for a seating area with shade and water near the courts. This 10' x 10' shade sail will fit nicely in the court area, will enable participants to get out of the sun between games, and provide a shaded area within the actual court location.

Trustee Berglund asked if the shade structure would be taken down in the fall. Director Kleefisch noted that the sail is easily replaceable and allows for an option to leave it up year-round or take it down. Based on the effects of weather, the sails have a 7- to 10-year life expectancy. Taking it down over the winter might extend the life slightly.

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adopt Resolution 24-R-48 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

- b. RESOLUTION NO. 24-R-49 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING A PROPOSAL FROM BEACON ATHLETICS AND APPROVING THE PURCHASE OF CERTAIN EQUIPMENT FOR THE SOFTBALL WARM-UP AREA AT THE BORSE MEMORIAL COMMUNITY PARK AT AN ESTIMATED COST NOT TO EXCEED \$857.00 (ADOPT)

MOTION: Made by Trustee Berglund and seconded by Trustee Mistele to adopt Resolution 24-R-49 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Neal shared that she worked with Attorney Bastian though some of the best of times and he counseled us through the most challenging times. He was always very clear and patient in explaining what could and could not be done, and how it should be done. I learned a lot from him when we worked on the Law and Ordinances Committee. Tom will be missed but definitely not forgotten. He is considered a member of our administrative family in Willowbrook. When you lose a member of your

family, it is just not quite the same as before. There always will be a deep appreciation for everything Tom did for us from day one.

Trustee Ruffolo echoed Trustee Neal's sentiments and added that Tom will be missed and that he brought a lot to this organization over the years and it is greatly appreciated.

Trustee Mistele agreed that Trustee Neal expressed the sentiments well and noted that he will be missed and he always had a great sense of humor.

Trustee Berglund stated that she is going to miss Tom terribly.

She also wanted to add that there will be a new book on TWA Flight 529 [aviation accident that occurred in Willowbrook in 1961] that will be coming out in December. Don Porter, the author of *Flight Failure: Investigating the Nuts and Bolts of Air Disasters and Aviation Safety*, has written a new book, *Seventeen Days and Seventeen Miles Apart: The Crashes of TWA Flight 529 and Northwest Flight 706*. In speaking with the Clarendon Hills Historical Society about the book, they asked if the Village wanted any artifacts or memorabilia to display in Willowbrook at the Village Hall or Community Resource Center.

Trustee Davi expressed that this [loss] is incredibly sad. He enjoyed talking to Tom; there was an opportunity for one-on-one contact allowing you to get to know him. He thanked Trustee Neal for her kind words, well spoken. I think we all have the same sentiments in our hearts. The fondness with which we remember him is a tribute to who he was.

Trustee Astrella noted that although he had not known Tom long in his capacity as a Willowbrook Trustee, he knew Tom from the time when he was a young police officer in another community and Tom was the village prosecutor. As a prosecutor, Tom was fantastic. He was a gentleman and a comic. Tom always had a smile on his face and put one on ours as well.

10. ATTORNEY'S REPORT

Attorney Durkin thanked everyone for their comments here today and from over the past weekend. The messages will be relayed to Tom's family and wife Dana who will surely appreciate them.

Tom was a mentor and a friend [to me], and I have learned a lot from him over the seventeen years we worked together in offices right next to each other. He did a great job representing the Village, and he enjoyed working with the staff, Mayor, Trustees and Clerk. As a testament to his work ethic, he was concerned with what was going on in the Village as late as this past Wednesday. I assured him we had it taken care of, but his old-school character and work ethic showed his concern about his clients until the very end. Thanks to all for their comments.

11. CLERK'S REPORT

Clerk Hahn said that she had worked with Tom for many years, first at the police department and then at the Village. At first, she felt afraid of him and wasn't sure how to take him, but as time went on, she understood his humor. He will be dearly missed.

She also wanted to mention that tonight's meeting is her last. It has been a pleasure for the past 38 years working with the Village of Willowbrook. She has made some great friends, and people dear to her, but due to personal reasons and health, she needed to step down. She wants to wish the new clerk, Gretchen Boerwinkle good luck and has no doubt that she will do a phenomenal job. She thanked each and every one for their inspiration, conversations, care, and concern. She will truly miss the Village of Willowbrook.

12. ADMINISTRATOR'S REPORT

Administrator Halloran thanked Clerk Hahn on behalf of staff for her contributions and stated that she will be missed. Everyone loved working with you.

On behalf of all staff, I want to send my condolences to Tom's family, co-workers, and friends. One of the most important decisions the Board can make is hiring a Village Attorney. Hiring Storino, Ramello & Durkin (SRD) twelve years ago was one of the best decisions this Board ever made. Tom was the face of SRD to this Village.

For his own personal connection, he noted they worked together almost daily, and, although they did not agree about everything, they always got along. He enjoyed working with him noting he was a great person, great mentor, and family man. He was generous and selfless. He genuinely cared about everyone he worked with; his goal was to make everyone better. On behalf of staff, this is a sad night and he will be missed.

13. MAYOR'S REPORT

Mayor Trilla began by thanking Clerk Hahn. He noted that he first met her almost 25 years ago as a vendor to the Village. Clerk Hahn was always nice to him, and her kindness is something he'll never forget. She's been a great friend ever since and dedicated to the Village.

As a newly elected Board, I, along with most of the Trustees, were anxious to arrange new representation. Our choice was Storino, Ramello & Durkin and Tom was our point man. Although our relationship started as vendor/boss, we quickly became friends and I realized he was also my mentor. I learned so much from Tom; his advice was invaluable to me. No one has had a greater impact on my twelve years of being a mayor than Tom. His advice often ran contrary to my instincts, but the greatest phrase I learned is "at the advice of counsel." Tom let me know that he

was always on our side and would back us up. Tom loved Willowbrook and gave his heart and soul to the Village. He was a steady hand in the eye of the storm. You could also count on Tom to make you laugh. Our relationship went beyond a business relationship. We talked almost every day on the phone for many years and I will miss that. Heaven is a better place with Tom in it, and he will be missed.

14. EXECUTIVE SESSION

There is no need for an Executive Session this evening.

15. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to adjourn the Regular Meeting at the hour of 7:06p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

August 26, 2024

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.