

## A G E N D A

COMMITTEE OF THE WHOLE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 22, 2024, AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA
  - a. WAIVE READING OF THE MINUTES (APPROVE)
  - b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING, JUNE 24, 2024 (APPROVE)
6. ITEMS FOR DISCUSSION:
  - a. IT SERVER INFRASTRUCTURE UPGRADE PROPOSAL
  - b. DISCUSSION OF A PUBLIC INFRASTRUCTURE COST-SHARING POLICY
  - c. POLICE DEPARTMENT QUARTERLY CRIME UPDATE - Q2 2024
  - d. CITIZENS POLICE ACADEMY
  - e. WILLOWBROOK STREET NAME SIGNS REPLACEMENT - REVISED DESIGN PROPOSALS
7. ADJOURNMENT

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 24, 2024 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Parks and Recreation Dustin Kleefisch, Director of Community Development Michael Krol, Chief Lauren Kaspar, Deputy Clerk Christine Mardegan, and Director of Public Works Rick Valent.

ABSENT: Village Clerk Deborah Hahn, Deputy Chief Benjamin Kadolph, Deputy Chief Gerard Wodka.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Neal to lead everyone in saying the pledge of allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

a. WAIVE READING OF THE MINUTES (APPROVE)

b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING - MAY 28, 2024 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

a. DISCUSSION OF AN AMENDMENT TO THE BUSINESS DISTRICT

Administrator Halloran began the discussion of the eligibility study for the proposed amendment to the Business District Plan. As one of staff's priorities for this fiscal year, they have been working with SB Friedman Development Advisors to determine if the proposed properties are eligible for inclusion in the Business District.

Staff is seeking feedback on whether to move forward with the amendment. If the Board agrees, staff will provide a timeline for implementation.

Representatives from SB Friedman and Attorney Culverson from Elrod Friedman were present to answer additional questions. Administrator Halloran introduced Geoff Dickinson and Lille van der Zanden from SB Friedman to continue the presentation.

Ms. Van der Zanden provided background on the company and their prior work with the Village. The current project involves assessing the eligibility of two subareas, dubbed the East & West Expansion Areas, for potential inclusion in the current Route 83 / Plainfield Road Business District (Business District) based on current Illinois law regarding business district development.

Ms. Van der Zanden provided a description of the current size and conditions of the proposed subareas. She then detailed the eligibility criteria for establishing a business district, specifically the criteria in defining the area as "blighted." Using a variety of study and research methods, both areas, the East & West, were determined to be blighted, based on the definitions and criteria. Additional specific criteria included: economic underutilization of the area, lack of growth from private investment, social liability, the "but for" test, contiguity of parcels, and conformance to the plans of the Village.

Since its inception, the formation of the Business District allowed for long term expansion in the Village. In the Business District overall, this Board and past Boards have been strategic & smart in developing long-term plans that have been successful. Some of the past business deal successes in the Village might not have been achieved if not for the Business District. By allowing the amendment of the Business District, with the East & West subareas, this provides for potential redevelopment, could attract new development, and allow the Village to expand and grow, although staff is not aware of any current deals involving the current properties.

The Board reached a consensus to move forward with amending the current Business District.

b. AMENDMENT TO THE PARK RENTAL ORDINANCE FOR THE ADDITION OF MIDWAY PARK AS A POTENTIAL RENTAL OPTION

Director Kleefisch indicated that with the redevelopment of Midway Park there has been growing public interest in allowing rental of the facilities for private functions. He noted that Midway Park fits the criteria of the existing park rental ordinance, and this would allow the public to rent the various facilities in the park.

Parks staff would like the Board's consensus to move forward with adding Midway Park to the inventory of available rental facilities. The Board provided unanimous support in amending the park rental ordinance.

c. WILLOWBROOK STREET NAME SIGNS REPLACEMENT - DESIGN PROPOSALS

Director Valent presented the proposed designs for the replacement of the Village's street name signs. He provided examples of the existing street name signs as well as photographs of the variety of designs in the surrounding communities.

The department is budgeting for a 4-year Village-wide replacement plan to minimize the cost impact, providing in-house labor and utilizing existing equipment and materials when possible. The signs in the Waterford community were selected for replacement in year one as those signs are among some of the oldest in the Village and encompass at least six design variations. The cost of replacement for the 92 signs in this area is \$8,500, plus any equipment rental fees or mounting hardware required.

The Board could not provide a consensus on the proposed designs and requested additional examples based on their suggestions.

d. MIDWAY DRIVE AND ELEANOR PLACE SPEED TABLE UPDATE

Director Valent provided an update on the speed tables located on Midway Drive and Eleanor placed to address traffic control and high traffic speeds on these routes. Staff reached out to contract with the in-house asphalt contractor to provide IDOT specified speed tables. After installation, it was determined that the speed tables did not meet the community's expectations, nor, after closer inspection, were the speed tables installed as designed. After numerous discussions with the contractor, corrective measures have yet to be taken. Staff is now seeking alternative solutions to correct the issue and satisfy the community's needs as quickly as possible.

In researching alternate contractor pricing, staff determined that utilizing K-Five Construction, the current Executive Drive project contractor, would be the most cost effective and expeditious option to

resolve this issue. K-Five's quote was \$33,330.45 to remove the existing ineffective speed tables and install the required, as-designed speed tables to the correct standards.

The Mayor questioned what action would be taken regarding the original contractor. Administrator Halloran noted that there has been some difficulty in contacting the original contractor, Chicagoland Paving, who has been unresponsive. Staff has been working with the Village lawyers to determine what action will be taken.

Director Valent answered additional questions from the Trustees.

7. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adjourn the Committee of the Whole meeting at the hour of 6:12 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

July 22, 2024.

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Frank A. Trilla, Mayor

Minutes transcribed by Administrative Assistant Jody Wegrzynski.



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## COMMITTEE OF THE WHOLE

**AGENDA ITEM NO: 6.a.**

**DATE:** July 22, 2024

**SUBJECT:**

IT SERVER INFRASTRUCTURE UPGRADE PROPOSAL

### STAFF REPORT

**TO:** Mayor Trilla and Board of Trustees

**FROM:** Sean Halloran, Village Administrator

**THROUGH:** Sean Halloran, Village Administrator

### PURPOSE AND ACTION REQUESTED

To receive feedback on an IT upgrade that will require a budget amendment.

### BACKGROUND/SUMMARY

The Village's current Hypervisor infrastructure consists of two servers utilizing Microsoft Hyper-V with local storage. After six years of operation, the infrastructure has begun to show signs of failing hardware, leading to increased maintenance costs, potential data loss, and growing security vulnerabilities.

#### Current Infrastructure Status:

- Two servers using Microsoft Hyper-V
- Local storage for each server
- Issues observed: frequent hardware failures, limited scalability, performance constraints, and growing security vulnerabilities.

#### Proposed Upgrade:

- Transition from Microsoft Hyper-V to VMware
- Deployment of two new host servers
- Implementation of a shared storage array

#### Reasons for the Upgrade:

1. **Improved Security:** VMware offers advanced security features such as encryption, secure boot, and better isolation between virtual machines. This will enhance the protection of the Village's data and systems from potential threats more effectively than the current Hyper-V setup.
2. **Increased Redundancy and Reliability:** With VMware, the introduction of shared storage enables high availability (HA) and fault tolerance (FT). This allows virtual machines to seamlessly move between hosts in the event of hardware failure, minimizing downtime and ensuring continuous operation of critical services.



3. **Better Performance and Scalability:** VMware's advanced virtualization technology provides better resource allocation and management, leading to improved performance of applications and services. VMware's scalability options will facilitate smooth expansions as the Village's IT needs grow without significant disruptions.
4. **Addressing Aging Infrastructure:** The current servers and local storage are nearing the end of their lifecycle, with increasing risks of hardware failures. Upgrading to modern hardware with VMware will replace failing components and extend the lifespan of the Village's IT infrastructure.
5. **Cost Efficiency in the Long Run:** Although the initial investment for the upgrade is substantial, the long-term benefits include reduced maintenance costs, fewer disruptions, and lower risks of data loss. Investing in reliable and secure infrastructure now will save costs associated with emergency repairs and data recovery in the future.

Upgrading the Village's Hypervisor infrastructure from Microsoft Hyper-V to VMware, including the purchase and installation of two new host servers and a shared storage array, is a strategic move to enhance the security, reliability, and performance of the Village's IT systems. This upgrade addresses the current challenges of failing hardware and limited capabilities, providing a robust foundation for future growth and technological advancements.

#### **RECOMMENDED ACTION**

Staff recommends approval of the proposed upgrade of the Village's Hypervisor infrastructure from Microsoft Hyper-V to VMware, including the purchase and installation of two new host servers and a shared storage array, to ensure the Village's infrastructure meets current and future demands efficiently and securely.

#### **FINANCIAL IMPACT**

This will require a budget amendment of \$50,000.

#### **RECOMMENDED ACTION:**

Staff recommends approval of the project.



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## COMMITTEE OF THE WHOLE

**AGENDA ITEM NO: 6.b.**

**DATE:** July 22, 2024

**SUBJECT:**

DISCUSSION OF A PUBLIC INFRASTRUCTURE COST-SHARING POLICY

### STAFF REPORT

**TO:** Mayor Trilla and Board of Trustees

**FROM:** Sean Halloran, Village Administrator

**THROUGH:** Sean Halloran, Village Administrator

### PURPOSE AND ACTION REQUESTED

The purpose of this item is to have a discussion with the Board of Trustees regarding a new cost-sharing policy for public infrastructure projects.

### BACKGROUND/SUMMARY

The Village Administrator's Office's list of strategic priorities includes research and assessment of a potential cost-sharing proposal for public infrastructure projects. This policy is designed to facilitate a cooperative funding arrangement between the Village and its residents and promote community involvement in prioritizing and financing essential infrastructure projects.

#### *Overview*

The Public Infrastructure Cost-Sharing Policy outlines the framework for sharing costs between the Village and residents, which can be designated within Special Service Areas (SSAs). The policy covers a variety of infrastructure projects, including water main projects, sidewalk installations, stormwater control projects, and road resurfacing/reconstruction. By engaging residents in the financial aspect of these projects, we can ensure timely and community-driven improvements.

### Key Elements of the Policy:

#### 1. Purpose:

- To outline a framework for cost-sharing arrangements between the Village and residents for funding specific infrastructure projects, thereby allowing residents to influence the prioritization of these projects based on shared costs.

#### 2. Scope:

- This policy applies to all future designated SSAs within the Village where costs for specified infrastructure projects are shared between the Village and residents. It is particularly aimed at projects not included in the existing budget. Smaller projects (i.e., sidewalks) may not need an SSA (Special Service Area).





### 3. Cost Allocation:

- **Water Main Projects:** Village 60%, Residents 40%
- **Sidewalk Installations:** Village 75%, Residents 25%
- **Road Reconstruction:** Village 60%, Residents 40%
- **Stormwater Projects:** Village 60%, Residents 40%

### 4. Project Initiation and Approval Process:

#### *Special Service Areas (Infrastructure)*

- **Initiation:** To have a project initiated for review, a petition must be signed by at least 51% of the property owners within the SSA.
- **Communication:** After staff has verified the petition request, the Village will notify residents of the neighborhood regarding their petition. At the next Board meeting, staff will also notify the Board of the petition.
- **Open House:** Staff will host an Open House to show the neighborhood the costs for the residents and the projected timeline for development.
- **SSA Voting:** The neighborhood/HOA will receive communication from staff with information on the project, the cost of their property taxes, and voting instructions.
- **Voting Results:** If more than 67% of houses on the block vote in favor of the project, staff will notify the residents and send it to the Board of Trustees for final review.
- **Board Approval:** All projects must be approved by the Village Board. Staff will recommend based on available funding when the project should be available for bid and construction.

#### *Non-Special Service Area Projects (Smaller Projects, i.e., sidewalks)*

- **Initiation:** To have a project initiated for review, a petition must be signed by at least 50% of the property owners within the area.
- **Communication:** After staff has verified the petition request, the Village will notify residents of the neighborhood regarding their petition. At the next Board meeting, staff will also notify the Board of the petition.
- **Open House:** Staff will host an Open House to show the neighborhood the costs for the residents and the projected timeline for development.
- **Voting:** The neighborhood/HOA will receive communication from staff with information on the project, the cost of their share, and voting instructions.
- **Voting Results:** If more than 51% of houses on the block vote in favor of the project, staff will notify the residents and send it to the Board of Trustees for final review.
- **Board Approval:** All projects must be approved by the Village Board. Staff will recommend based on available funding when the project should be available for bid and construction.



**5. Resident Contribution Mechanism:**

- Contributions will be collected through a special property tax levy within the SSA. The levy amount will be calculated based on the total project cost and the proportionate share allocated to residents.

**6. Implementation and Oversight:**

- The Village will handle planning, design, and implementation of projects.

**7. Review and Amendment:**

- The policy will be reviewed every five years to assess its effectiveness and incorporate necessary amendments, subject to Board approval.

**Proactive Steps and Effective Date:**

As the Board is aware, the Village has made historic and significant investments in the entire park system within the Village since 2021. In preparation for water infrastructure, roads, and stormwater projects, staff is taking proactive measures to ensure residents and all stakeholders are well-informed about the policy details and its implications. This includes comprehensive communication strategies and preparatory steps to facilitate a smooth transition once the policy becomes effective on May 1, 2025.

**FINANCIAL IMPACT**

There will be no financial impact of this item at this time.

**RECOMMENDED ACTION:**

Staff is looking for direction on the Public Infrastructure Cost-Sharing Policy.

# Public Infrastructure Cost-Sharing Policy

## 1. Purpose

The purpose of this policy is to outline the framework for a cost-sharing arrangement between the Village and residents for the funding of specific infrastructure projects (i.e. water main projects, and sidewalk installations) policy gives residents the ability to have the Village prioritize a project based on a shared cost. As the Board is aware, the Village has an annual prioritizes capital projects which is assessed on a needs basis. The decision-making for those priorities has been compiled by the recent master plans for each project scope (2022 CMAP Road Assessment Survey, 2024 Stormwater Master Plan, 2024 Water Master Plan)

## 2. Definitions

- **Special Service Area (SSA):** A defined geographic area within the Village where additional services are funded through a special property tax levy.
- **Water Main Projects:** Installation, replacement, or repair of water distribution pipes.
- **Sidewalk Installations:** Construction of new sidewalks or replacement of existing sidewalks to ensure pedestrian safety and accessibility. Any replacement of an existing sidewalk that is deemed a safety hazard will be replaced by the Village with no cost-sharing, as long as funds are available. If funds are not available, staff will block the area and replace it when an appropriation is made and approved by the Village Board.
- **Stormwater Project:** These projects involve the design, construction, and maintenance of systems to manage surface water runoff. This can include storm drains, retention basins, green infrastructure, and other methods to control flooding, reduce pollution, and manage water flow.
- **Road Reconstruction:** This involves the complete removal and rebuilding of the roadway. It includes the replacement of the road base, subbase, and surface layers. This is typically required when the road has significantly deteriorated and minor repairs or resurfacing would not be sufficient to restore its structural integrity and usability.
- **Road Resurfacing:** This involves the application of a new layer of asphalt or concrete over the existing road surface. It's a maintenance activity aimed at extending the life of the road by improving the surface condition and ride quality without addressing deeper structural issues.

## 3. Scope

This policy applies to all designated SSAs within the Village where residents and the Village share the costs for the specified infrastructure projects. The recommended policy is for infrastructure projects that are not prioritized to be included as part of an SSA. If there is a smaller project (i.e. sidewalk installation), staff recommends a vote from residents, but doesn't believe an SSA is warranted. This type of project will need Board approval as well.

#### 4. Cost Allocation

Costs for the projects will be shared between the Village and the residents within the SSA or an HOA based on the following guidelines:

- **Water Main Projects:**
  - Village Contribution: 60%
  - Resident Contribution: 40%
- **Sidewalk Installations:**
  - Village Contribution: 75%
  - Resident Contribution: 25%
- **Road Reconstruction:**
  - Village Contribution: 60%
  - Resident Contribution: 40%
- **Stormwater Projects:**
  - Village Contribution: 60%
  - Resident Contribution: 40%

#### 5. Project Initiation and Approval

##### *Special Service Areas (Infrastructure)*

- **Initiation:** To have a project initiated for review, a petition must be signed by at least 51% of the property owners within the SSA.
- **Communication:** After staff has verified the petition request, the Village will notify residents of the neighborhood regarding their petition. At the next Board meeting, staff will also notify the Board of the petition.
- **Open House:** Staff will host an Open House to show the neighborhood the costs for the residents and the projected timeline for development.
- **SSA Voting:** The neighborhood/HOA will receive communication from staff with information on the project, the cost of their property taxes, and voting instructions.
- **Voting Results:** If more than 67% of houses on the block vote in favor of the project, staff will notify the residents and send it to the Board of Trustees for final review.
- **Board Approval:** All projects must be approved by the Village Board. Staff will recommend based on available funding when the project should be available for bid and construction.

### *Non-Special Service Area Projects (Smaller Projects, i.e. sidewalks)*

- **Initiation:** To have a project initiated for review, a petition must be signed by at least 50% of the property owners within the area.
- **Communication:** After staff has verified the petition request, the Village will notify residents of the neighborhood regarding their petition. At the next Board meeting, staff will also notify the Board of the petition.
- **Open House:** Staff will host an Open House to show the neighborhood the costs for the residents and the projected timeline for development.
- **Voting:** The neighborhood/HOA will receive communication from staff with information on the project, the cost of their share, and voting instructions.
- **Voting Results:** If more than 51% of houses on the block vote in favor of the project, staff will notify the residents and send it to the Board of Trustees for final review.
- **Board Approval:** All projects must be approved by the Village Board. Staff will recommend based on available funding when the project should be available for bid and construction.

### **6. Resident Contribution Mechanism**

Residents' contributions will be collected through a special property tax levy within the SSA. The levy amount will be calculated based on the total project cost and the proportionate share allocated to the residents. If it's not in an SSA, staff will collect from residents directly and will require payment for up to a 5-year term. The Board will have the ability to adjust the term prior to any approval.

### **7. Review and Amendment**

This policy will be reviewed every five years to assess its effectiveness and make necessary amendments. Any changes to the cost-sharing percentages or project scope will require Board approval.



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## COMMITTEE OF THE WHOLE

**AGENDA ITEM NO: 6.c.**

**DATE: July 22, 2024**

**SUBJECT:**

POLICE DEPARTMENT QUARTERLY CRIME UPDATE – Q2 2024

### STAFF REPORT

**TO:** Mayor Trilla and Board of Trustees

**FROM:** Ben Kadolph, Deputy Chief

**THROUGH:** Sean Halloran, Village Administrator

### PURPOSE AND ACTION REQUESTED

Presentation and discussion of the Quarterly Crime Report for the second quarter of the calendar year 2024.

### BACKGROUND/SUMMARY

At the close of each calendar year, the Police Department publishes an annual report outlining various department statistics, projects, and changes that occurred throughout the year. Additionally, staff provides a snapshot of crime information in the Village's Monthly Information Report. The purpose of this quarterly report is to brief the Board at the Committee of the Whole meetings on a quarterly basis to provide a more in-depth discussion and comparison to what is being seen throughout the county.

Below you will find summarized information for the following items:

- a. Total Dispatched Calls for the second quarter of calendar years 2020 through 2024
- b. Traffic Enforcement Summary the second quarter of calendar years 2020 through 2024
- c. Traffic Accident Summary for the second quarter of calendar years 2020 through 2024
- d. Offense Trends from January 2023 to current
- e. A heat map overview for all calls requiring written reports during the second quarter of 2024
- f. Investigative section updates

### FINANCIAL IMPACT

There is no financial consideration as part of this presentation.

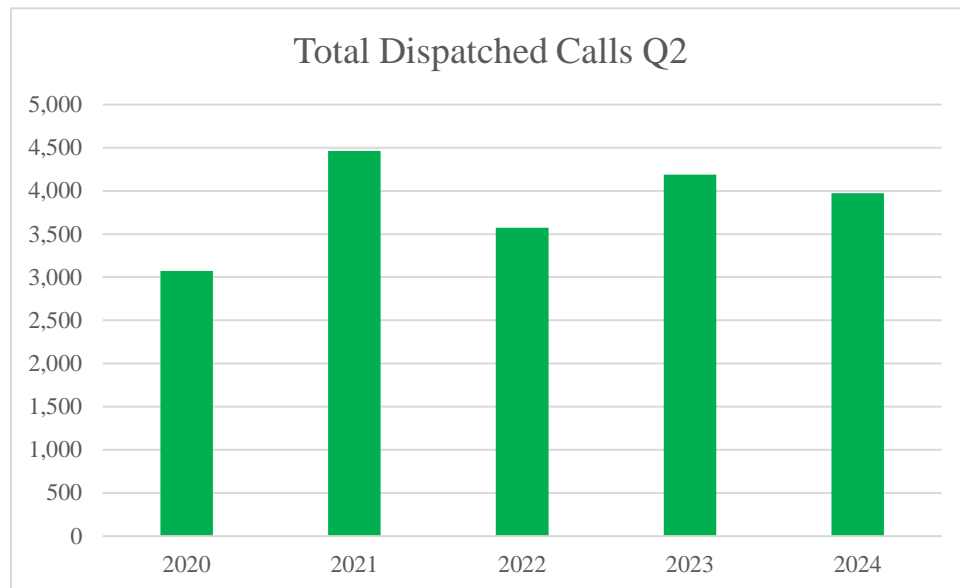
### RECOMMENDED ACTION:

Provide comments or feedback and/or ask questions.





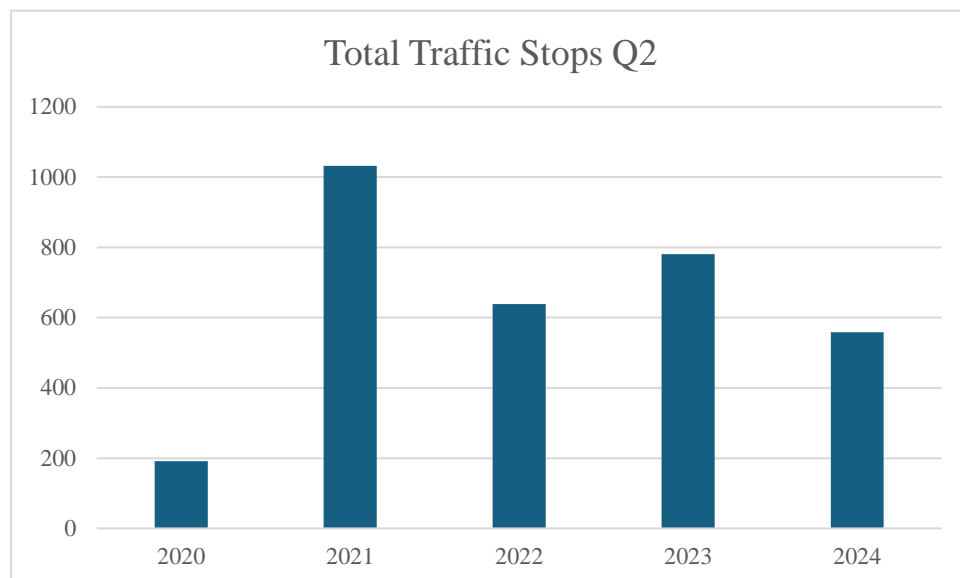
a. Total Dispatched Calls for the second quarter of calendar years 2020 through 2024



Total Dispatched Calls Q2

Year	2020	2021	2022	2023	2024
Calls	3,074	4,462	3,571	4,187	3,973

b. Traffic Enforcement Summary the second quarter of calendar years 2020 through 2024

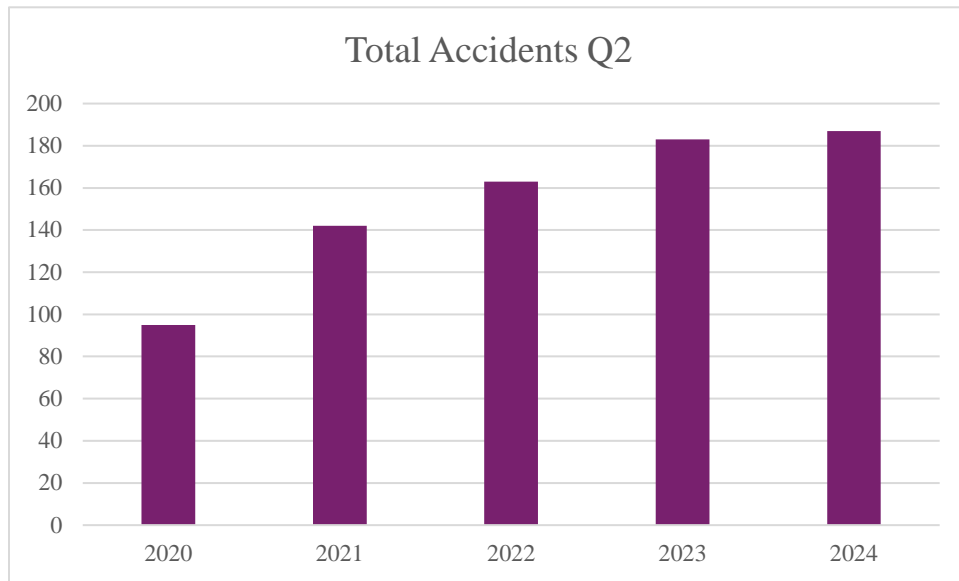


Total Traffic Stops Q2

Year	2020	2021	2022	2023	2024
Stops	191	1,032	639	781	558



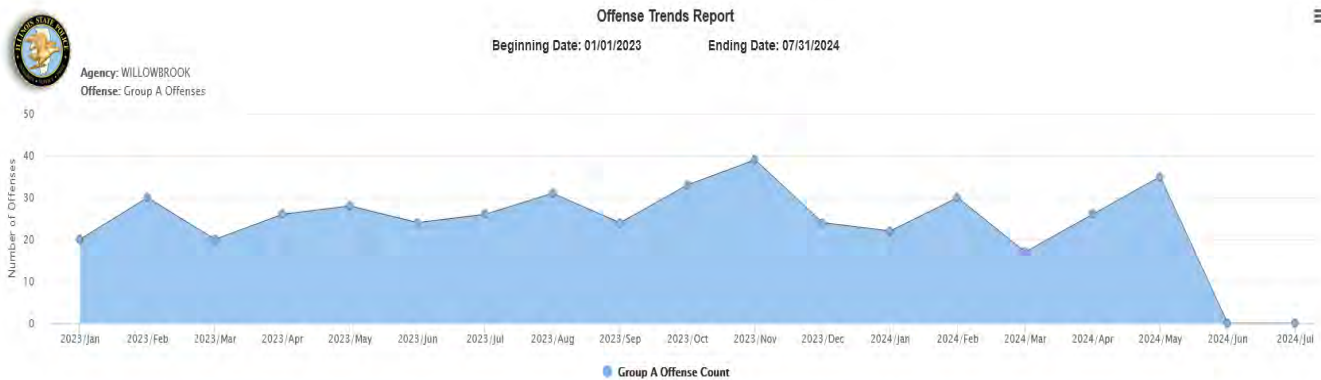
c. Traffic Accident Summary for the second quarter of calendar years 2020 through 2024



Total Traffic Accidents Q2

Year	2020	2021	2022	2023	2024
Calls	95	142	163	183	187

d. Offense Trends from January 2023 to current

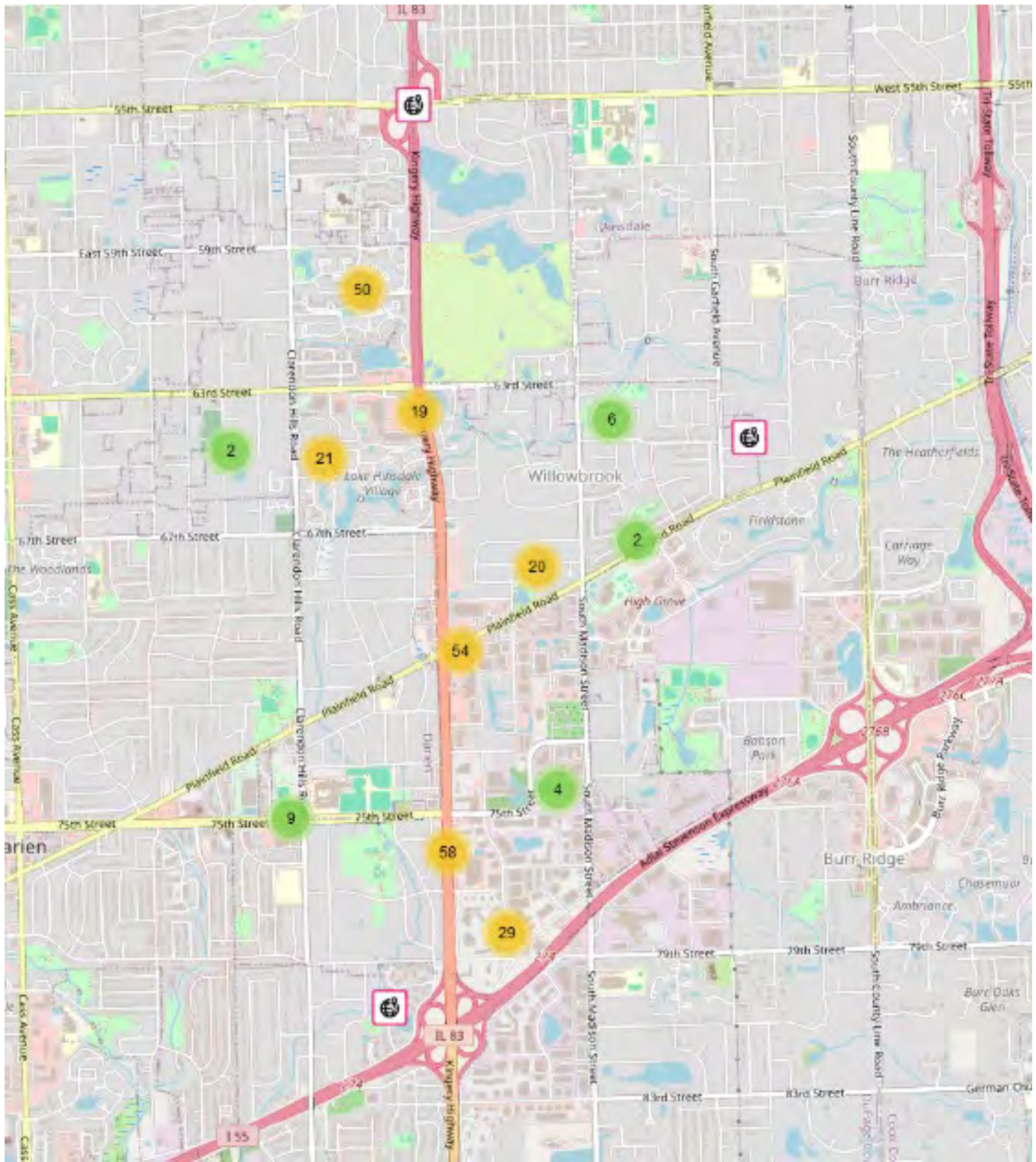


- Group A offenses include crimes against persons, property, and society as defined by the Federal Bureau of Investigation (FBI) Uniform Crime Reporting (UCR) National Incident-Based Reporting System (NIBRS)





- e. A heat map overview for calls requiring written reports during the second quarter of calendar year 2024





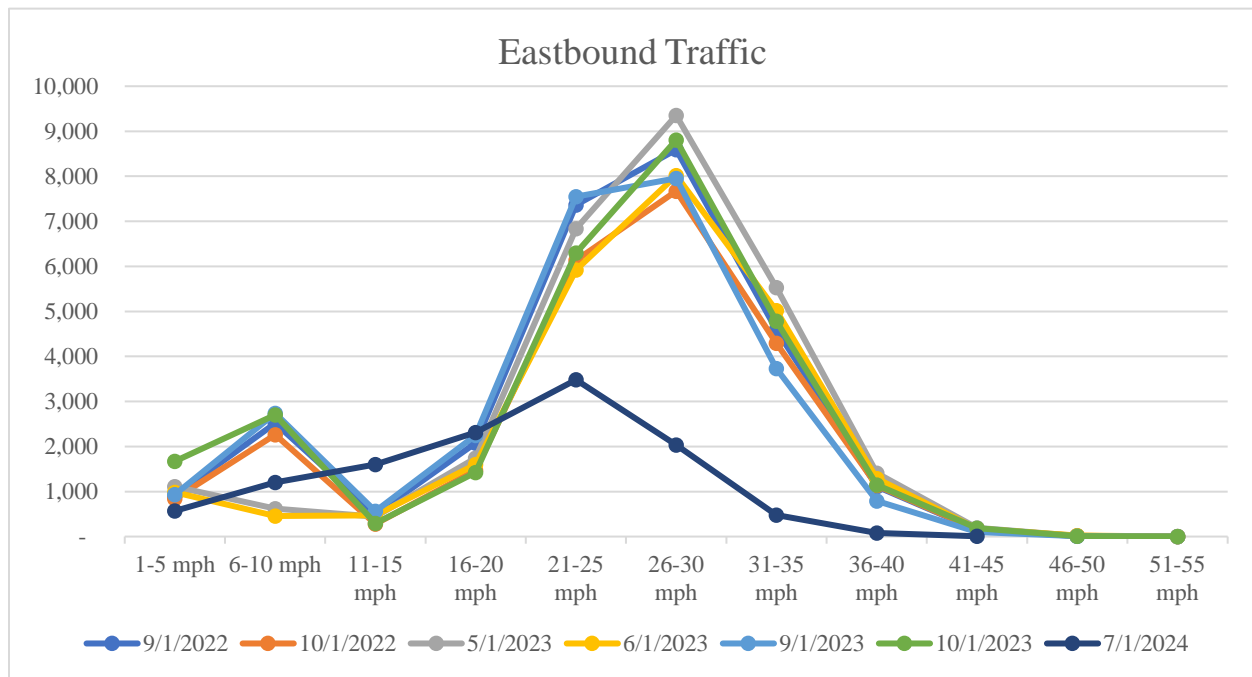
f. Investigative section updates

- RTCC Update
- Hotel Crime Update
- ORC Camera Update/Crime Clearance Stats

g. Speed Enforcement Update

Staff would like to briefly update the board on the speed tables that were recently installed along Midway Drive. Although they have not been in for a full month, we have seen a significant drop in speeding over the first half of the month.

The bottom line shows the number of vehicles eastbound on Midway Drive.

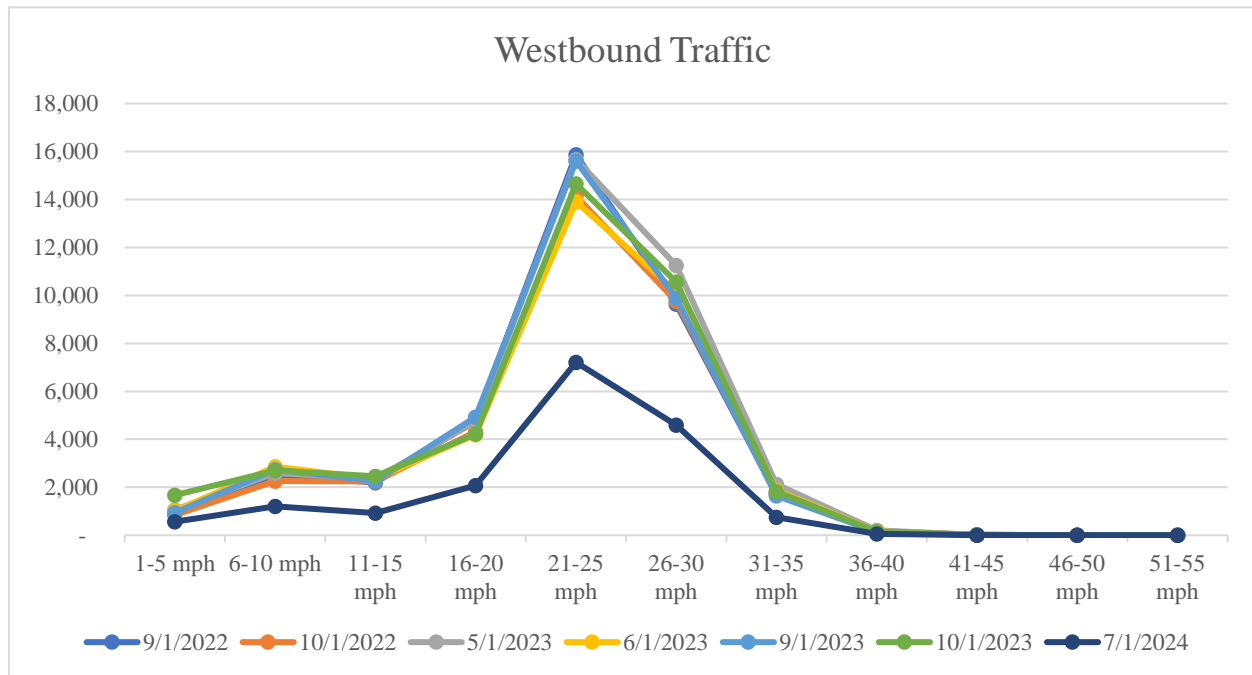


Monthly Data	1-5 mph	6-10 mph	11-15 mph	16-20 mph	21-25 mph	26-30 mph	31-35 mph	36-40 mph	41-45 mph	46-50 mph	51-55 mph
9/1/2022	905	2,519	502	2,080	7,365	8,591	4,589	1,109	154	12	-
10/1/2022	839	2,261	278	1,471	6,131	7,671	4,293	1,131	160	14	2
5/1/2023	1,113	621	440	1,746	6,841	9,352	5,533	1,408	197	16	-
6/1/2023	982	460	471	1,598	5,922	8,017	5,019	1,291	176	21	1
9/1/2023	935	2,738	561	2,250	7,545	7,955	3,731	788	101	7	1
10/1/2023	1,673	2,704	296	1,420	6,300	8,806	4,783	1,146	185	12	-
7/1/2024	570	1,201	1,602	2,309	3,481	2,032	476	83	7		



With regards to westbound traffic, there is a slight decrease if you extrapolate it for the entire month.

Staff will continue to monitor the data and report back to the board in the fall.



Monthly Data	1-5 mph	6-10 mph	11-15 mph	16-20 mph	21-25 mph	26-30 mph	31-35 mph	36-40 mph	41-45 mph	46-50 mph	51-55 mph
9/1/2022	905	2,519	2,187	4,827	15,871	9,639	1,725	151	17	2	1
10/1/2022	839	2,261	2,244	4,308	14,141	9,758	1,784	181	18	-	-
5/1/2023	1,061	2,596	2,372	4,725	15,674	11,251	2,123	205	12	2	2
6/1/2023	1,023	2,859	2,352	4,198	13,913	10,154	1,868	159	10	4	-
9/1/2023	935	2,738	2,255	4,924	15,606	9,891	1,645	143	15	4	2
10/1/2023	1,673	2,704	2,463	4,223	14,653	10,556	1,814	153	14	2	2
7/1/2024	1,140	2,400	1,856	4,156	14,424	9,194	1,502	120	12	4	-



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## COMMITTEE OF THE WHOLE

**AGENDA ITEM NO: 6.d.**

**DATE: July 22, 2024**

**SUBJECT:**

CITIZENS POLICE ACADEMY

### STAFF REPORT

**TO:** Mayor Trilla and Board of Trustees  
**FROM:** Gerard Wodka, Deputy Chief of Police  
**THROUGH** Sean Halloran, Village Administrator

### PURPOSE AND ACTION REQUESTED

Village staff is seeking feedback on conducting a 6-week Citizens Police Academy which would start on January 23<sup>rd</sup>, 2025 and end on February 27<sup>th</sup>, 2025.

### BACKGROUND/SUMMARY

Citizens Police Academies are a great platform to offer community members an opportunity to engage in interactive sessions and participate in hands-on activities, educating the participants about police procedures and challenges. They also provide a platform for constructive dialogue, which can help address community concerns and enhance public safety through collaborative efforts, by building relationships between offices and community members.

The program would be open to all community members aged 18 and older, on a first come, first served basis, pending a background check. Class size would be restricted to 12 participants. Registration would be conducted through the Parks & Recreation department's program registration software ActiveNet.

**Program Schedule:** 6 weeks – every Thursday evening, 7:00PM – 9:00PM @ Willowbrook PD

**Dates:** January 23<sup>rd</sup>, 2025 - February 27<sup>th</sup>, 2025

Each week focuses on a different aspect of police work, including patrol duties, criminal investigations, and community policing. Participation in practical exercises such as mock crime scene investigations, traffic stops, traffic control, and use of force situations. Classes will hear from experts in specialized units such as K-9, drone, and forensic services.

### FINANCIAL IMPACT

The approved budget for commodities would be used to offset the financial impact. No additional funding outside of the approved budget is being sought.

### RECOMMENDED ACTION:

Staff is seeking feedback on conducting a 6-week Citizens Police Academy in January 2025.



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## **COMMITTEE OF THE WHOLE**

**AGENDA ITEM NO: 6.e.**

**DATE: July 22, 2024**

**SUBJECT:**

**WILLOWBROOK STREET NAME SIGNS REPLACEMENT – REVISED DESIGN PROPOSALS**

### **STAFF REPORT**

**TO:** Mayor Trilla and Board of Trustees  
**FROM:** Rick Valent, Director of Public Works  
**THROUGH:** Sean Halloran, Village Administrator

#### **PREVIOUS ACTION TAKEN:**

At the June 24, 2024, Committee of the Whole meeting, Director of Public Works Rick Valent presented two street name sign designs to the Board for feedback. The Board ultimately gave direction to incorporate a few additional design elements to the Willowbrook logo and present those revisions at a later date.

#### **PURPOSE AND ACTION REQUESTED**

Staff is requesting the Board's feedback on four designs being proposed to replace the existing Willowbrook street name signs.

#### **BACKGROUND/SUMMARY**

As part of this year's strategic priorities for Public Works is the beginning of the four-year replacement program for street name signs. The replacement program is structured over multiple years to minimize the financial impact by performing this task in-house utilizing rental lift equipment and repurposing as much existing mounting hardware as feasibly possible.

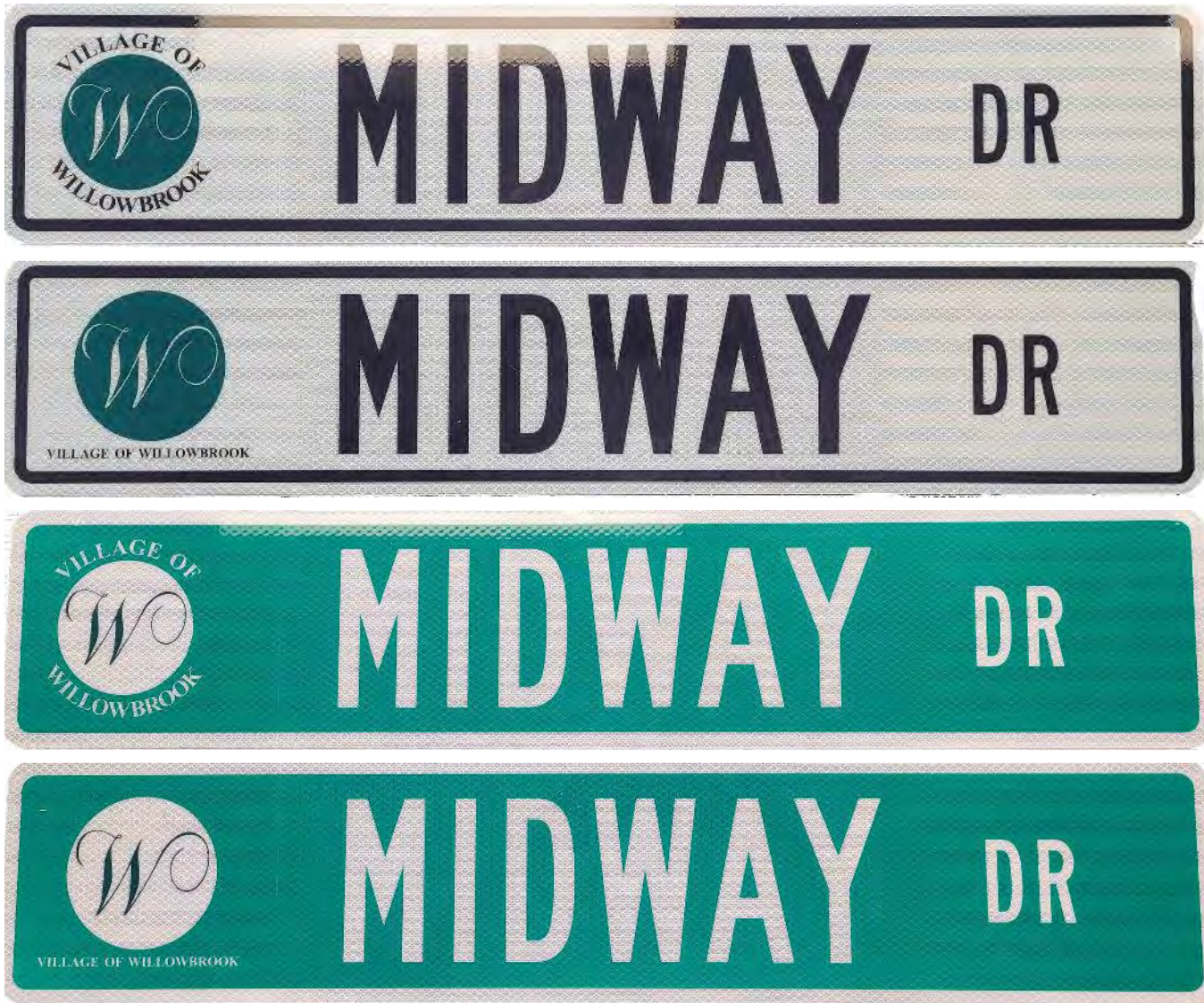
Public Works records show a majority of the Village's current street name signs average 10-25 years in age. The signs are showing signs of corrosion and other deterioration, and most importantly, do not meet the MUTCD (Manual on Uniform Traffic Control Devices) standards of lettering requirements and multidirectional reflectivity. Street name signs are commonly mounted on square stock poles or on Village streetlight poles.

The signs in the Waterford community area have been chosen for replacement in year one due to the age of the signs, some of the oldest in the Village, and include at least six design variations. There are 92 signs to be replaced with an estimated cost of \$8,500, plus the rental equipment fees and any needed mounting hardware. Barring weather delays or other unforeseen circumstances, staff estimates the completion time for the project to be one month in the fall.





When viewing the four designs, staff would like to point out the two white designs being presented stand out and differ from neighboring communities while allowing the Village's logo to be more clearly seen and identified.



#### **FINANCIAL IMPACT**

Funding for street signs, mounting hardware, and equipment rental are budgeted in FY2024-2025 for an approved amount of \$16,000.

#### **RECOMMENDED ACTION:**

Staff is seeking Village Board feedback on the four designs being presented to allow staff to proceed in processing the manufacturing order as soon as possible.