

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MAY 28, 2024 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Village Clerk Deborah Hahn, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, and Gayle Neal, Village Attorney Tom Halloran, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Director of Parks and Recreation Dustin Kleefisch, Director of Community Development Michael Krol, Chief Lauren Kaspar, Deputy Chief Gerard Wodka, Deputy Clerk Christine Mardegan, and Director of Public Works Rick Valent.

ABSENT: Trustee Gregory Ruffolo, Chief Financial Officer Lora Flori, Deputy Chief Benjamin Kadolph.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Kaspar to lead everyone in saying the pledge of allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

- a. WAIVE READING OF THE MINUTES (APPROVE)
- b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING - APRIL 22, 2024 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

- a. HOMELAND SECURITY TRAINING INSTITUTE (HSTI) PARTNERSHIP

Deputy Wodka noted the Police Department is seeking feedback from the Board on forming a partnership with the Homeland Security Training Institute (HSTI), located at the College of DuPage in Glen Ellyn, for continuing officer training.

HSTI offers multi-faceted training in state-of-the-art facilities offering the following features:

Tactical indoor firing range - allows for more realistic training including the use of vehicles and different lighting situations.

Classrooms and firearm cleaning stations - easy transition from tactical training to classroom.

Realistic 4-D immersive street scene allowing for multiple scenarios using vehicles, building mockups, varied lighting, and live feeds of training to classrooms and observation spaces.

300-degree video simulator (VIRTRA) - HSTI provides trained technicians to operate the system, eliminating the need to train Village staff. The system provides training to test the trainee's critical thinking skills and psychological preparedness from close quarter combat to no-shoot situations. Provides more realistic visual effects.

Mat room - for defensive tactics, handcuffing, and physical tactical maneuvers. Allows trainees to practice effectively controlling situations without weapons.

Deputy Chief Wodka outlined the pricing structure of the program. For an annual fee of \$4500.00, departments are allowed to pick and choose from available tactical training courses utilizing the various facilities. The Village's current training and firearm range budget would cover the cost of this additional resource.

Mayor Trilla asked how it was decided which officers need what training. Deputy Chief Wodka indicated that the local training instructors would be aware of who requires what training based on the department's training guide, and who might need more training or practice in certain areas.

Administrator Halloran noted that this type of training is required by the State of Illinois recent "Safety Act" calling for scenario-based training. As part of the Capital Improvement Projects, \$100,000.00 was budgeted coming up in the next few years for virtual training systems. This program would eliminate the need to invest in our own systems.

Trustee Neal questioned whether this training was for patrol officers only, or also for sergeants and deputy chiefs as well. Deputy Chief Wodka indicated it would apply to all sworn officers.

The Board agreed that this program and partnership should be pursued by the Willowbrook Police Department.

b. PARTNERSHIP WITH LAKE HINSDALE VILLAGE HOMEOWNERS ASSOCIATION TO OFFER SPECIAL EVENTS AND PROGRAMMING ON LAKE HINSDALE VILLAGE PROPERTY

Director Kleefisch indicated that staff was approached late last fall by the Lake Hinsdale Village (LHV) Homeowners Association (HOA) to provide parks and recreation and/or Active Adult programming on site at LHV.

The northwest areas of the Village have a high concentration of residents who have not participated in events and activities. As the residents of LHV account for a large portion of this population, this area has been identified as a key territory for increasing awareness and participation in the department's programs and events.

After discussions with the HOA representatives to determine their interests and the logistics of offering programs on site, a pilot program of three special events and an aerobic dance class were identified as the best fit. Staff feels this is a package that could be offered to other HOAs as well.

The overall program costs would be low, under a thousand dollars, requiring equipment and supplies already on hand at the Village, and replicating existing programs.

Trustee Neal expressed her displeasure at not being made aware of the discussions prior to this briefing. As a resident of LHV, she feels that she should have been included in the discussions between the HOA and Park Department. She also expressed concerns with certain logistics of the pilot program, including payment and parking.

Mayor Trilla expressed his enthusiasm for the program, indicating it is of benefit to the local community and giving back to a segment of the population which includes many long-term residents.

Trustee Mistele asked how the fees for the programs would be collected. Director Kleefisch indicated that the Village would collect the fees, just as they do for other programs from any other resident of the Village through the Park Department's registration software, ActiveNet.

The Board expressed its consensus on moving forward with the pilot program at Lake Hinsdale Village.

c. DISCUSSION OF NEW EQUIPMENT PURCHASES FOR THE CONTINUING PARTNERSHIP WITH THE ILLINOIS ATTORNEY GENERAL (AG) ORGANIZED RETAIL CRIME (ORC) PROGRAM.

Chief Kaspar provided background on the grant program through the Illinois Attorney General's (AG) office to provide funding to combat Organized Retail Crime (ORC) and grants already provided to the Village and the action that has been taken to date.

This discussion refers to the new grant funding received in 2024 and the purchase of additional cameras to add to the existing system. In upcoming Board meetings, the department will present items to create an IGA with the AG's office, a proposal for additional equipment purchases, new licensing agreements for placement of the new cameras, and a budget amendment to account for this unplanned expenditure.

Trustee Davi wanted to know if the new equipment would work in conjunction with the previous purchases. Chief Kaspar indicated it would. Trustee Mistele asked if the existing cameras were effective. The Chief noted that they have been effective for multiple incidents including hit and run, retail theft, damage to property, etc. Deputy Chief Kadolph has maintained a record of events, which is unfortunately not available at this meeting.

The Board agreed to move forward with the ORC program.

7. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Committee of the Whole meeting at the hour of 5:56 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, and Neal. NAYS: None. ABSENT: Ruffolo.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

_____, 2024.

Frank A. Trilla, Mayor

Minutes transcribed by Administrative Assistant Jody Wegrzynski.