

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK THAT WAS HELD ON FRIDAY, OCTOBER 18<sup>TH</sup>, 2024, AT 9:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

**1. CALL TO ORDER**

The meeting was called to order by Chief Kaspar at the hour of 9:02 a.m.

**2. ROLL CALL**

Those present at roll call were Chairman Joseph Heery, Secretary Thomas Sailer and Commissioner Nicholas Azzo. Also present were Chief Lauren Kaspar, Deputy Chief Gerald Wodka and Deputy Chief Ben Kadolph.

**3. VISITORS' BUSINESS - Public comment is limited to three minutes per person.**

None presented.

**4. OMNIBUS VOTE AGENDA:**

- a. Review and Approve Minutes – Regular BOPC Meeting – June 21<sup>st</sup>, 2024.  
(APPROVE)
- b. Review and Approve Minutes – Special BOPC Meeting – July 18<sup>th</sup>, 2024.  
(APPROVE)
- c. Review and Approve Minutes – Closed Session of the Special BOPC Meeting – July 18<sup>th</sup>, 2024.  
(APPROVE)
- d. Review and Approve Minutes - Special BOPC Meeting – July 23<sup>rd</sup>, 2024.  
(APPROVE)
- e. Review and Approve Minutes – Closed Session of the Special BOPC Meeting – July 23<sup>rd</sup>, 2024.  
(APPROVE)

MOTION: Made by Secretary Sailer, seconded by Commissioner Azzo, to approve:

- The Regular BOPC Meeting – June 21<sup>st</sup>, 2024, as presented.
- The Special BOPC Meeting – July 18<sup>th</sup>, 2024, as presented.
- The Closed Session of the Special BOPC Meeting – July 18<sup>th</sup>, 2024, as presented.
- The Special BOPC Meeting – July 23<sup>rd</sup>, 2024, as presented.
- The Closed Session of the Special BOPC Meeting – July 23<sup>rd</sup>, 2024, as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

**5. COMMUNICATIONS**

Chief Kaspar advised the Committee that Sergeant Biggs announced his retirement, effective October 24<sup>th</sup>, 2024.

- The May 2023 Final Promotional Eligible Register for Police Sergeant.

Chief Kaspar advised the Committee that due to Sergeant Biggs' retirement, there will be an opening, which will create a vacancy in the rank of Sergeant. Chief Kaspar requested to schedule a Special BOPC Meeting to discuss a promotion to the rank of Sergeant.

- The June 2024 Final Eligibility Register.

Chief Kaspar advised the Committee that due to Sergeant Biggs' retirement, the department will have an opening. The BOPC Entry Level Hiring is the next in the rotation. We will begin vetting out candidates that are on the Final Eligibility List.

- Special Meeting.

The Committee agreed to schedule a Special Meeting for October 30<sup>th</sup>, 2024, at 9:00 a.m.

**6. UNFINISHED BUSINESS - None**

**7. NEW BUSINESS - None**

**8. CLOSED SESSION - None**

**9. ADJOURNMENT**

MOTION: Made by Secretary Sailer seconded by Commissioner Azzo to adjourn the meeting at the hour of 9:08 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

November 15, 2024



Chairman

Minutes transcribed by Secretary Laurie Schmitz.