

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS
OF THE VILLAGE OF WILLOWBROOK THAT WAS HELD ON FRIDAY, MAY 17TH, 2024,
AT 9:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET,
IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chief Kaspar at the hour of 9:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery, Secretary Thomas Sailer and Commissioner Nicholas Azzo. Also present were Chief Lauren Kaspar, Secretary Laurie Schmitz, and Executive Secretary Christine Mardegan.

3. SWEARING-IN CEREMONY – Appointment of Joseph Heery to the Village of Willowbrook Board of Police Commissioners.

Executive Secretary Christine Mardegan conducted the swearing-in ceremony for Chairman Joseph Heery. Chairman Heery's new term will expire 4/30/2027.

4. VISITORS' BUSINESS – Public comment is limited to three minutes per person. None presented.

5. OMINIBUS VOTE AGENDA:

- a. Review and Approve Minutes – Regular BOPC Meeting – April 19th, 2024 (APPROVE)
- b. Review and Approve Minutes – Closed Session of the Regular BOPC Meeting – April 19th, 2024 (APPROVE)

MOTION: Made by Secretary Sailer, seconded by Commissioner Azzo, to approve:

- The Regular BOPC Meeting – April 19th, 2024, as presented.
- The Closed Session of the Regular BOPC Meeting – April 19th, 2024, as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

6. COMMUNICATIONS

a. Entry Level Eligibility Testing Update

Chief Kaspar advised the application process will close on Monday, May 20th, 2024, at 5:00 p.m. Chief Kaspar advised that currently on the list there are 36 applicants that took the test, 3 that failed the test and 3 that are still scheduled to take the test.

Chief Kaspar also advised that there are a handful of individuals that do not have documents turned in yet. Chief Kaspar advised that she will be sending a reminder e-mail to these individuals. If these individuals do not turn in their documents by Monday at 5:00 p.m., they will not be considered.

Chief Kaspar did discuss the current qualifications that are needed to apply.

7. UNFINISHED BUSINESS

b. DISCUSSION – 2024 Entry Level Patrol Officer Oral Interview Process

The Committee discussed and agreed to utilize the same process.

c. DISCUSSION AND APPROVAL – 2024 Entry Level Patrol Officer Oral Interview Dates

The Committee discussed available meeting dates to approve the Initial Eligibility List, the Primary Eligibility List and conduct Oral Interviews.

8. NEW BUSINESS

None presented.

9. ADJOURNMENT

MOTION: Made by Commissioner Azzo seconded by Chairman Heery to adjourn the meeting at the hour of 9:16 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

June 21st, 2024



Chairman

Minutes transcribed by Secretary Laurie Schmitz.