

MINUTES OF THE COMMITTEE OF THE WHOLE OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 22, 2024 AT 5:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank Trilla, Village Clerk Deborah Hahn, Trustees Mark Astrella, Sue Berglund, Michael Mistele, Gayle Neal, Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Director of Parks and Recreation Dustin Kleefisch, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Clerk Christine Mardegan, and Director of Public Works Rick Valent.

ABSENT: Deputy Chief Gerard Wodka.

Trustee Umberto Davi arrived at 5:34 p.m.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Mr. Brian Pabst to lead everyone in saying the pledge of allegiance.

4. VISITORS' BUSINESS

None present.

5. OMNIBUS VOTE AGENDA

a. WAIVE READING OF THE MINUTES (APPROVE)

b. MINUTES - BOARD OF TRUSTEES COMMITTEE OF THE WHOLE MEETING - FEBRUARY 26, 2024 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: Davi.

MOTION DECLARED CARRIED

6. ITEMS FOR DISCUSSION:

a. WILLOWBROOK ECONOMIC DEVELOPMENT PARTNERSHIP (WEDP) ECONOMIC DEVELOPMENT PRESENTATION

The agreement signed with the WEDP in 2022, for which funds were approved, expires in October 2025. Part of the agreement requires the WEDP to report to the Board with an update on economic development within the Village.

Mr. Brian Pabst, Executive Director of the WEDP, indicated that the first 18 months of the organization has been successful and provide some highlights of its accomplishments:

- Helped Bibibop Asian Grill establish as an outlot of the Willowbrook Town Center. The expectation is for greater sales tax revenue than previous tenant of the space.
- WEDP team meets regularly with the Harlem-Irving Management group, the owner of the Willowbrook Town Center, the premier retail location in the Village. The greatest concern this year has been the vacancy created by the bankruptcy of Bed, Bath & Beyond. The new tenant will continue to generate considerable revenue for the Village. The Mayor, Village Administrator, and outside real estate broker Mike Mallon were instrumental in arranging the new contract.
- Discussions have also been held between the WEDP and the Kia dealership. With pressure from the corporate offices, Kia has been seeking a larger location to avoid being forced to relocate. With assistance, Kia has been able to acquire an additional acre of land.

Willowbrook is becoming more prominent and visible as evidenced by visits to the development website, as well as increased phone calls to the WEDP offices. The commercial development availability database is available and updated regularly, in addition to a detailed TIF-specific availability list.

The Partnership is undergoing its first audit as the fiscal year closes the results of which should be available in the next couple of months and will be provided to the Board.

Trustee Ruffolo added that the WEDP is moving in a good direction with a lot of different opportunities available.

b. CONSIDERATION FOR DELTA MARRIOTT WITHIN THE DUPAGE COUNTY  
VISITORS' BUREAU

Trustee Neal presented a background on the Delta Marriott and the past rocky relationship with the Village. Originally, the Delta Marriott as well as three other hotels in the Village were part of the DuPage Convention and Visitors Bureau (DCVB). Although the properties generate revenue from the Hotel Tax, the expenses for their participation in the DCVB outstripped the benefit and raised questions on how the money was being spent. The Village eventually withdrew their support of the DCVB.

The new management of the Delta Marriott would once again like to participate and be involved in the DCVB with the goal of increasing business in Willowbrook.

Trustee Neal feels that with the improvements to the hotel being completed by the new management, that participating in the DCVB would once again be a worthwhile consideration for the Village.

c. POLICE DEPARTMENT QUARTERLY CRIME UPDATE - Q1 2024

Chief Kaspar explained that, as an expansion of the department's monthly reports, the department is providing a quarterly update to provide a more in-depth discussion, prior to publishing the annual report.

Summarized information included in the report:

- a. Total Dispatched Calls for the first quarter of calendar years 2020 through 2024
- b. Traffic Enforcement Summary the first quarter of calendar years 2020 through 2024
- c. Traffic Accident Summary for the first quarter of calendar years 2020 through 2024
- d. Offense Trends from January 2023 to current
- e. A heat map overview for all calls requiring written reports during the first quarter of calendar year 2024
- f. Investigative section updates

Deputy Chief Kadolph provided the investigative section update. The highlights included:

- Partnered with DuMeg and the Burr Ridge PD to complete another operation targeting hotel crimes resulting in (5) five criminal arrest.

- Sent tactical officers to DuMeg for temporary assignment to assist their task force and receive valuable training and experience to help address vice type crimes here in Willowbrook.
- Continued our participation in the DuPage County Saturation Missions completing (9) nine missions this quarter.
- Partnered with Burr Ridge PD to bring valuable Property/Evidence Room training from BEAST in our preparation to better manage our Property and Evidence using our Community Service Officer as a custodian.
- Multiple personnel attended Evidence Technician advance training.
- Completing full installation of our first round of ORC Grant funded retail security cameras.
- The installed cameras have been successful in multiple criminal investigations.
- Working with our hotels to establish education to hotel staff and a line of communication for large group stays and/or any special events/groups.

7. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adjourn the Committee of the Whole meeting at the hour of 5:59 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2024.

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Frank A. Trilla, Mayor

Minutes transcribed by Administrative Assistant Jody Wegrzynski.