

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MAY 13, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Mark Astrella, Sue Berglund, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Deputy Chief Gerard Wodka and Deputy Clerk Christine Mardegan.

ABSENT: Trustee Umberto Davi, Chief Lauren Kaspar, Director of Public Works Rick Valent and Deputy Chief Ben Kadolph.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Mr. Arteaga to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Visitors requesting to speak included:

Nizam Khatib	Fayez Khozindar
Patty Droogan	Enida Abdeen
Shirin Shamsi	Mohanad Alhams
Pastor Nathan Perrin	Samer Odeh
Imam Hassan Aly	Dr. Shanab
Jad Qaddoura	Omar Dweydari
Adam Qaddoura	
Kareem Qaddoura	
Seadra Rayal	
Jenna Ali	
Layan Qaddoura	

The speakers urged the Mayor and Board of Trustees to pass a resolution supporting a ceasefire in the conflict currently ongoing in Gaza and support humanitarian relief efforts in the region. Many of the speakers spoke from personal experiences and thanked the Board for their time and consideration.

Speaker Nizam Khatib asked if the Board could comment regarding their thoughts on passing such a resolution. Mayor Trilla asked if the Board could present any comments at the next board meeting.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting April 22, 2024 (APPROVE)
- c. Warrants \$ 2,091,000.55
- d. RECEIVE - NATIONAL PUBLIC WORKS WEEK (NPWW) MAY 19-25, 2024 PROCLAMATION

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION NO. 24-R-26 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING THE LOWEST RESPONSIBLE BIDDER, APPROVING AND AWARDING A CONTRACT TO LANDWORKS, LTD. AND AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT, ON BEHALF OF THE VILLAGE, WITH LANDWORKS, LTD. FOR THE BORSE MEMORIAL COMMUNITY PARK PHASE II IMPROVEMENT PROJECT(ADOPT)

Director Kleefisch expressed excitement at beginning this phase of the Borse Park project. Two bids were received on April 2<sup>nd</sup> from Landworks Limited, which has worked in the Village previously, and from John Keno and Company. While the bids were competitive, the lower responsible bidder was Landworks Limited with a bid of \$877,705.20 for the recreational amenities plus \$573,523.77 for the pond and streambank restoration. The total bid of \$1,451,228.97 provides significant anticipated savings compared to staff's projected cost.

This portion of the project will include the following upgrades:

- Extension of the walking path along the west side of the park.
- Eight (8) new pickleball courts will be constructed where the sand volleyball nets are located.
- New softball batting cage, bullpen, and warm-up area.
- Streambank restoration and pond enhancement

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 24-R-26 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: Davi.

MOTION DECLARED CARRIED

7. ORDINANCE NO. 24-0-14 - AN ORDINANCE GRANTING CERTAIN VARIATIONS FROM TITLE 9 OF THE VILLAGE OF WILLOWBROOK UNIFIED DEVELOPMENT ORDINANCE PC 740 67<sup>th</sup> PLACE, WILLOWBROOK, ILLINOIS (PASS)

Director Krol reported the property owner is seeking Village approval for two zoning variations, increasing the maximum impervious surface coverage in the R-2 district from 40% to 41.5%, and to increase the maximum width of a single-slab driveway from 33 feet to 38.32 feet to allow the existing non-compliant driveway.

The Community Development Department staff has no objection to the zoning variation requests as proposed. The variation to the existing driveway will make the non-compliant driveway legal without having the resident remove the extension. Based on the applicant's letter of intent, department staff has no concern with the added detached garage nor with the proposed location based on the preliminary review and approval of Novotny Engineering.

Staff suggests adding a condition that all construction permits must be approved and issued prior to work beginning and the design shall generally conform with the site plan by Ridgeline Consultants, LLC and building elevation by Image by Design, Inc. A public hearing was held on Wednesday, May 1, 2024, before the Plan Commission, which voted 5-0 in favor of the proposed petition, as proposed, to forward a positive recommendation to the Village Board.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance 24-0-14 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: Davi.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 24-R-27 - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS STATE POLICE FOR THE USE OF ILLINOIS STATE POLICE RANGE FACILITIES (ADOPT)

Deputy Wodka reported that many law enforcement agencies in Illinois, like the Willowbrook Police Department, do not have firearms range facilities. The Illinois State Police maintains a range of facilities throughout the state and allows outside law enforcement agencies to use their facilities.

To use their range facilities, the Illinois State Police requires outside agencies to execute a memorandum of understanding (MOU) and agree to certain conditions and provisions, which outline the Illinois State Police responsibilities and outside agency responsibilities.

The general conditions of the memorandum define the purpose, term, definitions, responsibilities of the Illinois State Police, outside agency responsibilities, and general provisions.

Trustee Mistele asked the distance to the shooting range is. Deputy Wodka indicated it is located by Stateville Prison near Lockport.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution 24-R-27 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Neal has no report, apologized for her phone going off during the meeting.

Trustee Ruffolo had no report.

Trustee Mistele had no report but wished the Mayor a Happy Birthday.

Trustee Berglund had no report but wished the Mayor a Happy Birthday.

Trustee Davi was not present.

Trustee Astrella had no report.

**10. ATTORNEY'S REPORT**

Attorney Durkin had no report.

**11. CLERK'S REPORT**

Clerk Hahn had no report.

**12. ADMINISTRATOR'S REPORT**

Administrator Halloran reported that Chief Kaspar, Deputy Chief Kadolph, and Deputy Chief Wodka received a \$77,000 grant for body worn cameras. Chief Kaspar found and executed the grant and deserves credit for this achievement.

He also provided a reminder that Cop on a Rooftop event will be held on Friday, May 17 from 5:00 AM to noon at the Dunkin' on Route 83.

**13. MAYOR'S REPORT**

Mayor Trilla reminded everyone that this is the first day of Police appreciation week.

**14. EXECUTIVE SESSION**

There is no need for an Executive Session this evening.

**15. ADJOURNMENT**

MOTION: Made by Trustee Berglund and seconded by Trustee Astrella to adjourn the Regular Meeting at the hour of 7:36 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: Davi.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

May 28 \_\_\_\_\_, 2024

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.