

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, APRIL 22, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant Village Administrator Alex Arteaga, Director of Community Development Michael Krol, Chief Financial Officer Lora Flori, Director of Parks and Recreation Dustin Kleefisch, Chief Lauren Kaspar, Director of Public Works Rick Valent and Deputy Clerk Christine Mardegan.

ABSENT: Deputy Chief Ben Kadolph and Deputy Chief Gerard Wodka.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Kaspar to lead everyone in saying the Pledge of Allegiance.

After the pledge, Mayor Trilla announced a change in the order of the agenda to allow the Girl Scout recognition to precede Visitor's Business due to the number of visitors wishing to speak at the meeting. The minutes reflect the order in which the meeting proceeded.

5. RECOGNITION - GIRL SCOUTS

Mayor Trilla congratulated Reese Baughman, Sara Pelini and Clarie Weigus, Ambassador members of Girl Scout Troop 51190, for achieving the Gold Award, the highest award in Girl Scouting. All three have been members of the Girl Scouts since kindergarten at Gower West.

Through each level of Girl Scouts, they have earned and completed badges and journeys, earning the Bronze and Silver Awards along the way, and culminating in the final Gold Award.

The Mayor and Village offer congratulations and recognition of their major accomplishment.

Before proceeding to Visitor's Business, Mayor Trilla read the Mayor's Message:

Dear Residents of Willowbrook,

The Willowbrook Mayor and Board of Trustees take great pride in the diversity of our community. It is with respect to that diversity that we have an unwritten rule to refuse requests for "proclamations" on issues that may be deemed controversial, religious, federal, or international issues. We attempt to be respectful of all individual rights. It is our job to focus on enhancing the lives of Willowbrook residents by improving amenities, making operations efficient and resident friendly, all while keeping our taxes one of the lowest in DuPage County's 32 towns.

Our most recent accomplishment includes the Triple Crown accounting award and Tree City USA both have never been accomplished since we incorporated in 1960. We are currently redesigning and engineering Executive Drive in the industrial park, a need for over 25 years, which will be improved by this fall. Midway, Borse (donated by Willowbrook founder and first mayor Anton Borse), Farmingdale and Creekside Parks are all being redone this summer. Other major infrastructure projects include locating every underground pipe and valve throughout the entire Village to better locate issues hopefully before they happen is currently under way and approximately 60 percent complete.

Willowbrook is proud of the newly established WEDP (Willowbrook Economic Development Partnership). It is their task to meet current property owners and identify future opportunities that will result in a strong tax base to continue our low taxes going forward. (Our levy is \$15.00/\$300,000.00).

The Mayor and the Board of Trustees are accomplishing the responsibilities that are vital to our collective futures. We certainly do not endorse any insensitive, racist, or religious discrimination. We will continue to support productive discourse among our residents. We all have friends and families who have been affected by wars all over the world and share our empathy for the innocents who die in these conflicts.

4. VISITORS' BUSINESS

Visitors requesting to speak included:

Peter Kozak-Rivera
Hanna Hernandez
Nizam Khatib

Rev. Adam Dowd
Louie Rayal
Seadra Rayal

Eyad Elagha
Hatem Aghs
Alyssa Pavlich

The speakers urged the Mayor and Board of Trustees to pass a resolution supporting a ceasefire in the conflict currently ongoing in Gaza and support humanitarian relief efforts in the region. Many of the speakers spoke from personal experiences and thanked the Board for their time and consideration.

6. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting April 8, 2024 (APPROVE)
- c. Warrants \$ 1,454,942.87
- d. RECEIVE - ARBOR DAY April 26, 2024 PROCLAMATION

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. ORDINANCE NO. 24-0-13 - AN ORDINANCE GRANTING APPROVAL OF A FINAL PLAT OF SUBDIVISION FOR 6134 BENTLEY AVENUE - SYRUX SUBDIVISION (PASS)

Director Krol noted that Ordinance 24-0-06 was unanimously approved by the Village Board on March 25, 2024, for a preliminary plat of subdivision for the Syrux Subdivision, a minor subdivision to resubdivide one (1) parcel into a two (2) lot residential subdivision that included two (2) zoning variations from the Unified Development Ordinance (UDO). This ordinance is for approval of the final plat as required by the UDO.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Berglund to pass Ordinance 24-0-13 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 24-R-25 - A RESOLUTION WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE PURCHASE OF PARK FURNISHINGS AND FIXTURES FROM BELSON OUTDOORS, LLC FOR THE CREEKSIDE PARK PROJECT AND FARMINGDALE TERRACE PARK PROJECT AT A TOTAL COST NOT TO EXCEED \$23,050.09 (ADOPT)

Director Kleefisch presented the quote for park furnishings for the Creekside Park and Farmingdale Terrace Park renovations, part of the 24/25 Capital Improvement Projects budget. Belson Outdoors is the provider of our standard park equipment. Combining the purchase orders for multiple parks will save on shipping and freight expenses.

Creekside Park will receive four (4) benches, three (3) picnic tables, one (1) ADA picnic table, and one (1) double trash receptacle at a cost of \$9,661.45. Farmingdale Terrace Park will receive six (6) benches, two (2) picnic tables, one (1) ADA picnic table, and three (3) double trash receptacles at a cost of \$13,388.64. The combined total for the park furnishings is \$23,050.29.

Trustee Neal asked if there was an approximate delivery date and would the materials need to be stored before installation. Director Kleefisch indicated delivery is expected in four to six weeks, and plans have been made for storage as needed.

Trustee Davi asked if all the benches can be inscribed. Director Kleefisch confirmed that, moving forward, any bench purchased can become a memorial bench.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution 24-R-25 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Neal has no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

10. ATTORNEY'S REPORT

Attorney Durkin had no report.

11. CLERK'S REPORT

Clerk Hahn had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halloran reported that the Executive Drive Project is about forty percent complete; great job by Director Valent and his team. Completion is expected by August.

Construction for Farmingdale Terrace Park should begin in the next two to three weeks. A letter will be sent to residents to keep them informed and updated. Creekside Park will begin later due to poor ground conditions from the rain.

Assistant Administrator Arteaga deserves credit for the development of the Capital Improvement Guide, an informative guide to projects around the Village for residents. Mr. Arteaga and Customer Service Representative Deanna Gregorich have been working on this for five months.

Last week the first administrative adjudication session was held with ten violations presented. The next hearing is scheduled in May.

Administrator Halloran thanked the Board, Assistant Village Administrator Arteaga and Trustee Neal for their efforts on the tree maintenance ordinance, which provided the opportunity for the Village to be a Tree City USA community for the first time in the Village's history.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. EXECUTIVE SESSION

There is no need for an Executive Session this evening.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Astrella to adjourn the Regular Meeting at the hour of 7:17 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

May 13, 2024

Frank A. Trilla, Mayor