

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MARCH 11, 2024, AT 6:30 P.M. AT THE COMMUNITY RESOURCE CENTER, 825 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Greg Ruffolo, Attorney Michael Durkin, Village Administrator Sean Halloran, Assistant to the Village Administrator Alex Arteaga, Chief Financial Officer Lora Flori, Director of Parks and Recreation Dustin Kleefisch, Chief Lauren Kaspar, Director of Public Works Rick Valent, and Deputy Clerk Christine Mardegan.

ABSENT: Director of Community Development Michael Krol, Deputy Chief Ben Kadolph, and Deputy Chief Gerard Wodka.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Kaspar to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS.

None present and no written comments were received.

5. OMNIBUS VOTE AGENDA:

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Board of Trustees Regular Meeting February 26, 2024 (APPROVE)
- c. Warrants \$ 624,005.25
- d. PROCLAMATION - PROCLAIMING MARCH 11, 2024 AS MAYORS' MONARCH PLEDGE DAY
- e. ORDINANCE NO. 24-O-03 - AN ORDINANCE RESERVING AND AUTHORIZING THE TRANSFER OF VOLUME CAP IN CONNECTION WITH PRIVATE ACTIVITY BOND ISSUES AND RELATED MATTERS (PASS)
- f. RESOLUTION NO. 24-R-17- A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN AFFILIATE AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE BURR RIDGE/WILLOWBROOK GIRLS SOFTBALL ASSOCIATION, INC. (ADOPT)

Mayor Trills asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION NO. 24-R-18 - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE VILLAGE OF DOWNERS GROVE FOR THE OPERATION AND MAINTENANCE OF A PEER JURY PROGRAM FOR RESTORATIVE JUVENILE JUSTICE (ADOPT)

Chief Kaspar noted that Peer Jury is a program enacted in 2018 by DuPage County State's Attorney Robert Berlin as an alternative to criminal court for first-time juvenile offenders for non-serious offenses, such as theft, vandalism, disorderly conduct, tobacco possession or underage drinking.

The jury is comprised of high-school aged student volunteers. Juveniles must agree to the peer jury process and provide an admission of guilt to participate in the program. This cooperative effort includes Burr Ridge, Clarendon Hills, Darien, Downers Grove, Hinsdale, Oak Brook, and Willowbrook.

The Peer Jury's purpose is to provide a means for young offenders to account for their behavior to a group of their peers, and repair the harm caused to the victim and to the surrounding community. Peer Jury does not determine guilt or innocence. The net cost of the peer jury program will be shared by all participating municipalities on a case-by-case basis.

Trustee Mistele asked if this included traffic violations. Chief Kaspar indicated it is for criminal court offenses only, not traffic violations.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution 24-R-18 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE NO. 24-O-04 - AN ORDINANCE APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) NEW JOHN DEERE 410P BACKHOE LOADER, PLUS

ACCESSORIES, AT A TOTAL COST NOT TO EXCEED \$173,603.84 AND AUTHORIZING THE TRADE-IN OF SURPLUS PERSONAL PROPERTY AS PART OF THE PURCHASE PRICE (PASS)

Director Valent stated that staff is requesting the Board to authorize the purchase of one a John Deere 410 Backhoe Loader with attachments from West Side Tractor Sales in Lisle, Illinois in the amount of \$173,603.84.

Public Works currently utilizes a 2011 John Deere 410J backhoe loader for a wide variety of tasks throughout the Village. This current loader is showing signs of age, experiencing regular mechanical breakdowns, reduced hydraulic functionality, and increased maintenance costs.

Staff researched other manufacturers for a replacement and feels the John Deere brand is the best fit for the department. Replacing the loader with the same brand allows the repurposing of some existing attachments, offers the nearest proximity to a service center, provides better trade-in value for the existing unit, in addition to the brand's reliability and reputation.

In lieu of the competitive bidding process, staff utilized the expertise of Sourcewell, a cooperative purchasing entity serving local government agencies to conduct the competitive bidding process. Through Sourcewell, John Deere was selected and awarded contract 032119-JDC which the Village can take advantage of and complete the purchase through our local dealer, West Side Tractor Sales in Lisle, Illinois.

The list cost for the fully equipped backhoe loader is \$268,999.00, which was discounted to \$158,709.41. With the addition of the dealer fees, attachments, an 84 month/4,000-hour comprehensive warranty, and a 60-month/3,000-hour preventive maintenance agreement of \$48,894.43 gives an updated total of \$208,603.84. With a trade-in value of \$35,000 on the current 2011 backhoe loader the net cost is reduced to \$173,603.84, \$11,396.16 under the amount budgeted.

With the expected delivery date in May 2024, the expenses will be charged to the 2024-2025 fiscal year budget. Staff requests the Board approve the purchase of the John Deere 410 Backhoe Loader with attachments from West Side Tractor Sales in Lisle, Illinois at a cost of \$173,603.84.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to pass Ordinance No. 23-O-04 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 24-R-19 - A RESOLUTION WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE PURCHASE OF PARK FURNISHINGS AND FIXTURES FROM BELSON OUTDOORS, LLC AT A TOTAL COST NOT TO EXCEED \$24,288.98 (ADOPT)

Director Kleefisch explained that the items from Belson Outdoors are for the Midway Park furnishings. The furnishings are being selected at the beginning of the project to save money. The new items meet the park standards previously discussed.

Belson Outdoors is a trusted and reliable manufacturer of recycled plastic park benches, picnic tables, and trash receptacles that are aesthetically desirable, environmentally friendly, maintenance free, and provide extended life span of up to twenty years, almost twice as long as comparable steel products.

At Midway Park, there will be eight (8) park benches, eight (8) six-foot ADA picnic tables, four (4) double 32-gallon trash receptacles, and one (1) nine-bike wave rack. Staff recommend approving the purchase of the park furnishings for Midway Park from Belson Outdoors not to exceed the amount of \$24,288.98.

MOTION: Made by Trustee Astrella and seconded by Trustee Mistele to adopt Resolution 24-R-19 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele and Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

#### PRIOR BUSINESS

##### 9. TRUSTEE REPORTS

Trustee Neal has no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

##### 10. ATTORNEY'S REPORT

Attorney Durkin had no report.

##### 11. CLERK'S REPORT

Clerk Hahn had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halloran shared with the Board the news that the Village was awarded a \$60,000 Stormwater Management Water Quality Improvement Program grant from DuPage County.

Director Kleefisch worked on applying for the grant with the consultant handling the Sawmill Creek shoreline restoration at Borse Park during Phase II of the project, Living Waters Consultants. The Village has received approximately \$700,000 in grants for this project and is awaiting the decisions for another \$500,000. The Administrator congratulated Director Kleefisch on his great job in securing these grants.

13. MAYOR'S REPORT

Mayor Trilla reported that the Gateway Special Recreation Gators made it to the Special Olympics Illinois State basketball tournament placing 2<sup>nd</sup> in the second highest division.

14. EXECUTIVE SESSION

There is no need for an Executive Session this evening.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to adjourn the Regular Meeting at the hour of 6:46p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2024.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.